



## **BEAR VALLEY COMMUNITY SERVICES DISTRICT**

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### **BEAR VALLEY COMMUNITY SERVICES DISTRICT REGULAR BOARD MEETING AGENDA**

DATE OF MEETING: December 13, 2018  
PLACE OPEN & CLOSED SESSION MEETINGS: 28999 South Lower Valley Road  
TIME OF OPEN SESSION MEETING: 6:00 pm  
TIME OF CLOSED SESSION MEETING: Following Open Session

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1. **Call to Order**
2. **Attendance**
3. **Pledge of Allegiance**
4. **Election of Board of Directors**
  - A. ACCEPT Certificate of County Clerk as to Result of the Canvass of the Consolidated General Election held on November 6, 2018 for the Board of Directors
  - B. Outgoing Members of the Board of Directors:
    - i. Director Gil Grace
      1. ADOPT Resolution 18/19-17 in Appreciation and Acknowledgement for the Service of Gil Grace as a Member of the Board of Directors
      2. Parting Comments
  - C. Continuing Members of the Board of Directors:
    - i. Director Jane Baron
      1. ADMINISTER Oath of Office
      2. Comments
    - ii. Director Gregory Hahn
      1. ADMINISTER Oath of Office
      2. Comments
    - iii. Director Steve Roberts
      1. ADMINISTER Oath of Office
      2. Comments
  - D. Incoming Director
    - i. Director Terry Quinn
      1. ADMINISTER Oath of Office
      2. Comments

**5. Public Comments on Non-Agenda Items**

Members of the public may address the Board on matters not listed on this Agenda. The Board cannot take action on any item that is not on the Agenda. The Board or staff may briefly respond to statements made or questions posed, or may ask questions for clarification. These items may also be referred to staff or scheduled on a future Agenda. There will be a separate opportunity for public comment for each item on the Agenda.

**6. Approval of Agenda**

**7. Consent Calendar**

Consent items are considered routine and are intended to be acted upon in one motion, without discussion. During this portion of the meeting, the Consent Calendar will be read aloud. Prior to approval, the President will give the Board, staff, and public the opportunity to pull any item for discussion. The remaining Calendar will be acted upon. Any pulled items will then be heard and acted upon individually.

*Director Quinn should abstain from Item A.*

- A. APPROVE Minutes of the November 8, 2018 Regular Board Meeting
- B. ACCEPT Minutes of the October 9, 2018 Liaison Committee Meeting
- C. ACCEPT Minutes of the October 9, 2018 Infrastructure Committee Meeting
- D. ACCEPT Register of Warrants for November, 2018

**8. Disclosures by the Board of Directors**

Board Members are asked to disclose any outside communications with individuals and organizations that have an action item on this agenda that pertains directly to them or their specific personal or private interests and which communication is not included or disclosed in the agenda package, so that all interested persons have an equal opportunity to express and represent their interests.

**9. Action Items:**

- A. ELECT Officers of the Board of Directors. (Mr. Malinen)
- B. APPOINT Citizen Volunteers to the Disaster Preparedness Advisory Council (DPAC) (Ms. McEwen)
- C. ADOPT Resolution 18/19-18 in Appreciation and Acknowledgement for the Service of Jim Nelson as a Member of the Disaster Preparedness Advisory Council.
- D. ADOPT Resolution 18/19-19 Establishing a Rate Stabilization Fund in the Wastewater Fund to Comply with the Requirements of the California Infrastructure and Economic Development Bank Loan Agreement (Mr. Jones)
- E. ADOPT Resolution 18/19-20 Establishing a Rate Stabilization Fund in the Water Fund to Comply with the Requirements of the California Infrastructure and Economic Development Bank Loan Agreement (Mr. Jones)
- F. ADOPT Resolution 18/19-21 accepting the Speed Zone Study that sets the Speed Limits at various locations in Bear Valley Springs (Mr. Kermod)
- G. Board Meeting Calendar
  - i. CANCEL January 24, 2019 Regular Board Meeting
  - ii. Consider Cancelling the Second Scheduled meeting of the Month
- H. APPROVE Board Member Training through California Special Districts Association (Ms. McEwen)
- I. APPROVE Job Description – General Services Supervisor (Mr. Van Wagoner)
- J. ACCEPT Monthly Investment Report as of October 31, 2018 (Mr. Jones)

**10. Information and Discussion Items:**

- A. Board of Directors Standing Committee Assignments & Schedule – 2019 (Mr. Malinen)
- B. Committee Reports
  - i. Standing Committees
    - 1. Administration Committee – No November Meeting
    - 2. Communications Committee – No November Meeting
    - 3. Finance Committee – No November Meeting
    - 4. Infrastructure Committee – November 11, 2018
    - 5. Public Safety Committee – No November Meeting
    - 6. Liaison Committee – November 11, 2018
- C. Board Comments
  - i. Director Baron:
  - ii. Director Carlyn:
  - iii. Director Hahn:
    - i. Director Quinn:
    - iv. Director Roberts:
- D. Staff Reports
  - i. Department Head Reports
    - 1. Finance Report
    - 2. Public Works Report
    - 3. Public Safety Report
  - ii. General Counsel Report
  - iii. General Manager Report

**11. Future Agenda Items:**

- A. Approve Social Media Policy
- B. Board of Directors Standing Committee Assignments
- C. Standing Committee Schedule, Procedures & Policies
- D. Committee Volunteer Recruitment

**12. Closed Session**

- A. Conference with Legal Counsel - Anticipated Litigation  
Significant Exposure to Litigation under Government Code Section 54956.9(d)(2):  
*(5) potential matters*

**13. Convene Open Session**

**14. Summary of Actions Taken During Closed Session**

- 15. Adjournment:** The next regularly scheduled meeting of the Board of Directors is January 10, 2019.

**INFORMATION REGARDING AGENDA ITEMS:** Copies of the staff reports and other disclosable public records related to each open session item of business referred to on the agenda are on file in the office of the District Secretary and are available for public information during regular business hours. Any person who has a question concerning any of the agenda items may call the District Secretary at 661.821.4428.

**ADA Compliance Statement:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District Secretary to the Board of Directors, Kristy McEwen, at 661.821.4428. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Signed, December 10, 2018

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Kristy McEwen, Secretary of the Board