



1. **CALL TO ORDER** – Mayor Rudy Patch
  - a. **Pledge of Allegiance**
  - b. **Roll Call**
  
2. **APPROVAL OF AGENDA**
  
3. **CONSENT AGENDA** –*All items listed under the Consent Agenda, unless removed from the Consent Agenda shall be approved by one Council motion.*
  - a. **October 7, 2019 Council Meeting Minutes**
  - b. **October 16, 2019 Planning Commission Meeting Minutes**
  - c. **October 21, 2019 Council Work Session Minutes**
  - d. **October 28, 2019 Special Council Meeting Minutes**
  - e. **October 28, 2019 Public Hearing Minutes**
  - f. **October 2019 Fund Balance Report & Bond Payments & Transfers**
  - g. **October 2019 Bills**
  - h. **YTD September 2019 Income Statements**
    - a. **Water, Sewer, Pine Tree Park, and Golf Course**
    - b. **Liquor Store**
  - i. **October 2019 Month End Remittance Report**
  - j. **September 2019 LG216 Lawful Gambling Monthly Rent Report**
  - k. **Final Approval – City Hall Remodel Proposal for Feasibility Study**
  - l. **Final Approval – Paul G. and Kandi L. Kohman – Owner Occupied Residential Housing Rehab Satisfaction**
  - m. **Final Approval – 2019 MV Credit – Agricultural property tax payment**
  - n. **Final Approval – Fire Department September Repairs to Unit #4 – Administrator authorized after City Council.**
  - o. **Final Approval – Rate Change State Water User Fee Notice – MDH notice**
  
4. **BLACKDUCK FORUM** – *Visitors may share their concerns with Council on any issue, which is not already on the agenda. Each person will have 3 minutes to speak. The Mayor reserves the right to limit an individual's presentation if it becomes redundant. The Mayor may also limit the number of individual presentations on any issue to accommodate the scheduled agenda items. All comments will be taken under advisement by the Council. No action will be taken at the time.*
  
5. **2019 BLACKDUCK ELEMENTARY SCHOOL ROBOTICS TEAM PRESENTATION** – Leslie Frosaker
  
6. **PUBLIC WORKS REPORT** – Mike Schwanke, Public Works Supervisor
  - a. **Request for Survey on Liberty Drive – WSN estimated costs \$1,800**
  
7. **LIQUOR STORE REPORT** – Shawnda Lahr, Liquor Store Manager
  - a. **Liquor Store Signage Proposals** –
    - i. **Indigo Signworks, Inc proposals**
      1. **62509 w/building and street signage sketches**
      2. **62510 w/building and street signage sketches**
    - ii. **Scenic Sign Corp. proposals**

1. **61628** *w/building and street signage sketches*
  2. **21641** *w/building and street signage sketches*
  3. **22163** *(new) w/building and street signage sketches*
8. **LAW ENFORCEMENT REPORT** – Jace Grangruth, Police Chief
  9. **FIRE DEPARTMENT REPORT** – Brian Larson, Fire Chief
  10. **GOLF COURSE REPORT** – Jim Andersen, Golf Course Superintendent & Pam Exner, Club House Manager
    - a. **Cart Shed Proposal of Costs and Financing Summary**
      - i. **Quotes – Northwoods Lumber and B&M Supply**
      - ii. **Financing Options**
        1. **Internal Loan with Revolving Loan Fund** –
          - a. **Schedule 10 years @ 2.5%**
        2. **Refinancing Bond Options – Ehlers**
          - a. **Cart Shed only 5 years**
          - b. **Refinancing schedule 5 years shed only**
          - c. **Refinancing schedule 5 years with city hall funding**
          - d. **Refinancing schedule 10 years with city hall funding**
  11. **LIBRARY REPORT** – Kelly Hanks, Head Librarian
    - a. Library Board Meeting – November 19, 2019 @ 6pm @ Blackduck Library
  12. **BLACKDUCK BLANDIN GROUP** – Jace Grangruth, Demo Regas, Misty Frenzel, Nate Lien, Leslie Frosaker, and Christina Regas
  13. **ADMINISTRATOR’S REPORT** – Christina Regas, City Administrator
    - a. **Resolution 2019-20 – Resolution Establishing a Meeting Schedule for 2020**
    - b. **Resolution 2019-21 – Resolution designating polling places for the 2020 Presidential Primary, State Primary, and State General Elections**
    - c. **Elected Official & Committee Member Conflict of Interest Policy – approval needed**
    - d. **2020 Presidential Primary Election Training – November 8, 2019 – Bemidji**
    - e. **Government Offices Closed Veteran’s Day – November 11, 2019**
    - f. **Government Offices Closed Thanksgiving Day and Day after Thanksgiving – November 28-29, 2019**
    - g. **Request for November 18, 2019 Council Work Session @ 6pm – Report on Enterprise 2020 budgets & Review 2020 Fee Schedule**
    - h. **Reminder December 9, 2019 Council Meeting & Truth in Taxation Hearing @ 6pm**
    - i. **Personnel Committee Meeting November 25, 2019 @ 5:30pm**
    - j. **Personnel Committee Meeting December 10, 2019 @ 5:30pm – 2019 Performance Appraisal Process**
  14. **MAYOR AND/OR COUNCIL MEMBER REPORTS** – Mayor Patch & Council
  15. **COMMUNITY EVENTS/GOOD THINGS HAPPENING** –
    - a. City Employee Anniversaries
      - i. **Jace Grangruth Blackduck Police Department 2016 (3 years)**
      - ii. **Jon Holiday Blackduck Fire Department 2012 (7 years)**
      - iii. **Festus Rockensock Blackduck Fire Department 2005 (14 years)**
      - iv. **Brian Larson Blackduck Fire Department 2003 (16 years)**
      - v. **Lee Anderson Blackduck Police Department 2017 (2 years)**
      - vi. **Chad Sheffer Liquor Store 2017 (2 years)**
    - b. **Blackduck Development Corporation Meeting – November 13, 2019 11am @ Good Samaritan Community**
    - c. **Blackduck Chamber Meeting – November 26, 2019 @ Hungry Duck @ Noon**
    - d. **Blackduck Planning Commission Meeting – November 20, 2019 @ 2pm @ City Hall**
    - e. **Blackduck History & Art Center Thank you**

16. **ADJOURN**

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BLACKDUCK CITY COUNCIL MEETING  
MONDAY, OCTOBER 7, 2019 @ 6:00PM  
REGULAR COUNCIL MEETING MINUTES

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**CALL TO ORDER:** The City Council of the City of Blackduck met in Regular Council Meeting at Blackduck City Hall at 6:00pm. October 7, 2019. Meeting called to order by Mayor Patch and the Pledge of Allegiance was stated.

**ROLL CALL:**

**Councilors present:** Mayor Patch, Councilors Kolb, Moore, and Gullette

**Councilors Absent:** none

**Staff Present:** City Administrator Christina Regas, Public Works Supervisor Mike Schwanke, and Golf Course Superintendent Jim Andersen, and City Engineer Curt Meyer

**Others Present:** Laureen Schaser and Rob Ingersoll

**APPROVAL OF AGENDA** –Moved by Councilor Moore and seconded by Councilor Kolb to approve the agenda as submitted. Motion carried unanimously.

**CONSENT AGENDA** – Moved by Councilor Gullette and seconded by Councilor Moore to approve the consent agenda as presented.

- a. September 9, 2019 Council Meeting Minutes
- b. September 12, 2019 Golf Board Meeting Minutes
- c. September 16, 2019 Council Work Session Minutes
- d. September 18, 2019 Planning Commission Meeting Minutes
- e. September 19, 2019 Personnel Committee Meeting Minutes
- f. September 2019 Blackduck Library Board Meeting Minutes
- g. September 23, 2019 Special Council Meeting Minutes
- h. September 24, 2019 Golf Board Meeting Minutes
- i. September 2019 Fund Balance Report & Bond Payments & Transfers
- j. September 2019 Bills
- k. YTD September 2019 Income Statements
  - a. Water, Sewer, Pine Tree Park, and Golf Course
  - b. Liquor Store
- l. September 2019 Month End Remittance Report
- m. July & August 2019 LG216 Lawful Gambling Monthly Rent Report
- n. Final approval – Ehlers Report of Potential Refunding of Existing Bonds report
- o. Final approval – Letter to Andy Ebert for terms of invoice #40694
- p. Final approval – Labor agreement between City of Blackduck & International Union of Operating Engineers
- q. Final approval – City of Blackduck 2020 CCOGA Pool Renewal for employee healthcare premiums
- r. Final approval – City of Blackduck contract with iCompass for Diligent Services agreement for council packet software.
- s. Final approval – City of Blackduck 2019-2020 Waste Management contracts for Pine Tree Park, Golf, and Liquor



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- t. Final approval – September part-time employees
- u. Final approval – City Street Map for Beltrami County GIS Department – map provided on meeting date
- v. Final approval – 2019 State Police Aid received
- w. Review – Blackduck City Hall lab report for asbestos provided by Pinewood Environmental Services
- x. Review – CSAH 39 Construction Project communication from Beltrami County Highway Department
- y. Review – MPCA Final SDS Permit Blackduck Wastewater Treatment Facility Permit #MN0052302

**BLACKDUCK FORUM –**

*No one present to speak.*

**UTILITY AND ROAD IMPROVEMENTS** – Curt Meyer, City Engineer presented to council the two potential projects for Liberty drive and Croswell Ave. noting if there could be assessments to the adjacent properties the first step would be to order feasibility reports for both improvements. Councilor Gullette asked what is in a feasibility report. Meyer stated a feasibility report lays out the issue and the proposed fix for the issue and the estimated costs. Meyer stated the report does not state anything that includes accessing for the project but it is needed before the City can hold a public meeting to discuss the improvements.

1. Resolution 2019-16 – Resolution ordering a feasibility report for utility and road improvements on Liberty drive. – Moved by Mayor Patch and seconded by Councilor Moore to approve Resolution 2019-16 ordering a feasibility report for utility and road improvements on Liberty drive. Motion carried unanimously.
2. Resolution 2019-17 – Resolution ordering a feasibility report for road improvements on Croswell Avenue. – Moved by Councilor Kolb and seconded by Councilor Gullette to approve Resolution 2019-17 ordering a feasibility report for road improvements on Croswell Avenue. Motion carried unanimously.

Meyer proposed to Council to review the feasibility reports at the regular scheduled work session on October 21, 2019. Regas stated the work session agenda was full and it would not be a good time but suggested holding a special meeting on October 28, 2019 prior to the public hearing for the Police Department. Mayor Patch called the special meeting to review the feasibility reports on October 28, 2019 @ 5:30pm. Meyer encouraged the City Council have a decision at that meeting after the reports are submitted if WSN will be ordering the surveys and the projects will move forward. Regas requested the rough estimates for Croswell. Meyer provided a copy and stated the amount is \$36,000 for Croswell. Regas stated she would provide the estimates to the Council in email format.

Walking Trail Deficiencies – Meyer stated although he would like to review the walking trail himself prior to discussing with the City Council the need for improvements. Mayor Patch asked for clarification. Meyer stated over time the walking trail that is in the Minnesota ROW had accumulated deficiencies and after the Pedestrian walk from MnDot this summer it was noted those need to be addressed. Meyer stated the trail must be ADA accessible when it is in MN ROW. Meyer noted that over time the trail has dropped in some areas.



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Summit & Main Punch List – Meyer stated on the punch list there are 2 hydrants that are leaking and Gladdens have been made aware of them. Meyer stated these are warranty items and will be fixed. Meyer further stated the full punch list for the City was never given to the County to be combined for the contractor to complete to final out the project. Mayor Patch asked if there are several items on the list. Meyer stated the list items that need to be addressed includes a service that needs to be graded down near Bogarts; and Regas noted a few resident requests such as Zaleski and the Bowling Alley. Schwanke stated some of the items that are on the punch list the City could ‘live with’ but the City should not have to. Councilor Gulette asked to have a copy of the Punch list. Regas agreed to forward it to the City Council. Mayor Patch stated he would also like to know what the costs could be associated with the items if the City ends up having to fund them. Patch further stated the City needs to keep a good relationship with the residents. Ingersoll asked if the contractor has been paid in full and if the City has any leverage. Meyer stated the project has not been closed out yet and was unaware of the amount of the retainage the County is holding. Meyer stated that although the contractor wants to get paid the City wants the punch list taken care of too. Nothing further.

**PUBLIC WORKS REPORT** – Mike Schwanke, Public Works Supervisor reported he attended a training on wastewater and it was good. Schwanke stated the department is working on winterizing the Ponds and getting the irrigators drained out. Schwanke stated his department will be fixing the storm drain on Liberty this week and ditching Crosswell. Mayor Patch asked if Cliff Hanson’s ditching was completed. Schwanke understood it was being worked on by the contractor today. Patch asked when the campground will be winterized. Schwanke stated October 16 and then the gates will be closed. Schwanke stated the golf course would be completed the same date.

Application for Waiver to City Ordinance #213 for 188 Main Street N. – year 3 – Moved by Mayor Patch and seconded by Councilor Moore to approve the variance of City Ordinance #213 for 188 Main Street. Patch asked if the utility account was up to date. Regas confirmed. Patch asked if this would be the last year WECE will request the variance. Schwanke stated he believed the last year was only precautionary. Patch asked to have the contact updated with WECE to include Schwanke’s email address.

**LIQUOR STORE REPORT** – Shawnda Lahr, Liquor Store Manager was not present to provide a report to Council. Regas in Lahr’s absence reported the Signage Vendors would be present to the Council Work Session to present to Council. Regas stated Indigo Signworks, Inc would present first on October 21, 2019 @ 6-7pm and Scenic Sign Corp seconded on October 21, 2019 @ 7:30-8:30pm. Nothing further.

**LAW ENFORCEMENT REPORT** – Jace Grangruth, Police Chief was not present. Regas presented in Grangruth’s absence 3 department policies for Council to adopt to begin the process for implementing Police department body cameras. Regas reported Beltrami County will act as the protector of information and records maintenance authority. Regas stated after adoption of the policies the City must hold a public hearing to listen to public comment on the policies. Regas further stated once the public hearing is complete the City must complete a 90-day waiting period prior to full implementation and purchase of equipment. Regas stated Chief Grangruth wishes to continue moving forward with the policy implementation since Beltrami County has been live with body cameras and Part time Blackduck Police Officer Anderson already can utilize his equipment. Regas opened up the conversation for questions. Councilor Gulette asked what the purpose of the 90-days was. Regas stated it is authorized by state statute. Mayor Patch asked if there will be any challenges getting records from the County if requested. Regas stated no and further confirmed Beltrami County staff and policies are the same as the City



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department. Patch asked if there will be additional fees the County may charge the City for implementing the policy. Regas stated none to her knowledge.

Moved by Councilor Moore and seconded by Councilor Gullette to adopt the Portable Audio/Video Recorder; Protected Information; and Records Maintenance and Release Policies for the Blackduck Police Department. Gullette asked if the officers while wearing the equipment if they will be on 'full-time'. Regas stated the policy states when the equipment is 'turned on' is when the officer responds to a 'call'. Hearing no further discussion Mayor Patch called for a vote on the motion. Motion carried unanimously.

Mayor Patch called a Public Hearing for public comment on the policy on October 28, 2019 @ 6pm.

Nothing further.

**FIRE DEPARTMENT REPORT** – Brian Larson, Fire Chief

No report submitted.

**GOLF COURSE REPORT** – Jim Andersen, Golf Course Superintendent presented a final season report announcing the course is closed for the season and was better than previous years for rounds played and traffic. Andersen stated that although the revenue does not reflect it the course had more rounds played than ever before. Mayor Patch asked if year-end numbers would be submitted at the work session. Regas stated the current submitted income statement in the council packets provides all revenue for the year but will not reflect additional expenses for the remaining months of 2019. Andersen stated the irrigation system will be drained on Monday the 14<sup>th</sup> in preparation to blow out the system on the 16<sup>th</sup>. Andersen further stated he will be mowing fairways and greens for the last time this week before MTI picks up the reels for the mowers. Mayor Patch asked who and where does the reel motors go when they are picked up by MTI. Andersen stated Fargo, ND. Patch asked what is charged to pick up the reels. Andersen stated MTI doesn't charge to pick up the reels only to sharpening and checking them over in the off season. Patch asked if the whole machine gets picked up. Regas stated MTI no longer picks up the whole machine and that Andersen completes the annual maintenance on the machines in house. Andersen stated his staff this season was exceptional and he is a firm believer that although a golf course is not open all year-round it is important to continuity with staffing. Andersen further stated that next year the City should strongly consider paying the staff a 'decent' salary to keep and retain the staff each season. Andersen stated that one of his best employees this year will not return in 2020 for minimum wage. Mayor Patch stated that that will be discussed at a later time. Andersen stated that since every year since he has worked for the City there has been a retention issue. Patch stated that is an issue with seasonal work. Andersen stated it is difficult to take most of the season to train in the staff and then the following year they do not return and stated it should be addressed.

Regas stated at the October work session the council should have final numbers to consider for the cart shed rebuild. Andersen stated next year the course will see an increase in walk-on traffic and twilight membership. Patch asked if the cart shed is completely taken down at this point. Regas stated it has been started but with the rain it has been a slow process.

Nothing further.



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**LIBRARY REPORT** – Kelly Hanks, Head Librarian  
Library Board Meeting – October 15, 2019 @ 6pm @ Blackduck Library  
No report submitted.

**BLACKDUCK BLANDIN GROUP** – Jace Grangruth, Demo Regas, Misty Frenzel, Nate Lien, Leslie Frosaker, and Christina Regas  
No Report submitted.

**ADMINISTRATOR’S REPORT** – Christina Regas, City Administrator

1. Donation request – Blackduck Area History & Art Center property insurance – Rob Ingersoll, Treasurer for the History Center was present to request a donation from the City of Blackduck. Ingersoll stated the History Center is grateful and this year the amount requested to cover the Center’s property insurance is \$811.09 which is lower than 2018 and has been a similar amount for several years. Ingersoll opened the conversation to the council for questions regarding the center. Councilor Gullette stated he heard the center was adding a new room. Ingersoll stated with the ownership of the building changing hands the center had used two areas of the building for storage and now the new owner is requesting payment for use of those areas.

Moved by Councilor Gullette and seconded by Councilor Moore to donate \$811.09 from the liquor rent fund to support the history center for their property insurance. Discussion by Councilor Kolb asked Ingersoll what the average visitor age is to the history center. Ingersoll stated definitely an older crowd (60+) however he has seen younger people come in and classes from the school bring students in to the center. Ingersoll stated the people that come in tend to be in pairs of an age of 60+ years old which makes up a 2:1 ration over the younger crowd. Kolb asked if in 10-15 years in the future will the center see a decline in the older visitors and then hopefully the younger visitors will take their place. Ingersoll stated the center is very sensitive to the fact that not just the membership but the donations for the center are from people that would be in excess of 60-70 years old. Ingersoll stated the topic of conversation of how to involve the younger people in the history when the board itself was started during the City’s Centennial and those people are older as well. Ingersoll stated the History Center would love to get some younger people involved and how to get those people involved has been discussed. Ingersoll further stated the board has discussed partnering with the school with sports history. Mayor Patch called for further discussion. Hearing no further discussion Patch called for a vote on the motion. Councilors Gullette, Moore, and Councilor Kolb voted yes. Councilor Kolb stated he is lenient in his approval of the motion and suggest the history center board find a way to find involve the younger crowd in the next year as his vote in 2020 would be a nay. Mayor Patch requested to conclude the vote on the motion by requesting any opposed votes. Hearing no opposed votes Mayor Patch called the vote on the motion carries unanimously. Ingersoll added a final comment that Councilor Kolb’s advice is good and he will report to the board when they meet on October 8 @ 9am. Councilor Kolb appreciated Ingersoll’s involvement and continued stating it appears people are just being complacent and pushing the topic off for the years and considering the challenge each year but no action. Ingersoll stated he would not use the term complacent as it pertains to the people that work at the history center noting the people are ‘doers’ and the suggestion by Kolb is appreciated.



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Councilor Gulette asked Ingersoll if kids can volunteer at the history center. Ingersoll stated yes there are 4 shifts (20-25 hours a week) that need to be staffed and it would assist the center. Gulette stated the National Honor Society students need a certain number of volunteer hours to qualify and suggested partnering with the school for staff. Mayor Patch suggested if any City Council members can attend the History Center board meeting on October 9 to attend. Nothing further.

2. Resolution 2019-02-6 – Resolution of annual appointments and designations for 2019 – Golf Board – Moved by Councilor Kolb and seconded by Councilor Moore to approve the revisions to Resolution 2019-02-6 accepting Laureen Schaser on the Golf Board. Regas introduced Schaser to the City Council and invited Council to get to know her. Mayor Patch asked if Schaser was originally from the Blackduck area. Schaser stated no not originally. Schaser stated she and her husband have owned property on Rabideau Lake since 2002 and just used it seasonally. Schaser stated their kids are grown up and since March of 2018 they moved up to the area full-time. Schaser stated she is looking for ways to get involved in the community and the lady members at the golf course and they have made Schaser welcome and included in the community. Schaser further stated the lady members have been seeking a lady member to sit on the board and asked her if she was interested. Councilor Gulette welcomed Schaser to the community. Regas stated that Schaser’s experience is a perfect example of how welcoming the community of Blackduck can be once a person finds the ‘nitch’ they are passionate about. Regas stated the lady members at the golf course are just a wonderful group of women. Hearing no further discussion on the motion Mayor Patch called for a vote on the motion. Motion carried unanimously.
3. Request for training authorization – MCFOA Region 1 Disaster Management – Gail Landowski & Christina Regas – City Hall closed October 18, 2019 – Regas requested authorization to close City Hall on October 18 so both herself and Landowski can attend the training noting that Landowski’s involvement as the Safety Committee Chairperson and experience in previous employers both would benefit from attending the training. Council approved the training and closing of City Hall. Nothing further.
4. MMBA Regional Meeting – October 9, 2019 Bagley Fireside Grill – Liquor Store Manager, Lead Bartender and City Administrator – Regas reported the regional meeting of MMBA would have attendance from Lahr, Gulette, and herself on October 9. Regas stated the meetings cover new legislation that govern municipal liquor stores. Mayor Patch asked if that organization provide trainings. Regas stated not at this meeting. Patch asked if the dram shop training is provided to encourage other bartenders to attend if provided. Regas stated typically Lahr attends and sends staff to local trainings when they are held such as when the Bemidji Police Department held a training. Councilor Kolb asked if this type of training could be provided by the Blackduck Police department so that the entire staff could be trained. Regas did not know but stated she would look into it. Nothing further.
5. Request for October 21, 2019 Council Work Session @ 6pm
6. Request for October 28, 2019 Council Public Hearing @ 6pm – receive public comment on Police Body Cams
7. Reminder Blandin Workshop October 29, 2019 – Northome – Regas and Grangruth
8. Reminder November 4, 2019 Council Meeting @ 6pm
9. City Hall renovations – Mayor Patch asked if Regas had additional information regarding City Hall renovations. Regas stated another contractor met with her recently however she did not have estimates to provide to Council at this time. Nothing further.



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**MAYOR AND/OR COUNCIL MEMBER REPORTS** – Mayor Patch & Council

Nothing discussed.

**COMMUNITY EVENTS/GOOD THINGS HAPPENING** –

Blackduck Development Corporation Meeting – October 9, 2019 11am @ Good Samaritan Community

Blackduck Chamber Meeting – October 16, 2019 @ Hungry Duck @ Noon

Blackduck Planning Commission Meeting – October 16, 2019 @ 2pm @ City Hall

~~Chamber Bingo @ The Pond – October 20, 2019 3-5pm~~ **CANCELED**

**OTHER NEW BUSINESS** – No new business.

**ADJOURN** – Moved by Councilor Gullette and seconded by Councilor Moore to adjourn the meeting at 7:02pm. Motion carried unanimously.

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Christina Regas, City Administrator

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Rudy Patch, Mayor



# BLACKDUCK PLANNING MEETING

WEDNESDAY October 16, 2019 2:00PM

REGULAR MEETING MINUTES

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**CALL TO ORDER:** Commission Klug called the meeting to order @ 2:00pm.

**ROLL CALL:**

**Commissioners present:** Kurt Benson, Bob Klug Sr., and Ernie Tindell

**Commissioners Absent:** Ron Rockis, and Curt Cease

**Staff Present:** City Administrator Christina Regas, and Public Works Supervisor Mike Schwanke

**Others Present:** Sara Wilcox HRDC

**Approval of Minutes** – Moved by Commissioner Benson and seconded by Commissioner Tindell to approve the minutes from September 18, 2019. Motion carried unanimously.

**Old Business**

**41 Morris Ave. NE** – Regas had no updates on the concern of the garage at the residence. Regas has not had contact with the current owner and there is no one current living in the home. Nothing further.

**Timberline parking lot option** - Nothing discussed.

**New Business** –

**Permit Application 2019-20 – HRDC single-family home @ 416 4<sup>th</sup> Street NE #81.00515.00** – Regas presented permit application for a 3-bedroom 1.75-bathroom slab on grade home with a 2-stall attached garage. Regas stated the floor plan was similar to the homes built by Frenzel Construction in 2017. Regas asked Wilcox if a driveway and/or apron would be included. Wilcox confirm an apron but had never paved the driveways. Regas asked if it was in the budget if crushed granite would be in the budget if paving was not. Wilcox asked if that is what the City prefers. Regas stated it keeps it cleaner and the remaining neighborhood is paved or cement. Wilcox stated she could recommend crushed granite. Benson stated there is no ordinance on record requiring driveways be paved so it could not be required. Regas asked if HRDC would consider upgrading the driveway. Wilcox stated she would inquire. Wilcox asked if a culvert on the driveway would be required. Regas stated with east side of 4<sup>th</sup> Street all existing homes have culverts and it would be recommended one be installed with skirts. Klug asked for clarification of the placement of the home and the setback of the front of the home. Benson stated all homes on the street are on the same sight line and should continue the same sightline. Regas stated the front requested setback was 72'. Regas further stated the requested setback has been discussed for Frenzel to continue with the existing neighborhood. Benson requested the setback be the same as the neighbors.

Moved by Benson and seconded by Tindell to approve permit application 2019-20 with the request the setback is even with the existing homes and a skirted culvert is installed and driveway is improved with paving. Motion carried.

**ADJOURN THE PLANNING MEETING** – Moved by Commissioner Benson and seconded by Commissioner Tindell to adjourn the planning meeting at 2:15pm. Motion carried unanimously.

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Christina Regas, City Administrator

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Bob Klug Sr., Chairperson



# BLACKDUCK CITY COUNCIL WORK SESSION

MONDAY, OCTOBER 21, 2019 @ 6:00PM

WORK SESSION MEETING MINUTES

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**CALL TO ORDER:** The City Council of the City of Blackduck met in a scheduled work session in council chambers at City Hall at 6:00PM on October 21, 2019.

## Roll Call

**Councilors present:** Mayor Patch, Councilors Moore, and Gullette

**Councilors Absent:** Kolb

**Staff Present:** City Administrator, Christina Regas, Public Works Supervisor, Mike Schwanke, Liquor Store Manager Shawnda Lahr

**Others Present:** Drew Weltin and Nick Cox of Indigo Signworks, Daryl Kirt of Scenic SignCorp., Chris Howerton and Austin Westerman of Daktronics, Lauren Schaser and Kevin Erpelding Golf Board members

The meeting was called to order at 6:00pm the Pledge of Allegiance was not recited.

Topics covered in the work session were as follows:

## OLD BUSINESS –

1. Liquor Store – Regas provided updates for the following Liquor Store project:
  - a. Sewer Line repair updates – nothing discussed.
  - b. Street & Building Signage – Regas presented vendor representatives to Council per their request to present their companies and recommended sign updates and proposals for consideration.
    - i. Indigo Signworks Inc. – Nick Cox presented his company and recommendation to council for the Pond. Cox presented the Daktronics sign sample in the parking lot of Wells Fargo for preview; how the software portal can be personalized by liquor store staff and management; demonstrated the portal; provided how their marketing can benefit the City; financing options; IT support; and warranty of the sign. Cox recommended to Council proposal # 62509 with static building signage for a total of \$59,331.23. This proposal includes a 7' x 11' Daktronics sign with a static 18" x 11' sign on top and was based on the height of the sign and distance from MnDot Hwy 71. Cox further stated the City would need to add additional electrical support to the sign pole to run the Daktronics sign.

