SAIDOT PRIVACY POLICY

Last updated: November 22, 2021.

This Privacy Policy describes how Saidot Ltd (**"Saidot" or "we"**) collects and uses your personal data in relation to the Saidot website/platform available at saidot.ai, and any related applications, products, or services offered through such website/platform (collectively, **"Services"**).

This Privacy Policy explains the personal data we process, how we process it, and for what purposes.

1. DATA WE MAY COLLECT

We may collect the following personal data:

- Your name and email address submitted by you while onboarding our Service;

- Usernames, aliases, roles, and other authentication and security credential information;

- Information about your organization, such as name, physical address, contact email address, business identification id related to your organization;

- Usage data collected using a third-party software Matomo while you visit our website saidot.ai or use our Services;

- Identifiers and information contained in cookies (see our Cookie Policy);

- Name, organization, job role and email addresses submitted to us while you register to our webinars and events;

- Data submitted to us by you when you decide to apply to our jobs; and

- Name, organization, job role and email addresses submitted to us with consent for direct marketing purposes.

2. PURPOSES OF PROCESSING PERSONAL DATA

We use your personal data for the following purposes:

- To provide Services;

- To measure use of, analyze the performance of, fix errors in, provide support for, improve, and develop Services;

- To provide customer service;

- To conduct webinars and events;

- To review and process job applications;

- To do direct marketing.

We may also ask for your consent to use your personal data for a specific purpose that we communicate to you.

3. TRANSFER OF PERSONAL DATA

We share personal data only as described in this Privacy Policy. We may share personal data with third parties in the following circumstances:

- For purposes of sharing, with other users of Services, registered products and systems, the information attached to these and other content created by you when utilizing the Services. Depending on whether this type of content has been specified as private or public, some of your personal data, such as your name or email address, may be visible to users within the same organization as you, or to some or all users of Services, respectively.

- When utilizing third-party service providers to perform functions on our behalf, such as contracted development of software, application support, sending communications, processing payments, analyzing data, providing marketing and sales assistance, conducting customer relationship management, and providing training. These third-party service providers have access to personal data needed to perform their functions but may not use it for other purposes. Further, they must process that data in accordance with this Privacy Policy and as permitted by applicable data protection law.

- In conjunction with any sale, assignment, or other reorganization of Saidot's business operations. Under such circumstances, we may forward personal data to the parties of the transaction and their advisors.

- When we believe release is appropriate to comply with the law, enforce or apply our terms and other agreements, or protect the rights, property, or security of Saidot, our customers, or others.

Other than as set out above, you will receive notice when personal data about you might be shared with third parties, and you will have an opportunity to choose not to share the data.

4. LOCATION OF PERSONAL DATA

We primarily process personal data within the European Union and the European Economic Area ("**EU/EEA**"). In case personal data is transferred outside the EU/EEA, such transfers are performed subject to appropriate safeguards such as standard data protection clauses adopted or otherwise approved by the EU Commission or competent data protection authorities in accordance with the General Data Protection Regulation (EU) 2016/679.

5. HOW WE SECURE PERSONAL DATA

We maintain physical, electronic, and procedural safeguards in connection with the collection, storage, and disclosure of personal data. Our security procedures also entail that we may request proof of identity before we disclose your personal data to you.

6. RETENTION OF PERSONAL DATA

We keep your personal data to enable your continued use of Services, for as long as it is required in order to fulfil the relevant purposes described in this Privacy Policy, as may be required by law (including for tax and accounting purposes), or as otherwise communicated to you. How long we retain specific personal data varies depending on the purpose for its use, and we will delete your personal data in accordance with applicable law.

7. ACCESS

You can view, update, and delete certain personal data related to your account and your interactions with Services. If you cannot access or update your personal data yourself, you can contact Saidot for assistance.

8. DATA SUBJECTS' RIGHTS

You have the right to request from us:

- **Right to access and rectification**: You have the right to request access to the personal data relating to you. This includes, e.g. the right to be informed whether or not personal data about you is being processed, what personal data is being processed, and the purpose of the processing. You also have the right to request that inaccurate or incomplete personal data be corrected.

- **Right to object:** You are entitled to object to certain processing of personal data, including for example processing of your personal data for marketing purposes or when we otherwise base our processing of you on legitimate interest.

- **Right to erasure:** You may also request that your personal data be erased if, e.g. the personal data is no longer necessary for the purposes for which it was collected, the processing is unlawful, or the personal data has to be erased to enable us to comply with a legal requirement.

- **Right to restrict processing:** You may obtain from us restriction of processing of your personal data, e.g. for the period of verifying the data accuracy.

- **Right to data portability:** If personal data about you that you yourself have provided is being processed automatically with your consent or in accordance with a contract between you and Saidot, you may request that the data be provided in a structured, commonly used and machine-readable format and you may also request that the personal data is transmitted to another controller if this is technically feasible.

