



## APPLICATION FORM

Please be specific as this information is required under federal legislation. Applications will be considered only if all requested information is provided and legible. Canada Revenue Agency (CRA) charitable number is preferred. If you DO NOT have a number, please contact [grants@chef-fcef.ca](mailto:grants@chef-fcef.ca) prior to submission.

**CRA CHARITABLE NUMBER:** \_\_\_\_\_

**Check award:**

- General Funds
- Communications and Information Dissemination - Gwenyth Bailey Simpson Award
- Consumer Studies and Family Resource Management – Margaret Speechly Stansfield Memorial Award
- Family Finance – Edith Rowles Simpson Award
- Graduate Student – Verna M. Lefebvre Award
- Health Protection Lecture – Gwen E. Leslie Memorial Award
- Human Rights Education – Joanne Mackie Award
- International Development Project – Engberg-Fewster Award
- Leadership Development – Doris Badir Award
- Resource for Youth – Patricia J. Hames Award
- Saskatchewan Home Economics Education Award
- Website – [www.homefamily.net](http://www.homefamily.net) Emmie Oddie Award

## PLEASE PRINT OR TYPE INFORMATION

Project title: \_\_\_\_\_

Amount requested: \_\_\_\_\_

Name of home economists/human ecologist involved in project. This person is signatory to the application. For a home economist/human ecologist group or association include the names of executive officers.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Degrees, institution and experience of signatory:  
(1 page resume required for Leadership Development-Doris Badir Award)

\_\_\_\_\_  
\_\_\_\_\_

Address: \_\_\_\_\_

Phone number: \_\_\_\_\_

Email address: \_\_\_\_\_

Facility name and precise physical location where project will take place:

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**PLEASE PRINT OR TYPE INFORMATION**

**Description of project:** Please include: (Attach extra page if required).  
(For *Leadership Development-Doris Badir Award* this section must relate to information about leadership development)

i) What will the activity be: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

ii) Goals and objectives (be specific):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

iii) Charitable benefit provided: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

iv) Who benefits/how many: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Timeline for project:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Evaluation:** Based on goals and objectives listed in ii) above, describe deliverables, milestones and benchmarks that will be measured. Explain how and when these will be measured. Please provide very specific information. Attach extra page if required.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Comprehensive Project budget:** Attach a detailed budget outlining ALL expenses and ALL revenue (including funding applied for and in-kind donations).

See **How to Apply on the Grants and Awards page** of [www.chef-fcef.ca](http://www.chef-fcef.ca) for a sample budget.

See **Specific information regarding expenses for Canadian Home Economics Foundation grants and general terms of references for all grants at:**

<http://www.chef-fcef.ca/grants/documents/TermsOfReference.pdf>

**Additional requirements for specific projects:**

***Communications and Information Dissemination - Gwenyth Bailey Simpson Award:***

Project area (eg. food, nutrition, consumer information). As well include distribution channel/method.

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***Health Protection Lecture - Gwen E. Leslie Memorial Award:***

Presentation title: \_\_\_\_\_

Speaker's name: \_\_\_\_\_

Speaker's background:

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***Leadership Development – Doris Badir Award***

Describe how the proposal will develop the leadership skills of the applicant(s) for future work. Attach copy of course/workshop/activity content.

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**I understand that I will be provided with logos that I will use, and that credit must be given to the “Canadian Home Economics Foundation” for the funds received.**

- I have read and understood the general and award specific terms of reference and conditions.
- I have read, understood and agree to the Limitations of Liability (see <http://www.chef-fcef.ca/grants/index.htm> Limitations of Liability)

Signature of applicant: \_\_\_\_\_

Date submitted: \_\_\_\_\_

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Exact name and address to whom the cheque should be made payable, if project is approved:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

**Please note: once project is approved a signed copy of the application will be returned to you. If changes are required you will need to initial and return the copy prior to a Canadian Home Economics Foundation authority signature added and cheque being sent.**

**A final report, including the evaluation stated on the proposal will need to be received by the Foundation.**

**Also, you will need to keep all receipts/invoices for a minimum of seven years, as on a random basis this maybe requested by Canada Revenue Agency.**

Signature of Canadian Home Economics Foundation Board Member (once project is approved):  
\_\_\_\_\_

Date approved: \_\_\_\_\_ Amount: \_\_\_\_\_

**The above information must be completed for applications to the following funds.**

**Continual intake:**

**General Grants**

Submit: [grants@chef-fcef.ca](mailto:grants@chef-fcef.ca)

**Health Protection Lecture - Gwen E. Leslie Memorial Award**

Submit: [grants@chef-fcef.ca](mailto:grants@chef-fcef.ca)

**Human Rights Education – Joanne Mackie Award**

Submit: [grants@chef-fcef.ca](mailto:grants@chef-fcef.ca)

**Website-Emmie Oddie Award**

Submit: [grants@chef-fcef.ca](mailto:grants@chef-fcef.ca)

**Due January 31:**

**Communications and Information Dissemination - Gwenyth Bailey Simpson Award**

Submit: [ruth.mcdonald280@gmail.com](mailto:ruth.mcdonald280@gmail.com)

**Due February 28:**

**Leadership Development-Doris Badir Award**

Submit: [slusarmg@icloud.com](mailto:slusarmg@icloud.com).

**Due March 21:**

**International Development Project - Engberg-Fewster Award**

Submit: [grants@chef-fcef.ca](mailto:grants@chef-fcef.ca)

**Due May 1, November 15**

**Resource for Youth – Patricia J. Hames Award**

Submit: [grants@chef-fcef.ca](mailto:grants@chef-fcef.ca)

**Due May 31**

**Saskatchewan Home Economics Education Award**

Submit: [grants@chef-fcef.ca](mailto:grants@chef-fcef.ca)

**Due June 30:**

**Family Finance - Edith Rowles Simpson Award**

Submit: [grants@chef-fcef.ca](mailto:grants@chef-fcef.ca)

**Due September 30:**

**Graduate Student – Verna M. Lefebvre Award**

Submit: [grants@chef-fcef.ca](mailto:grants@chef-fcef.ca)

**Consumer Studies and Family Resource Management - Margaret Speechly Stansfield Memorial Award**

Submit: [grants@chef-fcef.ca](mailto:grants@chef-fcef.ca)