*Council asked several questions of Cox and support staff; was provided a real-life demonstration of a 15.85mm and 19.8mm sign; was provided a demonstration of the auto light feature that dims the sign; and then concluded Indigo's presentation at 7:15pm.*

Mayor Patch asked if Regas and Lahr had plans for financing the new signage in the liquor budget. Regas stated they worked on increasing the building maintenance budget for 2020 to fund the sewer line repairs; new water heater and softener;



# BLACKDUCK CITY COUNCIL WORK SESSION

MONDAY, OCTOBER 21, 2019 @ 6:00PM

## WORK SESSION MEETING MINUTES

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updating the computer systems; and possibly updating heating and cooling of the building to a better more efficient systems. Lahr stated it would be best to build the signage into the budget over 4-5 years and dedicate the radio and print advertising that has spent in the past to the signage instead. Councilor Gullette asked how much the building maintenance budget is funded currently. Regas stated for 2019 \$10,000 and in 2020 the budget is being increased to \$40,000. Regas stated including the signage financing she would increase the budget another \$10,000. Regas stated other plans for the building have been discussed in recent budget meetings to look into 5 or 10 years in the future for where the building is going to be expansion wise.

*The City Council recessed at 7:25pm.*

*The City Council reconvened the work session @ 7:30pm.*

- ii. Scenic Sign Corp. – Daryl Kirt presented his company and recommendations for signing at The Pond. Kirt reviewed the proposals provided to Lahr based on interviews held in July 2019. Kirt stated two proposals were provided with feasibility studies. Kirt stated their company works with municipal liquor stores to maximize their sales and profit margin. Kirt stated his company partners with Daktronics and MMBA to learn how municipal liquor stores work and stated he understands the goal of his company is to assist the store to make money for the City. Kirt stated his feasibility study provides the knowledge for the liquor store with the signage to increase sales 5% and shows how the sign can pay for itself after 4 years based on traffic. Howerton answered several questions for council regarding the Daktronics sign and Scenic Sign company: warranty; recommended design of signage on the building and on the pole; operation of the message center; portal webinar training; one-on-one training for content.

Howerton recommended the 15.85mm display because the sign location has height and the distance for traffic on MnDot 71 can handle that size. Councilor Gullette asked if the existing pole was adequate to handle the sign. Kirt stated it was for the same size sign +/- 5% but if a cabinet and message center was to be installed then a new pole would be needed. Gullette confirmed with Kirt that the difference between the two proposals from Scenic was the removal of the static cabinet. Mayor Patch asked if the top section could be static and then just change colors for it but always says, “The Pond”. Howerton stated the options for rotating is endless since there is so much flexibility.

Councilor Moore asked how support is offered from Scenic once the sign is erected. Kirt stated the first person he wants a customer to contact is him since he has the most knowledge on how to solve the problem. Kirt stated he has more experience than most and have been in the signage market longer. Howerton stated in his experience Kirt has the best support and knowledge and assists personally with all his



# BLACKDUCK CITY COUNCIL WORK SESSION

MONDAY, OCTOBER 21, 2019 @ 6:00PM

## WORK SESSION MEETING MINUTES

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accounts. Patch asked for an explanation on the building signage and why the letters the border the front entrance was not lit. Kirt stated the front sign on the overhang is but the letters were not since there is already adequate lighting above. Howerton provided to council the details of how users of the portal for posting images to the sign works and how to assign levels of security to those roles. Councilor Gullette asked Kirt and Howerton what sets his company apart from others. Kirt stated the distance he will go to assist the City to make certain the sign is working successfully so as to not take the staff away from the daily goals. Kirt further stated the electronic side of the signage industry is where he has spent the majority of his time and was his major in college and he believes he has more knowledge than others. Kirt stated he believes the knowledge he has will save his customers money in the long run. Howerton asked for a timeline from the City after the presentations. Mayor Patch stated there would be more deliberation after. Howerton asked for an implementation date. Regas stated it wouldn't happen until 2020.

*Representatives from Scenic Sign Corp. left the meeting @ 8:30pm.*

After the last presentation the council discussed pro's and cons of the vendors presentations. The main differences between the sign proposals and their costs were discussed. Regas stated the proposals were not the same as Scenic recommends a sign without a static section on top and Indigo did. Both signs are 15.85mm and 7' x 11' in overall size. Councilor Moore stated her largest concern with Scenic is only having one person to rely on when it comes to support. Moore was concerned that the service would at some point not be accessible finding that as a disadvantage. Lahr asked if the project could move forward. Patch stated with the building signage being 'ala carte' perhaps that portion of the signage project comes later. Gullette stated he really liked having the 18" top portion of the sign to be constant or static. It was determined it was necessary to have a true apples-to-apples proposal for the Council to decide on. Regas stated she would request another proposal from Scenic Sign to echo the sign proposal from Indigo. Regas further stated the price of the Daktronics sign would be similar from both vendors and it would be the service the City is purchasing. Lahr stated that Scenic is very involved with the MMBA and knows what municipalities are going through, however, Indigo installed the Nisswa municipal store sign too. Lahr stated she believed Scenic put more thought into the building portion of the proposal. Lahr stated she really prefers the static portion of the sign on top.

*The board agreed to discuss the proposals at the council meeting in November.*

Nothing further at this time.

- c. Parking lot – nothing discussed.



# BLACKDUCK CITY COUNCIL WORK SESSION

MONDAY, OCTOBER 21, 2019 @ 6:00PM

## WORK SESSION MEETING MINUTES

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2. Golf Cart Shed Reconstruct – Regas reported the size of the shed would be 104' x 28'; the shed would have overhead doors with windows for additional lighting on the south and north side with personal access doors; estimates for the shed with labor (Northwoods Lumber) was \$37,500 (2<sup>nd</sup> estimate still in progress); electrical would cost \$5,500; fill and crushed granite would cost \$7,000; permits to Beltrami County \$1,000; openers and key pad security @ \$1,000 for a total of \$52,000. Regas stated site clearing and tree removal plus removal of the old septic tanks was necessary. Regas reported reaching out to Ehlers and Bond Council for feedback on if a refinance option is allowed and is awaiting further details. Regas stated initially Ehlers recommended pairing the cart shed and another project when refinancing an older bond. Regas stated originally the concept of taking the funds from the unrestricted revolving loan fund gives her hesitation. Regas stated the balance could be drawn down to a point where future lenders would not have money accessible. Mayor Patch asked if the one-time pay back to the state on the restricted funds was going to take place again. Regas stated yes but not until 2020. Gullette asked what 'other projects' Regas had in mind. Regas stated the remodel of City Hall would be a good project to include. Regas summarized to Council the golf board has finalized a plan and cost estimate for the golf shed and will be asking for permission to move forward. Regas reported having 2 'pledges' for \$1000 each toward the cart shed if the City agreed to move forward and fund the project. Patch asked if the golf course has fundraisers for the shed could the money raised be used to pay on the bond. Regas stated yes. Patch further stated current members suggested offering them the option of paying for cart storage for 5-years up front to assist funding the project. Regas stated it is her plan to have more information regarding the refinancing by the November 4 council meeting. Councilor Moore stated she would like see how the financing comes out before committing any approval. Patch asked how much funding is coming back in on the new loans from the unrestricted funds. Regas stated annually principal and interest \$10,764.00 what is just interest and the City's money is \$6,259.00. Regas further stated that is only the loans that have been closed in 2019. Erpelding and Schaser requested Patch request the second bid on the shed so all pieces of the proposal are available for council decision.
3. City Hall renovation plans – Regas reported needing actual plans for the building to move forward with renovations and will be working with an architect from WSN to provide a set of plans for contractors to bid from. Nothing further.

### NEW BUSINESS –

1. Punch List 2016 Road Projects – Regas stated she and Schwanke are working with WSN to negotiate the punch list on the 2016 road and infrastructure projects and will be working with the County and Contractors to resolve the list and in part come to a compromise on some items. Gullette asked how much that is coming off the list is residential requests. Regas stated to the best of her ability none of it will be removed. Regas reported to the Council that the retainage for Marks includes the County project too. Regas stated all parties will conduct a meeting on October 23, 2019 in council chambers. Nothing further.



# BLACKDUCK CITY COUNCIL WORK SESSION

MONDAY, OCTOBER 21, 2019 @ 6:00PM

WORK SESSION MEETING MINUTES

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**ADJOURN** – Council adjourned their work session at 9:25pm.

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Christina Regas, City Administrator

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Rudy Patch, Mayor



BLACKDUCK CITY COUNCIL MEETING  
MONDAY, OCTOBER 28, 2019 @ 5:30PM  
SPECIAL COUNCIL MEETING MINUTES

**CALL TO ORDER:** The City Council of the City of Blackduck met in Special Council Meeting at Blackduck City Hall at 5:30pm. October 28, 2019. Meeting called to order by Mayor Patch and the Pledge of Allegiance was stated.

**ROLL CALL:**

**Councilors present:** Mayor Patch, Councilors Kolb, Moore, and Gulette

**Councilors Absent:** none

**Staff Present:** City Administrator Christina Regas, Public Works Supervisor Mike Schwanke, and City Engineer Curt Meyer

**Others Present:** none

**APPROVAL OF AGENDA** –Moved by Councilor Moore and seconded by Councilor Gulette to approve the agenda as submitted. Motion carried unanimously.

**LIBERTY DRIVE UTILITY AND ROAD IMPROVEMENTS** – Curt Meyer, City Engineer

1. Resolution 2019-18 – Resolution receiving a feasibility report and calling a public hearing for utility and road improvements on Liberty Drive – Moved by Mayor Patch and seconded by Councilor Moore to approve Resolution 2019-18 receiving a feasibility report for utility and road improvements on Liberty Drive and calling a public hearing on December 16, 2019 @ 6pm. Meyer provided for council review the feasibility report. Motion carried unanimously.

Meyer stated the Council will want to decide to move forward with the surveying of Liberty at the November 4 due to the late timing of the public hearing. Meyer stated it is not good to have ice and snow in the storm while completing the surveying. Meyer further stated the surveying would be needed to continue moving forward with the project. Regas requested a meeting with Meyer to discuss potential funding options for Liberty. Meyer agreed to meet with Regas and Schwanke on October 31, 2019. Mayor Patch recommended partnering with Ryan Zemek of HRDC for potential funding; and Meyer stated a new grant writer in his office could assist in funding options for Liberty and other future infrastructure projects.

Meyer further stated Small Cities is requesting the final draw on the Summit and Main 2016 project. Regas stated that topic could be discussed at the October 31<sup>st</sup> meeting.

**CROSWELL AVENUE ROAD IMPROVEMENTS** – Curt Meyer, City Engineer

1. Resolution 2019-19 – Resolution receiving a feasibility report and calling a public hearing for road improvements on Croswell Avenue – Moved by Mayor Patch and seconded by Councilor Moore to approve Resolution 2019-19 receiving a feasibility report for road improvements on Croswell Avenue and calling a public hearing on December 16, 2019 @ 7pm. Meyer provided for council review the feasibility report. Motion carried unanimously.

Regas reported to Council the City has already reached out to Hines Township board members regarding the road improvements and will be attending the Hines Town Board meeting on November 13, 2019 @ 7pm to discuss potential shared costs. Regas asked Meyer for guidance



BLACKDUCK CITY COUNCIL MEETING  
MONDAY, OCTOBER 28, 2019 @ 5:30PM  
SPECIAL COUNCIL MEETING MINUTES

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on what a shared cost with a township would look like. Meyer stated he has worked with assessments for areas outside of city limits and typically it would be shared by lot and stated that if any additional upgrades were made to the road in the future or the area was annexed in to the City then all parcels would then be assessed again. Regas requested either a Council member, Public Works Supervisor Schwanke, or Meyer attend the meeting. Councilor Gullette and Meyer both stated they would be in attendance. Mayor Patch asked how many residents live in the Crosswell/Quiet Meadows neighborhood. Regas stated there were at least 10 homes outside the boundaries of the City of Blackduck. Councilor Gullette asked if the feasibility report for the project would the City would assess at this time only the two residents that live on the road would be assessed. Meyer stated the feasibility report does not include that information at this stage on the process and that there would be additional public hearings for that information.

**ADJOURN** – Moved by Councilor Gullette and seconded by Councilor Kolb to adjourn the meeting at 5:55pm. Motion carried unanimously.

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Christina Regas, City Administrator

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Rudy Patch, Mayor



BLACKDUCK CITY COUNCIL PUBLIC HEARING  
MONDAY, OCTOBER 28, 2019 @ 6:00PM  
PUBLIC HEARING MINUTES

**CALL TO ORDER:** The City Council of the City of Blackduck met in Public Hearing at Blackduck City Hall at 6:00pm. October 28, 2019. Meeting called to order by Mayor Patch and the Pledge of Allegiance was stated.

**ROLL CALL:**

**Councilors present:** Mayor Patch, Councilors Kolb, Moore, and Gullette

**Councilors Absent:** none

**Staff Present:** City Administrator Christina Regas, and Police Chief Jace Grangruth

**Others Present:** none

**IMPLEMENTATION & PURCHASE A PORTABLE RECORDING SYSTEM FOR THE  
BLACKDUCK POLICE DEPARTMENT –**

1. MN State Statute §626.8473 - Christina Regas opened the public hearing by stating the reasons why it is needed to implement a portable recording system for the Blackduck Police Department. Regas read MN Statute §626.8473 subd. 2 into the record. Mayor Patch asked for questions of those present. No questions were asked at this time.
2. Policy(s) Review – Regas asked those in attendance if there are any questions regarding the adopted Police Policies. Councilor Moore stated the only feedback she has received is from her employer’s implementation of the recorders and that they have been working really well. Councilor Gullette stated he only concern when it comes to video is that it is never completely ‘conclusive’ stating it can ‘help’ but has its limitation. Chief Grangruth agreed stating the courts realize there are other things happening on the back side of the video. Gullette stated now the department can have both sides of the story. Grangruth stated his experience in Grand Forks the video at times led to false reports.
  - a. Portable Audio/Video Recorders – Councilor Gullette asked why the policy stated “*The Blackduck Police Department may provide members with access to portable recorders*”. Grangruth stated the policy must use the term ‘may’ because if the recorders go down and they don’t work then the department can’t carry them. Grangruth further stated it is the goal of the department to have 2 cameras up and running but if the cameras are not working that will not prevent his department from performing their duties. Grangruth further stated that his part-time officer is also a deputy and their office require officers to use them.

Councilor Gullette stated the officers are in control of when the recorders are on or off. Grangruth stated yes confirming that by Statute if the recorders are turned off for any reason the officer is documenting additional information as to why.

Councilor Gullette stated the policy states the officer cannot use their own ‘personal’ recording device noting it is not allowable to use a personal cell phone. Grangruth stated no that is not allowed. Councilor Kolb asked what the ‘back-up’ device would be in that case. Grangruth stated the dash cams could be utilized. Kolb stated he meant to ask if a



BLACKDUCK CITY COUNCIL PUBLIC HEARING  
MONDAY, OCTOBER 28, 2019 @ 6:00PM  
PUBLIC HEARING MINUTES

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City owned cell phone could be used. Grangruth stated the department has two digital cameras and those could be used or the dash cameras could be used instead.

- b. Records Maintenance and Release – Grangruth stated Beltrami County will be in control of the records maintenance and the Blackduck Police department will only be able to implement the recorders because of that. Grangruth stated the retention is 7 years.
  - c. Protected Information Policy – *no questions asked of the policy.*
3. General Question and Answer – *no public comment or questions were asked.*

Regas stated the 90-day waiting period begins after the public hearing. Mayor Patch asked if someone from the public has questions after the public hearing regarding the implementation of the recorders and is not in favor of it can the City not implement. Grangruth stated the implementation can still move forward but he would encourage the public to ask. Nothing further.

**ADJOURN** – Moved by Councilor Moore and seconded by Mayor Patch to adjourn the meeting at 6:18pm. Motion carried unanimously.

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Christina Regas, City Administrator

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Rudy Patch, Mayor

November 4, 2019

FUND	Deerwood Checking BEGINNING BALANCE	Bill Report through 11/04/2019	Deerwood Checking ENDING BALANCE	Deerwood First Preferred Savings BEGINNING BALANCE	Deerwood First Preferred Savings Bill Report through 11/04/2019	Deerwood First Preferred Savings ENDING BALANCE	Total Balance of all Accounts
GENERAL	\$140,820.54	\$27,921.29	\$112,899.25	\$81,069.07	\$0.00	\$81,069.07	
POLICE RESTRICTED CASH	\$1,129.09	\$0.00	\$1,129.09	\$0.00	\$0.00	\$0.00	
CEMETERY	(\$923.13)	\$257.17	(\$1,180.30)	\$2,011.67	\$0.00	\$2,011.67	
PERPETUAL CARE	\$7,741.04	\$0.00	\$7,741.04	\$53,418.01	\$0.00	\$53,418.01	
SEWER MAINTENANCE	\$0.00	\$0.00	\$0.00	\$69,133.75	\$0.00	\$69,133.75	
SEWER REPLACE.	\$0.00	\$0.00	\$0.00	\$8,670.63	\$0.00	\$8,670.63	
SCDP REVOLVING LOAN FUND	\$0.00	\$0.00	\$0.00	\$57,574.08	\$0.00	\$57,574.08	
FIRE DEPT RESERVE (TruckFund)	\$0.00	\$0.00	\$0.00	\$226,565.51	\$0.00	\$226,565.51	
PINE TREE PARK	\$65,765.58	\$491.17	\$65,274.41	\$0.00	\$0.00	\$0.00	
WATER SINKING FUND	\$0.01	\$0.00	\$0.01	\$121,015.21	\$0.00	\$121,015.21	
PUBLIC WORKS RESERVE FUND	\$0.00	\$0.00	\$0.00	\$17,377.29	\$0.00	\$17,377.29	
Fire Dept Special Equip Fund	\$173,948.03	\$0.00	\$173,948.03	\$26,162.19	\$0.00	\$26,162.19	
2018 Revolving Loan Fund (NEW)	\$0.00	\$0.00	\$0.00	\$110,779.21	\$0.00	\$110,779.21	
2006 GO BOND	\$36,766.24	\$0.00	\$36,766.24	\$33,368.75	\$0.00	\$33,368.75	
2009A Refunding Bond	\$40,660.84	\$0.00	\$40,660.84	\$13,942.37	\$0.00	\$13,942.37	
2011 Industrial Lane IntraLoan	\$8,222.33	\$0.00	\$8,222.33	\$0.00	\$0.00	\$0.00	
2014A Disposal System Loan	\$19,813.24	\$0.00	\$19,813.24	\$0.00	\$0.00	\$0.00	
2017A Disposal System Project/Sum/Main	\$39,428.65	\$0.00	\$39,428.65	\$0.00	\$0.00	\$0.00	
2017A Disposal Sys Loan	\$20,293.46	\$0.00	\$20,293.46	\$0.00	\$0.00	\$0.00	
2017 PFA Debt Sys Bond Debt Service	\$28,542.32	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
2018 Frontage/Pine Ave Internal Loan	\$1,880.06	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
TAX INCREMENT FINANCING	\$83,285.88	\$0.00	\$83,285.88	\$0.00	\$0.00	\$0.00	
WATER FUND	\$235,638.13	\$333.76	\$235,304.37	\$0.00	\$0.00	\$0.00	
SEWER FUND	\$96,145.93	\$4,611.44	\$91,534.49	(\$1,283.00)	\$0.00	(\$1,283.00)	
LIQUOR FUND	\$293,435.96	\$64,085.68	\$229,350.28	\$0.00	\$0.00	\$0.00	
LIQUOR RENT FUND	\$20,072.50	\$0.00	\$20,072.50	\$0.00	\$0.00	\$0.00	
GOLF COURSE	(\$115,617.24)	\$3,949.21	(\$119,566.45)	\$0.00	\$0.00	\$0.00	
WATER PROJECT FUND	\$20,044.93	\$0.00	\$20,044.93	(\$1,389.00)	\$0.00	(\$1,389.00)	
SEWER PROJECT FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Total:</b>	<b>\$1,217,094.39</b>	<b>\$101,649.72</b>	<b>\$1,085,022.29</b>	<b>\$818,415.74</b>	<b>\$0.00</b>	<b>\$818,415.74</b>	<b>\$1,903,438.03</b>

Transfer Recommended:

Fund Transfer from:	Fund transfer to:	Amount of Transfer:
DW Liquor Fund	DW General Fund	\$25,000.00

2019 Bond Payments:	Principal:	Interest:	Fees:	Total:
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CITY OF BLACKDUCK

Monthly Bills

October 2019

Check Name	Amount		
<b>Fund 101 GENERAL FUND</b>		<b>Fund 601 WATER FUND</b>	\$333.76
Marco Technologies LLC	\$187.87	<b>Fund 602 SEWER FUND</b>	
ALEX AIR APPARATUS	\$197.43	BELTRAMI ELECTRIC COOP	\$4,058.98
AMERIPRIDE LINEN & APPAREL	\$128.26	NORTHWOODS LUMBER CO	\$10.99
BELTRAMI ELECTRIC COOP	\$2,090.31	PAUL BUNYAN COMMUNICATIONS	\$34.60
BEMIDJI FIRE DEPARTMENT	\$405.09	QUILL CORPORATION	\$53.87
BLACKDUCK AUTO PARTS, INC	\$578.36	RMB ENVIRONMENTAL LABORATORIES	\$453.00
BLACKDUCK FAMILY FOODS	\$39.16	<b>Fund 602 SEWER FUND</b>	\$4,611.44
BOGART'S	\$750.80	<b>Fund 609 MUNICIPAL LIQUOR FUND</b>	
CARD SERVICE CENTER	\$65.80	ACME Tools	\$410.97
GAIL LANDOWSKI	\$82.36	AMERIPRIDE LINEN & APPAREL	\$485.73
GERIT HANSON CONTRACTING, INC.	\$2,400.00	BELTRAMI COUNTY-AUDITOR/TREAS.	\$100.00
Great Plains Fire	\$157.16	BELTRAMI ELECTRIC COOP	\$1,729.12
JUELSON PLUMBING & HEATING	\$3,530.00	BEMIDJI COCA-COLA	\$316.50
KITCHIGAMI REGIONAL LIBRARY	\$7,930.00	BERNATELLOS	\$81.00
LARSON, BRIAN	\$60.18	Bernick Companies	\$6,228.12
NORTH STAR ELECTRIC	\$1,186.27	BLACKDUCK FAMILY FOODS	\$2,704.73
NORTHWOODS LUMBER CO	\$4,328.64	Breakthru Beverage	\$1,330.23
PAUL BUNYAN COMMUNICATIONS	\$401.41	CARD SERVICE CENTER	\$347.05
QUILL CORPORATION	\$344.93	CROIX VALLEY FOODS	\$72.08
ROGER'S TWO WAY RADIO	\$90.00	D & D BEVERAGE	\$146.30
TIMBERLINE SPORTS, INC	\$531.66	DICK DISTRIBUTING	\$11,229.35
VERIZON WIRELESS	\$175.05	GOODSPEED & COMPANY	\$689.63
WIDSETH SMITH NOLTING & ASSOC	\$2,105.00	HEGGIES PIZZA LLC	\$484.95
Ziegler Inc	\$155.55	HENRY'S	\$4,511.30
<b>Fund 101 GENERAL FUND</b>	\$27,921.29	JIM HIRT TRUCKING	\$65.00
<b>Fund 201 CEMETERY FUND</b>		JOHNSON BROTHERS LIQUOR CO.	\$11,572.67
BLACKDUCK AUTO PARTS, INC	\$257.17	LAHR, SHAWNDA	\$56.84
<b>Fund 201 CEMETERY FUND</b>	\$257.17	MIKINNON CO., INC	\$7,435.70
<b>Fund 209 PINE TREE PARK FUND</b>		MN DEPT OF PUBLIC SAFETY ALCOH	\$20.00
ACME Tools	\$80.49	MN UNEMPLOYMENT INSURANCE	\$92.84
BELTRAMI COUNTY SOLID WASTE	\$122.59	MOTION TECHNOLOGY, INC	\$701.75
BELTRAMI ELECTRIC COOP	\$246.03	NAYLOR REFRIGERATION & HTG.	\$220.49
BLACKDUCK AUTO PARTS, INC	\$129.34	NEI BOTTLING INC	\$592.64
WASTE MANAGEMENT OF WI-MN	-\$87.28	NORTHWOODS ICE, INC	\$279.00
<b>Fund 209 PINE TREE PARK FUND</b>	\$491.17	NORTHWOODS LUMBER CO	\$345.71
<b>Fund 601 WATER FUND</b>		OLD DUTCH	\$86.30
BELTRAMI ELECTRIC COOP	\$229.00	PAUL BUNYAN COMMUNICATIONS	\$265.40
CARD SERVICE CENTER	\$36.69	Phillips Wine and Spirits	\$3,439.92
Gopher State One Call	\$27.00	SANFORD OCCUPATIONAL MEDICINE	\$46.00
NORTHWOODS LUMBER CO	\$26.07	Southern Glazer's of MN	\$3,468.76
QUILL CORPORATION	\$15.00	TOTAL TAP SERVICES	\$68.00
		US FOODS	\$2,714.61

Check Name	Amount
VINOPIA INC	\$1,519.26
WASTE MANAGEMENT OF WI-MN	\$227.73
<b>Fund 609 MUNICIPAL LIQUOR FUN</b>	<u>\$64,085.68</u>
<b>Fund 613 GOLF COURSE</b>	
ACME Tools	\$72.49
AMERIPRIDE LINEN & APPAREL	\$112.32
BELTRAMI ELECTRIC COOP	\$353.80
BLACKDUCK AUTO PARTS, INC	\$5.13
BLACKDUCK CO-OP	\$29.96
MIKINNON CO., INC	-\$164.55
NEI BOTTLING INC	-\$214.15
NORTHWOODS ICE, INC	-\$10.20
NORTHWOODS LUMBER CO	\$134.03
PAUL BUNYAN COMMUNICATIONS	-\$33.72
TRUENORTH STEEL	\$3,702.29
WASTE MANAGEMENT OF WI-MN	-\$38.19
<b>Fund 613 GOLF COURSE</b>	<u>\$3,949.21</u>
	<u>\$101,649.72</u>

## Water Fund

Year to Date Income Statement thru 10/31/2019

Water Operating Revenue:		Budget:
Water Meter Sales	\$3,116.68	\$0.00
Health Dept Charges	\$1,572.41	\$1,500.00
Interest	\$2,575.62	\$0.00
Water Sales	\$163,885.03	\$212,000.00
Water Connect/Reconnect Fee	\$1,084.88	\$1,000.00
Water Penalty	\$1,377.37	\$1,750.00
Miscellaneous Revenues	\$0.00	\$0.00
Interest Earnings	\$0.00	\$0.00
Reimbursements	\$126.48	\$400.00
<b>Total Water Revenues</b>	<b>\$173,738.47</b>	<b>\$216,650.00</b>

Water Operating Expenditures:	Year to Date	Budget	Remaining
Full-Time Employees Regular	\$46,856.73	\$58,621.00	\$11,764.27
Full-Time Employees OT	\$1,415.89	\$500.00	(\$915.89)
Part-Time Employees	\$1,049.30	\$1,250.00	\$200.70
PERA	\$3,460.78	\$4,490.00	\$1,029.22
FICA	\$3,709.23	\$4,580.00	\$870.77
Employer Paid Health	\$10,283.08	\$12,648.00	\$2,364.92
Office Supplies (GENERAL)	\$235.87	\$200.00	(\$35.87)
Printed Forms	\$0.00	\$0.00	\$0.00
Electricity	\$4,925.06	\$11,000.00	\$6,074.94
Computer Supplies	\$0.00	\$0.00	\$0.00
Training and Instruction	\$0.00	\$500.00	\$500.00
Operating Supplies (GENERAL)	\$457.92	\$600.00	\$142.08
Cleaning Supplies	\$0.00	\$0.00	\$0.00
Motor Fuels	\$397.50	\$1,000.00	\$602.50
Lubricants and Additives	\$0.00	\$0.00	\$0.00
Chemicals	\$0.00	\$0.00	\$0.00
Chlorine	\$3,178.60	\$7,000.00	\$3,821.40
Fluoride	\$52.68	\$500.00	\$447.32
Repairs/Maint Supply	\$559.86	\$1,500.00	\$940.14
Equipment Parts	\$0.00	\$1,000.00	\$1,000.00
Building Repair Supply	\$0.00	\$0.00	\$0.00
Utility Maint Supply	\$0.00	\$0.00	\$0.00
Small Tools	\$431.28	\$500.00	\$68.72
Merchandise for Resale	\$2,915.59	\$750.00	(\$2,165.59)
Auditing and Acc't	\$3,000.00	\$3,000.00	\$0.00
Legal Fees	\$0.00	\$0.00	\$0.00
Testing/Analysis	\$0.00	\$0.00	\$0.00
Engineering Fees	\$0.00	\$0.00	\$0.00
Professional Services	\$1,699.52	\$500.00	(\$1,199.52)
Other Professional Services	\$3,355.00	\$0.00	(\$3,355.00)
Telephone	\$34.08	\$500.00	\$465.92
Postage	\$689.15	\$750.00	\$60.85
Travel Expense	\$59.74	\$500.00	\$440.26
Freight and Express	\$0.00	\$0.00	\$0.00
Legal Notices/Publications	\$0.00	\$0.00	\$0.00
General Liability Insurance	\$314.08	\$300.00	(\$14.08)
Property Insurance	\$1,514.00	\$1,600.00	\$86.00
Workers Compensation	\$1,923.58	\$2,000.00	\$76.42
Unemployment Paid	\$0.00	\$0.00	\$0.00
State Connection Fee	\$1,347.00	\$1,800.00	\$453.00
Repairs/Maint Building	\$22.99	\$0.00	(\$22.99)
Repairs/Maintenance Structure	\$10,669.07	\$10,000.00	(\$669.07)
Repairs/Maintenance Machinery	\$0.00	\$0.00	\$0.00
Dues and Subscriptions	\$3,862.14	\$2,100.00	(\$1,762.14)
Uncollectable Checks/Bad Debt	\$249.00	\$0.00	(\$249.00)
Cash Short	\$0.00	\$0.00	\$0.00
Miscellaneous	\$207.96	\$0.00	(\$207.96)
Bank Service Charges	\$90.48	\$500.00	\$409.52
<b>Total Water Expenditures</b>	<b>\$108,967.16</b>	<b>\$130,189.00</b>	<b>\$21,221.84</b>