- **Right to withdraw your consent:** In cases where the processing is based on your consent, you have the right to withdraw your consent to such processing at any time.

- **Opt-out from marketing:** We will also give you the opportunity to opt-out of future marketing whenever we send you marketing material, you can also opt-out at any time by contacting us.

You may exercise the aforementioned rights by sending a written request to us via email or mail, containing your name, address, telephone number, and copy of valid identification. In addition, our Cookie Policy includes a link to easily change cookie settings.

If you wish to file a complaint with a national supervisory authority regarding our processing of your personal data **(your right to lodge a complaint)**, you may do so by contacting your local data protection authority (in Finland, the Data Protection Ombudsman (www.tietosuoja.fi).

In case you request that the processing of your personal data is restricted or deleted, you may no longer have access to Services.

9. UPDATES AND REVISIONS

We may make changes to this Privacy Policy at any time by giving a notice on the website and/or by other applicable means. You should check our website frequently to see recent changes. The date on which the latest version of this Privacy Policy was posted is indicated under the heading on the top of the page. If you object to any of the changes to this Privacy Policy, you can request that we delete your personal data, unless applicable laws require storage of such personal data. Unless stated otherwise, the then-current Privacy Policy applies to all personal data we process at the time.

10. CONTACT INFORMATION OF DATA CONTROLLER

Saidot is the data controller of the personal data for the purposes described above. The contact details of our offices are:

Saidot Oy
Innovation Home Finland
Tekniikantie 2
02150 Espoo, Finland

If you have any questions regarding Saidot's processing of personal data, please contact us at info@saidot.ai.

SAIDOT COOKIE POLICY

Last updated: November 22, 2021.

This cookie policy applies to Saidot Ltd's (**"Saidot" or "we"**) domain saidot.ai and its subdomain app.saidot.ai.

1. ABOUT COOKIES

Cookies are small text files placed on your device to store data that can be recalled by a web server in the domain that placed the cookie.

2. WHY WE USE COOKIES

We use cookies to improve your user experience by personalizing content and analyzing our traffic. Cookies allow you to take advantage of some essential features related to Services. For example, if you block or otherwise reject our cookies, you might have to manually adjust some settings or preferences every time you sign in to use Services.

3. WHAT COOKIES WE USE

Based on their purpose, cookies are categorized into necessary and non-necessary cookies. Necessary cookies are needed for the web page's general functions. Non-necessary cookies are used to collect information about the user's actions on the web page, and the information is then used for purposes such as analyses, statistics, monitoring and marketing.

3.1. Necessary cookies

These are essential for users to browse our website and use its features.

CookieConsent. Provider: Cookiebot. Stores the user's cookie consent state for the current domain. Expiry: 1 year.

ASP.NET_SessionId. Cookiebot. Preserves the visitor's session state across page requests. Expiry: session.

_abck. Cookiebot. Used to detect and defend against replay-cookie-attacks. This cookie is necessary for the security and integrity of the website. Expiry: 1 year.

ak_bmsc. Cookiebot. This cookie is used to distinguish between humans and bots. This is beneficial for the website, in order to make valid reports on the use of their website. Expiry: 1 day.

bm_sz. Cookiebot. Used in context with the website's BotManager. The BotManager detects, categorizes and compiles reports on potential bots trying to access the website. Expiry: 1 day.

bm_sv. Cookiebot. Used in context with the website's BotManager. The BotManager detects, categorizes and compiles reports on potential bots trying to access the website. Expiry: 1 day.

wf-csrf. Provider: Webflow. Ensures visitor browsing-security by preventing cross-site request forgery. This cookie is essential for the security of the website and visitor. Expiry: session.

wf-csrf.sig. Provider: [Webflow](). Ensures visitor browsing-security by preventing cross-site request forgery. This cookie is essential for the security of the website and visitor. Expiry: session.

3.2 Non-necessary cookies

We use [Matomo]() to analyse the users of our site and their behavior (statistical cookies). This will help us develop our website further.

_pk_id#. Provider: saidot.ai. Collects statistics on the user's visits to the website, such as the number of visits, average time spent on the website and what pages have been read. Expiry: 1 year.

_pk_ses#. Provider: saidot.ai. Used by Mamoto to track page requests from the visitor during the session. Expiry: 1 day.

4. HOW TO CHANGE COOKIE SETTINGS

If you do not want to allow the use of cookies, you can disable them in the settings of your browser. The 'Help' feature on most browsers will tell you how to prevent your browser from accepting new cookies, how to have the browser notify you when you receive a new cookie, how to disable cookies, and when cookies will expire. However, if you disable cookies, you may not be able to use all the functions of this website that utilize cookies for improving the user experience.