



## **BEAR VALLEY COMMUNITY SERVICES DISTRICT**

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28999 South Lower Valley Road • Tehachapi, CA 93561-7460  
PHONE 661-821-4428 • FAX 661-821-0180

### **REGULAR BOARD MEETING AGENDA**

DATE OF MEETING: July 11, 2019  
PLACE OPEN & CLOSED SESSION MEETING: 28999 South Lower Valley Road  
TIME OF CLOSED SESSION MEETING: 5:30 pm  
TIME OF OPEN SESSION MEETING: 6:00 pm

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1. **Call to Order**
2. **Attendance**
3. **Closed Session**
  - A. Conference with Legal Counsel – Anticipated Litigation  
Significant Exposure to Litigation under Government Code section 54956.9(d)(2):  
three (3) potential matters
  - B. Conference with Legal Counsel –Existing Litigation  
Government Code section 54956.9(d)(1): (*Laura Hutchinson v. Bear Valley Community Services District et. al.*, United States District Court, Eastern District of California, Court Case No. 1:15-CV-01047-JLT)
  - C. Public Employee Performance Evaluation  
Title: General Counsel
4. **Convene Open Session**
5. **Summary of Actions Taken During Closed Session**
6. **Pledge of Allegiance**
7. **Approval of Agenda**
8. **Public Comments on Non-Agenda Items**

Members of the public may address the Board on matters not listed on this Agenda. The Board cannot take action on any item that is not on the Agenda. The Board or staff may briefly respond to statements made or questions posed, or may ask questions for clarification. These items may also be referred to staff or scheduled on a future Agenda. There will be a separate opportunity for public comment for each item on the Agenda.

## 9. Consent Calendar

Consent items are considered routine and are intended to be acted upon in one motion, without discussion. During this portion of the meeting, the Consent Calendar will be read aloud. Prior to approval, the President will give the Board, staff, and public the opportunity to pull any item for discussion. The remaining Calendar will be acted upon. Any pulled items will then be heard and acted upon individually.

- A. APPROVE Minutes of the June 13, 2019 Regular Board Meeting
- B. APPROVE Minutes of the June 27, 2019 Regular Board Meeting
- C. APPROVE Minutes of the June 7, 2019 Special Board Meeting
- D. ACCEPT Committee Report for June 2019
- E. ACCEPT Register of Warrants for June 2019

## 10. Disclosures by the Board of Directors

Board Members are asked to disclose any outside communications with individuals and organizations that have an action item on this agenda that pertains directly to them or their specific personal or private interests and which communication is not included or disclosed in the agenda package, so that all interested persons have an equal opportunity to express and represent their interests.

## 11. Public Hearing Items:

- A. ADOPT Resolution 19/20-01 Setting a Fee for Radio Frequency Identification (RFID) Tags for Gate Access. (Chief Melanson)

## 12. Action Items:

- A. FY 2019/20 Tax Roll Items: (Mr. Jones)
  - i. ADOPT Resolution 19/20-02 Setting the Special Tax for Gate Operations for FY 2019/20 at \$75 per Parcel
  - ii. ADOPT Resolution 19/20-03 Setting the Special Tax for Police Protection Services for FY 2019/20 at \$80 per Parcel
  - iii. ADOPT Resolution 19/20-04 Setting the Road Assessment for FY 2019/20 at \$340 per Parcel
  - iv. ADOPT Resolution 19/20-05 Setting the Tax Rate for Improvement District #2 Bonds for FY 2019/20 at 0.00097680% per \$1,000 Assessed Value of Property
  - v. ADOPT Resolution 19/20-06 Setting Water Standby Charges for FY 2019/20 at \$40.28
  - vi. ADOPT Resolution 19/20-07 Setting the Sewer Standby Charges for FY 2019/20 at \$59.96
- B. ACCEPT Report of Delinquent Accounts and SCHEDULE Public Hearing to Place Delinquencies on Tax Roll for Collection (Mr. Jones)

- C. APPROVE as to Form – Personnel Policies, Sections V - VII (Mr. Malinen)
- D. ADOPT Resolution 19/20-08 Approving Drug-Free Workplace Policy (Mr. Malinen)
- E. ADOPT Resolution 19/20-10 Setting the Days and Times of Regular Board Meetings (Mr. Malinen)
- F. APPROVE Job Description: Accountant I – II (Mr. Jones)
- G. CONSIDER Infrastructure Committee Staff Assignment Recommendation regarding Water Retention (Mr. Malinen)
- H. ACCEPT Quarterly Investment Report as of May 31, 2019 (Mr. Jones)

**13. Information and Discussion Items:**

- A. Presentation & Discussion: Entry Gate Access System (Chief Melanson)
- B. SDRMA Board of Directors Election Ballot (Ms. McEwen)
- C. Board Comments
  - i. Director Baron:
  - ii. Director Quinn:
  - iii. Director Roberts:
    - i. Vice-President Hahn:
    - iv. President Carlyn:
- D. Staff Reports
  - i. Department Head Reports
    - 1. Finance Report
    - 2. Public Works Report
    - 3. Public Safety Report
  - ii. General Counsel Report
  - iii. General Manager Report

**14. Future Agenda Items:**

- A. Approve Delinquent Accounts for Collection via Tax Roll (August 8, 2019)

**15. Adjournment:** The next regularly scheduled meeting of the Board of Directors is June 27, 2019.

**INFORMATION REGARDING AGENDA ITEMS:** Copies of the staff reports and other disclosable public records related to each open session item of business referred to on the agenda are on file in the office of the District Secretary and are available for public information during regular business hours. Any person who has a question concerning any of the agenda items may call the District Secretary at 661.821.4428.

**ADA Compliance Statement:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District Secretary to the Board of Directors, Kristy McEwen, at 661.821.4428. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Signed, July 3, 2019

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Kristy McEwen, Secretary of the Board

July 11, 2019 Regular Board Meeting