Other Water Expenditures:		Budget	Remaining
Transfer Fr Other Fund	\$0.00	\$0.00	\$0.00
Debt Service Bond Principal	\$45,000.00	\$45,000.00	\$0.00
Debt Service Bond Interest	\$18,356.50	\$18,356.25	-\$0.25
Depreciation/Capital Outlay	\$0.00	\$10,000.00	\$10,000.00
<b>Total</b>	<b>\$63,356.50</b>	<b>\$73,356.25</b>	<b>\$9,999.75</b>
<b>Net Total</b>	<b>\$1,414.81</b>	<b>\$203,545.25</b>	<b>\$31,221.59</b>

**Sewer Fund**  
**Year to Date Income Statement thru 10/31/2019**

<b>Sewer Operating Revenue:</b>		<b>Budget</b>
Reimbursements (insurance proceeds)	\$0.00	\$0.00
Penalties and Interest	\$0.00	\$0.00
Interest Earnings	\$1,226.05	\$0.00
Sewer Sales	\$117,223.65	\$163,000.00
Farm Lease Agreement Revenue	\$6,098.80	\$6,098.00
Sewer Connect/Reconnect Fee	\$0.00	\$0.00
Swr Penalty	\$1,259.95	\$1,500.00
Charges for Service	\$1,745.00	\$0.00
<b>Total Sewer Revenues</b>	<b>\$127,553.45</b>	<b>\$170,598.00</b>

<b>Sewer Operating Expenditures:</b>		<b>Budget</b>	<b>Remaining</b>
Full-Time Employees Regular	\$50,850.09	\$61,986.00	\$11,135.91
Part-Time Employees	\$524.59	\$625.00	\$100.41
PERA	\$3,573.17	\$4,673.00	\$1,099.83
FICA	\$3,863.31	\$4,767.00	\$903.69
Employer Paid Health	\$10,684.30	\$13,199.00	\$2,514.70
Office Supplies (GENERAL)	\$169.84	\$200.00	\$30.16
Electricity	\$29,515.96	\$16,000.00	(\$13,515.96)
Training and Instruction	\$390.00	\$500.00	\$110.00
Operating Supplies (GENERAL)	\$416.43	\$500.00	\$83.57
Motor Fuels	\$1,026.15	\$1,200.00	\$173.85
Lubricants and Additives	\$0.00	\$500.00	\$500.00
Repairs/Maint Supply	\$48.39	\$500.00	\$451.61
Equipment Parts	\$0.00	\$0.00	\$0.00
Tires	\$0.00	\$0.00	\$0.00
Merchandise Resale	\$0.00	\$0.00	\$0.00
Building Repair Supply	\$0.00	\$0.00	\$0.00
Utility Maint Supply	\$0.00	\$0.00	\$0.00
Small Tools	\$282.41	\$600.00	\$317.59
Auditing and Acc't	\$3,000.00	\$3,000.00	\$0.00
Legal Fees	\$0.00	\$0.00	\$0.00
Chemicals and Chem Products	\$0.00	\$0.00	\$0.00
Testing/Analysis	\$844.00	\$750.00	(\$94.00)
Other Professional Services	\$504.88	\$1,000.00	\$495.12
Telephone	\$309.65	\$500.00	\$190.35
Postage	\$362.27	\$500.00	\$137.73
Travel Expense	\$59.74	\$500.00	\$440.26
Other Printing/Binding	\$0.00	\$0.00	\$0.00
Freight and Express	\$0.00	\$0.00	\$0.00
Legal Notices/Publications	\$0.00	\$0.00	\$0.00
General Liability Insurance	\$1,847.16	\$2,100.00	\$252.84
Property Insurance	\$1,442.00	\$1,500.00	\$58.00
Other Insurance	\$0.00	\$0.00	\$0.00
Automotive Insurance	\$0.00	\$0.00	\$0.00
Workers Compensation	\$2,330.87	\$2,200.00	(\$130.87)
Unemployment Paid	\$0.00	\$0.00	\$0.00
State Connection Fee	\$0.00	\$0.00	\$0.00
Repairs/Maint Building	\$0.00	\$0.00	\$0.00
Repairs/Maintenance Structure	\$8,307.45	\$8,000.00	(\$307.45)
Repairs/Maintenance Machinery	\$379.55	\$0.00	(\$379.55)
Dues and Subscriptions	\$4,630.94	\$3,200.00	(\$1,430.94)
Miscellaneous	\$207.95	\$0.00	(\$207.95)
Debt Service Bond Interest	\$0.00	\$0.00	\$0.00
Fiscal Agent Fee	\$0.00	\$0.00	\$0.00
Other Equipment (irrigator)	\$6,586.25	\$6,500.00	(\$86.25)
<b>Total Sewer Expenditures</b>	<b>\$132,157.35</b>	<b>\$135,000.00</b>	<b>\$2,842.65</b>

		<b>Budget</b>	<b>Remaining</b>
Debt Srv Principal 2014 Go Bond	\$3,000.00	\$3,000.00	\$0.00
Depreciation/Capital Outlay	\$0.00	\$25,000.00	\$25,000.00
<b>Total</b>	<b>\$3,000.00</b>	<b>\$28,000.00</b>	<b>\$25,000.00</b>

**Net Total**                      **(\$7,603.90)**                      **\$163,000.00**                      **\$27,842.65**

**Pine Tree Park**  
**Year to Date Income Statement thru 10/31/2019**

<b>PTP Revenues</b>	<b>2019</b>	<b>Beach Project</b>	<b>2018</b>
Reservation Fees	\$909.00		\$738.00
Grants	\$11,000.00		\$10,000.00
Camping Fees	\$15,003.50		\$13,444.00
Other Revenue	\$103.50		\$40.00
Contributions and Donations	\$11,500.00	\$11,500.00	\$0.00
Interest Earnings	\$660.25		\$123.17
<b>Total PTP Revenues</b>	<b>\$39,176.25</b>	<b>\$11,500.00</b>	<b>\$24,345.17</b>

2019

<b>PTP Expenditures</b>	<b>2019 YTD</b>	<b>Beach Project</b>	<b>2018 YTD</b>	<b>Budget</b>	<b>Remaining</b>
Full-Time Employees Regular	\$3,120.55		\$2,894.63	\$3,832.00	\$711.45
Part-Time Employees Regular	\$1,311.64		\$1,330.89	\$1,560.00	\$248.36
PERA	\$321.99		\$316.91	\$280.00	(\$41.99)
FICA	\$329.22		\$317.70	\$405.00	\$75.78
Employer Paid Health	\$627.16		\$463.53	\$767.00	\$139.84
Office Supplies	\$8.75		\$6.13	\$0.00	(\$8.75)
Electricity	\$2,956.07		\$2,483.99	\$2,500.00	(\$456.07)
Operating Supplies (GENERAL)	\$714.22		\$517.75	\$700.00	(\$14.22)
Cleaning Supplies	\$20.05		\$11.89	\$100.00	\$79.95
Motor Fuels	\$897.77		\$405.19	\$900.00	\$2.23
Repairs/Maint Supply	\$635.67		\$436.96	\$750.00	\$114.33
Equipment Parts	\$185.62		\$7.10	\$200.00	\$14.38
Other Professional Services	\$950.00		\$0.00	\$500.00	(\$450.00)
Postage	\$0.00		\$0.00	\$0.00	\$0.00
Advertising	\$397.50		\$386.00	\$500.00	\$102.50
Other Printing/Binding	\$0.00		\$0.00	\$0.00	\$0.00
General Liability Insurance	\$628.16		\$583.20	\$600.00	(\$28.16)
Property Insurance	\$1,902.00		\$1,971.00	\$2,000.00	\$98.00
Workers Compensation Insurance	\$0.00		\$0.00	\$0.00	\$0.00
Garbage	\$1,430.83		\$2,195.70	\$1,750.00	\$319.17
Repairs/Maint Building	\$1,254.43	\$1,000.00	\$0.00	\$2,500.00	\$1,245.57
Repairs/Maintenance Structure	\$0.00		\$0.00	\$0.00	\$0.00
Improvements Other	\$0.00		\$37.54	\$500.00	\$500.00
Repairs/Maintenance Machinery	\$260.11		\$1,113.00	\$1,500.00	\$1,239.89
Portable Restrooms	\$0.00		\$0.00	\$0.00	\$0.00
Other Equipment	\$0.00		\$13,049.00	\$0.00	\$0.00
Transfer to General	\$0.00		\$0.00	\$0.00	\$0.00
Dues and Subscriptions	\$767.25	\$392.25	\$0.00	\$275.00	(\$492.25)
<b>Total PTP Expenditures</b>	<b>\$18,718.99</b>	<b>\$1,392.25</b>	<b>\$28,528.11</b>	<b>\$22,119.00</b>	<b>\$3,400.01</b>
<b>Net Profit</b>	<b>\$20,457.26</b>	<b>\$10,107.75</b>	<b>(\$4,182.94)</b>		
<b>Total</b>	<b>\$20,457.26</b>	<b>\$10,107.75</b>	<b>(\$4,182.94)</b>		

**Blackduck Municipal Golf Course**  
**Year-To-Date Income Statement 10/31/2019**

	Sales	Cost of Goods	Gross Profit	Gross Margin	Budget	Remaining
Beer	\$4,854.64	\$2,764.05	\$2,090.59	43.06%	\$3,000.00	\$235.95
Soft Drinks	\$3,278.46	\$2,377.31	\$901.15	27.49%	\$3,000.00	\$622.69
Food	\$1,799.67	\$1,347.46	\$452.21	25.13%	\$1,500.00	\$152.54
Golf Merchandise	\$1,532.58	\$1,098.43	\$434.15	28.33%	\$500.00	(\$598.43)
Clothing	\$932.51	\$413.53	\$518.98	55.65%	\$500.00	\$86.47
<b>Total</b>	<b>\$12,397.86</b>	<b>\$8,000.78</b>	<b>\$4,397.08</b>	<b>35.47%</b>	<b>\$8,500.00</b>	<b>\$499.22</b>

**Charges for Services**

Green Fees	\$32,282.87
Membership Fees	\$17,176.00
Trail Fees	\$763.22
Cart Storage	\$2,406.43
Rentals (Clubs, Carts)	\$750.83
Power Carts	\$16,940.97
Clubhouse Rental	\$575.00
Golf Tournament Revenue	\$0.00
<b>Total Charges for Services</b>	<b>\$70,895.32</b>

**Total Income \$83,293.18**

**Less Operating Expense**

		Budget	Remaining
Wages	\$54,966.21	\$50,000.00	(\$4,966.21)
PERA	\$2,144.58	\$3,000.00	\$855.42
FICA	\$4,204.91	\$3,825.00	(\$379.91)
Office Supplies	\$8.75	\$0.00	(\$8.75)
Heating Fuel	\$209.88	\$0.00	(\$209.88)
Electricity	\$4,131.20	\$6,000.00	\$1,868.80
Training & Instructions	\$0.00	\$0.00	\$0.00
Operating Supplies	\$1,564.77	\$1,000.00	(\$564.77)
Cleaning Supplies	\$26.03	\$0.00	(\$26.03)
Motor Fuels	\$2,585.93	\$3,000.00	\$414.07
Lubricants/Additives	\$104.59	\$0.00	(\$104.59)
Chemicals	\$2,845.70	\$4,500.00	\$1,654.30
Repair/Maint/Supplies	\$163.18	\$0.00	(\$163.18)
Equipment parts	\$5.36	\$0.00	(\$5.36)
Building Repair supply	\$0.00	\$0.00	\$0.00
Small Tools/Equipment	\$203.54	\$0.00	(\$203.54)
Tires	\$402.47	\$0.00	(\$402.47)
Auditing/Accounting	\$0.00	\$0.00	\$0.00
Medical Fees	\$368.00	\$500.00	\$132.00
Dram	\$0.00	\$750.00	\$750.00
Telephone	\$489.86	\$600.00	\$110.14
Cable Television	\$347.07	\$0.00	(\$347.07)
Travel Expenses	\$50.00	\$0.00	(\$50.00)
Other Professional services	\$0.00	\$0.00	\$0.00
Postage	\$2.60	\$100.00	\$97.40
Advertising	\$0.00	\$0.00	\$0.00
Liability Insurance	\$2,277.08	\$2,000.00	(\$277.08)
Property Insurance	\$3,520.00	\$3,600.00	\$80.00
Work Comp	\$494.98	\$700.00	\$205.02
Unemployment	\$4,069.00	\$5,000.00	\$931.00
Insurance	\$0.00	\$0.00	\$0.00
Garbage Disposal	\$676.27	\$750.00	\$73.73
Repair/Maint Building	\$1,384.78	\$1,000.00	(\$384.78)
Repair/Main Structure	\$0.00	\$0.00	\$0.00
Repairs/Maint Machinery	\$8,351.97	\$4,000.00	(\$4,351.97)
Maintenance Course	\$8,728.67	\$3,000.00	(\$5,728.67)
Golf Cart Lease	\$0.00	\$0.00	\$0.00
Other Rentals	\$0.00	\$0.00	\$0.00
Leasehold Improvement	\$0.00	\$0.00	\$0.00
Dues and Subscriptions	\$2,826.16	\$1,500.00	(\$1,326.16)

Bank Service Charges	\$1,266.34	\$1,000.00	(\$266.34)
Debt Service Bond Principal	\$10,000.00	\$10,000.00	\$0.00
Interest	\$937.50	\$937.50	\$0.00
Equipment Bond Interest 2016	\$2,175.00	\$2,175.00	\$0.00
Equipment Bond Principal 2016	\$12,000.00	\$12,000.00	\$0.00
<b>Total Expense</b>	<b>\$133,532.38</b>	<b>\$120,937.50</b>	<b>(\$12,594.88)</b>

**OPERATING INCOME OR LOSS (\$58,239.98)**

**Other Expenses**

Misc. Expenses	\$0.00
Equipment - Gator	\$0.00
Management Fee	\$0.00
Capital Improvements	\$0.00
Transfer to General	\$0.00
Cash Short	\$314.20

**Total Other Expenses \$314.20**

**Other Income**

Contributions & Donations	\$724.00
Transfer Fr Liq Str	\$10,000.00
Interest Earned	\$0.00
Miscellaneous/Reimbursements	\$122.00
Tee Box Sponsorship	\$2,000.00
Cash Over	\$63.83
General Property Taxes	\$9,149.46

**Total Other Income \$22,059.29**

**NET INCOME OR LOSS YEAR TO DATE (\$36,494.89)**

<b>Sales Comparison YTD</b>	<b>2018 thru October</b>	<b>2019</b>
Green Fees	\$35,789.41	\$32,282.87

<b>YTD Comparisons:</b>	<b>2018 thru October</b>	<b>2019</b>
Operating Revenue	\$98,099.34	\$105,352.47
Operating Expense	\$113,802.10	\$141,847.36
	(\$15,702.76)	(\$36,494.89)



Cash Short	\$215.00
Misc. Expense	\$216.89
<b>Total Other Expenses</b>	<b>\$15,475.28</b>

<b>Other Income</b>	
Reimbursements (NSF)	\$1,580.32
Rent Income	\$7,762.12
Vending Income	\$3,107.65
Interest	\$3,410.06
Cash Over	\$167.01
<b>Total Other Income</b>	<b>\$16,027.16</b>

**Gross Profit Before Transfers** **\$84,859.52**

**Transfer to General Fund** \$65,000.00

**Net Profit After Inventory Exp & Transfers**  
**\$19,859.52**

Inventory at 1/1/2019 after inventory total	\$101,307.45
Inventory at 10/31/2019	\$134,651.48
Difference	\$33,344.03

### Sales Comparison Year to Date Ending 10/31/2019

	2017	2018	2019	% of Increase from 2018-2019
Off-Sale Liquor	\$177,214.36	\$193,156.43	\$207,114.67	7.23%
Off-Sale Beer	\$372,389.41	\$387,848.86	\$394,818.22	1.80%
Off-Sale Wine	\$31,030.15	\$33,061.27	\$35,271.87	6.69%
<b>Total Off-Sale</b>	<b>\$580,633.92</b>	<b>\$614,066.56</b>	<b>\$637,204.76</b>	<b>3.77%</b>
On-Sale Liquor	\$83,337.25	\$93,400.23	\$105,012.78	12.43%
On-Sale Beer	\$104,822.27	\$117,678.35	\$131,561.05	11.80%
On-Sale Wine	\$939.52	\$1,113.28	\$1,342.71	20.61%
<b>Total On-Sale</b>	<b>\$189,099.04</b>	<b>\$212,191.86</b>	<b>\$237,916.54</b>	<b>12.12%</b>
<b>Total On and Off Sale</b>	<b>\$769,732.96</b>	<b>\$826,258.42</b>	<b>\$875,121.30</b>	<b>5.91%</b>
<b>Total Food Sales</b>	<b>\$73,333.35</b>	<b>\$81,569.06</b>	<b>\$99,924.21</b>	<b>22.50%</b>

# LG216 Worksheet for Calculating Lawful Gambling Monthly Rent

Organization Name <b>Blackduck Fire Relief</b>  Site Name <b>MUNICIPAL LIQUOR STORE</b>	License Number <b>01944</b>  Site Number <b>001</b>  Bar op
(Use one worksheet for each site. If lease changes, use new worksheet.)	
Booth Operation Rent 1 List the % to be paid for paper pull-tabs, tipboards, paddletickets, electronic pull-tabs and electronic linked bingo conducted by the organization's employees Bar Operation Rent 2 List the % to be paid for paper pull-tabs, tipboards, and paddletickets conducted by the lessor or lessor's employees 3 List the % to be paid for electronic pull-tabs and electronic linked bingo conducted by the lessor or lessor's employees	1 <b>0.00 %</b>  2 <b>20.00 %</b>  3 <b>15.00 %</b>

A	B		C		D	E		F	G		H
	B1	B2	C1	C2		E1	E2		Bar Operation	Bar Operation	
	<b>Booth Operation</b>		<b>Bar Operation</b>		<b>Rent Limit</b>	<b>Bar Operation Electronic Games</b>		<b>Total Rent</b>	<b>Bar Operation</b>		
	Multiply the total of this month's net receipts from paper pull-tabs, electronic pull-tabs, electronic linked bingo, tipboards, and paddletickets by the amount in Box 1.		Multiply the total of this month's net receipts from paper pull-tabs, tipboards, and paddletickets by the amount in Box 2.		If an amount was entered, in Col B, enter the sum of Cols B and C up to a max of \$1750 If Col B is blank, enter Col C.	Multiply the total of this month's net receipts from electronic pull-tabs and electronic linked bingo by the amount in Box 3.		Add Columns D and E Report amount on Schedule A, line 22h	Enter cash short for games sold from bar-op. Report amount on Sched A, line 22m. Col H is paid in month the amount is not reported on Sched A.		Subtract Col G from Col F. This is the amount of rent to be paid. The amount is not reported on Sched A.
10 / 2018	0.00	0.00	4525.00	905.00	905.00	0.00	0.00	905.00	2.00	903.00	
11 / 2018	0.00	0.00	5439.00	1087.80	1087.80	539.55	80.93	1168.73	93.00	1075.73	
12 / 2018	0.00	0.00	4165.00	833.00	833.00	140.60	21.09	854.09	91.00	763.09	
2 / 2019	0.00	0.00	5125.00	1025.00	1025.00	0.00	0.00	1025.00	195.00	830.00	
3 / 2019	0.00	0.00	3380.00	676.00	676.00	0.00	0.00	676.00	10.00	666.00	
4 / 2019	0.00	0.00	5524.00	1104.80	1104.80	0.00	0.00	1104.80	2.00	1102.80	
5 / 2019	0.00	0.00	4123.00	824.60	824.60	0.00	0.00	824.60	0.00	824.60	
6 / 2019	0.00	0.00	1679.00	335.80	335.80	0.00	0.00	335.80	29.00	306.80	
8 / 2019	0.00	0.00	3680.00	736.00	736.00	0.00	0.00	736.00	0.00	736.00	
9 / 2019	0.00	0.00	3796.00	759.20	759.20	0.00	0.00	759.20	131.00	628.20	

1 This amount may not exceed 10%  
 2 Enter no more than 10% if paper or electronic pull-tabs, tipboards, paddletickets (other than paddlewheel without a table once weekly), or electronic linked bingo games are conducted by the organization's employees. Otherwise, enter no more than 20%  
 3 This amount may not exceed 15%  
 4 Electronic pull-tab rent is based on the receipts incurred during the month, and not on when each pull-tab deal is closed.  
 5 If the amount in Column H is negative, contact your compliance specialist

OCT 1 / 2019



Grand Forks  
3535 South 31st Street  
Suite 203  
Grand Forks, ND 58201-3593

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[WidethSmithNolting.com](http://WidethSmithNolting.com)

October 28, 2019

Christina Regas  
City of Blackduck, MN  
8 Summit Ave  
Blackduck, MN 56630

Re: City Hall Remodel Proposal for Feasibility Study  
Blackduck, Minnesota

Dear Christina Regas,

Thank you for the opportunity to assist the City of Blackduck in the proposed remodel of City Hall. As a follow-up to our conversation on October 23, 2019, Wideth Smith Nolting (WSN) is pleased to submit the following proposal for design services. This proposal, as dated above, is based on the attached General Provisions of Professional Services Agreement, and amended to include the following information.

### Article 1. Period of Service

Based on the Scope of Services, this agreement shall be from the date of signature in this Letter Agreement until the completion of the feasibility study.

### Article 2. Scope of Services

#### *Project Description:*

The project involves the completion of a feasibility study to explore the remodel of City Hall's council chambers, reception, and offices. The work will include creating an exposed ceiling with new ductwork and lighting. Relocation of interior walls for new spaces and updating finishes and possible relocation of the main entrance.

#### *Scope of Services:*

Based on the Project Description outlined above, WSN proposes the following Scope of Services:

- *Architectural* – WSN will provide services for completion of a feasibility study to identify potential solutions and costs. Services will include the following:
  - *Initial Meetings and Site Visit:* WSN has included two design meetings to meet with staff to discuss preliminary designs developed and collect existing measurements. Any additional meetings or presentations will be provided as an additional service.
  - *Preliminary Design:* Based off staff feedback, WSN will develop a preliminary floor plan of the remodel. Following subsequent reviews, the preliminary design will be updated.
  - *Cost Estimate:* WSN will prepare an Opinion of Probable Construction Cost based on the preliminary design, the estimate will illustrate costs in a bidding scenario.
- *Any service not specifically described herein to be performed, may if mutually agreed to by the Owner and WSN, be performed as an Additional Service, with an increase in WSN's compensation and an adjustment in the contract time.*

### Article 3. Compensation to WSN



WSN proposes to complete the Scope of Services described above for the lump sum amount of \$2,000, including reimbursables.

Your signature below and return of this document will indicate your agreement with this Letter Proposal and attachments, and shall constitute an Agreement between WSN and the City of Blackduck. If this proposal meets your approval, please sign and return a copy of the executed agreement to our office and we will schedule our work accordingly. We are ready to start immediately.

This proposal is good for forty-five (45) days.

If you have any questions or would like to discuss any items in more detail, please call me directly at (701) 765-8008 to address your concerns.

Thank you for this opportunity to propose and serve as your Architect. WSN is eager to contribute our expertise and we look forward to working with you on this exciting project.

Sincerely,  
WIDSETH SMITH NOLTING & ASSOCIATES, INC.

A handwritten signature in blue ink, appearing to read "Alicia Fadley".

Alicia Fadley  
Architectural Designer

A handwritten signature in blue ink, appearing to read "Brent Dammann".

Brent Dammann, AIA  
Vice President

Accepted by: City of Blackduck, MN

-----  
(Signature)

(Title)

-----  
(Date)

Attch: General Provisions of Professional Services Agreement

PAID OCT 25 2019

PROMISSORY NOTE

DATE: 5-15-09

BORROWER: Paul G. Kohman and Kandi L. Kohman

LENDER: City of Blackduck

PRINCIPAL: ~~\$20,334.70~~ \$21,334.70

SENIOR LIEN HOLDERS: Deerwood Bank \$10,500.00

PROPERTY: Lot 8 and the East 25 feet of Lot 9, Block 14,  
First Addition to Blackduck

\*\*\*\*\*

THIS AGREEMENT, made and entered into on May 15, 2009, by and between Paul G. Kohman and Kandi L. Kohman, husband and wife (hereinafter referred to as "Borrower"), and the City of Blackduck, having its principal office at Summit Avenue, Blackduck, Minnesota (hereinafter referred to as "Lender").

WHEREAS, on May 15, 2009 the Lender agreed to grant to the Borrower a rehabilitation Deferred Payment Loan (hereinafter referred to as "Deferred Loan" relating to the real estate above described, in the amount of TWENTY ONE THOUSAND THREE HUNDRED THIRTY FOUR and 70/100 ~~(\$20,334.70)~~ dollars (\$21,334.70), but only on condition that Borrower executes this Agreement.

PAID OCT 25 2019

**NOW THEREFORE**, in consideration of the said Deferred Loan, the parties do hereby agree as follows:

1. **BORROWER'S PROMISE TO PAY**

- A. **Purposes.** This Note implements requirements applicable to assistance furnished by Lender to Borrower under a program to help eligible families rehabilitate their home which is being carried out by Lender. The Lender has assisted the Borrower with respect to rehabilitation of the Property for use as the Borrower's principal residence. The Lender or any authorized party who takes this Note by assignment and is entitled to receive amounts due under this Note is called the "Note Holder". Unless the context otherwise requires, all Borrowers shall be collectively referred to as the Borrower or "I".
- B. **Repayment Obligation.** In return for the assistance I have received with respect to rehabilitation of the Property, I promise to pay the Principal to the order of Lender. Payment of Principal under this Note will be initially deferred and then forgiven over time as stated in Paragraph 1.C. Principal may be prepaid as stated in paragraph 4. The amount of Principal that remains outstanding shall be due and payable on the Closing Date of a voluntary sale of the Property, as stated herein, or in the event of a Default, as stated in paragraph 5.
- C. **Deferral and Forgiveness of Principal.** If payment is not yet due under Paragraphs 3 and 5:
- i. Borrower covenants and agrees with the Lender that if the real estate hereinafter described is sold, transferred or otherwise conveyed, voluntarily or involuntarily, either while the Borrower is living or by reason of the death of the Borrower;
    - (a) Within a period of up to the first six years (72 months) after the date of the Deferred Loan, Borrower shall repay to the Lender a sum equal to one hundred percent (100%) of the loan as set forth above;
    - (b) Between the commencement of the seventh (7th) year and through the end of the tenth (10th) year after the date of the Deferred Loan, Borrower shall repay to the Lender a sum equal to 1/48<sup>th</sup> of the principal each month;
    - (c) Upon the commencement of the tenth (10th) year after the date of the Deferred Loan, or at any time thereafter, Borrower shall have no obligation to repay the Loan or any portion thereof.

PAID OCT 25 2019

2. **INTEREST** No interest will be charged on this Note unless and until a Default has been declared by the Note Holder under Paragraph 5. I agree to pay interest at the rate per annum charged from time to time on judgments in the State of Minnesota, but not to exceed ten percent (10%) per annum on the then-outstanding Principal balance of this Note from the date of any Notice of Default until paid.

