



Foundation Music School

3663 South College, Unit 13 Fort Collins, CO 80525
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Please familiarize yourself with the following guidelines for FMS Fall 2020 Music Therapy:

1. Wearing masks inside our building will be required by all persons as long as the Larimer County Public Health Department and the State of Colorado recommend wearing them, or until we notify you differently. Please make sure your student owns a mask that fits properly and they can put on independently and leave on. Please speak with your music therapist about mask concerns.
2. FMS Staff will undergo daily temperature checks. FMS will keep a daily log of all staff temperatures and a checklist description of health.
3. FMS Directors have carefully measured & arranged for at least 6-feet of space between therapists & students.. Therapists will maintain this amount of distance and will guide their students to do so as well.
4. Therapists will dispense hand sanitizer to each student upon entering the classroom.
5. Until further notice, no parents or additional persons may attend a student's private session inside our school. Please speak with your music therapist about the possibility of attending your student's session virtually from outside FMS.
6. FMS cannot allow people to gather in the lobby or hallways and no chairs will be available inside the building. Please - no parents/care providers inside the building. We will provide chairs on the sidewalk outside our building when the weather allows. Please leave chairs where we place them to allow for students to line up safely while waiting to enter our building.
7. In some cases, students will be asked by their music therapist to enter FMS through a separate entrance other than our main entrance. The reason for this is to keep the flow of people through our hallways to a minimum. Your music therapist will let you know if your student will be using a different entrance.
8. To limit traveling through the building, please use the bathroom at home before coming to class. One public bathroom will be available for emergencies. Please do not congregate in the hallways or near the bathroom. Bathrooms will be sanitized three times each day. You are welcome to help yourself to a Clorox wipe if you'd like to sanitize for yourself.
9. FMS Staff cannot offer bathroom assistance to any student. An FMS Staff person can walk your student to the bathroom area but your student must be bathroom independent or we ask that you remain outside the building throughout the entire class time in case bathroom assistance is needed.
10. FMS will sanitize our high-use areas throughout the day. This includes pianos, keyboards, drums, door handles, etc, which will always be sanitized between classes and students.
11. Please seek and follow the directional arrows for moving through our building.
12. Please arrive no earlier than 5 minutes before your lesson start time, and please be on time for pick up.
13. Until further notice, absolutely no outside food, drinks, or water bottles of any kind will be allowed in the building.
14. If you or your student have a fever, cough, sore throat, shortness of breath/difficulty breathing, or any other symptoms related to COVID-19 or another illness **OR** if you have been exposed to someone who is suspected of having COVID-19, please do not enter FMS but instead arrange to attend a virtual session.

FMS reserves the right to amend these guidelines at anytime and will notify families of any changes via personal email, FMS newsletter, and our website. Please check your email regularly for any changes that may need to be made. Thank you!