



## **BEAR VALLEY COMMUNITY SERVICES DISTRICT**

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28999 South Lower Valley Road • Tehachapi, CA 93561-7460  
PHONE 661-821-4428 • FAX 661-821-0180

### **REGULAR BOARD MEETING AGENDA**

DATE OF MEETING: November 14, 2019  
PLACE OPEN & CLOSED SESSION MEETING: 28999 South Lower Valley Road  
TIME OF CLOSED SESSION MEETING: 4:00 pm  
TIME OF OPEN SESSION MEETING: 6:00 pm

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**1. Call to Order**

**2. Attendance**

**3. Closed Session**

- A. Conference with Legal Counsel – Anticipated Litigation  
Potential Exposure to Litigation under Government Code section 54956.9(d)(2):  
four (4) potential matters
- B. Conference with Legal Counsel – Anticipated Litigation  
Potential Initiation of Litigation under Government Code section 54956.9(d)(4):  
one (1) potential matter
- C. Public Employee Performance Evaluation  
Title: General Manager

**4. Convene Open Session**

**5. Summary of Actions Taken During Closed Session**

**6. Pledge of Allegiance**

**7. Approval of Agenda**

**8. Public Comments on Non-Agenda Items**

Members of the public may address the Board on matters not listed on this Agenda. The Board cannot take action on any item that is not on the Agenda. The Board or staff may briefly respond to statements made or questions posed, or may ask questions for clarification. These items may also be referred to staff or scheduled on a future Agenda. There will be a separate opportunity for public comment for each item on the Agenda.

## 9. Consent Calendar

Consent items are considered routine and are intended to be acted upon in one motion, without discussion. During this portion of the meeting, the Consent Calendar will be read aloud. Prior to approval, the President will give the Board, staff, and public the opportunity to pull any item for discussion. The remaining Calendar will be acted upon. Any pulled items will then be heard and acted upon individually.

- A. APPROVE Minutes of the October 10, 2019 Regular Board Meeting
- B. ACCEPT October 2019 Committee Report
- C. ACCEPT Register of Warrants for October 2019

## 10. Disclosures by the Board of Directors

Board Members are asked to disclose any outside communications with individuals and organizations that have an action item on this agenda that pertains directly to them or their specific personal or private interests and which communication is not included or disclosed in the agenda package, so that all interested persons have an equal opportunity to express and represent their interests.

## 11. Public Hearing Items:

- A. ADOPT Resolution 19/20-20 Approving Updated Schedule of Fees and Charges for Various Services (Mr. Jones)

## 12. Action Items:

- A. APPOINT Citizen Volunteers to the Disaster Preparedness Advisory Council (Ms. McEwen)
- B. ADOPT Resolution 19/20-21 Supporting the Tehachapi-Cummings County Water District's Proposed Amended and Restate Judgment and Physical Solution for the Cummings Basin and Authorizing the Board Chair to Execute A Stipulated Judgement (Mr. Davis)
- C. AUTHORIZE the General Manager to Execute Various Documents and Agreements related to Employee Group Health Benefits through the District's Insurance Broker (Mr. Malinen)
- D. APPROVE Budget Amendment and Establishment of a Full-Time Communications Specialist Position (Mr. Malinen)
- E. APPROVE Annual Employee & Volunteer Appreciation Party (Mr. Malinen)
- F. ACCEPT Quarterly Investment Report as of September 30, 2019 (Mr. Jones)

## 13. Information and Discussion Items:

- A. Annual Disclosure of Reimbursements & Expenses Report Process (Ms. McEwen)
- B. Board Policy & Procedure Manual (Ms. McEwen)
- C. Public Safety Power Shutdown Planning and Preparation
- D. Board Comments
  - i. Director Baron:
  - ii. Director Quinn:
  - iii. Director Roberts:

- i. Vice-President Hahn:
    - iv. President Carlyn:
  - E. Staff Reports
    - i. Department Head Reports
      - 1. Finance Report
      - 2. Public Works Report
      - 3. Public Safety Report
    - ii. General Counsel Report
    - iii. General Manager Report

**14. Future Agenda Items:**

- A. Ethics and Brown Act Training (December 12, 2019)
- B. Election of Board Officers (December 12, 2019)

**15. Adjournment:** The next regularly scheduled meeting of the Board of Directors is December 12, 2019.

**INFORMATION REGARDING AGENDA ITEMS:** Copies of the staff reports and other disclosable public records related to each open session item of business referred to on the agenda are on file in the office of the District Secretary and are available for public information during regular business hours. Any person who has a question concerning any of the agenda items may call the District Secretary at 661.821.4428.

**ADA Compliance Statement:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District Secretary to the Board of Directors, Kristy McEwen, at 661.821.4428. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Signed, November 7, 2019

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Kristy McEwen, Secretary of the Board