3. **PAYMENT DUE ON VOLUNTARY SALE**

A. **Voluntary Sale: Note.** Except as otherwise provided in this paragraph, a "voluntary sale" of the Property for purposes of this Note is any sale or transfer of the Property, or any interest therein, other than by foreclosure, levy, or court order. I also authorize the Note Holder to determine, in its sole discretion, whether or on what conditions a transfer of the property, or an interest in the Property, upon the death of a Borrower, or upon the divorce, legal separation, or legal incapacity of a Borrower, constitutes an event requiring repayment of this Note. I further authorize the Note Holder to determine, in its sole discretion, whether a transfer of a portion of the Property, or a partial interest therein, for any other reason has an effect on the value of the Note Holder's interest substantial enough to be considered a transfer for purposes of this Paragraph or paragraph 5. I will mail via certified mail, return receipt requested, or deliver notice of the proposed sale and a copy of the sales contract to the Note Holder at least thirty (30) calendar days before the proposed Closing Date, at its office in Cass Lake, Minnesota.

B. **First Ten (10) Years.** In the event of a voluntary sale within the first ten (10) years after the date of this Note, I will repay the Principal as described above to the Note Holder in U. S. Dollars on the Closing Date of the voluntary sale at the address above.

C. **After First Ten (10) Years.** In the event of a voluntary sale following the expiration of the first ten (10) years after the date of this Note, I will have no obligation to repay the Deferred Loan or any portion thereof.

4. **BORROWER'S RIGHT TO REPAY** This Note may be repaid, in whole or in part, at any time without penalty.

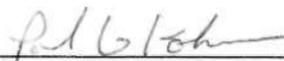
5. **DEFAULT**

A. **Events of Default.** Any of the following events shall constitute a Default under this Note, as of the date of the Notice of Default under Paragraph 5.B.

- i. **Rental During First Ten (10) Years.** If the Borrower rents or leases (including an oral lease) the Property to any person or entity during the first ten (10) years after the date of this Note, the Borrower is in Default under this Note, except as follows: The borrower may rent limited space, such as a room or basement, to the extent permitted by laws of the jurisdiction, provided that the Borrower continues to occupy the Property as his or her Principal Residence.
  - ii. **Failure to Occupy Property as Principal Residence During the First Ten (10) Years.** If all Borrowers are continuously absent from the Property for a period of more than thirty (30) days, or move substantially all their personal possessions out of the Property, without the written consent of the Note Holder, the Borrower shall be deemed not to be occupying the Property as their Principal Residence and shall be in Default under this Note.
  - iii. **Any Transfer of the Property Other than a Voluntary Sale.** Voluntary sale is defined in Paragraph 3.A. Any transfer of the Property or any interest therein (including a beneficial interest) that is not a voluntary sale as defined in paragraph 3.A. is a Default under this Note.
  - iv. **Any Default under the Mortgage.** Any Default under the Mortgage securing this Note shall be a Default hereunder.
  - v. **Borrower's Fraud or Misrepresentation.** Any willful misstatement of, or failure to disclose, a material fact by a Borrower relating to his or her eligibility for assistance with respect to the Property under the Lender's rehabilitation program is a Default under this Paragraph. Recovery against the Borrower responsible for the fraud or misrepresentation may include personal judgment and execution thereon to the full extent authorized by law.
- B. **Notice of Default and Amount Due.** If I am in Default, the Note Holder may send me a written notice stating the reason I am in Default and telling me to pay immediately; (i) the full amount of Principal or Alternate Principal, whichever is larger, then due on this Note, (ii) all of the interest that I owe and that will accrue until paid on the amount, and (iii) all of the Note Holder's costs, expenses, and reasonable attorney's fees.
- C. **No Waiver by Note Holder.** Even if, at a time when I am in Default, the Note Holder does not require me to pay immediately in full under paragraph 5.B., the Note Holder will still have the right to do so if I am in Default for the same reason, or for another reason, at a later time.

6. **GIVING OF NOTICES** Any notice that must be given to me under this Note may be given by delivering it or by mailing it by first class mail to me at the Property address above, or at a different address if I give the Note Holder a written notice of my different address.  
  
A. Any notice that must be given to the Note Holder under this Note shall be given by mailing it by first class mail to the Note Holder at the address of its principal office in Cass Lake, Minnesota.
7. **OBLIGATIONS OF PERSONS UNDER THIS NOTE** If more than one person signs this Note, each person is fully obligated to keep all the promises made in this Note, including the promise to pay the full amount owed. Any person who is a guarantor, surety, or endorser of this Note is also obligated to the same extent. Any person who takes over these obligations, including the obligations of a guarantor, surety, or endorser of this Note, is also obligated to keep all of the promises made in this Note. The Note Holder may enforce its rights under this Note against each person individually or against all of us together.
8. **WAIVERS** I and any other person who has obligations under this Note waive the rights of presentment and notice of dishonor.
9. **SECURED NOTE** In addition to the protection given to the Note Holder under this Note, a Mortgage (the "Mortgage"), dated the same date as this Note, secures this Note. The indebtedness evidenced by this note is subordinate in all respects to the mortgage(s) of the Senior Lien Holder(s).
10. **GOVERNING LAW** This Note shall be governed by the laws of the State of Minnesota.
11. This agreement shall run with the aforesaid real estate and shall inure to the benefit of and be binding upon the parties hereto and their respective heirs, executors, representatives, successors, and assigns.

**IN TESTIMONY WHEREOF**, the parties have executed this agreement as of the day and year first written above.

  
\_\_\_\_\_  
Borrower Paul G. Kohman

  
\_\_\_\_\_  
Borrower Kandi L. Kohman

PAID OCT 25 2019

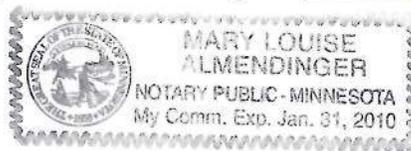
STATE OF MINNESOTA COUNTY OF)

Beltrami )

On this 15th day of May, 20 09, before me, a Notary Public within and for said County, Paul G. Kohman and Kandi L. Kohman, husband and wife personally appeared, to me known to be the person(s) described in and who executed the foregoing instrument and acknowledged that t<sub>e</sub>he<sub>y</sub> executed the same as their free act and deed.

Mary Almendinger  
Notary Public

My commission Expires 1-31-10



STATE OF MINNESOTA COUNTY OF)

On this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_, before me, a Notary Public within and for said County, \_\_\_\_\_ personally appeared, to me known to be the person(s) described in and who executed the foregoing instrument and acknowledged that he executed the same as \_\_\_\_\_ free act and deed.

\_\_\_\_\_  
Notary Public

My commission Expires \_\_\_\_\_

THIS INSTRUMENT WAS DRAFTED BY:

Bi-County CAP, Inc.  
PO Box 579  
Bemidji, MN 56619

Br-Cap

OFFICE OF COUNTY RECORDER  
COUNTY OF BELTRAMI, MINNESOTA

THIS IS TO CERTIFY  
THAT THIS INSTRUMENT  
WAS FILED IN THIS  
OFFICE ON 08/21/2009 AT  
12:53:07PM BY DOCUMENT NUMBER

EXEMPT FROM MORTGAGE REGISTRATION  
TAX - BELTRAMI COUNTY, MN *gm*  
KAY L. MACK AUDITOR-TREASURER

*Paula Coons* 0821496090 DEPUTY

CHARLENE D. STURK  
COUNTY RECORDER

PAGES: 4

PAID OCT 25 2019

**Residential Mortgage**

THIS INDENTURE, made this 15th day of May, 2009, between Paul G. Kohman and Kandi L. Kohman, husband and wife

Mortgagor (whether one or more), and The City of Blackduck, a political subdivision under the laws of the State of Minnesota, Mortgagee,

WITNESSETH, that, pursuant to the provisions of that housing loan program commonly known as City of Blackduck Owner Occupied Rehab Program

the Mortgagor, in consideration of the sum of Twenty One Thousand Three Hundred Thirty Four and 70/100 (\$ 21,334.70) DOLLARS, to the Mortgagor in hand paid by the Mortgagee, the receipt whereof is hereby acknowledged, does hereby convey unto the Mortgagee, Forever, all of the land located in the County of Beltrami, and State of Minnesota, described as follows:

Lot 8 and the East 25 feet of Lot 9, Block 14, First Addition to Blackduck

together with all hereditaments and appurtenances belonging thereto (the Property).

TO HAVE AND TO HOLD THE SAME, to the mortgagee forever. The Mortgagor covenants with Mortgagee as follows: That Mortgagor is lawfully seized of the Property and has good right to convey the same; that the Property is free from all encumbrances except as follows: Senior Liens in the original amount of: (If none, state "None")

Deerwood Bank \$10,500.00

that the Mortgagee shall quietly enjoy and possess the same; and that the Mortgagor will Warrant and Defend the title to the same against all lawful claims not hereinbefore specifically excepted.

PROVIDED, NEVERTHELESS, that if the Mortgagor shall pay to the Mortgagee the sum of Twenty One Thousand Three Hundred Thirty Four and 70/100 (\$ 21,334.70) DOLLARS plus interest, according to the terms of a promissory note of even date herewith (the Note), and shall repay to the Mortgagee, at the times and with interest as specified, all sums advanced in protecting the lien of this Mortgage, in payment of taxes of the Property, insurance premiums covering buildings thereon, principal or interest on any prior liens, expenses and attorney's fees herein provided for and sums advanced for any other purpose authorized herein, and shall keep and perform all the covenants and agreements herein contained, then this Mortgage shall be null and void, and shall be released at the Mortgagor's expense.

AND THE MORTGAGOR covenants with the Mortgagee as follows:

1. to pay the principal sum of money and interest as specified in the Note, which Note requires, along with other requirements, that payment in full be made upon sale of the subject real property;
2. to pay all taxes and assessments now due or that may hereafter become liens against the Property before penalty attaches thereto;
3. to keep all buildings, improvements and fixtures now or later located on or a part of the Property insured against loss by fire, extended coverage perils, vandalism, malicious mischief and, if applicable, steam boiler explosion, for at least the amount of Fair Market Value at all times while any amount remains unpaid under this Mortgage. If any of the buildings, improvements or fixtures are located in a federally designated flood prone area, and if flood insurance is available for that area, Mortgagor shall procure and maintain flood insurance in amounts reasonably satisfactory to the Mortgagee. Each insurance policy shall contain a loss payable clause in favor of the Mortgagee affording all rights and privileges customarily provided under the so-called standard mortgage clause. In the event of damage to the Property by fire or other casualty, the Mortgagor shall promptly give notice of such damage to the Mortgagee and the insurance company. The insurance shall be issued by an insurance company or companies licensed to do business in the State of Minnesota and acceptable to the Mortgagee. The insurance policies shall provide for not less than ten days written notice to the Mortgagee before cancellation, non-renewal, termination, or change in coverage, and the Mortgagor shall deliver to the Mortgagee a duplicate original or certificate of such insurance policies;

PAID OCT 25 2019

- 5. to commit or permit no waste on the Property and to keep it in good repair;
- 6. to complete forthwith any improvements which may hereafter be under course of construction on the Property; and
- 7. to pay any other expenses and attorney's fees incurred by the Mortgagee by reason of litigation with any third party for the protection of the lien of this Mortgage.

In case of failure to pay said taxes and assessments, prior liens or encumbrances, expenses and attorney's fees as above specified, or to insure said buildings, improvements, and fixtures and deliver the policies as aforesaid, the Mortgagee may pay such taxes, assessments, prior liens, expenses and attorney's fees and interest thereon, or obtain such insurance, and the sums so paid shall bear interest from the date of such payment at the same rate set forth in the Note, and shall be impressed as an additional lien upon the Property and be immediately due and payable from the Mortgagor to the Mortgagee and this Mortgage shall from date thereof secure the repayment of such advances with interest.

In case of default in any of the foregoing covenants, the Mortgagor confers upon the Mortgagee the option of declaring the unpaid balance of the Note and the interest accrued thereon, together with all sums advanced hereunder, immediately due and payable without notice, and hereby authorizes and empowers the Mortgagee to foreclose this Mortgage by judicial proceedings or to sell the Property at public auction and convey the same to the purchaser in fee simple in accordance with the statute, and out of the moneys arising from such sale to retain all sums secured hereby, with interest and all legal costs and charges of such foreclosure and the maximum attorney's fee permitted by law, which costs, charges and fees the Mortgagor herein agrees to pay.

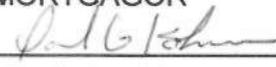
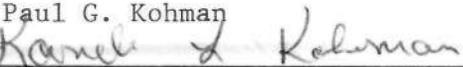
The Mortgagor and the Mortgagee further covenant and agree as follows:

- 1. Mortgagor shall be furnished a conformed copy of the Note and of this Mortgage at the time of execution or after recordation hereof.
- 2. Upon default of any covenant or agreement by Mortgagor under the terms of the Note or this Mortgage, Mortgagee prior to foreclosure shall mail notice to Mortgagor as provided herein specifying: (a) the nature of the default by the Mortgagor; (b) the action required to cure such default; (c) a date, not less than thirty (30) days from the date the notice is mailed to Mortgagor by which such default must be cured; and (d) that failure to cure such default on or before the date specified in the notice may result in acceleration of the sums secured by this Mortgage and sale of the Property. The notice shall further inform Mortgagor of the right to reinstate after acceleration and the right to bring a court action to assert the non-existence of a default or any other defense of the Mortgagor to acceleration and sale.
- 3. In addition to any notice required under applicable law to be given in another manner, (a) any notice to the Mortgagor provided for in this Mortgage shall be given by mailing such notice by certified mail addressed to the Mortgagor at the Property address or at such other address as the Mortgagor may designate by notice in writing to the Mortgagee as provided herein, and (b) any notice to the Mortgagee shall be given by certified mail, return receipt requested, to Mortgagee at the following address: 218 Summit Avenue, Blackduck, MN 56630, or to such other address as Mortgagee may designate by notice in writing to the Mortgagor as provided herein. Any notice provided for in this Mortgage shall be deemed to have been given to Mortgagor or Mortgagee when given in the manner designated herein.

The terms of this Mortgage shall run with the Property and bind the parties hereto and their successors in interest.

**THE MORTGAGEE MAY ASSIGN THIS MORTGAGE WITHOUT THE CONSENT OF THE MORTGAGOR. THE MORTGAGOR, HOWEVER, MAY NOT ASSIGN OR OTHERWISE TRANSFER THIS MORTGAGE OR THEIR RIGHTS OR OBLIGATIONS HEREUNDER WITHOUT THE PRIOR WRITTEN CONSENT OF THE MORTGAGEE.**

IN TESTIMONY WHEREOF, the Mortgagor has hereunto set its hand the day and year first above written.

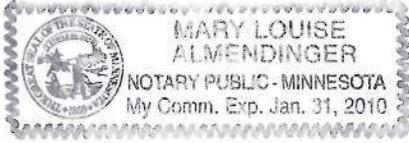
MORTGAGOR  
  
 \_\_\_\_\_  
 Paul G. Kohman  
  
 \_\_\_\_\_  
 Kandi L. Kohman

REMAINDERMEN  
 \_\_\_\_\_  
 \_\_\_\_\_

STATE OF MINNESOTA )  
 ) ss.  
COUNTY OF Beltrami )

PAID OCT 25 2019

The foregoing instrument was acknowledged before me this 15th day of May, 2009, by Paul G. Kohman and Kandi L. Kohman, husband and wife.



Mary Almendinger  
Notary Public

STATE OF MINNESOTA )  
 ) ss.  
COUNTY OF \_\_\_\_\_ )

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_.

\_\_\_\_\_  
Notary Public

THIS INSTRUMENT WAS DRAFTED BY:  
Bi-County Community Action Programs, Inc.  
(Serving Beltrami and Cass Counties)  
P O Box 579  
Bemidji MN 56619

This instrument is exempt from registration tax under Minnesota Statutes.

**FAILURE TO RECORD OR FILE THIS MORTGAGE MAY GIVE OTHER PARTIES PRIORITY OVER THIS MORTGAGE.**

MINNESOTA REVENUE  
**Mortgage Registry Tax**

MRT1

PAID OCT 25 2019

Form MRT1 may be used to document your claim for an exemption from mortgage taxes. The mortgage registry tax rate is .0023 of the amount of the debt being secured (.0024 for Hennepin and Ramsey counties).

Mortgage registry tax	Name of borrower				Amount secured by mortgage
	Paul G. Kohman and Kandi L. Kohman, husband & wife.				\$ 21,334.70
	Address	City	State	Zip code	Taxable amount
	72 Morris Ave. NW	Blackduck	MN	56630	\$ 0.00
Name of lender				Mortgage tax due	
City of Blackduck Owner Occupied Rehab Program				\$ 0.00	
Address				Reason code (see below)	
218 Summit Ave.				(7)	

**Mortgagor or authorized agent, sign below.**

I declare that the information on this certificate is correct and complete to the best of my knowledge and belief.

Sign here	Signature of mortgagor or authorized agent	Title	Date	Daytime phone
	<i>Terry Hengen</i>	Housing Inspector	08/19/2009	218-333-9839

If you have questions, call 651-556-4721. TTY: Call 711 for Minnesota Relay. Fax: 651-297-1939.

**Reason codes**

- 1 Notwithstanding anything to the contrary herein, enforcement of this mortgage in Minnesota is limited to a debt amount of \$ \_\_\_\_\_ under Chapter 287 of Minnesota Statutes.
- 2 Decree of marriage dissolution or an instrument made pursuant to it.
- 3 Mortgage given to correct a misdescription of the mortgaged property.
- 4 Mortgage or other instrument that adds additional security for the same debt for which mortgage registry tax has been paid.
- 5 Mortgage executed as part of a plan of reorganization under a Chapter 11 or Chapter 12 bankruptcy case. (*Federal bankruptcy codes 1146[c] and 1231[c]*).
- 6 Mortgage secured by real property subject to the minerals production tax (*M. S. 298.24 to 298.28*).
- 7 Mortgage loan made under a low and moderate income or other affordable housing program if the mortgagee is a federal, state, or local government agency (*Revenue Notice # 01-05*).
- 8 A mortgage granted by a Fraternal Benefit Society (borrower) (*M. S. 64B*).
- 9 Mortgage amendment or extension, as defined in *M. S. 287.01*.
- 10 Reverse Mortgage/Home Equity Conversion Mortgage — tax is due on the expected total disbursements less interest, mortgage insurance premiums, and lender service fees. *M. S. 287.05, subd. 6*.
- 11 Agricultural mortgage whose proceeds are being used to acquire or improve real property that is or will be used for the production of agricultural products. Note: The exemption does not apply to the portion of the proceeds used for nonexempt purposes (e.g., the construction or improvement of a house). The lender must allocate the taxable and nontaxable portion of the mortgage.
- 12 Mortgage encumbering real property located within the boundaries of a federally recognized American Indian tribe if the mortgagor (i.e., borrower) is (1) the tribe or a member of the tribe; or (2) purchasing the property from the tribe or a member of the tribe and the mortgage is a purchase-money mortgage.
- 13 Federal government and agencies:
  - A. Mortgages exempt if one of these entities is acting as either mortgagor (borrower) or mortgagee (lender):
    - Commodity Credit Corporation
    - Farm Credit Banks
      - Agribank (i.e., Farm Credit Bank of St. Paul)
      - AgAmerica Farm Credit Bank
    - Farm Housing Assistance
      - USDA Rural Housing Service mortgages that secure a Section 502, 504, 514, 516 or Rural Rental Housing Preservation Direct Loan.
    - Farm Service Agency
    - Federal Financing Bank
    - Federal Home Loan Mortgage Corporation (“Freddie Mac”)
  - Federal National Mortgage Association (“Fannie Mae”)
  - Government National Mortgage Association (“Ginnie Mae”)
  - National Consumer Cooperative Bank
  - Small Business Administration
  - Federal Land Bank Associations
    - Ag Star Financial Services, FLCA
    - Ag County Farm Credit Services, FLCA
    - Farm Credit Services of Grand Forks, FLCA
    - Farm Credit Services of Minnesota Valley, FLCA
- B. Mortgages exempt if one of these entities is acting as mortgagor (borrower):
  - Federal Credit Unions
  - Federal Deposit Insurance Corporations
  - Federal Reserve Banks
  - Resolution Trust Corporations
  - U.S. Department of Housing and Urban Development
  - U.S. Postal Service
  - U.S. Rural Telephone Bank
  - U.S. Rural Utilities Service (RUS)
  - U.S. Dept. of Veterans Affairs
- 14 If the above codes do not apply, use Code 13 and explain below.



# Payment Advice

Minnesota Management & Budget  
 State of Minnesota  
 658 Cedar Street – Suite 400  
 St. Paul, Minnesota 55155-1616

## To

**Vendor ID:** 0000201376  
**Vendor Location:** 001  
**Vendor Name:** BLACKDUCK CITY OF T  
**Vendor Address:** PO BOX 380  
 BLACKDUCK, MN 56630-0380

## Reference Information

**Pay Cycle:** DLYEFT  
**Pay Cycle Seq Number:** 2100

## Payment Information

**Payment Reference:** 0005650141  
**Payment Date:** 10/29/2019  
**Payment Method:** Automated Clearing House

Agency Code / Description	Contact Phone	Voucher ID / Payment Message	Invoice Date	Invoice Number	Customer Account	Paid Amt
G90 / REVENUE/INTERGOVT	651/556-6092	00 07329592	10/30/2019	21852A20402002W001	CITY-040200 MVCREDIT_AGRIC	23.43
		MV CREDIT-AGRICULTURAL				
					<b>Total:</b>	<b>23.43 USD</b>



# FRERICKS TRUCK REPAIR

775 SUNNYSIDE RD. SE  
BEMIDJI, MN 56601

PH: 218-751-3998 • CEL PH: 218-766-2754

CUSTOMER ORDER NO. \_\_\_\_\_ DATE 10-9-19

NAME Black Duck Fire Dept PHONE NO. 556-1654

ADDRESS Miles - 151454 Unit # 41

CITY \_\_\_\_\_ STATE \_\_\_\_\_

SOLD BY	CASH	CHECK	CHARGE	COD	ON ACCT.	PAID OUT	MOSE. RETD.
---------	------	-------	--------	-----	----------	----------	-------------

<del>R &amp; F cylinder Head ass</del>							
<del>Machina cyl Head and Piston</del>							
<del>Brass Wash Tank</del>							
							Value - 1600.00
1	5579026		Head set				393.58
14	3960043		Head Bolts	6.61			92.54
12	3929537		Bolts	10.91			130.92
12	3917729		Bolts	8.23			98.76
1	31020		1/2 quart				3.41
2			1/2 quarts	2.37			4.74
1			Haul				12.00
							Shipping - 12.50
							TP 735.95
							TAX 57.27
Machina cylinder Head - 130.00							557.78

Received by \_\_\_\_\_

All claims and returned goods must be accompanied by this bill.

0011247

Thank You

Total - 2,498.45



#8269



8 Summit Ave. NE, PO Box 380, Blackduck, MN 56630-0380

## CITY OF BLACKDUCK NOTICE OF RATE CHANGE STATE WATER USER FEE

The Minnesota Legislature has approved an increase in the drinking water service connection fee from \$6.36 annually to \$9.72 annually effective January 1, 2020. This fee is passed through to the Minnesota Department of Health's Drinking Water Protection Program. City Residents are charged this annual water user fee on their utility bill to pay for the last two quarters of the current year and the first two quarters of the next year. Due to the timing of the State rate increase, the following will be the 2019 & 2020 Rate Calculations for City residents connected to water service:

8/1/2019 = \$6.36

3/1/2020 = \$3.36 (*balance of new rate of \$9.72*)

8/1/2020 = \$9.72

Total rate to be collected in 2019 - \$6.36

Total rate to be collected in 2020 - \$13.08

All charges passed on to water customers are used to pay for Minnesota Department of Health's Drinking Water Protection Program. In 2021, the City of Blackduck will return to charging the new rate of \$9.72 in August as it currently does to its customers.

If you have any questions, please contact City Administrator Christina Regas at 218-835-4803.

Sincerely,  
Christina Regas  
City of Blackduck

[www.blackduckmn.com](http://www.blackduckmn.com)

Phone: (218) 835-4803 Fax: (218) 835-4801 Email: [city@paulbunyan.net](mailto:city@paulbunyan.net)

*"The City Of Blackduck Is An Equal Opportunity Provider"*

(<http://www.health.state.mn.us/index.html>)



# Safe Drinking Water Fee

## Also known as the service connection fee

When customers receive their water bill from their water supplier, they may notice that one of the items in the list of charges is "water testing fee" or "state test fee." The fee is \$9.72 per year per service connection served by the water supplier, as set by the Minnesota Legislature in 2019. The amount on a particular bill depends on whether the water supplier divides the fee out by month (\$0.81) or quarter (\$2.43) or charges it all at once (\$9.72). This fee is called the Safe Drinking Water Fee, or service connection fee.

## History of the Fee

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The Minnesota Department of Health (MDH) ensures that public water systems meet the requirements of the federal Safe Drinking Water Act (SDWA). In 1986, the SDWA required testing for 23 drinking water contaminants. By 1992, this number had increased to 83. There were no federal funds available to help with the increased costs for this additional testing. To help cover the new costs, the 1992 Minnesota Legislature authorized MDH to assess a fee to community water systems. The fee was \$5.21 per year per connection.

Over time, the number of tested contaminants increased to 118. They now include microbes, lead, pesticides, industrial chemicals, heavy metals, and radionuclides. To account for these additions, the fee per service connection was increased to \$6.36 in 2005.

Between 2005 and 2019, costs increased 28% due to inflation alone. We also face added costs from addressing new threats to drinking water, like pharmaceuticals and harmful algal blooms. To address these additional costs, the Minnesota Legislature increased the fee to \$9.72 in 2019. This increase will go into effect January 1, 2020 (Minnesota Statutes 2019, Chapter 144, 144.3831).

## Collection of the Fee

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Each community water supply owned or operated by a city, town or water user district tells MDH the number of service connections they serve. MDH generates a quarterly invoice for that number of connections (Laws of Minnesota 1992, Chapter 513, Article 6, Section 2). The water system collects the fee from each connection served and passes the funds on to MDH.

## Services Funded by the Fee

---

The fee funds MDH's regulatory and technical assistance services for public drinking water systems. Our staff across the state build relationships with drinking water operators that result in extensive knowledge, trust, and a willingness to take action to prevent a violation of the safe drinking water standards. This cost-effective assistance results in over 99% compliance with SDWA standards year after year.

Until the recent increase, \$8.5 million was collected statewide annually. As a result of the fee increase passed by the 2019 Legislature, this amount will increase to \$12 million annually. About \$2 million will be spent on lab costs for drinking water tests. Much of the rest will be used to support staff who conduct inspections, collect and analyze required water samples, and provide technical assistance, training, and support to enhance water systems' capacity to meet the requirements of the SDWA. For more budgetary information, visit [How the Safe Drinking Water Fee Supports Drinking Water Protection Efforts \(PDF\)](http://www.health.state.mn.us/communities/environment/water/docs/fee.pdf) (<http://www.health.state.mn.us/communities/environment/water/docs/fee.pdf>).

MDH services are especially helpful to small, rural water systems, which have more difficulty meeting water standards. Because of smaller customer bases, these systems have fewer resources for testing, investigations, and physical improvements.

This work helps ensure that everyone, everywhere in Minnesota has access to safe and sufficient drinking water.

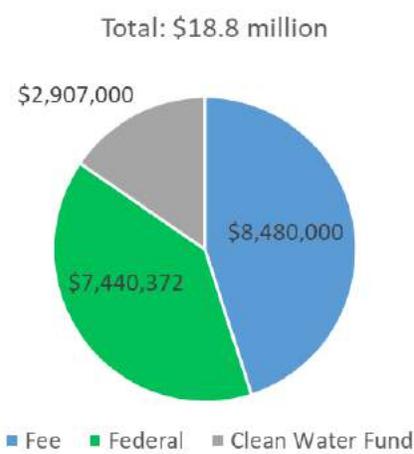
Updated Friday, 27-Sep-2019 04:40:14 CDT

# How the Safe Drinking Water Fee Supports Drinking Water Protection Efforts

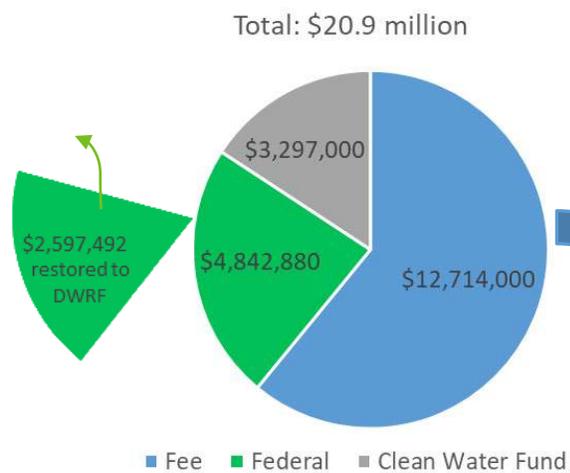
## Total Budget for the Drinking Water Protection Program

- The increase in the Safe Drinking Water Fee restores funding to the Drinking Water Revolving Fund (DWRf) for drinking water infrastructure projects. Moving 25 current staff from DWRf as a funding source to the fee as a funding source restores about \$3 million to DWRf.
- The fee increase has also expanded our capacity to provide expert assistance to public water suppliers through the addition of three new staff.

