

POLICIES FOR THE VINE PRESCHOOL, 2021-2022 SCHOOL YEAR

ILLNESS AND EXCLUSION CRITERIA

Please keep your child at home if he/she has any of the following:

- Fever (greater than 100.4 orally, 101.4 rectally, or 99.4 armpit)
- Vomiting (2 or more episodes in 24 hours)
- Diarrhea (4 or more loose stools in 24 hours)
- Any unexplained rash
- Any skin infection
- Any eye infection
- any communicable disease that has been documented by a health care provider

For your child to return to school:

He/she must be fever free for 24 hours.

He/she must be free of vomiting/diarrhea for 24 hours.

If your child has been diagnosed with a communicable disease by a health care provider, your child must have documentation from that provider that the child is no longer contagious.

If your child becomes ill while at school, your child will be isolated from the other children and made as comfortable as possible. When possible, your child will be evaluated by the Physician Assistant on church staff. You will be contacted to make arrangements to take your child home.

If your child is injured while at school, your child will immediately be evaluated by either the Program Director or by the Physician Assistant on church staff. If the Program Director or Physician Assistant determine that the injury is a medical emergency, appropriate first aid/CPR will begin by those appropriately trained, 911 will be notified, and the parents will be notified immediately. If the Program Director or Physician Assistant determine that the injury is serious enough to warrant medical attention, or if the injury prevents the child from participating in activities, the parents will be notified immediately. If the injury is considered mild (minor scrapes or bruises), the parents will be notified at the end of the school day. Teachers will report all injuries to the parents in an accident report form.

IMMUNIZATION RECORDS/CHARTS are required to be kept on file in order for each child to be in school and to stay enrolled in our program.

These records are needed at the beginning of each school year. Please turn these into the Director to be added to your child's file.

LATE POLICY

Should a child not be picked up by 1:30 p.m., our Late Policy will go into effect. Obviously, we know situations arise where you could be delayed. In this case, you must call the Office to inform us of this situation before 1:20 p.m.

Our teachers have other responsibilities in the afternoon and cannot be responsible for supervising your child after 1:35 p.m. If a parent is consistently late, they will be charged \$1 per minute after 1:35 p.m. A note will be sent home from the Director to inform you of the late charge. It can be paid the following month with the monthly registration fee.