



BEAR VALLEY COMMUNITY SERVICES DISTRICT

28999 South Lower Valley Road • Tehachapi, CA 93561-7460
PHONE 661-821-4428 • FAX 661-821-0180

REGULAR BOARD MEETING AGENDA

DATE OF MEETING: October 10, 2019
PLACE OPEN & CLOSED SESSION MEETING: 28999 South Lower Valley Road
TIME OF CLOSED SESSION MEETING: 5:00 pm
TIME OF OPEN SESSION MEETING: 6:00 pm

1. Call to Order

2. Attendance

3. Closed Session

- A. Conference with Legal Counsel – Anticipated Litigation
Potential Exposure to Litigation under Government Code section 54956.9(d)(2):
three (3) potential matters
- B. Conference with Legal Counsel – Anticipated Litigation
Potential Initiation of Litigation under Government Code section 54956.9(d)(4):
one (1) potential matter
- C. Public Employee Performance Evaluation
Title: General Manager

4. Convene Open Session

5. Summary of Actions Taken During Closed Session

6. Pledge of Allegiance

7. Approval of Agenda

8. Public Comments on Non-Agenda Items

Members of the public may address the Board on matters not listed on this Agenda. The Board cannot take action on any item that is not on the Agenda. The Board or staff may briefly respond to statements made or questions posed, or may ask questions for clarification. These items may also be referred to staff or scheduled on a future Agenda. There will be a separate opportunity for public comment for each item on the Agenda.

9. Consent Calendar

Consent items are considered routine and are intended to be acted upon in one motion, without discussion. During this portion of the meeting, the Consent Calendar will be read aloud. Prior to approval, the President will give the Board, staff, and public the opportunity to pull any item for discussion. The remaining Calendar will be acted upon. Any pulled items will then be heard and acted upon individually.

- A. APPROVE Minutes of the September 12, 2019 Regular Board Meeting
- B. ACCEPT Register of Warrants for September 2019

10. Disclosures by the Board of Directors

Board Members are asked to disclose any outside communications with individuals and organizations that have an action item on this agenda that pertains directly to them or their specific personal or private interests and which communication is not included or disclosed in the agenda package, so that all interested persons have an equal opportunity to express and represent their interests.

11. Action Items:

- A. ADOPT Resolution 19/20-16 Naming the Administrative Services Director as Treasurer for the District (Mr. Malinen)
- B. ADOPT Resolution 19/20-17 Designating District Agents for Federal Emergency Management Agency (FEMA) and the State of California Governor's Office of Emergency Services (Cal OES) (Mr. Malinen)
- C. SET Public Hearing for November 14, 2019 regarding the Adoption of an updated Fee Resolution (Mr. Jones)
- D. APPROVE as to Form – Personnel Policies, Section X (Mr. Malinen)
- E. ADOPT Resolution 19/20-18 Approving District Brown Act Policy (Mr. Malinen)
- F. ADOPT Resolution 19/20-19 Approving District Public Records Policy (Mr. Malinen)
- G. SCHEDULE Brown Act & Ethics Training for Board, Staff and Citizen Volunteers (Ms. McEwen)
- H. APPROVE Transfer Station Site Reconfiguration Project and Budget (Mr. Davis, Mr. Van Wagoner)
- I. ACCEPT Monthly Investment Report as of August 31, 2019 (Mr. Jones)

12. Information and Discussion Items:

- A. Board Comments
 - i. Director Baron:
 - ii. Director Quinn:
 - iii. Director Roberts:
 - i. Vice-President Hahn:
 - iv. President Carlyn:
- B. Staff Reports
 - i. Department Head Reports

1. Finance Report
2. Public Works Report
3. Public Safety Report
- ii. General Counsel Report
- iii. General Manager Report

13. Future Agenda Items:

- A. Disaster Preparedness Advisory Council Appointments (November 14, 2019)
- B. Public Hearing & Adoption: Fee Resolution (November 14, 2019)
- C. Annual Employee Benefits Renewal (November 14, 2019)

14. Adjournment: The next regularly scheduled meeting of the Board of Directors is November 14, 2019.

INFORMATION REGARDING AGENDA ITEMS: Copies of the staff reports and other disclosable public records related to each open session item of business referred to on the agenda are on file in the office of the District Secretary and are available for public information during regular business hours. Any person who has a question concerning any of the agenda items may call the District Secretary at 661.821.4428.

ADA Compliance Statement: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District Secretary to the Board of Directors, Kristy McEwen, at 661.821.4428. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Signed, October 4, 2019

Kristy McEwen, Secretary of the Board