

Sample Budget for Grant Application

Amount requested \$105.00

Sample budget (each project will have different revenues and expenses)

Revenue:

In-kind contribution:	Facility rental provided by Kinsmen club	\$ 500
	Photocopying provided by school division	\$ 100
Funds applied for:	Community grant (city of X)	\$ 500
CHE Foundation:	Mileage for guest speaker .10X50km (example as mileage amounts will change)	\$ 5
	Guest speaker honorarium	\$ 100
Registration fee:	30 people X \$10	\$ 300
	10 students X \$5	\$ 50

Total Revenue \$1,555

Expenses:

Handouts & evaluation forms: 40X\$2.25 (in-kind)	\$ 90
Posters (in-kind)	\$ 10
Room rental (in-kind)	\$ 500
AV requirements/laptop/projector/mic	\$ 500
Guest speaker Honorarium	\$ 100
Guest speaker transportation	\$ 21
Coffee/snack 41 X \$5.00	\$ 205
Total expenses	\$1,426

Difference is \$129 as we don't know if we will receive the community grant.

To find specific information regarding expenses for the grant for which you are applying, go to Grants from General Funds or Grants from Designated Funds as well as general terms of references for all grants.