



BEAR VALLEY COMMUNITY SERVICES DISTRICT

28999 South Lower Valley Road • Tehachapi, CA 93561-7460
PHONE 661-821-4428 • FAX 661-821-0180

REGULAR BOARD MEETING MINUTES

DATE OF MEETING: February 8, 2018
PLACE OPEN & CLOSED SESSION MEETINGS: 28999 South Lower Valley Road
TIME OF OPEN SESSION MEETING: 6:00 pm
TIME OF CLOSED SESSION MEETING: Following Open Session

1. **Call to Order**

The meeting was called to order at 6:07 pm.

2. **Attendance**

Directors Baron, Carlyn, Grace, and Roberts were in attendance. Director Muell was absent. Also present were General Manager David Edmonds and General Counsel Don Davis.

3. **Approval of Agenda**

The Agenda was approved unanimously by the Board.

4. **Pledge of Allegiance**

5. **Public Comments on Non-Agenda Items**

Members of the public may address the Board on matters not listed on this Agenda. The Board cannot take action on any item that is not on the Agenda. The Board or staff may briefly respond to statements made or questions posed, or may ask questions for clarification. These items may also be referred to staff or scheduled on a future Agenda. There will be a separate opportunity for public comment for each item on the Agenda.

- None

6. **Consent Calendar**

Consent items are considered routine and are intended to be acted upon in one motion, without discussion. During this portion of the meeting, the Consent Calendar will be read aloud. Prior to approval, the President will give the Board, staff, and public the opportunity to pull any item for discussion. The remaining Calendar will be acted upon. Any pulled items will then be heard and acted upon individually.

- A. APPROVE Minutes of the January 11, 2018 Regular Board Meeting
- B. APPROVE Minutes of the January 25, 2018 Regular Board Meeting
- C. ACCEPT Minutes from the October 12, 2017 Finance Committee Meeting
- D. ACCEPT Minutes from the October 26, 2017 Liaison Committee Meeting
- E. ACCEPT Minutes from the November 14, 2017 Infrastructure Committee Meeting

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- F. ACCEPT Minutes from the December 5, 2017 Communications Committee Meeting
- G. ACCEPT Minutes from the December 14, 2017 Administration Committee Meeting
- H. APPROVE Register of Warrants for January 2018.

Motion: APPROVE Consent Calendar Items A – H: Roberts. Second: Baron.

Roll Call Vote:

AYE:	Carlyn, Roberts, Baron, Grace
NO:	None
ABSTAIN:	None
ABSENT:	Muell

7. Disclosures by the Board of Directors

Board Members are asked to disclose any outside communications with individuals and organizations that have an action item on this agenda that pertains directly to them or their specific personal or private interests and which communication is not included or disclosed in the agenda package, so that all interested persons have an equal opportunity to express and represent their interests.

- None

8. Action Items:

- A. ADOPT Meeting Procedures & Rules of Order (Mr. Davis)

A staff report was presented, followed by discussion by the Board and public.

Motion: The Board of Directors ADOPT Meeting Procedures & Rules of Order: Carlyn. Second: Roberts.

Roll Call Vote:

AYE:	Carlyn, Roberts, Baron, Grace
NO:	None
ABSTAIN:	None
ABSENT:	Muell

- B. SCHEDULE Special Board Meeting – Joint Meeting with Bear Valley Springs Association Board of Directors (Ms. McEwen)

A staff report was presented, followed by discussion by the Board and public.

Motion: The Board of Directors SCHEDULE a Special Board Meeting – Joint Meeting with Bear Valley Springs Association Board of Directors at 11:00 am on March 16, 2018: Roberts. Second: Carlyn.

Roll Call Vote:

AYE:	Carlyn, Roberts, Baron, Grace
NO:	None
ABSTAIN:	None
ABSENT:	Muell

- C. SCHEDULE Study Sessions: (Ms. McEwen)

- i. BVSA Lease Update
- ii. Sign Ordinances & Policies

A staff report was presented, followed by discussion by the Board and public.

