



## **BEAR VALLEY COMMUNITY SERVICES DISTRICT**

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28999 South Lower Valley Road • Tehachapi, CA 93561-7460  
PHONE 661-821-4428 • FAX 661-821-0180

### **REGULAR BOARD MEETING AGENDA**

DATE OF MEETING: March 14, 2019  
PLACE OPEN & CLOSED SESSION MEETINGS: 28999 South Lower Valley Road  
TIME OF CLOSED SESSION: 5:30 pm  
TIME OF OPEN SESSION MEETING: 6:00 pm

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1. **Call to Order**
2. **Attendance**
3. **Closed Session**
  - A. Conference with Real Property Negotiators – Government Code section 54956.8  
Property: Willow Pass Dr. (APN: 323-031-15); Bear Valley Road (APN: 319-021-12)  
District negotiators: General Manager and General Counsel  
Negotiating party: New Cingular Wireless (dba ATT&T Mobility)  
Under negotiation: Price and terms of lease payment
  - B. Conference with Legal Counsel – Anticipated Litigation  
Significant Exposure to Litigation under Government Code section 54956.9(d)(2):  
two (2) potential matters
4. **Convene Open Session**
5. **Summary of Actions Taken During Closed Session**
6. **Pledge of Allegiance**
7. **Approval of Agenda**
8. **Staff Introductions**
  - A. Megan Clark, Communications Specialist
  - B. Daniel Haggard, Roads Supervisor
  - C. Raffi Kajberouni, Police Officer
  - D. Larry Wiggins, General Service Supervisor

**9. Public Comments on Non-Agenda Items**

Members of the public may address the Board on matters not listed on this Agenda. The Board cannot take action on any item that is not on the Agenda. The Board or staff may briefly respond to statements made or questions posed, or may ask questions for clarification. These items may also be referred to staff or scheduled on a future Agenda. There will be a separate opportunity for public comment for each item on the Agenda.

**10. Consent Calendar**

Consent items are considered routine and are intended to be acted upon in one motion, without discussion. During this portion of the meeting, the Consent Calendar will be read aloud. Prior to approval, the President will give the Board, staff, and public the opportunity to pull any item for discussion. The remaining Calendar will be acted upon. Any pulled items will then be heard and acted upon individually.

- A. APPROVE Minutes of the February 14, 2019 Regular Board Meeting
- B. APPROVE Minutes of the February 14, 2019 Special Board Meeting
- C. RECEIVE February 2019 Committee Report
- D. ACCEPT Register of Warrants for February 2019

**11. Disclosures by the Board of Directors**

Board Members are asked to disclose any outside communications with individuals and organizations that have an action item on this agenda that pertains directly to them or their specific personal or private interests and which communication is not included or disclosed in the agenda package, so that all interested persons have an equal opportunity to express and represent their interests.

**12. Action Items:**

- A. APPOINT Citizen Volunteers to Standing Committees of the Board (Ms. McEwen)
- B. APPROVE Purchase of Gate Access Control System Software and Equipment from TEM Systems, Inc. (Chief Melanson)
- C. INTRODUCE Ordinance 19-250 Amending Chapter 1, Sections 2 through 4 of Title 4 (Motor Vehicles and Traffic of the District Code Pertaining to Procedures for Access to the District and District Roads (Mr. Davis)
- D. INTRODUCE Ordinance 19-251 Amending Chapter 5, Section 10(C)(6) of Title 1 (Administration) of the District Code Pertaining to Appointments to the Liaison Committee (Mr. Davis)
- E. APPROVE Letter of Authorization to AT&T to Pursue Land Use Entitlements with Kern County for Wireless Communications Facilities on District Property (Mr. Davis)
- F. Board Calendar:
  - i. Consider Changing Location of the April 11, 2019 Regular Board Meeting (Mr. Malinen)
  - ii. Consider Cancelling the Second Scheduled meeting of the Month (Mr. Malinen)
- G. ACCEPT Monthly Investment Report as of January 31, 2019 (Mr. Jones)

**13. Information and Discussion Items:**

- A. Gas Tax Revenue Update (Mr. Davis)
- B. Board Comments
  - i. Director Baron:
  - ii. Director Quinn:
  - iii. Director Roberts:
    - i. Vice-President Hahn:
  - iv. President Carlyn:
- C. Staff Reports
  - i. Department Head Reports
    - 1. Finance Report
    - 2. Public Works Report
    - 3. Public Safety Report
  - ii. General Counsel Report
  - iii. General Manager Report

**14. Future Agenda Items:**

- A. Public Hearing – Proposed Water Rate Increase (April 2019)
- B. Phase II Capital Improvement Plan Agreement (April 2019)
- C. Approve Plans/Specs Drainage Improvements (April 2019)
- D. Approve Plans/Specs Guardrail Project (April 2019)
- E. Approve Standby Policies – Public Works & Public Safety (May 2019)
- F. Schedule Budget Study Sessions (May/June 2019)

**15. Adjournment:** The next regularly scheduled meeting of the Board of Directors is April 11, 2019.

**INFORMATION REGARDING AGENDA ITEMS:** Copies of the staff reports and other disclosable public records related to each open session item of business referred to on the agenda are on file in the office of the District Secretary and are available for public information during regular business hours. Any person who has a question concerning any of the agenda items may call the District Secretary at 661.821.4428.

**ADA Compliance Statement:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District Secretary to the Board of Directors, Kristy McEwen, at 661.821.4428. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Signed, March 8, 2019

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Kristy McEwen, Secretary of the Board

March 14, 2019 Regular Board Meeting