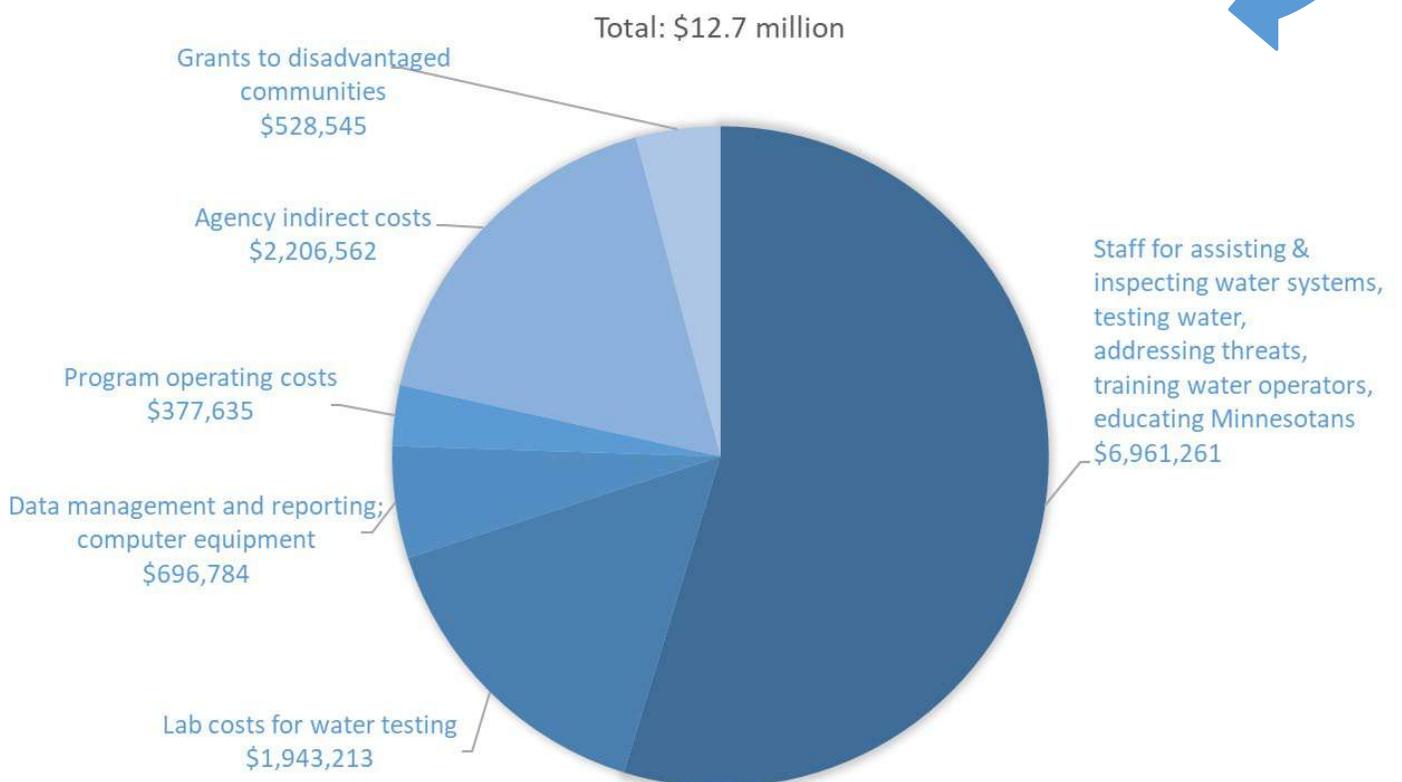
Total Budget: Before Fee Increase



Total Budget: After Fee Increase



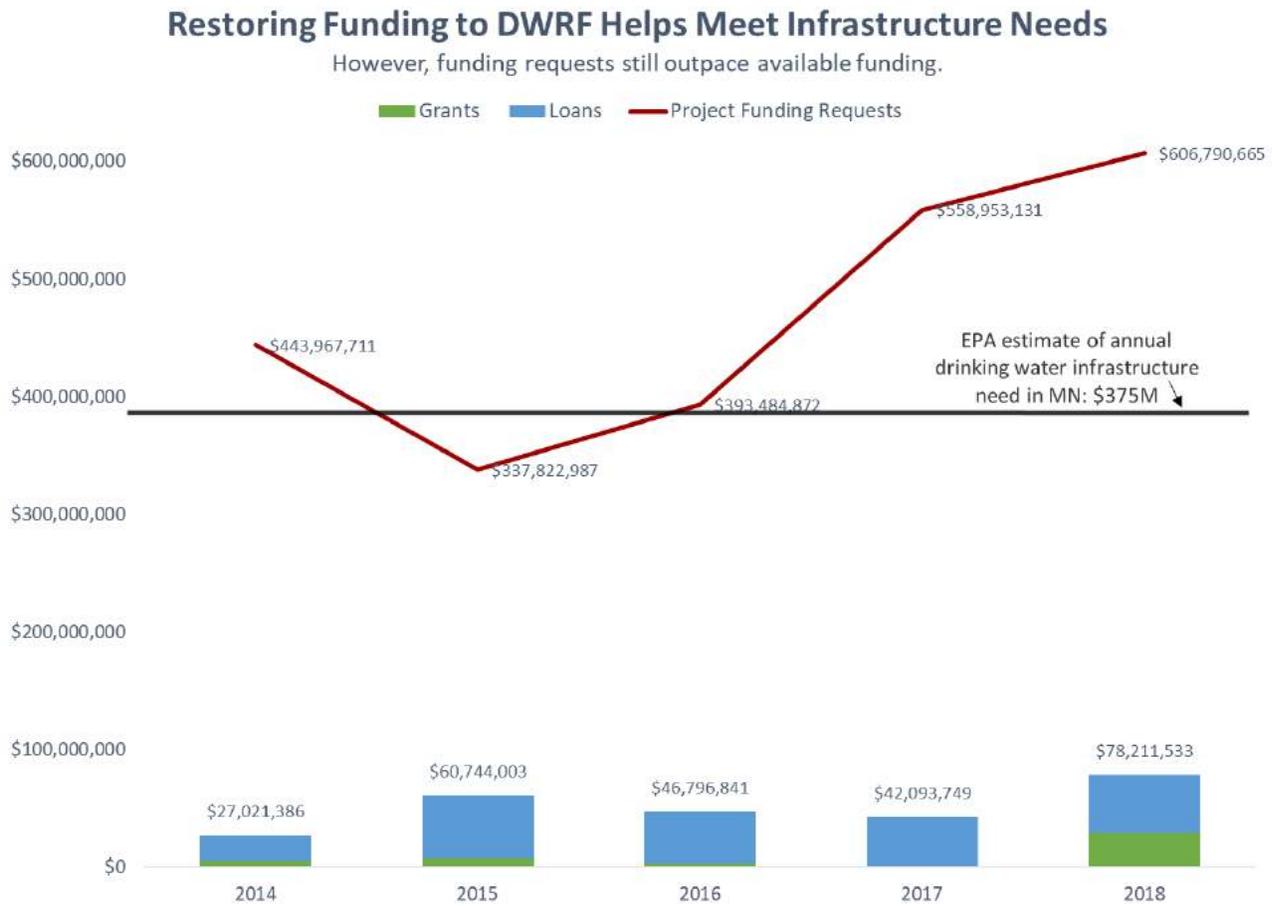
## What the Safe Drinking Water Fee Funds



Projected for fiscal year 2021

## Restoring Funding to DWRP Increases Dollars for Local Infrastructure

Reducing MDH program dependence on DWRP through the fee increase is estimated to restore \$80 million over 20 years for local infrastructure needs.



Minnesota Department of Health  
Drinking Water Protection Section  
PO Box 64975  
St. Paul, MN 55164-0975  
651-201-4700  
[health.drinkingwater@state.mn.us](mailto:health.drinkingwater@state.mn.us)  
[www.health.state.mn.us](http://www.health.state.mn.us)

September 2019

To obtain this information in a different format, call 651-201-4700. Printed on recycled paper.

# INDIGO SIGNWORKS, INC

P.O. Box 1476 | Fargo, ND 58107-1476  
1622 Main Avenue | Fargo, ND 58103  
tel: 701.297.9696 | fax: 701.297.9697  
[www.indigosignworks.com](http://www.indigosignworks.com)

## PROPOSAL Proposal #: 62509

Proposal Date: 10/03/19  
Customer #: CRM031339  
Page: 1 of 4

SOLD TO:	JOB LOCATION:
The Pond 224 Frontage Rd Blackduck MN 56630	The Pond 224 Frontage Rd Blackduck MN 56630  REQUESTED BY: Shawnda

INDIGO SIGNWORKS - Grand Forks (HEREINAFTER CALLED THE "COMPANY") HEREBY PROPOSES TO FURNISH ALL THE MATERIALS AND PERFORM ALL THE LABOR NECESSARY FOR THE COMPLETION OF:

QTY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1	QUOTE #61413MB Remove Existing Cabinet, Provide & Install: (1) D/F Illuminated Pylon Cabinet & Daktronics RGB EMC - 19.8mm	\$55,386.23	\$55,386.23
1	QUOTE #61414 Fabricate & Install: Illuminated wall sign - Standard Build 5' x 10'	\$3,945.00	\$3,945.00

ALL MATERIAL IS GUARANTEED TO BE AS SPECIFIED, AND THE ABOVE TO BE IN ACCORDANCE WITH THE DRAWINGS AND OR SPECIFICATIONS SUBMITTED FOR THE ABOVE WORK AND COMPLETED IN A WORKMANLIKE MANNER FOR THE SUM OF:

**TOTAL PROPOSAL AMOUNT: \$59,331.23**

**TERMS: 50.0% DOWN, BALANCE DUE ON COMPLETION**

(INTEREST OF 1.5% PER MONTH WILL BE ADDED TO PAST DUE ACCOUNTS) Credit Card Transactions of \$500.00 and over will be charged a 2% Transaction Fee.  
Indigo Signworks accepts Checks, ACH, and Debit Cards without a Transaction Fee.

**THIS PRICE DOES NOT INCLUDE ELECTRICAL HOOKUP, PERMITS, ENGINEERING OR TAX UNLESS SPECIFICALLY STATED.**

PROGRESS PAYMENTS MAY BE REQUIRED FOR PROJECTS THAT REQUIRE AN EXTENDED DELIVERY TIME.

NOTE: THIS PROPOSAL MAY BE WITHDRAWN IF NOT ACCEPTED WITHIN 30 DAYS. WORK WILL NOT BEGIN UNTIL DOWN PAYMENT AND WRITTEN ACCEPTANCE IS RECEIVED.

ANY ALTERATION FROM THE ABOVE SPECIFICATIONS INVOLVING EXTRA COSTS, WILL BE EXECUTED ONLY UPON WRITTEN ORDERS, AND WILL BECOME AN EXTRA CHARGE OVER AND ABOVE THE ESTIMATE TO BE PAID BY THE PURCHASER.

COMPANY INITIALS \_\_\_\_\_

CUSTOMER INITIALS \_\_\_\_\_

### TERMS AND CONDITIONS - Indigo Signworks, Inc. ("Company") and responsible party ("Customer")

1. PAYMENT IN FULL IS REQUIRED UPON COMPLETION FOR PROJECTS INVOICED AT LESS THAN \$1,000. PROJECTS EXCEEDING \$1,000 REQUIRE A 50% DEPOSIT WITH THE BALANCE DUE ON COMPLETION. NET-30 TERMS REQUIRE PRE-APPROVAL FROM INDIGO SIGNWORKS, INC.
2. YOUR INITIAL INVESTMENT OF 50% IS REQUIRED ON PROJECTS EXCEEDING \$1000.00. THE RECEIPT OF YOUR DEPOSIT REPRESENTS A COMMITMENT BY INDIGO SIGNWORKS, INC. TO BEGIN YOUR PROJECT AND AN AGREEMENT FROM YOU TO REMAIN COMMITTED TO THE PROJECT THROUGH COMPLETION. AT THE TIME OF PROJECT COMPLETION, YOUR FINAL 50% PAYMENT WILL BE DUE.
3. PROGRESS PAYMENTS MAY BE REQUIRED FOR PROJECTS REQUIRING EXTENDED DELIVERY TIME.
4. INTEREST OF 1.5% PER MONTH WILL BE ADDED TO PAST DUE ACCOUNTS.
5. CREDIT CARD TRANSACTIONS GREATER THAN \$2,000 WILL BE CHARGED A 3.5% TRANSACTION FEE.
6. UPON DEFAULT IN THE PAYMENT OF ANY SUMS HEREIN AGREED, INDIGO SIGNWORKS MAY, AT ITS OPTION, DECLARE THE ENTIRE BALANCE PRICE FULLY DUE AND PAYABLE WITHOUT FURTHER NOTICE TO CUSTOMER; AND WHEN DECLARED, CUSTOMER AGREES TO PAY INTEREST ON SAID BALANCE, WHEN DECLARED DUE AT THE RATE OF 1.5% PER MONTH. CUSTOMER FURTHER AGREES TO PAY ALL REASONABLE COSTS OF COLLECTION OF SAID BALANCE INCURRED BY THE COMPANY, INCLUDING ATTORNEY'S FEES.
7. BOTH PARTIES HERETO AGREE THAT THE CUSTOMER SHALL TAKE POSSESSION OF THE SIGN AT THE TIME OF DELIVERY OR INSTALL AND THAT ANY DAMAGE OCCURRING AFTER DELIVERY OR INSTALL SHALL BE ASSUMED BY SAID CUSTOMER AND WILL NOT AFFECT THE RIGHTS OF THE COMPANY TO ENFORCE COLLECTION OF THE PURCHASE PRICE THEN UNPAID.
8. IT IS FURTHER AGREED BY BOTH PARTIES THAT ALL PROVISIONS IN REGARD TO THE PROJECT ARE CONTAINED IN WRITING HEREIN.
9. ALL TERMS AND CONDITIONS OF THIS CONTRACT SHALL BE BINDING UPON ANY SUCCESSORS, ASSIGNEES OR OTHER LEGAL REPRESENTATIVES OF THE RESPECTIVE PARTIES BUT NO ASSIGNMENT SHALL BE MADE BY THE CUSTOMER WITHOUT THE CONSENT IN WRITING BY THE COMPANY UNLESS FULL PAYMENT OF THE TOTAL CONSIDERATION HAS BEEN MADE.
10. INDIGO SIGNWORKS SHALL SECURE ALL NECESSARY PERMITS FROM THE CITY. PERMIT FEES, IF NOT INCLUDED IN PROPOSAL ARE ADDITIONAL. THE CUSTOMER IS RESPONSIBLE FOR OBTAINING PERMISSION FROM BUILDING OWNER, AND/OR OTHERS WHOSE PERMISSION IS REQUIRED FOR THE INSTALLATION OF THE SIGN(S).  
IF THE CUSTOMER EXECUTES THIS CONTRACT WITHOUT OBTAINING PERMISSION FROM NECESSARY PARTIES FOR THE INSTALLATION OF SAID SIGN(S), THE CUSTOMER IS BOUND TO THE TERMS AND CONDITIONS OF THIS CONTRACT AS THOUGH HE HAD OBTAINED SAID PERMISSION AND AGREES TO RELIEVE THE COMPANY FROM ANY LIABILITY FOR ITS FAILURE WITHIN 10 DAYS OF DELIVERY TO ERECT OR INSTALL SAID SIGN(S).
11. ENGINEERING (WHEN REQUESTED OR REQUIRED) WILL BE PROCURED WITH A CERTIFIED ENGINEERING COMPANY AND BILLED TO THE CUSTOMER AT AN ADDITIONAL FEE.
12. ANY INCURRED DISPOSAL FEES AND/OR HAZARDOUS WASTE FEES WILL BE ADDED TO THE FINAL INVOICE.
13. INSTALLATION PRICES QUOTED ARE SUBJECT TO REVISION WHERE UNFORESEEABLE CONDITIONS ARE ENCOUNTERED.
14. CUSTOMER AGREES TO PROVIDE SERVICE FEED WIRE OF SUITABLE CAPACITY TO WITHIN FIVE FEET OF CONNECTION POINT TO SIGN PRIOR TO INSTALLATION OF THE SIGN. SERVICE FEED MUST MEET ANY/ALL CITY ELECTRICAL CODES AND REGULATIONS. FINAL ELECTRICAL CONNECTION IS THE RESPONSIBILITY OF THE CUSTOMER. SHOULD THE CUSTOMER CHOOSE TO HIRE INDIGO SIGNWORKS FOR THIS SERVICE, INDIGO SIGNWORKS SHALL ASSUME RESPONSIBILITY OF THIS COMPONENT AND EXECUTE THE PROVISIONS, INSTALLATIONS AND CONNECTIONS TO THE DISPLAY INCLUDING PERMITTING AND INSPECTION AS PER THE CONTRACT TERMS SPECIFIC TO THIS COMPONENT OF THE WORK.
15. WHEN DIGGING/DRILLING IS NECESSARY, INDIGO SIGNWORKS WILL CONTACT STATE LOCATE FACILITY TO LOCATE PUBLIC UTILITIES. LOCATION OF PRIVATE UTILITIES IS SOLE RESPONSIBILITY OF THE CUSTOMER. IN THE EVENT ROCK, OR UNFORESEEN CIRCUMSTANCES CREATING ADDITIONAL RESOURCES ARE ENCOUNTERED IN THE DRILLING PROCESS, TO THE POINT WHERE SPECIAL EQUIPMENT AND/OR SIGNIFICANT LABOR IS REQUIRED, ADDITIONAL MONIES MAY BE REQUESTED IN WRITING BY THE COMPANY.

#### WARRANTY

16. INDIGO SIGNWORKS, INC. WILL REPAIR OR REPLACE ANY PRODUCT THAT FAILS DUE TO FAULTY MATERIAL OR WORKMANSHIP FOR TWO YEARS FROM DATE OF INVOICE. THIS WARRANTY IMPLIES ALL SIGNAGE PROVIDED BY INDIGO SIGNWORKS WILL BE FREE OF DEFECTS DUE TO WORKMANSHIP AND MATERIALS, INCLUDING, BUT NOT LIMITED TO PEELING, DELAMINATION AND INSTALLATION. INDIGO SIGNWORKS, INC. AGREES TO REPAIR ALL DEFECTS THAT DEVELOP DURING THE WARRANTY PERIOD AT NO COST TO OWNER, INCLUDING ALL LABOR AND MATERIALS. ANY PART FOUND TO BE DEFECTIVE DUE TO FAULTY MATERIALS AND/OR WORKMANSHIP WITHIN TWO YEARS SHALL BE REPLACED BY INDIGO SIGNWORKS, INC. IN CASES WHERE A MANUFACTURED PART HAS A WARRANTY LONGER THAN TWO YEARS, INDIGO SIGNWORKS, INC. WILL STAND BEHIND MANUFACTURER'S WARRANTY PERIOD FOR THE PART(S), HOWEVER LABOR FEES WILL BE INCURRED.  
BANNERS AS WELL AS PAINTING PERFORMED IN THE FIELD ARE CONSIDERED TEMPORARY AND ARE EXCLUDED FROM THIS WARRANTY. IN ADDITION, INDIGO SIGNWORKS, INC. WILL NOT ASSUME RESPONSIBILITY FOR DAMAGE CAUSED BY CARELESS HANDLING, IMPROPER INSTALLATION TECHNIQUES BY OTHERS, MISUSE, VANDALISM, SEVERE WEATHER, NORMAL FADING OR WHERE REPAIRS OR ALTERATIONS HAVE BEEN ATTEMPTED BY OTHERS.
17. VEHICLES - PROPER CARE IS EXTREMELY IMPORTANT TO PROTECT AND PROLONG THE LIFE OF YOUR GRAPHICS. INDIGO SIGNWORKS WILL NOT WARRANTY GRAPHICS APPLIED TO VEHICLES THAT HAVE GONE THROUGH TOUCHLESS OR SOFT TOUCH CAR WASHES. HAND WASHING IS ALWAYS THE BEST METHOD OF CLEANING YOUR LETTERED VEHICLE.
18. RETURNS MUST BE PREAUTHORIZED BY AN INDIGO SIGNWORKS, INC. REPRESENTATIVE, SHIPPED TO INDIGO SIGNWORKS AND ACCOMPANIED BY A COPY OF THE ORIGINAL INVOICE. PRODUCT RETURNED FOR REASONS OTHER THAN FAILURE WILL INCUR A 15% RESTOCKING FEE.

# INDIGO SIGNWORKS, INC

P.O. Box 1476 | Fargo, ND 58107-1476

1622 Main Avenue | Fargo, ND 58103

tel: 701.297.9696 | fax: 701.297.9697

[www.indigosignworks.com](http://www.indigosignworks.com)

## PROPOSAL

Proposal #: 62509

Proposal Date: 10/03/19

Customer #: CRM031339

Page: 3 of 4

19. UPON AGREEMENT BY BOTH PARTIES, INDIGO SIGNWORKS, INC. MAY ALLOW A DISCOUNTED PRICE FOR DEFECTIVE MERCHANDISE SHOULD CUSTOMER ELECT TO ACCEPT PRODUCT AS-IS OR REPAIR PRODUCT AT THEIR OWN EXPENSE.

THIS PROPOSAL DOES NOT BECOME EFFECTIVE UNTIL SIGNED AND DATED BY THE COMPANY; ONCE SIGNED THIS PROPOSAL WILL EXPIRE AFTER 30 DAYS.

THE ABOVE PRICES, SPECIFICATIONS, AND CONDITIONS ARE SATISFACTORY AND ARE HEREBY ACCEPTED. YOU ARE AUTHORIZED TO DO THE WORK AS SPECIFIED. PAYMENT WILL BE MADE AS OUTLINED ABOVE.

SALESPERSON: \_\_\_\_\_

DATE: \_\_\_\_\_

ACCEPTED BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

COMPANY INITIALS \_\_\_\_\_

CUSTOMER INITIALS \_\_\_\_\_

# INDIGO SIGNWORKS, INC

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## DEPOSIT INVOICE

Invoice #: DP62509

Inv Date: 10/03/19  
 Customer #: CRM031339  
 Page: 4 of 4

SOLD TO:	JOB LOCATION:
The Pond 224 Frontage Rd Blackduck MN 56630	The Pond 224 Frontage Rd Blackduck MN 56630  REQUESTED BY: Shawnda

ORDERED BY	PO NUMBER	SALESPERSON	ORDER DATE	PAYMENT TERMS	DUE DATE
Shawnda		Nick Cox	10/03/19	50.0% Due Upon Receipt	11/30/19

QTY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1	QUOTE #61413MB Remove Existing Cabinet, Provide & Install: (1) D/F Illuminated Pylon Cabinet & Daktronics RGB EMC - 19.8mm	\$55,386.23	\$55,386.23
1	QUOTE #61414 Fabricate & Install: Illuminated wall sign - Standard Build 5' x 10'	\$3,945.00	\$3,945.00
TOTAL PROPOSAL AMOUNT			----- \$59,331.23
*** FINAL INVOICE AMOUNT MAY VARY UPON COMPLETION ***			

PLEASE PAY THIS DEPOSIT AMOUNT:	\$29,665.62
---------------------------------	-------------

The Pond

Blackduck, ND  
Quote # 61414

Date: 9/4/19  
Revised Date: 9/5/19

Sales Representative:  
Nick C

Drawn by: Enders B

Page Scale: 1" = 1'  
Page Size: 11x17



Illuminated Cabinet

Cabinet: Aluminum (Black)  
Face: White Polycarbonate  
Graphics: 3M film  
Olympic Blue 3630-57

2600 Demers Ave | Grand Forks, ND 58201  
p. 701.746.9696 | f. 701.772.1179

MN | alexandria | st. cloud | twin cities  
ND | fargo | bismarck | grand fork | minot

Due to the limitations of the printing process,  
the colors shown may not reflect actual colors.

120.00"

60.00"



The Pond

Blackduck, MN  
Quote # 61413 Rev1

Date: 09/03/2019  
Revised Date:

Sales Representative:  
Nick Cox

Drawn by: TAM

Page Scale: 1/2" = 1'-0"  
Page Size: 11x17



EMC & Illuminated Face

Model: Daktronics  
Matrix: 80x180  
Pixel Pitch: 19.8mm  
LED Color: RGB  
Material: Polycarbonate  
Graphics: 3M Film  
Olympic Blue 3630-57



Olympic Blue  
3630-57

2600 Demers Ave | Grand Forks, ND 58201  
p. 701.746.9696 | f. 701.772.1179

MN | alexandria | st. cloud | minneapolis  
ND | fargo | bismarck | grand fork | minot

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## PROPOSAL

Proposal #: 62510

Proposal Date: 10/03/19

Customer #: CRM031339

Page: 1 of 4

SOLD TO:	JOB LOCATION:
The Pond 224 Frontage Rd Blackduck MN 56630	The Pond 224 Frontage Rd Blackduck MN 56630  REQUESTED BY: Shawnda

INDIGO SIGNWORKS - Grand Forks (HEREINAFTER CALLED THE "COMPANY") HEREBY PROPOSES TO FURNISH ALL THE MATERIALS AND PERFORM ALL THE LABOR NECESSARY FOR THE COMPLETION OF:

QTY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1	QUOTE #61413MB-1 Remove Existing Cabinet, Provide & Install: (1) D/F Illuminated Pylon Cabinet & Daktronics RGB EMC - 15.85mm	\$60,922.49	\$60,922.49
1	QUOTE #61414 Fabricate & Install: Illuminated wall sign - Standard Build 5' x 10'	\$3,945.00	\$3,945.00

ALL MATERIAL IS GUARANTEED TO BE AS SPECIFIED, AND THE ABOVE TO BE IN ACCORDANCE WITH THE DRAWINGS AND OR SPECIFICATIONS SUBMITTED FOR THE ABOVE WORK AND COMPLETED IN A WORKMANLIKE MANNER FOR THE SUM OF:

**TOTAL PROPOSAL AMOUNT: \$64,867.49**

**TERMS: 50.0% DOWN, BALANCE DUE ON COMPLETION**

(INTEREST OF 1.5% PER MONTH WILL BE ADDED TO PAST DUE ACCOUNTS) Credit Card Transactions of \$500.00 and over will be charged a 2% Transaction Fee. Indigo Signworks accepts Checks, ACH, and Debit Cards without a Transaction Fee.

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COMPANY INITIALS \_\_\_\_\_

CUSTOMER INITIALS \_\_\_\_\_

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15. WHEN DIGGING/DRILLING IS NECESSARY, INDIGO SIGNWORKS WILL CONTACT STATE LOCATE FACILITY TO LOCATE PUBLIC UTILITIES. LOCATION OF PRIVATE UTILITIES IS SOLE RESPONSIBILITY OF THE CUSTOMER. IN THE EVENT ROCK, OR UNFORESEEN CIRCUMSTANCES CREATING ADDITIONAL RESOURCES ARE ENCOUNTERED IN THE DRILLING PROCESS, TO THE POINT WHERE SPECIAL EQUIPMENT AND/OR SIGNIFICANT LABOR IS REQUIRED, ADDITIONAL MONIES MAY BE REQUESTED IN WRITING BY THE COMPANY.

