



## **BEAR VALLEY COMMUNITY SERVICES DISTRICT**

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28999 South Lower Valley Road • Tehachapi, CA 93561-7460  
PHONE 661-821-4428 • FAX 661-821-0180

### **REGULAR BOARD MEETING AGENDA**

DATE OF MEETING: February 8, 2018  
PLACE OPEN & CLOSED SESSION MEETINGS: 28999 South Lower Valley Road  
TIME OF OPEN SESSION MEETING: 6:00 pm  
TIME OF CLOSED SESSION MEETING: Following Open Session

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1. **Call to Order**

2. **Attendance**

3. **Approval of Agenda**

4. **Pledge of Allegiance**

5. **Public Comments on Non-Agenda Items**

Members of the public may address the Board on matters not listed on this Agenda. The Board cannot take action on any item that is not on the Agenda. The Board or staff may briefly respond to statements made or questions posed, or may ask questions for clarification. These items may also be referred to staff or scheduled on a future Agenda. There will be a separate opportunity for public comment for each item on the Agenda.

6. **Consent Calendar**

Consent items are considered routine and are intended to be acted upon in one motion, without discussion. During this portion of the meeting, the Consent Calendar will be read aloud. Prior to approval, the President will give the Board, staff, and public the opportunity to pull any item for discussion. The remaining Calendar will be acted upon. Any pulled items will then be heard and acted upon individually.

- A. APPROVE Minutes of the January 11, 2018 Regular Board Meeting
- B. APPROVE Minutes of the January 25, 2018 Regular Board Meeting
- C. ACCEPT Minutes from the October 12, 2017 Finance Committee Meeting
- D. ACCEPT Minutes from the October 26, 2017 Liaison Committee Meeting
- E. ACCEPT Minutes from the November 14, 2017 Infrastructure Committee Meeting
- F. ACCEPT Minutes from the December 5, 2017 Communications Committee Meeting
- G. ACCEPT Minutes from the December 14, 2017 Administration Committee Meeting
- H. APPROVE Register of Warrants for January 2018.

February 8, 2018 Regular Board Meeting

**7. Disclosures by the Board of Directors**

Board Members are asked to disclose any outside communications with individuals and organizations that have an action item on this agenda that pertains directly to them or their specific personal or private interests and which communication is not included or disclosed in the agenda package, so that all interested persons have an equal opportunity to express and represent their interests.

**8. Action Items:**

- A. ADOPT Meeting Procedures & Rules of Order (Mr. Davis)
- B. SCHEDULE Special Board Meeting – Joint Meeting with Bear Valley Springs Association Board of Directors (Ms. McEwen)
- C. SCHEDULE Study Sessions: (Ms. McEwen)
  - i. BVSA Lease Update
  - ii. Sign Ordinances & Policies

**9. Information and Discussion Items:**

- A. Solid Waste Transfer Station & Operations (Mr. Edmonds)
- B. Recruitment (Mr. Edmonds & Mr. Kermodé)
- C. January Committee Reports
  - i. Administration Committee – January 11, 2018
  - ii. Communications Committee – January 9, 2018
  - iii. Finance Committee – January 11, 2018
  - iv. Infrastructure Committee – January 9, 2018
  - v. Liaison Committee – January 25, 2018
  - vi. Public Safety Committee – January 16, 2018
- D. Board Comments
  - i. Director Carlyn
  - ii. Director Muell
  - iii. Director Roberts – Feb 5-7, 2018 Special District Leadership Academy
  - iv. Vice-President Baron
  - v. President Grace
- E. Staff Reports
  - i. Department Head Reports
    - 1. Finance Report
    - 2. Public Works Report
    - 3. Public Safety Report
  - ii. General Counsel Report
  - iii. General Manager Report
- F. Media / Public Outreach / Communications / Correspondence (Ms. McEwen)

**10. Future Agenda Items:**

- A. Presentation and Acceptance of Annual Financial Report (External Audit) as Prepared and Presented by Fedak & Brown, LLP (Tentative February 22, 2018)
- B. Professional Services Agreement for Water, Wastewater, and Solid Waste Capital Replacement Plans: Phase II (Tentative February 22, 2018)
- C. Standing Committee Appointment – Infrastructure Committee (Tentative February 22, 2018)

- D. Ordinance Update – Title 1, Chapter 5, Board of Directors (Presidential Appointments)
- E. Multiple Facilities Tours (Tentative Spring 2018)
- F. Study Session – BVSA Lease Update (Per Item 8.C)
- G. Study Session – Signs on District Property (Per Item 8.C)

**11. Closed Session**

- A. Conference with Real Property Negotiators  
*Government Code Section 54956.9*  
Property: 28900 Skyline Drive; APN: 313-410-6  
Agency Negotiator: General Manager and General Counsel  
Negotiating Parties: Verizon  
Under negotiation: Price and Terms of Lease Renewal

**12. Convene Open Session**

**13. Summary of Actions Taken During Closed Session**

**14. Adjournment:**

The next regularly scheduled meeting of the Board of Directors is February 22, 2018.

**INFORMATION REGARDING AGENDA ITEMS:** Copies of the staff reports and other disclosable public records related to each open session item of business referred to on the agenda are on file in the office of the District Secretary and are available for public information during regular business hours. Any person who has a question concerning any of the agenda items may call the District Secretary at 661.821.4428.

**ADA Compliance Statement:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District Secretary to the Board of Directors, Kristy McEwen, at 661.821.4428. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Signed, February 5, 2018

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Kristy McEwen, Secretary of the Board