

Nikita Vanderbyl - CV

Key skills and attributes

- Award-winning writing and research skills in the field of Australian history and art history
- Experience managing multiple projects for multiple academics with competing priorities in busy office and academic setting
- High-level organisational skills gained while working as part of a small team
- Excellent presentation skills and experience delivering presentations to academic and general audiences
- Excellent track record of varied positions in event management for art-focused festivals, conferences and workshops

Academic qualifications

2014-2019 PhD, La Trobe University

Thesis topic: Artist William Barak's paintings in international museums. Supervisors:
Dr Liz Conor, Professor Alan Lester and Professor Diane Kirkby

2010-13 Bachelor of Arts (Hons 1), La Trobe University

Majors: Art History; Gender, Sexuality and Diversity Studies

2008-09 Certificate III in Business Administration

The Metropolitan South Institute of TAFE (MSIT), Loganlea QLD

Employment

Jan 2019-present Alumni and Advancement, La Trobe University

Project Officer responsible for prospect research and event coordination

2010-2019 Wheeler Centre for Books, Writing and Ideas

Usher, in the front of house team

- Building strong relationships with regular patrons, speakers and external stakeholders
- Welcoming patrons, scanning tickets, audience Q and A, and answering enquiries
- In-house event supervision and overseeing of other casual staff

Aug-Dec 2018 Records and Archives Department, La Trobe University

Archives Assistant

- Cataloguing and indexing records using HP Records Manager
- Used high-level attention to detail to index key university publications

2015-18 La Trobe University

Research Assistant for multiple academics, department of Archaeology and History

- Conducted research, proofreading and editing for academics for scholarly publications working to brief time frames
- Conducted archival research including organisation and management of large datasets and analysis of historical records
- Provided key support and planning for two conferences, including booking flights, accommodation and catering, as well as negotiating marketing plans and publicity

Mar-Dec 2017 La Trobe University – Aboriginal Australian History (HIS2AAH)

Tutor, under the coordination of Dr Nadia Rhook

- Presented complex historical content to 2nd and 3rd year undergraduate students and facilitated group discussion and learning
- Planned and implemented lesson plans designed to engage students in group-based learning
- Provided in-depth feedback and marking for all assignments

2014 (12-month contract), La Trobe Student Union

Co-editor, producing the student magazine *Rabelais*

- Developed strong relationships with students and staff while sourcing, editing and proofing all magazine content
- Developed excellent collaboration and teamwork skills while shaping magazine layout and design
- Strong experience gained working to deadlines with minimal supervision

2008-2010 Flying Arts Inc, Brisbane

Administration Assistant, responsible for smooth running of the office, as well as logistical, event and workshop preparation for region-based artist workshops across Queensland

- Contributed to curation and installation of the Regional Art Awards
- Developed excellent logistical and administrative skills in a non-profit arts context working with visual artists and schools
- Provided personal assistance to programming staff as well as support during local projects including Write About Art and art residencies

2009 Gallery 159, The Gap QLD

Gallery Attendant, responsible for welcoming patrons, handling enquires and payments, maintenance of bookshop and resource library, duties as needed

Volunteer work

2016-18 Graduate Research Student Representative, School of Humanities and Social Sciences, La Trobe University

2010-2013 Editorial Committee member and *Voiceworks* magazine Intern with Express Media, Melbourne

2007-12 Event Organiser's Assistant with the Australian Forum for Textile Arts, Ltd (TAFTA) Orange, NSW and Geelong, VIC (one week-long forum per year)

Academic publications

'The Happiest Time of My Life...': Emotive Visitor Books and Early Mission Tourism to Victoria's Aboriginal Reserves, *Aboriginal History* 41, 2017, 95-120.

<<http://dx.doi.org/10.22459/AH.41.2017.05>> Winner of the Community History Award for Best Journal Article (Peer-Reviewed) - Public Records Office and Royal Historical Society of Victoria.

'Explainer: the importance of William Barak's Ceremony' *The Conversation*, (15/06/2016).

<<https://theconversation.com/explainer-the-importance-of-william-baraks-ceremony-60846>>

'William Barak's paintings in the State Library of Victoria', *The La Trobe Journal* (forthcoming 2019).