#### WARRANTY

16. INDIGO SIGNWORKS, INC. WILL REPAIR OR REPLACE ANY PRODUCT THAT FAILS DUE TO FAULTY MATERIAL OR WORKMANSHIP FOR TWO YEARS FROM DATE OF INVOICE. THIS WARRANTY IMPLIES ALL SIGNAGE PROVIDED BY INDIGO SIGNWORKS WILL BE FREE OF DEFECTS DUE TO WORKMANSHIP AND MATERIALS, INCLUDING, BUT NOT LIMITED TO PEELING, DELAMINATION AND INSTALLATION. INDIGO SIGNWORKS, INC. AGREES TO REPAIR ALL DEFECTS THAT DEVELOP DURING THE WARRANTY PERIOD AT NO COST TO OWNER, INCLUDING ALL LABOR AND MATERIALS. ANY PART FOUND TO BE DEFECTIVE DUE TO FAULTY MATERIALS AND/OR WORKMANSHIP WITHIN TWO YEARS SHALL BE REPLACED BY INDIGO SIGNWORKS, INC. IN CASES WHERE A MANUFACTURED PART HAS A WARRANTY LONGER THAN TWO YEARS, INDIGO SIGNWORKS, INC. WILL STAND BEHIND MANUFACTURER'S WARRANTY PERIOD FOR THE PART(S), HOWEVER LABOR FEES WILL BE INCURRED.  
BANNERS AS WELL AS PAINTING PERFORMED IN THE FIELD ARE CONSIDERED TEMPORARY AND ARE EXCLUDED FROM THIS WARRANTY. IN ADDITION, INDIGO SIGNWORKS, INC. WILL NOT ASSUME RESPONSIBILITY FOR DAMAGE CAUSED BY CARELESS HANDLING, IMPROPER INSTALLATION TECHNIQUES BY OTHERS, MISUSE, VANDALISM, SEVERE WEATHER, NORMAL FADING OR WHERE REPAIRS OR ALTERATIONS HAVE BEEN ATTEMPTED BY OTHERS.
17. VEHICLES - PROPER CARE IS EXTREMELY IMPORTANT TO PROTECT AND PROLONG THE LIFE OF YOUR GRAPHICS. INDIGO SIGNWORKS WILL NOT WARRANTY GRAPHICS APPLIED TO VEHICLES THAT HAVE GONE THROUGH TOUCHLESS OR SOFT TOUCH CAR WASHES. HAND WASHING IS ALWAYS THE BEST METHOD OF CLEANING YOUR LETTERED VEHICLE.
18. RETURNS MUST BE PREAUTHORIZED BY AN INDIGO SIGNWORKS, INC. REPRESENTATIVE, SHIPPED TO INDIGO SIGNWORKS AND ACCOMPANIED BY A COPY OF THE ORIGINAL INVOICE. PRODUCT RETURNED FOR REASONS OTHER THAN FAILURE WILL INCUR A 15% RESTOCKING FEE.

# INDIGO SIGNWORKS, INC

P.O. Box 1476 | Fargo, ND 58107-1476

1622 Main Avenue | Fargo, ND 58103

tel: 701.297.9696 | fax: 701.297.9697

[www.indigosignworks.com](http://www.indigosignworks.com)

## PROPOSAL

Proposal #: 62510

Proposal Date: 10/03/19

Customer #: CRM031339

Page: 3 of 4

19. UPON AGREEMENT BY BOTH PARTIES, INDIGO SIGNWORKS, INC. MAY ALLOW A DISCOUNTED PRICE FOR DEFECTIVE MERCHANDISE SHOULD CUSTOMER ELECT TO ACCEPT PRODUCT AS-IS OR REPAIR PRODUCT AT THEIR OWN EXPENSE.

THIS PROPOSAL DOES NOT BECOME EFFECTIVE UNTIL SIGNED AND DATED BY THE COMPANY; ONCE SIGNED THIS PROPOSAL WILL EXPIRE AFTER 30 DAYS.

THE ABOVE PRICES, SPECIFICATIONS, AND CONDITIONS ARE SATISFACTORY AND ARE HEREBY ACCEPTED. YOU ARE AUTHORIZED TO DO THE WORK AS SPECIFIED. PAYMENT WILL BE MADE AS OUTLINED ABOVE.

SALESPERSON: \_\_\_\_\_

DATE: \_\_\_\_\_

ACCEPTED BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

COMPANY INITIALS \_\_\_\_\_

CUSTOMER INITIALS \_\_\_\_\_

# INDIGO SIGNWORKS, INC

P.O. Box 1476 | Fargo, ND 58107-1476  
 1622 Main Avenue | Fargo, ND 58103  
 tel: 701.297.9696 | fax: 701.297.9697  
[www.indigosignworks.com](http://www.indigosignworks.com)

## DEPOSIT INVOICE

Invoice #: DP62510

Inv Date: 10/03/19  
 Customer #: CRM031339  
 Page: 4 of 4

SOLD TO:	JOB LOCATION:
The Pond 224 Frontage Rd Blackduck MN 56630	The Pond 224 Frontage Rd Blackduck MN 56630  REQUESTED BY: Shawnda

ORDERED BY	PO NUMBER	SALESPERSON	ORDER DATE	PAYMENT TERMS	DUE DATE
Shawnda		Nick Cox	10/03/19	50.0% Due Upon Receipt	11/30/19

QTY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1	QUOTE #61413MB-1 Remove Existing Cabinet, Provide & Install: (1) D/F Illuminated Pylon Cabinet & Daktronics RGB EMC - 15.85mm	\$60,922.49	\$60,922.49
1	QUOTE #61414 Fabricate & Install: Illuminated wall sign - Standard Build 5' x 10'	\$3,945.00	\$3,945.00
TOTAL PROPOSAL AMOUNT			----- \$64,867.49
*** FINAL INVOICE AMOUNT MAY VARY UPON COMPLETION ***			

PLEASE PAY THIS DEPOSIT AMOUNT:	\$32,433.75
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BOX 881 ST. CLOUD MN 56302 (320) 252-9400

# PROPOSAL

## Proposal #: 21628

Proposal Date: 07/12/19  
 Customer #: CRM009113  
 Page: 1 of 5

<b>SOLD TO:</b>	<b>JOB LOCATION:</b>
THE POND 224 FRONTAGE ROAD BLACKDUCK MN 56630	THE POND 224 FRONTAGE ROAD BLACKDUCK MN 56630
	REQUESTED BY: SHAWNDA OR MELISSA

SCENIC SIGN CORPORATION (HEREINAFTER CALLED THE "COMPANY") HEREBY PROPOSES TO FURNISH ALL THE MATERIALS AND PERFORM ALL THE LABOR NECESSARY FOR THE COMPLETION OF:

QTY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1	QUOTE #23450 REFACE EXISTING 7'10"x 13'2" D/F CABINET: WHITE PAN FACES, VINYL GRAPHICS. TRAVEL SPLIT WITH RETRO-FIT.	\$6,545.00	\$6,545.00
1	QUOTE #23451 RETRO-FIT EXISTING 7'10"X 13'2" D/F CABINET WITH NEW TDX LED LIGHTING. 13-LINES 12" ON CENTER 8" DEEP CABINET. TRAVEL SPLIT WITH REFACE.	\$4,900.00	\$4,900.00
1	QUOTE #23452 RECEIVE/FABRICATE/INSTALL 4'8"X 9'2" D/F 15.85MM DAKTRONICS RGB COLOR DISPLAY: STEEL SQUARE TUBE FRAME STRINGERS ATTACHED TO EXISTING POLE. QUOTE SUBJECT TO SURVEY AND ASSUMES STRUCTURE WILL SUPPORT ADDITIONAL SIGNAGE.	\$41,995.00	\$41,995.00
1	QUOTE #23474 SET 14" 30'LONG ROUND PRIMED AND PAINTED COLUMN, 10" SECOND STAGE DIRECT EMBED AUGERED FOOTING WITH 3000# CONCRETE MIX. REMOVE EXISTING CABINET ADD STEEL RINGS/CAP INSTALL ON NEW POLE. REMOVE EXISTING POLE AT GRADE. QUOTE SUBJECT TO SURVEY OF EXISTING POLE SLEEVING INTO NEW.	\$12,044.06	\$12,044.06
1	QUOTE #23453 76"x 276" OVERALL "L" 33" SET OF CHANNEL LETTERS (LIQUOR), CHANNEL CABINET 36"X 49" (DUCK LOGO) ON A PAINTED 6" ALUMINUM RACEWAY WITH ALUMINUM PLATES ON EACH SIDE TO FASTEN: WHITE ACRYLIC FACES, .040 BLACK RETURNS/1"TRIM CAP WITH PDX L.E.D. LIGHTING. (blackduck-chl-entrance-v3)	\$6,395.00	\$6,395.00
1	QUOTE #23455 10.5" 13MM NON-LIT WHITE SINTRA LETTERS: (LIQUOR STORE) (BAR AND GRILL) ROUTERED LETTERS WITH STUD MOUNTED (blackduck-chl-entrance-v3)	\$1,700.00	\$1,700.00
	<b>SUB TOTAL:</b>		<b>\$73,579.06</b>
	<b>ESTIMATED SALES TAXES:</b>		<b>\$0.00</b>

ALL MATERIAL IS GUARANTEED TO BE AS SPECIFIED, AND THE ABOVE TO BE IN ACCORDANCE WITH THE DRAWINGS AND OR SPECIFICATIONS SUBMITTED FOR THE ABOVE WORK AND COMPLETED IN A WORKMANLIKE MANNER FOR THE SUM OF:

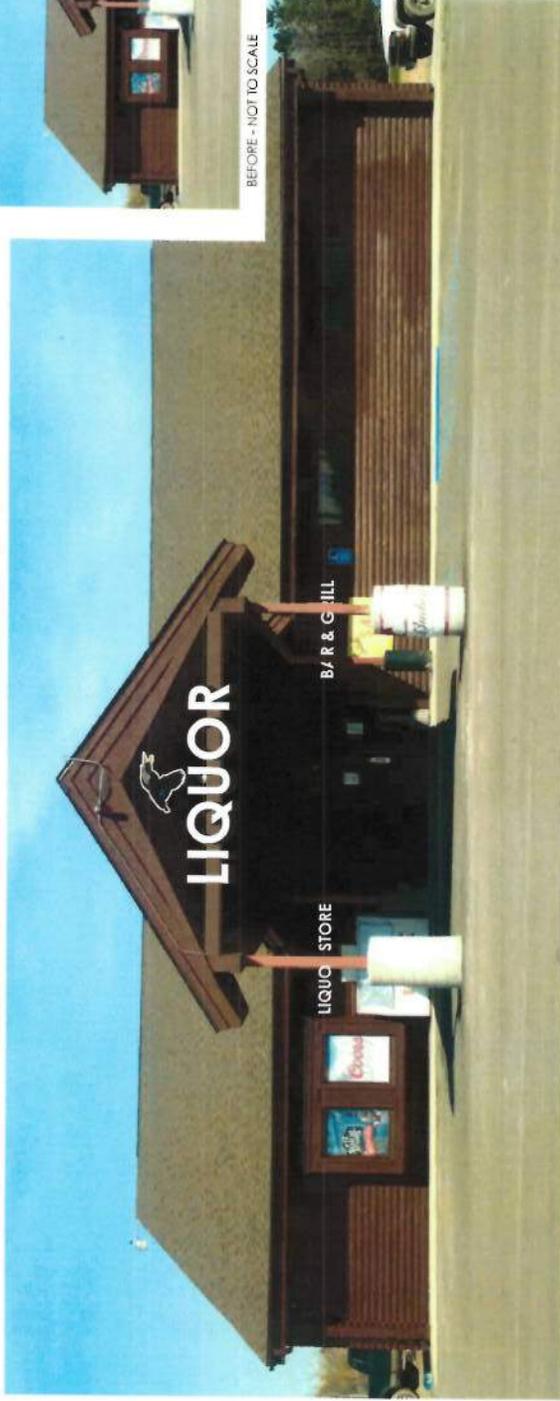
COMPANY INITIALS DK

CUSTOMER INITIALS \_\_\_\_\_



The client hereby grants Janic Sign Corp. the right to use the design and artwork for the purpose of manufacturing and installing signs for the client. The client agrees to indemnify and hold Janic Sign Corp. harmless from all claims, damages, and expenses, including attorney's fees, arising from the use of the design and artwork by the client. The client also agrees to pay for any and all materials and labor required to manufacture and install the signs. The client understands that the design and artwork are the property of Janic Sign Corp. and are not to be used for any other purpose without the written consent of Janic Sign Corp.

ELECTRICAL WIRING IS TO BE INSTALLED IN ACCORDANCE WITH THE REQUIREMENTS OF ARTICLE 605 OF THE NATIONAL ELECTRICAL CODE AND ANY OTHER APPLICABLE LOCAL CODES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND INSURANCE COVERAGE.

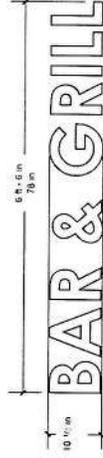
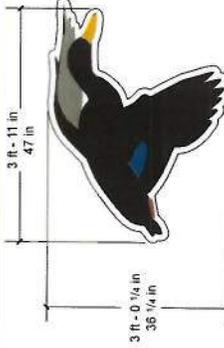


BEFORE - NOT TO SCALE

AFTER - 1/8" = 1'



ROUTED OUT WHITE  
SINTRA



ROUTED OUT WHITE  
SINTRA

- CHANNEL LETTER
- WHITE ACRYLIC FACE
- STD BLACK TRIM/CAP
- STD BLACK RETURN
- PDX LEDS
- FACEWAY PAINTED TO MATCH BUILDING TRD
- STD FACEWAY



SCALE: 1/2" = 1'



BOX 881 ST. CLOUD MN 56302 (320) 252-9400

**PROPOSAL**  
**Proposal #: 21628**

**Proposal Date:** 07/12/19  
**Customer #:** CRM009113  
**Page:** 2 of 5

**TOTAL PROPOSAL AMOUNT: \$73,579.06**

**TERMS: 50.0% DOWN, BALANCE DUE ON COMPLETION**  
(INTEREST OF 1.5% PER MONTH WILL BE ADDED TO PAST DUE ACCOUNTS)

**THIS PRICE DOES NOT INCLUDE PRIMARY ELECTRICAL SUPPLY AND CONNECTION. PERMIT AND ENGINEERING FEES AS REQUIRED BY GOVERNMENT WILL BE ADDED AT ACTUAL COST PLUS PROCUREMENT FEE. STATE SALES TAX IS INCLUDED UNLESS SPECIFICALLY STATED OTHERWISE.**

**A FEE FOR DISPOSAL OF HAZARDOUS WASTE CONTAINED IN SIGNS AND MATERIALS REMOVED FROM CUSTOMER'S PROPERTY WILL BE ADDED TO THE FINAL INVOICE.**

**NOTE: THIS PROPOSAL MAY BE WITHDRAWN IF NOT ACCEPTED WITHIN 30 DAYS. WORK WILL NOT BEGIN UNTIL DOWN PAYMENT AND WRITTEN ACCEPTANCE IS RECEIVED.**

**ANY ALTERATION FROM THE ABOVE SPECIFICATIONS INVOLVING EXTRA COSTS, WILL BE EXECUTED ONLY UPON WRITTEN ORDERS, AND WILL BECOME AN EXTRA CHARGE OVER AND ABOVE THE ESTIMATE TO BE PAID BY THE PURCHASER.**

**TERMS AND CONDITIONS**

- 1. This proposal is made for specially constructed equipment and when accepted is not subject to cancellation. Company shall not be responsible for errors in plans, designs, specifications or drawings furnished by PURCHASER or for defects caused thereby.
- 2. A. The company agrees to secure all necessary governmental permits. The purchaser agrees to secure all necessary permits from the building owner and/or others whose permission is required for the installation of this display and he assumes all liability with regard to same and all liability, public and otherwise, for damages caused by the display or by reason of it being on or attached to the premises. Purchaser agrees to secure all necessary permission for use of all registered trademarks or copyrights used on the display.
- 2. B. All necessary electrical wiring, outlets and connections to the display from the building meter and/or fuse panel will be properly fused and installed, at the expense of the Purchaser.
- 2. C. INSTALLATION PRICES QUOTED ARE SUBJECT TO REVISION WHERE EXCESS ROCK OR OTHER UNFORESEEABLE FOUNDATION CONDITIONS ARE ENCOUNTERED; ADDITIONAL CHARGES WILL BE INCURRED IF THESE CONDITIONS EXIST.
- 2. D. ALL PRIVATE UNDERGROUND UTILITIES IN THE AREA OF EXCAVATION ARE TO BE MARKED BY THE CUSTOMER, AT THEIR EXPENSE, PRIOR TO EXCAVATION. SCENIC SIGN CORPORATION SHALL NOT BE HELD RESPONSIBLE FOR DAMAGES RELATED TO THE STRIKING OF ANY UNMARKED PRIVATE UTILITIES, OR DAMAGES TO ANY PERSON, BUSINESS OR PROPERTY AS A RESULT OF THIS EXCAVATION, INCLUDING BUT NOT LIMITED TO ELECTRICAL, IRRIGATION, GAS, SURVEILLANCE OR ANY OTHER UNDERGROUND UTILITY.
- 3. Company warrants the display against defective workmanship in construction and assembly for one (1) year from date of shipment or installation, if installation is made by Company. Additionally, Company will replace defective components manufactured by others for one (1) year from date of shipment or installation by Company, unless specifically stated otherwise, for normal labor and travel charges only. Any part found by Company to be defective due to faulty workmanship or materials, if returned prepaid, within the warranty period, will be repaired or replaced f.o.b. point of production. Company shall not be liable for any damages or losses other than the replacement of such defective work or material. Whenever there is any circumstance on which a claim might be based, Company must be informed immediately or the provisions of this warranty are voided.

COMPANY INITIALS DK

CUSTOMER INITIALS \_\_\_\_\_



BOX 881 ST. CLOUD MN 56302 (320) 252-9400

# PROPOSAL

## Proposal #: 21628

Proposal Date: 07/12/19  
Customer #: CRM009113  
Page: 3 of 5

4. Any items not shipped or installed on or before 60 days from contract date will be invoiced in full at the designated unit price, and PURCHASER hereby agrees to pay said invoice per above items. It is agreed that storage charges shall accrue at the rate of one percent (1%) per month of the price of the display commencing at the end of said 60-day period. Company, at its option, may invoice each item called for in the proposal separately upon completion, or, if for reasons beyond its control completion is delayed, it may invoice for that portion of the work completed during any given month. Under no condition, will any item be held beyond 60 days after completion. In the event that size and weight of any item prohibits storage by Company on its own property, Purchaser must make arrangements for shipments immediately upon completion.

5. Payment for items purchased under the terms of the contract will be made on receipt of invoices submitted. In the event payment is not made as agreed, PURCHASER agrees to pay a service charge on past due amounts from the times they are due, thirty (30) days from invoice date, at the rate of one and one half percent (1½%) per month. In the event this contract is placed for collection or if collected by suit or through any Court, reasonable attorneys' fees shall be added.

6. All applicable taxes payable under the laws of the State of Minnesota are included in the price quoted. Taxes due in other states may be additional as noted in the specifications section of this document.

7. Company will not be responsible for delays in shipments caused by delays created by supplies or transportation services or by labor disputes or due to any other circumstances beyond its control.

8. Title to all unincorporated materials and property covered by this contract shall remain in and be the property of the Company until the purchase price is paid in full. The Company reserves the right to enter any job site and reclaim all materials or property used or intended to be used in this construction of said equipment in the event of default by Purchaser, including, but not limited to, payment of any amounts due and payable in accordance with terms of this contract. The Company retains a security interest in the materials and equipment whether or not incorporated into a project or realty until the Company has been paid in full, notwithstanding the manner in which the personal property has been annexed or attached to the realty. The Purchaser agrees to execute appropriate Commercial Code forms to provide to the Company a Perfected security interest.

9. It is agreed that this contract shall be construed according to the laws of the State of Minnesota.

10. When this contract is signed by a duly authorized person of each party, all provisions contained herein become integral parts of this contract, and there is no other agreement or understanding of any nature concerning same unless such agreement or understanding, if any, is specifically incorporated here by reference.

THIS PROPOSAL DOES NOT BECOME EFFECTIVE UNTIL SIGNED AND DATED BY THE COMPANY; ONCE SIGNED THIS PROPOSAL WILL EXPIRE AFTER 30 DAYS.

THE ABOVE PRICES, SPECIFICATIONS, AND CONDITIONS ARE SATISFACTORY AND ARE HEREBY ACCEPTED. YOU ARE AUTHORIZED TO DO THE WORK AS SPECIFIED. PAYMENT WILL BE MADE AS OUTLINED ABOVE.

SALESPERSON: 

DATE: 7-12-19

ACCEPTED BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

COMPANY INITIALS OK

CUSTOMER INITIALS \_\_\_\_\_



BOX 881 ST. CLOUD MN 56302 (320) 252-9400

# DEPOSIT INVOICE

Invoice #: DP21628

Inv Date: 07/12/19  
 Customer #: CRM009113  
 Page: 4 of 5

<b>SOLD TO:</b>	<b>JOB LOCATION:</b>
THE POND 224 FRONTAGE ROAD BLACKDUCK MN 56630	THE POND 224 FRONTAGE ROAD BLACKDUCK MN 56630
	REQUESTED BY: SHAWNDA OR MELISSA

ORDERED BY	PO NUMBER	SALESPERSON	ORDER DATE	PAYMENT TERMS	DUE DATE
SHAWNDA OR MELISSA		DARYL KIRT	06/20/19	50.0% Due Upon Receipt	07/20/19

QTY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1	QUOTE #23450 REFACE EXISTING 7'10"x 13'2" D/F CABINET: WHITE PAN FACES, VINYL GRAPHICS. TRAVEL SPLIT WITH RETRO-FIT.	\$6,545.00	\$6,545.00
1	QUOTE #23451 RETRO-FIT EXISTING 7'10"x 13'2" D/F CABINET WITH NEW TDX LED LIGHTING. 13-LINES 12" ON CENTER 8" DEEP CABINET. TRAVEL SPLIT WITH REFACE.	\$4,900.00	\$4,900.00
1	QUOTE #23452 RECEIVE/FABRICATE/INSTALL 4'8"x 9'2" D/F 15.85MM DAKTRONICS RGB COLOR DISPLAY: STEEL SQUARE TUBE FRAME STRINGERS ATTACHED TO EXISTING POLE. QUOTE SUBJECT TO SURVEY AND ASSUMES STRUCTURE WILL SUPPORT ADDITIONAL SIGNAGE.	\$41,995.00	\$41,995.00
1	QUOTE #23474 SET 14" 30'LONG ROUND PRIMED AND PAINTED COLUMN, 10" SECOND STAGE DIRECT EMBED AUGERED FOOTING WITH 3000# CONCRETE MIX. REMOVE EXISTING CABINET ADD STEEL RINGS/CAP INSTALL ON NEW POLE. REMOVE EXISTING POLE AT GRADE. QUOTE SUBJECT TO SURVEY OF EXISTING POLE SLEEVING INTO NEW.	\$12,044.06	\$12,044.06
1	QUOTE #23453 76"x 276" OVERALL "L" 33" SET OF CHANNEL LETTERS (LIQUOR), CHANNEL CABINET 36"x 49" (DUCK LOGO) ON A PAINTED 6" ALUMINUM RACEWAY WITH ALUMINUM PLATES ON EACH SIDE TO FASTEN: WHITE ACRYLIC FACES, .040 BLACK RETURNS/1"TRIM CAP WITH PDX L.E.D. LIGHTING. (blackduck-chl-entrance-v3)	\$6,395.00	\$6,395.00
1	QUOTE #23455 10.5" 13MM NON-LIT WHITE SINTRA LETTERS: (LIQUOR STORE) (BAR AND GRILL) ROUTERED LETTERS WITH STUD MOUNTED (blackduck-chl-entrance-v3)	\$1,700.00	\$1,700.00
	SUB TOTAL		\$73,579.06
	ESTIMATED SALES TAXES		\$0.00
	TOTAL PROPOSAL AMOUNT		\$73,579.06
	*** FINAL INVOICE AMOUNT MAY VARY UPON COMPLETION ***		

PLEASE PAY THIS DEPOSIT AMOUNT:	Continued
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BOX 881 ST. CLOUD MN 56302 (320) 252-9400

# DEPOSIT INVOICE

Invoice #: DP21628

Inv Date: 07/12/19  
Customer #: CRM009113  
Page: 5 of 5

<b>SOLD TO:</b> THE POND 224 FRONTAGE ROAD BLACKDUCK MN 56630	<b>JOB LOCATION:</b> THE POND 224 FRONTAGE ROAD BLACKDUCK MN 56630  REQUESTED BY: SHAWNDA OR MELISSA
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ORDERED BY	PO NUMBER	SALESPERSON	ORDER DATE	PAYMENT TERMS	DUE DATE
SHAWNDA OR MELISSA		DARYL KIRT	06/20/19	50.0% Due Upon Receipt	07/20/19
QTY	DESCRIPTION			UNIT PRICE	TOTAL PRICE
				<b>PLEASE PAY THIS DEPOSIT AMOUNT: \$36,789.53</b>	



# Credit Application



Sales Person:

Quote Number:

Call 503-747-6581 • Fax Completed and Signed Application to 605-692-0382

**IMPORTANT INFORMATION:** If you are applying for individual credit or for joint credit with another person (including a joint account or an account that you and another person will use) complete all sections providing information about each individual applicant, or joint applicant. **Persons providing information who are not Applicants, Guarantors, or Company Authorized Signers should not sign this statement.**

## Business Information

Tax Identification No. (Required Field)		Legal Business Name			DBA Name	
Street Address (no P.O. boxes)			Billing Address			
Equipment Location (If different from above): Street Address, City, Country, State, Zip						
Contact	Phone No.	Fax No.	Email Address			
Nature of Business	Time in Business Years _____ Months _____	Time as Owner Years _____ Months _____	No. of Employees	Gross Annual Revenue \$ _____		
If your business is tax exempt, indicate tax exempt number: _____						
<input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Individuals applying jointly for business purpose lease <input type="checkbox"/> General Partnership <input type="checkbox"/> Limited Partnership <input type="checkbox"/> Corp. or Ltd. Liability Co. Date of Org.: _____ State of Org.: _____ <input type="checkbox"/> Other: _____						

## Individual or Guarantor Information (If Applicable, All 20% or more owners and other guarantors)

Each Applicant understands that in order to serve our customers efficiently and offer a full range of financial services, the Creditor shares customer transaction and experience information among the PNC family of companies. PNC companies also share personal information such as applications, financial statements and credit reports. By executing this application, each Applicant expressly consents to the sharing of such information among the PNC companies unless such Applicant requests that the Creditor not share this other personal information (except where such information is used by one PNC company to service customer accounts for another) by calling the Creditor at 1-800-263-9499 or by writing to the Creditor at: PNC Equipment Finance, LLC, 995 Dalton Avenue, Cincinnati, OH 45203 including the Applicant's name, address and account number(s) or Social Security/Tax ID number(s).

Principal/Partner/Officer/Individual	Title	% Ownership	Date of Birth	SSN/TIN	U.S. Citizen Yes <input type="checkbox"/> No <input type="checkbox"/>
Home Address	City	State	Zip	Home Phone	
Guarantor Signature	<b>X</b>				

Principal/Partner/Officer/Individual	Title	% Ownership	Date of Birth	SSN/TIN	U.S. Citizen Yes <input type="checkbox"/> No <input type="checkbox"/>
Home Address	City	State	Zip	Home Phone	
Guarantor Signature	<b>X</b>				

## Equipment Information

Please indicate the equipment you are planning to acquire:

Equipment Supplier:	Estimated Total Equipment Costs: \$
Structure: <input type="checkbox"/> Nominal (e.g. \$1) Purchase Option Lease <input type="checkbox"/> Fair Market Value Purchase Option Lease	TERM: _____ Months

As used in this application, the term "Applicant" shall include the business entity(ies) applying for the credit (the "Debtor") and all other persons who may be liable for the credit as an individual or joint borrower, endorser, surety or guarantor, or who may be a principal of the Debtor. The term "Creditor" means PNC Equipment Finance, LLC or any other direct or indirect subsidiary of The PNC Financial Services Group, Inc. ("PNC"). The Applicant certifies that the statements made on this application and any other information provided in connection with this application are true and complete. **THE APPLICANT CERTIFIES THAT THIS CREDIT WILL BE USED FOR BUSINESS PURPOSES ONLY.** The Applicant agrees to promptly notify the Creditor of any material changes to this information. The Creditor is authorized to make all inquiries it deems necessary to verify accuracy of the information submitted and to determine the Applicant's creditworthiness, and, to share any information provided to the Creditor by or regard to the Applicant and authorizes the Creditor to make inquiries of the Applicant's accountant directly and obtain any information it deems necessary in processing this application. The Applicant authorizes any person or consumer reporting agency to give the Creditor or its servicer any information it may have with application to answer any questions from third parties about its credit experience with the Applicant. By signing below, the undersigned Applicant(s), who is/are either a principal(s) of the Debtor or a personal guarantor(s), endorser or surety of its obligations, provides written authorization to the Creditor or its designee (and any assignee or potential assignee hereof) to obtain my/our personal consumer report(s) from one or more national credit bureaus. Such authorization shall extend to obtaining consumer report(s) in considering this application and subsequently for the purposes of update, renewal or extension of this credit or additional credit and for reviewing or collecting the credit. A photocopy or facsimile copy of this authorization shall be valid as the original. By signing below, I/we affirm my/our identity(ies) as the respective individual(s) identified in this application. [If any person named on this application as an Applicant has not signed the application, the first Applicant signing below represents that s/he has permission for all non-signing Applicants to apply for credit on behalf of the non-signing Applicants, including, but not limited to, providing information about the non-signing Applicants].