Motion: The Board of Directors SCHEDULE Study Session on February 22, 2018 to discuss BVSA Lease Update and Sign Ordinances and Policies: Carlyn. Second: Roberts.

Roll Call Vote:

AYE:	Carlyn, Roberts, Baron, Grace
NO:	None
ABSTAIN:	None
ABSENT:	Muell

9. Information and Discussion Items:

- A. Solid Waste Transfer Station & Operations – Mr. Edmonds provided an update.
- B. Recruitment – Mr. Edmonds provided an update.
- C. January Committee Reports
 - i. Administration Committee – Director Roberts reported on the January 11, 2018 meeting.
 - ii. Communications Committee – Director Baron reported on the January 9, 2018 meeting.
 - iii. Finance Committee – Director Carlyn reported on the January 11, 2018 meeting.
 - iv. Infrastructure Committee – Director Grace reported on the January 9, 2018 meeting.
 - v. Liaison Committee – The January 25, 2018 was discussed at a previous meeting.
 - vi. Public Safety Committee – Director Roberts reported on the January 16, 2018 meeting.
- D. Board Comments
 - i. Director Carlyn – None
 - ii. Director Muell – Absent
 - iii. Director Roberts – Reported on his attendance at the Feb 5-7, 2018 Special District Leadership Academy.
 - iv. Vice-President Baron – None
 - v. President Grace asked about protections against slander for Board members.
- E. Staff Reports
 - i. Department Head Reports
 - 1. Finance Report – Mr. Edmonds reviewed Period 5 financial reports as submitted in the Board Package.
 - 2. Public Works Report – Mr. Edmonds reviewed the Public Works report as submitted in the Board Package.
 - 3. Public Safety Report – January statistics will be reviewed at a future meeting. Mr. Edmonds presented updated graphics for new police vehicles.
 - ii. General Counsel Report – Mr. Davis updated the Board on efforts to obtain CSDA assistance with legislation regarding road funding.
 - iii. General Manager Report – Mr. Edmonds reported that he has spent the majority of his time on Rate Studies, Solid Waste and IT upgrades.
- F. Media / Public Outreach / Communications / Correspondence (Ms. McEwen)
No report.

10. Future Agenda Items:

- A. Presentation and Acceptance of Annual Financial Report (External Audit) as Prepared and Presented by Fedak & Brown, LLP (Tentative February 22, 2018)
- B. Professional Services Agreement for Water, Wastewater, and Solid Waste Capital Replacement Plans: Phase II (Tentative February 22, 2018)
- C. Standing Committee Appointment – Infrastructure Committee (Tentative February 22, 2018)
- D. Ordinance Update – Title 1, Chapter 5, Board of Directors (Presidential Appointments)
- E. APPROVE Professional Services Agreement for Design and Bid Documents for the reconfiguration of the Solid Waste Transfer Station (Tentative February 22 or March 8, 2018)
- F. Multiple Facilities Tours (Tentative Spring 2018)
- G. Study Session – BVSA Lease Update (Per Item 8.C)
- H. Study Session – Signs on District Property (Per Item 8.C)

11. Closed Session

President Grace adjourned to Closed Session at 9:17 pm.

- A. Conference with Real Property Negotiators
Government Code Section 54956.9
Property: 28900 Skyline Drive; APN: 313-410-6
Agency Negotiator: General Manager and General Counsel
Negotiating Parties: Verizon
Under negotiation: Price and Terms of Lease Renewal
 - No Reportable Action


12. Convene Open Session

Open Session was convened at 9:28 pm.

13. Summary of Actions Taken During Closed Session


No reportable action.

- 14. Adjournment:** The meeting was adjourned at 9:30 pm. The next regularly scheduled meeting of the Board of Directors is February 22, 2018.



Gil Grace, President of the Board

ATTEST



Kristy McEwen, Secretary of the Board

February 8, 2018 Regular Board Meeting