



Foundation Music School Cancellation Policy

Registering for FMS classes is a commitment to attend the classes during the Spring 2021 session. Tuition payments are due at registration.

When you register for classes, your child's success - and the success of our classes - depend on your commitment to attend. Please plan carefully to avoid canceling your registration. If you must cancel your registration, please refer to the following guidelines:

Family Music *(In-home live stream, in-home video recordings, or live in-person classes at FMS)*

For Family Music classes we are happy to give a full refund if written notification is given at least 1 week prior to the start of the class. If cancellation occurs less than one week prior to the start of the class, a cancellation fee of \$25 will be charged and a prorated account credit will be given. Once classes begin, payment is due for any classes which have occurred, a \$25 cancellation fee will be charged, and a prorated account credit will be given. After the first class of a 4-week class session, refunds and account credits cannot be given. Please understand this isn't possible for a session of classes which lasts only 4 weeks. We ask that notification of withdrawal from an 8, 12, or 16-week session be communicated before the third class for an account credit to be considered.

Music Makers Classes *(In-home live stream, in-home video recordings, or live in-person classes at FMS)*

We are happy to give a full refund if written notification is given at least 1 week prior to the start of the class. We strongly encourage students to commit to classes for the duration of the session. If registration cancellation occurs less than one week prior to the start of the class, a cancellation fee of \$25 will be charged and the prorated account credit can be used for future classes. Once classes begin, tuition is due for any classes which have occurred, a \$25 cancellation fee will be charged, and a prorated account credit will be given. After the second class of the session, refunds and account credits are not possible.

Instrument Classes *(In-home live stream, in-home video recordings, hybrids, or live in-person classes at FMS)*

We are happy to give a full refund if written notification is given at least 1 week prior to the start of the class. We strongly encourage students to commit to classes for the duration of the session. If registration cancellation occurs less than one week prior to the start of the class, a cancellation fee of \$50 will be charged and the prorated account credit can be used for future classes. If a situation arises where a student is unable to attend for the entire semester, tuition is still due for the month in which the cancellation occurs. In addition, a cancellation fee equal to one month tuition may apply and a pro-rated account credit will be given if payment was received in advance. Unfortunately material fees are not refundable.

Due to the uncertainty of the COVID-19 situation, if city/county/state officials place us under a Stay-at-Home order, we will be following their recommendation, which means your in-person class at FMS will be automatically transferred to a live-stream or video-recorded class. We will not be able to offer a refund in a situation that is out of our control.