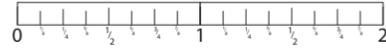
### Regulatory Disclosures:

**USA Patriot Act/Customer Identification Program:** Important Information About Procedures for Opening a New Account. To help the government fight the funding of terrorism and money laundering activities, federal law requires all financial institutions to obtain, verify, and record information that identifies each person who opens an account. What this means for you: When you open an account, we will ask you your name, address, date of birth and other information that will allow us to identify you. We may also ask to see your driver's license or other identifying information.  
**If Your Application is Denied:** If your application is denied, you have the right to a written statement of the specific reasons for denial. To obtain the statement, please write to PNC Equipment Finance LLC, 995 Dalton Avenue, Cincinnati, OH 45203 or call 1-800-263-9499, within 60 days from the date you are notified of our decision. We will send you a written statement of reasons for denial within 30 days of receiving your request for the statement.  
**ECOA Notice:** The Federal Equal Credit Opportunity Act prohibits creditors from discriminating against credit applicants on the basis of race, color, religion, national origin, sex, marital status, age (provided the applicant has the capacity to enter into a binding contract), because all or part of the applicant's income derives from any public assistance program, or because the applicant has in good faith exercised any right under the Consumer Credit Protection Act. The federal agency that administers compliance with this law concerning this creditor is: Bureau of Consumer Financial Protection, 1700 G Street NW, Washington, DC 20006.  
**State-Specific Disclosures:** Notice to Ohio Residents Only: The Ohio laws against discrimination require that all creditors make credit equally available to all creditworthy customers, and that credit reporting agencies maintain credit histories on each individual upon request. The Ohio Civil Rights Commission administers compliance with this law. **New York Residents Only:** A consumer report may be requested in conjunction with this application. Upon your request, you will be informed whether or not a consumer report was requested and if such report was requested, informed of the name and address of the consumer reporting agency that furnished the report. Subsequent consumer reports may be requested or utilized in connection with an update, renewal or extension of the credit for which this application is made. **Vermont Residents Only:** You authorize Lender to obtain credit reports about you now and in the future for all legitimate purposes associated with this application or the account make a loan offer to be secured, in whole or in part, by real property located in New Jersey. \*The interests of the borrower and lender are or may be different and may conflict, and the lender's attorney represents only the lender and not the borrower. The borrower is, therefore, advised to employ an attorney of the borrower's choice, licensed to practice law in the State of New Jersey to represent the interests of the borrower.\*

## Company Signatures

We/I certify that we/I have read and agree with applicable terms and conditions above.

Company Authorized Signature (If Guarantor, signature required here also)	Title	Date
Company Authorized Signature (If Guarantor, signature required here also)	Title	Date



The client warrants that the subject matter to be printed is not copyrighted by a third party. The client also recognizes that because subject matter does not have to bear a copyright notice in order to be protected by copyright law, absence of such notice does not necessarily assure a right to reproduce. The client further warrants that no copyright notice has been removed from any material used in preparing the subject matter for reproduction. To support these warranties, the client agrees to indemnify and hold Scenic Sign harmless for all liability, damages and attorney fees that may be incurred in any legal action connected with copyright infringement involving the work production of provided.

**ELECTRICAL:** THIS SIGN IS INTENDED TO BE INSTALLED IN ACCORDANCE WITH THE REQUIREMENTS OF ARTICLE 600 OF THE NATIONAL ELECTRICAL CODE AND/OR OTHER APPLICABLE LOCAL CODES. THIS INCLUDES PROPER GROUND AND BONDING OF THE SIGN.

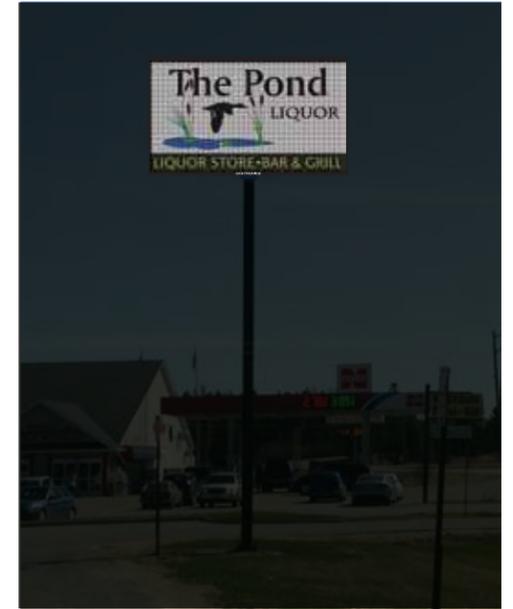


AFTER - 3/8" = 1'



REMOVE EXISTING CABINET  
RE-USE EXISTING POLE  
TO MOUNT NEW EMC

BEFORE - NOT TO SCALE



NIGHT VIEW - NOT TO SCALE

FULL COLOR  
16 MM DAKTRONICS EMC



SCALE: 1/2" = 1'



BOX 881 ST. CLOUD MN 56302 (320) 252-9400

# PROPOSAL

## Proposal #: 21641

Proposal Date: 07/17/19  
 Customer #: CRM009113  
 Page: 1 of 4

SOLD TO:	JOB LOCATION:
THE POND 224 FRONTAGE ROAD BLACKDUCK MN 56630	THE POND 224 FRONTAGE ROAD BLACKDUCK MN 56630  REQUESTED BY: SHAWNDA AND MELISSA

SCENIC SIGN CORPORATION (HEREINAFTER CALLED THE "COMPANY") HEREBY PROPOSES TO FURNISH ALL THE MATERIALS AND PERFORM ALL THE LABOR NECESSARY FOR THE COMPLETION OF:

QTY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1	QUOTE #23453 76"x 276" OVERALL "L" 33" SET OF CHANNEL LETTERS (LIQUOR), CHANNEL CABINET 36"X 49" (DUCK LOGO) ON A PAINTED 6" ALUMINUM RACEWAY WITH ALUMINUM PLATES ON EACH SIDE TO FASTEN: WHITE ACRYLIC FACES, .040 BLACK RETURNS/1"TRIM CAP WITH PDX L.E.D. LIGHTING. (blackduck-chl-entrance-v3)	\$6,395.00	\$6,395.00
1	QUOTE #23455 10.5" 13MM NON-LIT WHITE SINTRA LETTERS: (LIQUOR STORE) (BAR AND GRILL) ROUTERED LETTERS WITH STUD MOUNTED (blackduck-chl-entrance-v3)	\$1,700.00	\$1,700.00
1	QUOTE #23689 RECEIVE/FABRICATE/INSTALL 7'10"X 13'6" D/F 15.85MM DAKTRONICS RGB COLOR DISPLAY: STEEL SQUARE TUBE FRAME STRINGERS ATTACHED TO EXISTING POLE. QUOTE SUBJECT TO SURVEY TO MAKE SURE THE NEW SIGNAGE ISN'T LARGER THAN EXISTING.	\$80,485.00	\$80,485.00
		<b>SUB TOTAL:</b>	<b>\$88,580.00</b>
		<b>ESTIMATED SALES TAXES:</b>	<b>\$0.00</b>

ALL MATERIAL IS GUARANTEED TO BE AS SPECIFIED, AND THE ABOVE TO BE IN ACCORDANCE WITH THE DRAWINGS AND OR SPECIFICATIONS SUBMITTED FOR THE ABOVE WORK AND COMPLETED IN A WORKMANLIKE MANNER FOR THE SUM OF:

**TOTAL PROPOSAL AMOUNT: \$88,580.00**

**TERMS: 50.0% DOWN, BALANCE DUE ON COMPLETION**  
 (INTEREST OF 1.5% PER MONTH WILL BE ADDED TO PAST DUE ACCOUNTS)

**THIS PRICE DOES NOT INCLUDE PRIMARY ELECTRICAL SUPPLY AND CONNECTION. PERMIT AND ENGINEERING FEES AS REQUIRED BY GOVERNMENT WILL BE ADDED AT ACTUAL COST PLUS PROCUREMENT FEE. STATE SALES TAX IS INCLUDED UNLESS SPECIFICALLY STATED OTHERWISE.**

**A FEE FOR DISPOSAL OF HAZARDOUS WASTE CONTAINED IN SIGNS AND MATERIALS REMOVED FROM CUSTOMER'S PROPERTY WILL BE ADDED TO THE FINAL INVOICE.**

COMPANY INITIALS \_\_\_\_\_

CUSTOMER INITIALS \_\_\_\_\_



BOX 881 ST. CLOUD MN 56302 (320) 252-9400

# PROPOSAL

## Proposal #: 21641

Proposal Date: 07/17/19  
Customer #: CRM009113  
Page: 2 of 4

NOTE: THIS PROPOSAL MAY BE WITHDRAWN IF NOT ACCEPTED WITHIN 30 DAYS. WORK WILL NOT BEGIN UNTIL DOWN PAYMENT AND WRITTEN ACCEPTANCE IS RECEIVED.

ANY ALTERATION FROM THE ABOVE SPECIFICATIONS INVOLVING EXTRA COSTS, WILL BE EXECUTED ONLY UPON WRITTEN ORDERS, AND WILL BECOME AN EXTRA CHARGE OVER AND ABOVE THE ESTIMATE TO BE PAID BY THE PURCHASER.

### TERMS AND CONDITIONS

1. This proposal is made for specially constructed equipment and when accepted is not subject to cancellation. Company shall not be responsible for errors in plans, designs, specifications or drawings furnished by PURCHASER or for defects caused thereby.
2. A. The company agrees to secure all necessary governmental permits. The purchaser agrees to secure all necessary permits from the building owner and/or others whose permission is required for the installation of this display and he assumes all liability with regard to same and all liability, public and otherwise, for damages caused by the display or by reason of it being on or attached to the premises. Purchaser agrees to secure all necessary permission for use of all registered trademarks or copyrights used on the display.
2. B. All necessary electrical wiring, outlets and connections to the display from the building meter and/or fuse panel will be properly fused and installed, at the expense of the Purchaser.
2. C. INSTALLATION PRICES QUOTED ARE SUBJECT TO REVISION WHERE EXCESS ROCK OR OTHER UNFORESEEABLE FOUNDATION CONDITIONS ARE ENCOUNTERED; ADDITIONAL CHARGES WILL BE INCURRED IF THESE CONDITIONS EXIST.
2. D. ALL PRIVATE UNDERGROUND UTILITIES IN THE AREA OF EXCAVATION ARE TO BE MARKED BY THE CUSTOMER, AT THEIR EXPENSE, PRIOR TO EXCAVATION. SCENIC SIGN CORPORATION SHALL NOT BE HELD RESPONSIBLE FOR DAMAGES RELATED TO THE STRIKING OF ANY UNMARKED PRIVATE UTILITIES, OR DAMAGES TO ANY PERSON, BUSINESS OR PROPERTY AS A RESULT OF THIS EXCAVATION, INCLUDING BUT NOT LIMITED TO ELECTRICAL, IRRIGATION, GAS, SURVEILLANCE OR ANY OTHER UNDERGROUND UTILITY.
3. Company warrants the display against defective workmanship in construction and assembly for one (1) year from date of shipment or installation, if installation is made by Company. Additionally, Company will replace defective components manufactured by others for one (1) year from date of shipment or installation by Company, unless specifically stated otherwise, for normal labor and travel charges only. Any part found by Company to be defective due to faulty workmanship or materials, if returned prepaid, within the warranty period, will be repaired or replaced f.o.b. point of production. Company shall not be liable for any damages or losses other than the replacement of such defective work or material. Whenever there is any circumstance on which a claim might be based, Company must be informed immediately or the provisions of this warranty are voided.
4. Any items not shipped or installed on or before 60 days from contract date will be invoiced in full at the designated unit price, and PURCHASER hereby agrees to pay said invoice per above items. It is agreed that storage charges shall accrue at the rate of one percent (1%) per month of the price of the display commencing at the end of said 60-day period. Company, at its option, may invoice each item called for in the proposal separately upon completion, or, if for reasons beyond its control completion is delayed, it may invoice for that portion of the work completed during any given month. Under no condition, will any item be held beyond 60 days after completion. In the event that size and weight of any item prohibits storage by Company on its own property, Purchaser must make arrangements for shipments immediately upon completion.
5. Payment for items purchased under the terms of the contract will be made on receipt of invoices submitted. In the event payment is not made as agreed, PURCHASER agrees to pay a service charge on past due amounts from the times they are due, thirty (30) days from invoice date, at the rate of one and one half percent (1½%) per month. In the event this contract is placed for collection or if collected by suit or through any Court, reasonable attorneys' fees shall be added.

COMPANY INITIALS \_\_\_\_\_

CUSTOMER INITIALS \_\_\_\_\_



BOX 881 ST. CLOUD MN 56302 (320) 252-9400

# PROPOSAL

## Proposal #: 21641

Proposal Date: 07/17/19  
Customer #: CRM009113  
Page: 3 of 4

6. All applicable taxes payable under the laws of the State of Minnesota are included in the price quoted. Taxes due in other states may be additional as noted in the specifications section of this document.

7. Company will not be responsible for delays in shipments caused by delays created by supplies or transportation services or by labor disputes or due to any other circumstances beyond its control.

8. Title to all unincorporated materials and property covered by this contract shall remain in and be the property of the Company until the purchase price is paid in full. The Company reserves the right to enter any job site and reclaim all materials or property used or intended to be used in this construction of said equipment in the event of default by Purchaser, including, but not limited to, payment of any amounts due and payable in accordance with terms of this contract. The Company retains a security interest in the materials and equipment whether or not incorporated into a project or realty until the Company has been paid in full, notwithstanding the manner in which the personal property has been annexed or attached to the realty. The Purchaser agrees to execute appropriate Commercial Code forms to provide to the Company a Perfected security interest.

9. It is agreed that this contract shall be construed according to the laws of the State of Minnesota.

10. When this contract is signed by a duly authorized person of each party, all provisions contained herein become integral parts of this contract, and there is no other agreement or understanding of any nature concerning same unless such agreement or understanding, if any, is specifically incorporated here by reference.

THIS PROPOSAL DOES NOT BECOME EFFECTIVE UNTIL SIGNED AND DATED BY THE COMPANY; ONCE SIGNED THIS PROPOSAL WILL EXPIRE AFTER 30 DAYS.

THE ABOVE PRICES, SPECIFICATIONS, AND CONDITIONS ARE SATISFACTORY AND ARE HEREBY ACCEPTED. YOU ARE AUTHORIZED TO DO THE WORK AS SPECIFIED. PAYMENT WILL BE MADE AS OUTLINED ABOVE.

SALESPERSON: \_\_\_\_\_

DATE: \_\_\_\_\_

ACCEPTED BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

COMPANY INITIALS \_\_\_\_\_

CUSTOMER INITIALS \_\_\_\_\_



BOX 881 ST. CLOUD MN 56302 (320) 252-9400

# DEPOSIT INVOICE

**Invoice #:** DP21641

**Inv Date:** 07/17/19  
**Customer #:** CRM009113  
**Page:** 4 of 4

SOLD TO:	JOB LOCATION:
THE POND 224 FRONTAGE ROAD BLACKDUCK MN 56630	THE POND 224 FRONTAGE ROAD BLACKDUCK MN 56630  REQUESTED BY: SHAWNDA AND MELISSA

ORDERED BY	PO NUMBER	SALESPERSON	ORDER DATE	PAYMENT TERMS	DUE DATE
SHAWNDA AND MELISSA		DARYL KIRT	06/20/19	50.0% Due Upon Receipt	07/20/19

QTY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1	QUOTE #23453 76"x 276" OVERALL "L" 33" SET OF CHANNEL LETTERS (LIQUOR), CHANNEL CABINET 36"X 49" (DUCK LOGO) ON A PAINTED 6" ALUMINUM RACEWAY WITH ALUMINUM PLATES ON EACH SIDE TO FASTEN: WHITE ACRYLIC FACES, .040 BLACK RETURNS/1"TRIM CAP WITH PDX L.E.D. LIGHTING. (blackduck-chl-entrance-v3)	\$6,395.00	\$6,395.00
1	QUOTE #23455 10.5" 13MM NON-LIT WHITE SINTRA LETTERS: (LIQUOR STORE) (BAR AND GRILL) ROUTERED LETTERS WITH STUD MOUNTED (blackduck-chl-entrance-v3)	\$1,700.00	\$1,700.00
1	QUOTE #23689 RECEIVE/FABRICATE/INSTALL 7'10"X 13'6" D/F 15.85MM DAKTRONICS RGB COLOR DISPLAY: STEEL SQUARE TUBE FRAME STRINGERS ATTACHED TO EXISTING POLE. QUOTE SUBJECT TO SURVEY TO MAKE SURE THE NEW SIGNAGE ISN'T LARGER THAN EXISTING.	\$80,485.00	\$80,485.00
		<b>S U B T O T A L</b>	----- \$88,580.00
		ESTIMATED SALES TAXES	\$0.00
		TOTAL PROPOSAL AMOUNT	\$88,580.00
*** FINAL INVOICE AMOUNT MAY VARY UPON COMPLETION ***			

<b>PLEASE PAY THIS DEPOSIT AMOUNT:</b>	<b>\$44,290.00</b>
--	--------------------





BOX 881 ST. CLOUD MN 56302 (320) 252-9400

# PROPOSAL

## Proposal #: 22163

Proposal Date: 11/01/19  
Customer #: CRM009113  
Page: 1 of 4

SOLD TO:	JOB LOCATION:
THE POND 224 FRONTAGE ROAD BLACKDUCK MN 56630	THE POND 224 FRONTAGE ROAD BLACKDUCK MN 56630  REQUESTED BY: CHRISTINA

SCENIC SIGN CORPORATION (HEREINAFTER CALLED THE "COMPANY") HEREBY PROPOSES TO FURNISH ALL THE MATERIALS AND PERFORM ALL THE LABOR NECESSARY FOR THE COMPLETION OF:

QTY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1	QUOTE #24772 RECEIVE/FABRICATE/INSTALL 7'10"X 13'6" OVERALL CABINET: 6'9"x 13'3" D/F 15.85MM DAKTRONICS RGB COLOR DISPLAY, 1'1"x 13'3" D/F LED LIT CABINET, LEXAN FACES/VINYL COPY. REMOVE EXISTING CABINET, REUSE EXISTING POLE. QUOTE SUBJECT TO SURVEY TO MAKE SURE THE NEW SIGNAGE ISN'T LARGER THAN EXISTING. (blackduck-py-emc-v3)	\$73,695.00	\$73,695.00
		<b>SUB TOTAL:</b>	<b>\$73,695.00</b>
		<b>ESTIMATED SALES TAXES:</b>	<b>\$0.00</b>

ALL MATERIAL IS GUARANTEED TO BE AS SPECIFIED, AND THE ABOVE TO BE IN ACCORDANCE WITH THE DRAWINGS AND OR SPECIFICATIONS SUBMITTED FOR THE ABOVE WORK AND COMPLETED IN A WORKMANLIKE MANNER FOR THE SUM OF:

**TOTAL PROPOSAL AMOUNT: \$73,695.00**

**TERMS: 50.0% DOWN, BALANCE DUE ON COMPLETION**  
(INTEREST OF 1.5% PER MONTH WILL BE ADDED TO PAST DUE ACCOUNTS)

**THIS PRICE DOES NOT INCLUDE PRIMARY ELECTRICAL SUPPLY AND CONNECTION. PERMIT AND ENGINEERING FEES AS REQUIRED BY GOVERNMENT WILL BE ADDED AT ACTUAL COST PLUS PROCUREMENT FEE. STATE SALES TAX IS INCLUDED UNLESS SPECIFICALLY STATED OTHERWISE.**

**A FEE FOR DISPOSAL OF HAZARDOUS WASTE CONTAINED IN SIGNS AND MATERIALS REMOVED FROM CUSTOMER'S PROPERTY WILL BE ADDED TO THE FINAL INVOICE.**

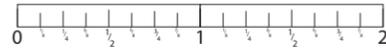
NOTE: THIS PROPOSAL MAY BE WITHDRAWN IF NOT ACCEPTED WITHIN 30 DAYS. WORK WILL NOT BEGIN UNTIL DOWN PAYMENT AND WRITTEN ACCEPTANCE IS RECEIVED.

ANY ALTERATION FROM THE ABOVE SPECIFICATIONS INVOLVING EXTRA COSTS, WILL BE EXECUTED ONLY UPON WRITTEN ORDERS, AND WILL BECOME AN EXTRA CHARGE OVER AND ABOVE THE ESTIMATE TO BE PAID BY THE PURCHASER.

### TERMS AND CONDITIONS

COMPANY INITIALS \_\_\_\_\_

CUSTOMER INITIALS \_\_\_\_\_



The client warrants that the subject matter to be printed is not copyrighted by a third party. The client also recognizes that because subject matter does not have to bear a copyright notice in order to be protected by copyright law, absence of such notice does not necessarily assure a right to reproduction. The client further warrants that no copyright notice has been removed from any material used in preparing the subject matter for reproduction. To support these warranties, the client agrees to indemnify and hold Scenic Sign harmless for all liability, damages and attorney fees that may be incurred in any legal action connected with copyright infringement involving the work production of provided.

**ELECTRICAL:** THIS SIGN IS INTENDED TO BE INSTALLED IN ACCORDANCE WITH THE REQUIREMENTS OF ARTICLE 600 OF THE NATIONAL ELECTRICAL CODE AND/OR OTHER APPLICABLE LOCAL CODES. THIS INCLUDES PROPER GROUND AND BONDING OF THE SIGN.

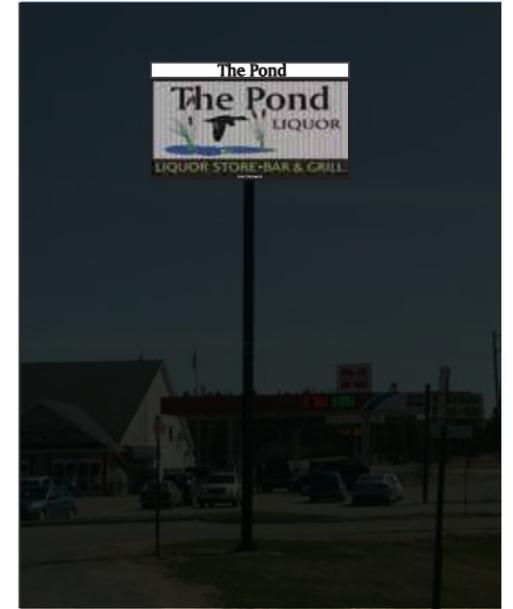


AFTER - 3/8" = 1'



BEFORE - NOT TO SCALE

REMOVE EXISTING CABINET  
RE-USE EXISTING POLE  
TO MOUNT NEW EMC



NIGHT VIEW - NOT TO SCALE

TYPE 4 CABINET  
1 INCH RETAINER  
LEXAN FACE  
3M TRANS BLACK VINYL  
WHITE LEDS

13 ft - 1 in  
157 in  
VISIBLE OPENING

13 ft - 3 in  
159 in  
CABINET SIZE

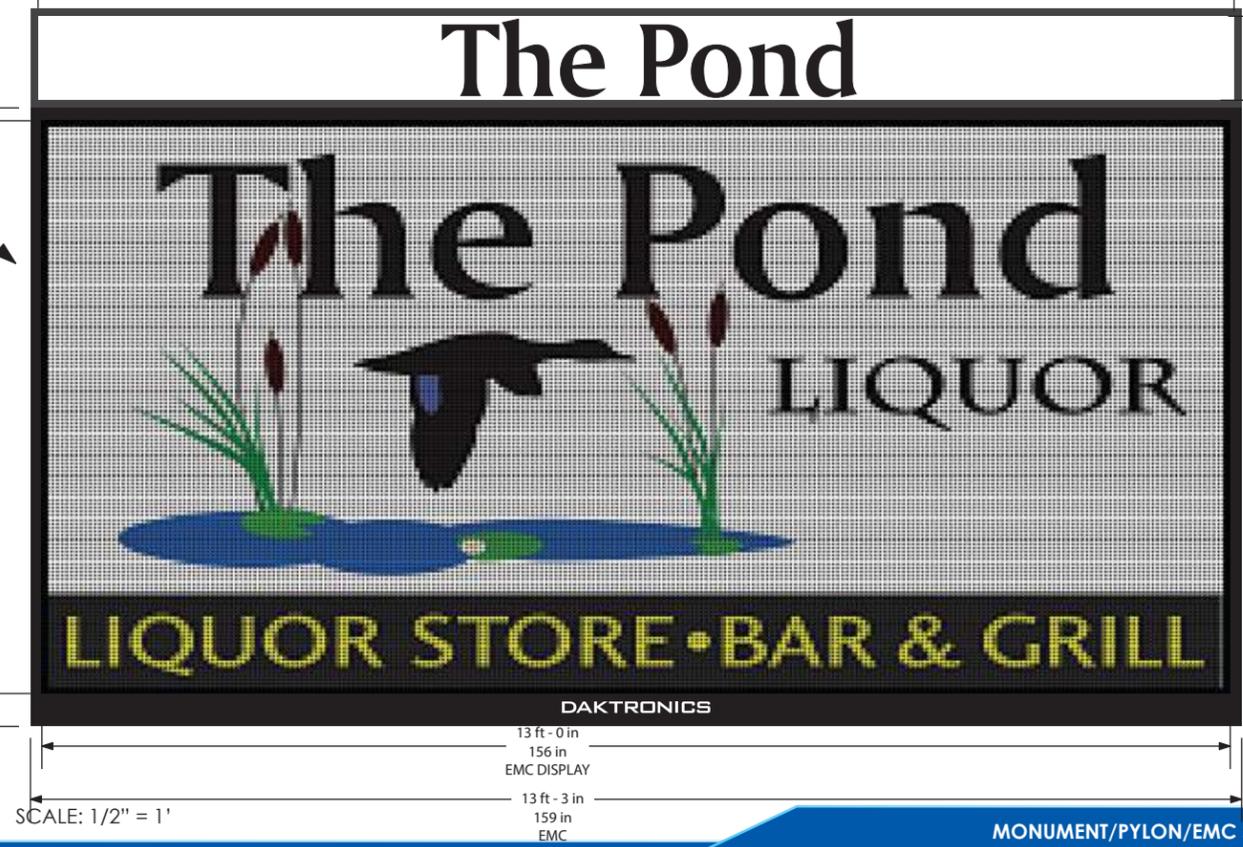
1 ft - 1 in  
13 in  
CAB SIZE

11 in  
VISIBLE  
OPENING

FULL COLOR  
15.85 MM DAKTRONICS EMC

6 ft - 9 in  
81 in  
EMC

6 ft - 3 in  
75 in  
EMC DISPLAY



MONUMENT/PYLON/EMC SIGN



BOX 881 ST. CLOUD MN 56302 (320) 252-9400

# PROPOSAL

## Proposal #: 22163

Proposal Date: 11/01/19  
Customer #: CRM009113  
Page: 2 of 4

1. This proposal is made for specially constructed equipment and when accepted is not subject to cancellation. Company shall not be responsible for errors in plans, designs, specifications or drawings furnished by PURCHASER or for defects caused thereby.
2. A. The company agrees to secure all necessary governmental permits. The purchaser agrees to secure all necessary permits from the building owner and/or others whose permission is required for the installation of this display and he assumes all liability with regard to same and all liability, public and otherwise, for damages caused by the display or by reason of it being on or attached to the premises. Purchaser agrees to secure all necessary permission for use of all registered trademarks or copyrights used on the display.
2. B. All necessary electrical wiring, outlets and connections to the display from the building meter and/or fuse panel will be properly fused and installed, at the expense of the Purchaser.
2. C. INSTALLATION PRICES QUOTED ARE SUBJECT TO REVISION WHERE EXCESS ROCK OR OTHER UNFORESEEABLE FOUNDATION CONDITIONS ARE ENCOUNTERED; ADDITIONAL CHARGES WILL BE INCURRED IF THESE CONDITIONS EXIST.
2. D. ALL PRIVATE UNDERGROUND UTILITIES IN THE AREA OF EXCAVATION ARE TO BE MARKED BY THE CUSTOMER, AT THEIR EXPENSE, PRIOR TO EXCAVATION. SCENIC SIGN CORPORATION SHALL NOT BE HELD RESPONSIBLE FOR DAMAGES RELATED TO THE STRIKING OF ANY UNMARKED PRIVATE UTILITIES, OR DAMAGES TO ANY PERSON, BUSINESS OR PROPERTY AS A RESULT OF THIS EXCAVATION, INCLUDING BUT NOT LIMITED TO ELECTRICAL, IRRIGATION, GAS, SURVEILLANCE OR ANY OTHER UNDERGROUND UTILITY.
3. Company warrants the display against defective workmanship in construction and assembly for one (1) year from date of shipment or installation, if installation is made by Company. Additionally, Company will replace defective components manufactured by others for one (1) year from date of shipment or installation by Company, unless specifically stated otherwise, for normal labor and travel charges only. Any part found by Company to be defective due to faulty workmanship or materials, if returned prepaid, within the warranty period, will be repaired or replaced f.o.b. point of production. Company shall not be liable for any damages or losses other than the replacement of such defective work or material. Whenever there is any circumstance on which a claim might be based, Company must be informed immediately or the provisions of this warranty are voided.
4. Any items not shipped or installed on or before 60 days from contract date will be invoiced in full at the designated unit price, and PURCHASER hereby agrees to pay said invoice per above items. It is agreed that storage charges shall accrue at the rate of one percent (1%) per month of the price of the display commencing at the end of said 60-day period. Company, at its option, may invoice each item called for in the proposal separately upon completion, or, if for reasons beyond its control completion is delayed, it may invoice for that portion of the work completed during any given month. Under no condition, will any item be held beyond 60 days after completion. In the event that size and weight of any item prohibits storage by Company on its own property, Purchaser must make arrangements for shipments immediately upon completion.
5. Payment for items purchased under the terms of the contract will be made on receipt of invoices submitted. In the event payment is not made as agreed, PURCHASER agrees to pay a service charge on past due amounts from the times they are due, thirty (30) days from invoice date, at the rate of one and one half percent (1½%) per month. In the event this contract is placed for collection or if collected by suit or through any Court, reasonable attorneys' fees shall be added.
6. All applicable taxes payable under the laws of the State of Minnesota are included in the price quoted. Taxes due in other states may be additional as noted in the specifications section of this document.
7. Company will not be responsible for delays in shipments caused by delays created by supplies or transportation services or by labor disputes or due to any other circumstances beyond its control.
8. Title to all unincorporated materials and property covered by this contract shall remain in and be the property of the Company until the

COMPANY INITIALS \_\_\_\_\_

CUSTOMER INITIALS \_\_\_\_\_



BOX 881 ST. CLOUD MN 56302 (320) 252-9400

# PROPOSAL

## Proposal #: 22163

Proposal Date: 11/01/19  
Customer #: CRM009113  
Page: 3 of 4

purchase price is paid in full. The Company reserves the right to enter any job site and reclaim all materials or property used or intended to be used in this construction of said equipment in the event of default by Purchaser, including, but not limited to, payment of any amounts due and payable in accordance with terms of this contract. The Company retains a security interest in the materials and equipment whether or not incorporated into a project or realty until the Company has been paid in full, notwithstanding the manner in which the personal property has been annexed or attached to the realty. The Purchaser agrees to execute appropriate Commercial Code forms to provide to the Company a Perfected security interest.

