



BEAR VALLEY COMMUNITY SERVICES DISTRICT

28999 South Lower Valley Road • Tehachapi, CA 93561-7460
PHONE 661-821-4428 • FAX 661-821-0180

REGULAR BOARD MEETING AGENDA

DATE OF MEETING: April 11, 2019
PLACE OPEN & CLOSED SESSION MEETING: 28999 South Lower Valley Road
TIME OF CLOSED SESSION MEETING: 5:30 pm
TIME OF OPEN SESSION MEETING: 6:00 pm

1. **Call to Order**
2. **Attendance**
3. **Closed Session**
 - A. Conference with Legal Counsel – Anticipated Litigation
Significant Exposure to Litigation under Government Code section 54956.9(d)(2):
two (2) potential matters
4. **Convene Open Session**
5. **Summary of Actions Taken During Closed Session**
6. **Pledge of Allegiance**
7. **Approval of Agenda**
8. **Public Comments on Non-Agenda Items**

Members of the public may address the Board on matters not listed on this Agenda. The Board cannot take action on any item that is not on the Agenda. The Board or staff may briefly respond to statements made or questions posed, or may ask questions for clarification. These items may also be referred to staff or scheduled on a future Agenda. There will be a separate opportunity for public comment for each item on the Agenda.
9. **Consent Calendar**

Consent items are considered routine and are intended to be acted upon in one motion, without discussion. During this portion of the meeting, the Consent Calendar will be read aloud. Prior to approval, the President will give the Board, staff, and public the opportunity to pull any item for discussion. The remaining Calendar will be acted upon. Any pulled items will then be heard and acted upon individually.

 - A. APPROVE Minutes of the March 14, 2019 Regular Board Meeting
 - B. ACCEPT Register of Warrants for March 2019

10. Disclosures by the Board of Directors

Board Members are asked to disclose any outside communications with individuals and organizations that have an action item on this agenda that pertains directly to them or their specific personal or private interests and which communication is not included or disclosed in the agenda package, so that all interested persons have an equal opportunity to express and represent their interests.

11. Presentation Item:

- A. Fickert Cemetery Dedication (Tehachapi Heritage League)

12. Hearing Item:

- A. Public Hearing on New Rates for Water Service and Final Tabulation of Protest Submissions (Mr. Malinen and Mr. Davis)
- B. ADOPT Resolution 18/19-26 Setting Charges for Water Rates for Residential and Commercial Customers (Mr. Malinen and Mr. Davis)

Note: Item 12B will only be acted on if it is determined there is an absence of a majority protest pursuant to Item 12A. If there is a majority protest, no action will be taken.

13. Action Items:

- A. APPROVE Final Plans, Specifications, and Details for the Entry Area Drainage improvements subject to final review and revision by the General Manager and General Counsel and AUTHORIZE Staff to Bid the Project. (Mr. Van Wagoner)
- B. APPROVE Final Plans, Specifications, and Details for the Guardrail Replacement Project, subject to final review and revision by the General Manager and General Counsel and AUTHORIZE Staff to Bid the Project. (Mr. Van Wagoner)
- C. APPROVE Details and Engineer's Estimate for the Lower Level Striping Project subject to final review and revision by the General Manager and General Counsel and AUTHORIZE Staff to Bid the Project. (Mr. Van Wagoner)
- D. AUTHORIZE General Manager to Execute a Task Order with Willdan under its Master Professional Services Agreement for Capital Replacement Plans for Water and Wastewater Infrastructure Phase II. (Mr. Van Wagoner)
- E. ADOPT Ordinance 19-250 Amending Chapter 1, Sections 2 through 4 of Title 4 (Motor Vehicles and Traffic) of the District Code Pertaining to Procedures for Access to the District and District Roads (Mr. Davis)
- F. ADOPT Ordinance 19-251 Amending Chapter 5, Section 10(C)(6) of Title 1 (Administration) of the District Code Pertaining to Appointments to the Liaison Committee (Mr. Davis)
- G. APPROVE Letter in Support of AB 510 concerning Records Retention Policies designed for modern digital recording technologies. (Chief Melanson)
- H. APPROVE Letter in Support of ACA 1 to create a Voter Approved Mechanism with a vote threshold of 55% to approve General Obligation bonds and special taxes. (Mr. Melanson)
- I. APPROVE Job Description: Office Assistant (Ms. McEwen)
- J. ACCEPT Monthly Investment Report as of February 28, 2019 (Mr. Jones)

14. Information and Discussion Items:

- A. Board Member Training (Ms. McEwen)
- B. Board Comments
 - i. Director Baron:
 - ii. Director Quinn:
 - iii. Director Roberts:
 - i. Vice-President Hahn:
 - iv. President Carlyn:
- C. Staff Reports
 - i. Department Head Reports
 - 1. Finance Report
 - 2. Public Works Report
 - 3. Public Safety Report
 - ii. General Counsel Report
 - iii. General Manager Report

15. Future Agenda Items:

- A. Approve Standby Policies – Public Works & Public Safety (May 2019)
- B. Approve Sale of Surplus Vehicles: Police Fleet (May 2019)
- C. Approve Personnel Policy Updates; Sections I – IV (May 2019)
- D. Approve Discrimination & Harassment Policy Update (May 2019)
- E. Schedule Budget Study Sessions (May/June 2019)

16. Adjournment: The next regularly scheduled meeting of the Board of Directors is May 9, 2019.

INFORMATION REGARDING AGENDA ITEMS: Copies of the staff reports and other disclosable public records related to each open session item of business referred to on the agenda are on file in the office of the District Secretary and are available for public information during regular business hours. Any person who has a question concerning any of the agenda items may call the District Secretary at 661.821.4428.

ADA Compliance Statement: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District Secretary to the Board of Directors, Kristy McEwen, at 661.821.4428. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Signed, April 5, 2019

Kristy McEwen, Secretary of the Board

April 11, 2019 Regular Board Meeting