



## **Job Posting: Medical Assistant**

**Sprout Pediatric Food Allergy Clinics** are seeking to re-define the care experience for children and their families living with food allergies. At Sprout, we believe every child is unique. So is our one-of-a-kind approach. We bring together care, counsel and community – providing families peace of mind and kids the confidence they need to thrive.

Our mission is to empower children and their families living with food allergies to lead a life with confidence. We live out our mission everyday by supporting families on their allergy journey with an integrated service model and steadfast brand experience. We go beyond providing exceptional care and diagnosis tailored especially for kids. We are a trusted resource - providing education, counsel (support and nutritional services) and advocacy to help families navigate life with food allergies.

- Our growing practice is seeking to re-imagine the patient/family care experience and requires a passionate, forward-thinking Medical Assistant (MA) to join our team.
- Minnesota consistently ranks among the top places to live and raise a family. We have world-renowned medical care and research, 16 top-rated Fortune 500 companies as well as a population that is highly educated and focused on living a life of health and wellness. Sprout will serve as the first pediatric food allergy clinic that focuses on supporting the full journey from diagnosis to living life with food allergies.

### **Are you passionate about re-defining the patient care experience for families living with food allergies?**

The ideal team member will exemplify the following:

- Dynamic, team player who possesses a positive attitude and is passionate about re-defining the food allergy care model
- Compassion and empathy for our Sprout food allergy patients and their families
- Knowledge and confidence to treat allergy complexities across pediatric patients
- Genuine interest in innovation, technology and patient experience
- Life-long learner who is growth oriented and energized by being part of a start-up



### **Job Summary & Requirements:**

- The ideal MA is responsible for assisting physicians with all procedures and patient exams, communicating effectively and accurately documenting patient information into their EMR.
- Direct patient care will include rooming, vitals, medication history, allergy and immunization administration, collecting and preparing lab draws and performing laboratory tests with confidence performing blood draws on pediatric patients.
- Administrative duties will include charting patient exam in EMR, returning patient phone calls, completing patient/school forms, prescription refills, restocking exam rooms and supplies, maintaining neat and clean exam rooms and sterile equipment/supplies.
- The qualified candidate will execute optimal patient care management including strong clinical, interpersonal and patient relations skills as well as strong communication and collaboration.

### **Education & Credentials:**

- Must be a Certified Medical Assistant or Licensed Practical Nurse in Minnesota or have successfully completed an accredited Medical Assistant Program
- At least 2 year of experience working as CMA or LPN
- Phlebotomy certification required
- CPR/BLS certification required
- Previous experience mixing allergy serum preferred

### **Offer:**

- Full-time LPN or MA position at a growing practice
  - 8 hour shift
  - Straight days
  - 40 hr/week
  - Monday – Friday
  - 8:00 am – 4:30 pm
  - No holidays. No weekends.
- Competitive compensation with opportunity for growth
- Benefits package
- Training opportunities