

SYLVIA JOHNSTON, CPA/MBA

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PROFESSIONAL SUMMARY

An accomplished and pragmatic outsourced CFO with a comprehensive background in Financial Accounting, Audit, Tax and Business Process Improvement. My industry experience spans across manufacturing, entertainment, advertising, SAAS, healthcare and professional services. I have worked with companies as small as a 2-person advertising agency up to Fortune 500 companies such as Pfizer, Universal Music, Sony Corp and others. I bring with me a wealth of best practices, excel skills (intermediate/advanced) and financial forecasting experience. While working in a team is exciting, I'm also comfortable and self-motivated to work on my own.

Core Competencies

➤ Budgeting and Forecasting	➤ Financial Reporting	➤ Process Improvement
➤ Operational Decisions	➤ Quickbooks Expertise	➤ International Business
➤ Taxes	➤ Compliance	➤ Auditing
• Leadership	• Engaging	• Solution-Oriented
• Collaborative	• Accurate	• Analytical
• Initiative	• Focused	• Strong Communicator

PROFESSIONAL EXPERIENCE

Sylvia Johnston
CPA / Fractional CFO

Denver, CO

2010 – Present

Outsourced/”Fractional” CFO

Direct financial reporting according to month-end close deadlines and in accordance with US GAAP, or IFRS if required. Oversee the reconciliation of all key accounts. Coordinate annual budget preparation and update financial models monthly. Experience with acquisition accounting for complex partnerships, including international. Manage external and internal audits. Oversee all tax reporting as well as advising on tax matters that arise in the normal course of business.

- Develop and document key business processes and implement enhanced financial and operational controls.
- Research technical accounting and tax issues and ensure compliance.
- Advise management regarding banking, credit and other operational decisions.
- Manage payroll, health benefits and healthcare compliance.

Financial Controller

Prepare all key month-end account reconciliations and book journal entries, including prepaid expenses, deferred income, accrued expenses as well as calculate any other receivables or payables. Disperse payments. Prepare monthly variance analysis. Complete all tasks according to a strict month-end close schedule.

- Collaborated across departments to resolve financial control weakness and operational inefficiencies.
- Research and resolve aged payables and receivables working with customers and vendors.