9. It is agreed that this contract shall be construed according to the laws of the State of Minnesota.

10. When this contract is signed by a duly authorized person of each party, all provisions contained herein become integral parts of this contract, and there is no other agreement or understanding of any nature concerning same unless such agreement or understanding, if any, is specifically incorporated here by reference.

THIS PROPOSAL DOES NOT BECOME EFFECTIVE UNTIL SIGNED AND DATED BY THE COMPANY; ONCE SIGNED THIS PROPOSAL WILL EXPIRE AFTER 30 DAYS.

THE ABOVE PRICES, SPECIFICATIONS, AND CONDITIONS ARE SATISFACTORY AND ARE HEREBY ACCEPTED. YOU ARE AUTHORIZED TO DO THE WORK AS SPECIFIED. PAYMENT WILL BE MADE AS OUTLINED ABOVE.

SALESPERSON: \_\_\_\_\_

DATE: \_\_\_\_\_

ACCEPTED BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

COMPANY INITIALS \_\_\_\_\_

CUSTOMER INITIALS \_\_\_\_\_



BOX 881 ST. CLOUD MN 56302 (320) 252-9400

# DEPOSIT INVOICE

Invoice #: **DP22163**

Inv Date: 11/01/19  
 Customer #: CRM009113  
 Page: 4 of 4

SOLD TO:	JOB LOCATION:
THE POND 224 FRONTAGE ROAD BLACKDUCK MN 56630	THE POND 224 FRONTAGE ROAD BLACKDUCK MN 56630  REQUESTED BY: CHRISTINA

ORDERED BY	PO NUMBER	SALESPERSON	ORDER DATE	PAYMENT TERMS	DUE DATE
CHRISTINA		DARYL KIRT	11/01/19	50.0% Due Upon Receipt	12/01/19

QTY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1	QUOTE #24772 RECEIVE/FABRICATE/INSTALL 7'10"X 13'6" OVERALL CABINET: 6'9"x 13'3" D/F 15.85MM DAKTRONICS RGB COLOR DISPLAY, 1'1"x 13'3" D/F LED LIT CABINET, LEXAN FACES/VINYL COPY. REMOVE EXISTING CABINET, REUSE EXISTING POLE. QUOTE SUBJECT TO SURVEY TO MAKE SURE THE NEW SIGNAGE ISN'T LARGER THAN EXISTING. (blackduck-py-emc-v3)	\$73,695.00	\$73,695.00
		SUB TOTAL	----- \$73,695.00
	ESTIMATED SALES TAXES		\$0.00
	TOTAL PROPOSAL AMOUNT		\$73,695.00
	*** FINAL INVOICE AMOUNT MAY VARY UPON COMPLETION ***		

PLEASE PAY THIS DEPOSIT AMOUNT:	<b>\$36,847.50</b>
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# DAKTRONICS LED SIGN FEASIBILITY STUDY

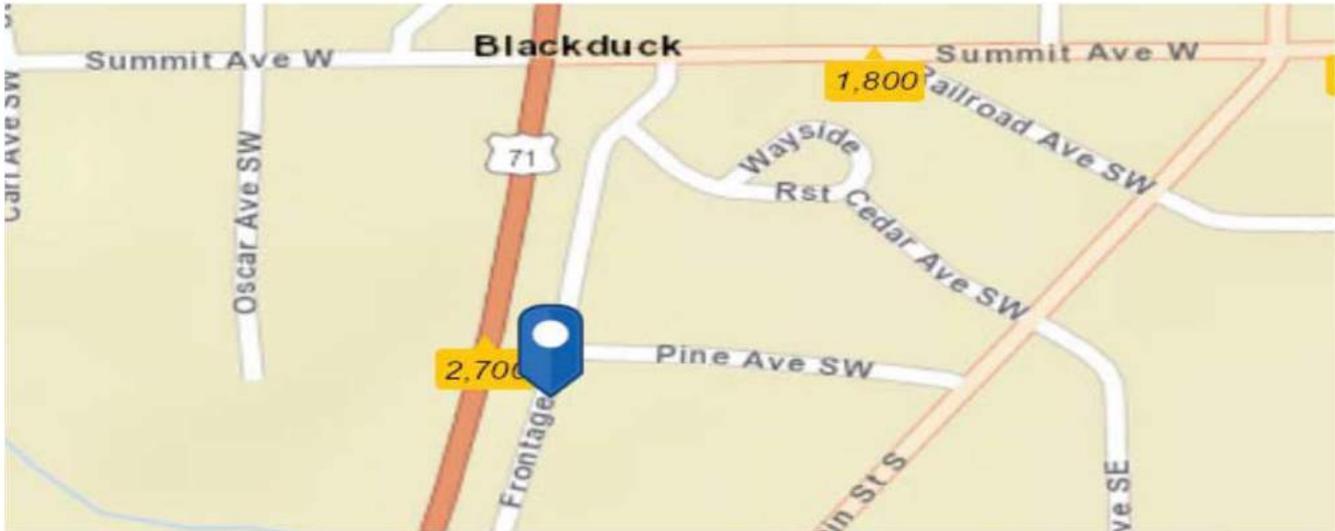
DD: Revision: 00 Updated: 07/20/2017

## The Pond

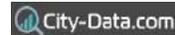
224 Frontage Rd, Blackduck, MN 56630

This analysis was prepared especially for The Pond as an economic feasibility study of a Daktronics LED Sign at 224 Frontage Rd, Blackduck, MN 56630.

LED signs have never been a more potent advertising medium in large part due to the dilution of other forms of advertising. This report provides relevant data and an ROI formula, supporting that claim.



**Data Note:** A traffic count is defined as the two-way Average Daily Traffic (ADT) that passes that location.



## DEMOGRAPHICS

An understanding of local population buying habits leads to the effective use of this advertising medium.

Population	690
Households	294
Families	173
Average Household Size	2.27
Owner Occupied Housing Units	193
Renter Occupied Housing Units	101
Median Age	42.4
Average Household Income	59562
Per Capita Income	25354

Disclaimer: The information provided herein is an interpretation of the traffic data analytics provided by ESRI. It is being provided as a courtesy and is intended to be used for discussion purposes only.



# DAKTRONICS LED SIGN FEASIBILITY STUDY

## The Pond

224 Frontage Rd, Blackduck, MN 56630

Traffic Count on 224 Frontage Rd

2700 Cars Per Day -- 81000 Cars Per Month x 1.5 Persons Per Car

121500 impressions per month

## MEDIA COMPARISON

Media	Cost per thousand exposures
Newspaper	\$20.00 - \$30.00
Radio	\$1.80 - \$5.10
Direct Mail	\$0.65-\$0.75
Television	\$5.00 - \$6.00
Digital Sign	Over a 10 year span \$5.05

## RETURN ON INVESTMENT

The following equation helps to determine what return on investment may look like for an individual store:

$$\frac{(\text{Gross Annual Sales X Project Lift}) \times \text{Gross Margin \%}}{\text{Annual Cost of Investment}}$$

As such, if we estimate a conservative sales lift of 5% per year, a store with gross annual sales of \$1156457.5 and a 35.87% gross margin may have a digital display return on investment that looks like this:

$$\frac{(1156457.5 \times 0.05) \times 0.3587}{17,040} = \frac{20741.06526}{17,040} = 121\% \text{ ROI/year}$$

After 4.2 years the sign is paid for.

Add possible coop dollars for added revenue.

# DAKTRONICS LED SIGN FEASIBILITY STUDY

---

## ADVERTISING PLAN:

### WHAT TO DISPLAY?

Daktronics and Scenic Sign Company offer the unique ability to consult in signage advertising best practices to help convert passersby to customers. These are some of the questions and ideas we focus on to help you create the best advertising plan for your business needs.

Who are your current customers?

What products or services do you want to sell more of?

What products do you need to turn over quickly? (Does it have a shelf life?)

What products or services generate the most profit?

What do you want to be known for? Service? Product availability? Low Prices?

Customers Are Really Everything (C.A.R.E). "When customers see you as a friend, they will increase their spending." They will do that by returning more often, by asking for your advice, and by recommending your store to others. As you probably know, most businesses live and die with their "big whales"—the regular customers who buy in significant quantities. Reach out to those customers and make sure you give them a reason to return to your store time and time again.

ExpansionCapitalGroup 

### HOW TO DISPLAY IT:

Experience has shown us that it is not enough just to install an LED sign, the content displayed must be captivating and engage the customer. Take some time to plan your ad campaign. The goal is to drive your return on investment, not just manage a display. After you've planned your content, now you need to create messages that are memorable and attractive. Daktronics has staff focused on making the most of your LED display and have recommendations for planning your content as well as making



Blackduck Golf Course Celebrating 80 Years in Blackduck  
20857 Blackduck Lake Road NE Blackduck, MN 56630 (218) 835-7757

---

Cart Shed Proposal of costs:

Shed Materials and labor: Northwoods Lumber Co. - \$37,594.37 or B&M Supply, Inc. - \$40,618.55

Electrical Materials and Labor: \$5,500  
Site materials and crushed granite: \$7,000  
Beltrami County Permits: \$1,000  
Door openers and Security: \$1,000  
Total Estimated Costs: \$52,000 - \$56,000

Potential Financing Options:

Internal Loan with City of Blackduck Revolving Loan Fund (Fund 250) with 10 year 2.5% interest terms.  
Requires public hearing and resolution approval. (see attached schedules)

Refinancing Option with Ehlers: 5-year @ 2.05% and 10-year @ 2.5% schedules  
Includes \$58,000 (cart shed) + \$53,000 (city hall remodel) + \$76,000 (Go Bond 2006A) + \$61,000 (Go Bond 2009A)  
Totaling: \$248,000 (see attached schedule(s))

Additionally, if Council does not wish to finance City Hall remodel the refinancing is not recommended by Ehlers.



Northwoods Lumber Co.  
 P.O. Box 130  
 25778 Hwy 71 NE  
 Blackduck, MN 56630  
 218-835-7745  
 Fax: 218-835-4180



## QUOTE

1908-090970

PAGE 1 OF 3

SOLD TO
CITY CLERK CITY OF BLACKDUCK P.O. BOX 380 BLACKDUCK MN 56630

JOB ADDRESS
GOLF COURSE P.O. BOX 380 BLACKDUCK MN 56630 218-835-4803

ACCOUNT	JOB
DCI700	10
CREATED ON	08/05/2019
EXPIRES ON	08/20/2019
BRANCH	1000
CUSTOMER PO#	
STATION	DSL1
CASHIER	ADAM
SALESPERSON	
ORDER ENTRY	ADAM
MODIFIED BY	

28X96X8 POLE SHED ADD APPROX.  
 \$1100.00 FOR 10' SIDEWALL AND 8'  
 OH DOORS

Item	Description	D	Quantity	U/M	Price	Per	Amount
CBS250	POST PAD RND-11.5"X4" CEMENT PAD		34	EACH	6.3900	EACH	217.26
LTT3614	TITAN 3-PLY 2x6-14'		26	EACH	67.8000	EACH	1762.80
LTT3616	TITAN 3-PLY 2x6-16'		4	EACH	77.4900	EACH	309.96
LTT3620	TITAN 3-PLY 2x6-20'		4	EACH	96.8600	EACH	387.44
LT2520616	2x6-16' TREATED ABOVE GROUND		15	PC	15.3900	PC	230.85
LELVL912	LVL 1-3/4 x 9-1/2" 12 - 32'		384	LFT	3.9900	LFT	1532.16
LFH21010	2x10-10' HEM FIR		6	PC	12.8900	PC	77.34
SOTRUSS	SOTRUSS-28' TRUSS PKG 4'OC 2'OH SUPPLIED TRUSS HANGERS MUST BE USED TO GUARANTEE MANUFACTURERS TRUSS WARRANTY.		1	EACH	3494.6700	EACH	3494.67
TRUSSPACKET	CUSTOMER TRUSS JOB PACKET		1	PKG	1.0000	PKG	1.00
LP20416	2x4-16' #2 SPF HILINE		48	PC	7.0900	PC	340.32
LP20420	2x4-20' #2 SPF		16	PC	9.7900	PC	156.64
LP20416	2x4-16' #2 SPF HILINE		72	PC	7.0900	PC	510.48
LP20418	2x4-18' #2 SPF		36	PC	8.5900	PC	309.24
LP20606S	2x6-96" SPF STUD		22	PC	4.4900	PC	98.78
LP20410	2x4-10' #2 SPF HILINE		48	PC	4.3900	PC	210.72
LP20618	2x6-18' #2 SPF		8	PC	12.9900	PC	103.92
LP20616	2x6-16' #2 SPF HILINE		8	PC	10.9900	PC	87.92
LP20416	2x4-16' #2 SPF HILINE		56	PC	7.0900	PC	397.04
LP20610	2x6-10' #2 SPF HILINE		8	PC	6.7900	PC	54.32
SSFPP3806	PRO-PANEL 38" PANEL BLACK		1,855.67	LFT	2.8000	LFT	5195.87

BECAUSE OF VARYING BUILDING PRACTICES, THE ACTUAL AMOUNT OF MATERIALS USED MAY VARY FROM THE ABOVE QUANTITIES. PLEASE CHECK FOR ANY ERRORS OR OMMISIONS. THANK YOU FOR GIVING US THE OPPORTUNITY TO BE OF SERVICE TO YOU. ALL SALES FINAL ON SPECIAL ORDERS.	Subtotal	
	Sales Tax	
	Total	

Buyer:

Signature



Northwoods Lumber Co.  
 P.O. Box 130  
 25778 Hwy 71 NE  
 Blackduck, MN 56630  
 218-835-7745  
 Fax: 218-835-4180



**QUOTE**

1908-090970

PAGE 2 OF 3

SOLD TO
CITY CLERK CITY OF BLACKDUCK P.O. BOX 380 BLACKDUCK MN 56630

JOB ADDRESS
GOLF COURSE P.O. BOX 380 BLACKDUCK MN 56630 218-835-4803

ACCOUNT	JOB
DCI700	10
CREATED ON	08/05/2019
EXPIRES ON	08/20/2019
BRANCH	1000
CUSTOMER PO#	
STATION	DSL1
CASHIER	ADAM
SALESPERSON	
ORDER ENTRY	ADAM
MODIFIED BY	

28X96X8 POLE SHED ADD APPROX.  
 \$1100.00 FOR 10' SIDEWALL AND 8'  
 OH DOORS

Item	Description	D	Quantity	U/M	Price	Per	Amount
	68 - 16' 11", 64 - 7' 7", 4 - 13' 0", 4 - 12' 0", 4 - 11' 0", 4 - 10' 0", 4 - 9' 0"						
SSF6198300	POLYCARBONATE RIDGELITE 24" CLEAR		10	EACH	49.9900	EACH	499.90
SSF6441399	36" GLUED BOTTOM CLOSURE IS PPII		68	EACH	1.4700	EACH	99.96
SSFMULTI3	MULTIVENT 2x1-3/4x 36"w/ADH CLOSR		68	EACH	5.9900	EACH	407.32
SSF4204006	10'6 BASE MLDG BLACK		23	EACH	7.6900	EACH	176.87
SSF4206606	10'6 OHD DRIPCAP BLACK		3	EACH	24.7900	EACH	74.37
SSF4299906	16'6 OHD TRIM BLACK		3	EACH	38.5900	EACH	115.77
SSF4227406	10'6 C METAL J TRIM BLACK		4	EACH	7.9900	EACH	31.96
SSF4216306	10'6 OSC RAKE/CORNER BLACK		4	EACH	17.1900	EACH	68.76
SSF4216306	10'6 OSC RAKE/CORNER BLACK		8	EACH	17.1900	EACH	137.52
SSF5866206	10'2 SOFF STARTR 3/8 BLACK		27	EACH	19.3900	EACH	523.53
SSF4205806	10'6 RESID FASCIA BLACK		27	EACH	16.2900	EACH	439.83
SSF4204506	10'6 ANG EAV MLDG 3-1/2 BLACK		20	EACH	12.3900	EACH	247.80
SSF5866006	16x24" PERF SOFFIT BLACK		196	EACH	7.2800	EACH	1426.88
SFSPFBL15	1-1/2" POST/FRAME BLACK 250/BAG		12	BAG	19.9900	BAG	239.88
SFSPFBL1	1" POST/FRAME BLACK 250/BAG		7	BAG	16.9900	BAG	118.93
MDFGVW5630R	3-0 6PNL STL WHT VNYL RH 6/9 DB, PREF DOOR SLAB		1	EACH	350.9900	EACH	350.99
9599754	FB50VGEO505 EN/DBT COMB BR.BRASS		1	EACH	59.9900	EACH	59.99
SOOVERHEADDOOR	SOOVERHEADDOOR-9X7 RP-24 WHITE OH DOOR		3	EACH	423.3800	EACH	1270.14
MPLDSW09	9' WHITE DOOR STOP JAMBSEAL GOSS		3	EACH	9.9900	EACH	29.97

BECAUSE OF VARYING BUILDING PRACTICES, THE ACTUAL AMOUNT OF MATERIALS USED MAY VARY FROM THE ABOVE QUANTITIES. PLEASE CHECK FOR ANY ERRORS OR OMMISIONS. THANK YOU FOR GIVING US THE OPPORTUNITY TO BE OF SERVICE TO YOU. ALL SALES FINAL ON SPECIAL ORDERS.	Subtotal	
	Sales Tax	
	Total	

Buyer:

Signature



Northwoods Lumber Co.  
 P.O. Box 130  
 25778 Hwy 71 NE  
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**QUOTE**

1908-090970

PAGE 3 OF 3

SOLD TO
CITY CLERK CITY OF BLACKDUCK P.O. BOX 380 BLACKDUCK MN 56630

JOB ADDRESS
GOLF COURSE P.O. BOX 380 BLACKDUCK MN 56630 218-835-4803

ACCOUNT	JOB
DCI700	10
CREATED ON	08/05/2019
EXPIRES ON	08/20/2019
BRANCH	1000
CUSTOMER PO#	
STATION	DSL1
CASHIER	ADAM
SALESPERSON	
ORDER ENTRY	ADAM
MODIFIED BY	

28X96X8 POLE SHED ADD APPROX.  
 \$1100.00 FOR 10' SIDEWALL AND 8'  
 OH DOORS

Item	Description	D	Quantity	U/M	Price	Per	Amount
MPLDSW07	7' WHITE DOOR STOP JAMBSEAL GOSS		6	EACH	7.9900	EACH	47.94
MISC	MISC FASTENER ALLOWANCE	N	1	EACH	750.0000	EACH	750.00
Adjustment	Misc Labor or Repair						9800.00
BECAUSE OF VARYING BUILDING PRACTICES, THE ACTUAL AMOUNT OF MATERIALS USED MAY VARY FROM THE ABOVE QUANTITIES. PLEASE CHECK FOR ANY ERRORS OR OMMISIONS. THANK YOU FOR GIVING US THE OPPORTUNITY TO BE OF SERVICE TO YOU. ALL SALES FINAL ON SPECIAL ORDERS.____					Subtotal		32,397.04
					MNBLTR 7.375%	Sales Tax	1,666.53
					Total		34,063.57

Buyer:

Signature

**From:** [Rudy Patch](#)  
**To:** [Christina Regas](#)  
**Subject:** Fwd: Cart shed  
**Date:** Thursday, October 31, 2019 4:25:12 PM

---

[EXTERNAL]

----- Forwarded message -----

**From:** **Brittani Emmel** <[brittani@bandmsupply.com](mailto:brittani@bandmsupply.com)>  
**Date:** Thu, Oct 31, 2019, 3:14 PM  
**Subject:** Re: Cart shed  
**To:** Rudy Patch <[ruds1974@gmail.com](mailto:ruds1974@gmail.com)>

Good afternoon Rudy. We directly off the Northwoods quote you sent me.  
We came up with:

Building material total	\$26,554.35
Tax	\$1,825.61 (6.875%)
Total	\$28,379.96
Labor	\$12,238.59 labor for Shawn Heller
Grand Total	\$40,618.55

Thank you and let me know if you need anything else.

On 10/31/2019 2:01 PM, Rudy Patch wrote:

> Hi Brittani,  
>  
> Could I get that quote please?  
> Last I knew he was going to get me labor  
> And send it to me  
> Thanks  
> Rudy

--

\*~)

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(,°´(,°´ Thank You!

Brittani Emmel

Estimator/Sales

B & M Supply, Inc.

16822 460th St.

Clearbrook MN 56634

Main Line (218)-776-3586

Toll Free (800)-900-3586

Fax Line (218)-776-2900  
[brittani@bandmsupply.com](mailto:brittani@bandmsupply.com)

## Sample Cart Shed Internal Loan

Compounding Period: Exact Days

Nominal Annual Rate: 2.500%

## Cash Flow Data - Loans and Payments

Event	Date	Amount	Number	Period	End Date
1 Loan	01/01/2021	55,000.00	1		
2 Payment	02/01/2021	5,500.00	10	Annual	02/01/2030
3 Payment	02/01/2031	7,518.59	1		

## TValue Amortization Schedule - Normal, 360 Day Year

Date	Payment	Interest	Principal	Balance
Loan 01/01/2021				55,000.00
1 02/01/2021	5,500.00	118.40	5,381.60	49,618.40
<b>2021 Totals</b>	<b>5,500.00</b>	<b>118.40</b>	<b>5,381.60</b>	
2 02/01/2022	5,500.00	1,257.69	4,242.31	45,376.09
<b>2022 Totals</b>	<b>5,500.00</b>	<b>1,257.69</b>	<b>4,242.31</b>	
3 02/01/2023	5,500.00	1,150.16	4,349.84	41,026.25
<b>2023 Totals</b>	<b>5,500.00</b>	<b>1,150.16</b>	<b>4,349.84</b>	
4 02/01/2024	5,500.00	1,039.90	4,460.10	36,566.15
<b>2024 Totals</b>	<b>5,500.00</b>	<b>1,039.90</b>	<b>4,460.10</b>	
5 02/01/2025	5,500.00	929.39	4,570.61	31,995.54
<b>2025 Totals</b>	<b>5,500.00</b>	<b>929.39</b>	<b>4,570.61</b>	
6 02/01/2026	5,500.00	811.00	4,689.00	27,306.54
<b>2026 Totals</b>	<b>5,500.00</b>	<b>811.00</b>	<b>4,689.00</b>	
7 02/01/2027	5,500.00	692.14	4,807.86	22,498.68
<b>2027 Totals</b>	<b>5,500.00</b>	<b>692.14</b>	<b>4,807.86</b>	
8 02/01/2028	5,500.00	570.28	4,929.72	17,568.96
<b>2028 Totals</b>	<b>5,500.00</b>	<b>570.28</b>	<b>4,929.72</b>	
9 02/01/2029	5,500.00	446.54	5,053.46	12,515.50
<b>2029 Totals</b>	<b>5,500.00</b>	<b>446.54</b>	<b>5,053.46</b>	
10 02/01/2030	5,500.00	317.23	5,182.77	7,332.73

## Sample Cart Shed Internal Loan

	Date	Payment	Interest	Principal	Balance
<b>2030 Totals</b>		<b>5,500.00</b>	<b>317.23</b>	<b>5,182.77</b>	
11	02/01/2031	7,518.59	185.86	7,332.73	0.00
<b>2031 Totals</b>		<b>7,518.59</b>	<b>185.86</b>	<b>7,332.73</b>	
<b>Grand Totals</b>		<b>62,518.59</b>	<b>7,518.59</b>	<b>55,000.00</b>	

<b>ANNUAL PERCENTAGE RATE</b>	<b>FINANCE CHARGE</b>	<b>Amount Financed</b>	<b>Total of Payments</b>
The cost of your credit as a yearly rate.	The dollar amount the credit will cost you.	The amount of credit provided to you or on your behalf.	The amount you will have paid after you have made all payments as scheduled.
<b>2.535%</b>	<b>\$7,518.59</b>	<b>\$55,000.00</b>	<b>\$62,518.59</b>

# City of Blackduck, Minnesota

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\$62,000 General Obligation Bonds, Series 2019

Assumes Current Market BQ "Non-Rated" Market Rates plus 15bps

## Sources & Uses

---

Dated 12/20/2019 | Delivered 12/20/2019

### Sources Of Funds

---

Par Amount of Bonds	\$62,000.00
---------------------	-------------

<b>Total Sources</b>	<b>\$62,000.00</b>
----------------------	--------------------

---

### Uses Of Funds

---

Costs of Issuance	4,700.00
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Deposit to Capitalized Interest (CIF) Fund	1,415.75
--	----------

Deposit to Project Construction Fund	55,000.00
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Rounding Amount	884.25
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<b>Total Uses</b>	<b>\$62,000.00</b>
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# City of Blackduck, Minnesota

\$62,000 General Obligation Bonds, Series 2019

Assumes Current Market BQ "Non-Rated" Market Rates plus 15bps

## Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	Fiscal Total
12/20/2019	-	-	-	-	-	-	-
08/01/2020	-	-	780.25	780.25	(780.25)	-	-
02/01/2021	-	-	635.50	635.50	(635.50)	-	-
08/01/2021	-	-	635.50	635.50	-	635.50	-
02/01/2022	12,000.00	2.050%	635.50	12,635.50	-	12,635.50	13,271.00
08/01/2022	-	-	512.50	512.50	-	512.50	-
02/01/2023	12,000.00	2.050%	512.50	12,512.50	-	12,512.50	13,025.00
08/01/2023	-	-	389.50	389.50	-	389.50	-
02/01/2024	12,000.00	2.050%	389.50	12,389.50	-	12,389.50	12,779.00
08/01/2024	-	-	266.50	266.50	-	266.50	-
02/01/2025	13,000.00	2.050%	266.50	13,266.50	-	13,266.50	13,533.00
08/01/2025	-	-	133.25	133.25	-	133.25	-
02/01/2026	13,000.00	2.050%	133.25	13,133.25	-	13,133.25	13,266.50
<b>Total</b>	<b>\$62,000.00</b>	<b>-</b>	<b>\$5,290.25</b>	<b>\$67,290.25</b>	<b>(1,415.75)</b>	<b>\$65,874.50</b>	<b>-</b>

## Significant Dates

Dated	12/20/2019
First Coupon Date	8/01/2020

## Yield Statistics

Bond Year Dollars	\$258.06
Average Life	4.162 Years
Average Coupon	2.0499989%
Net Interest Cost (NIC)	2.0499989%
True Interest Cost (TIC)	2.0496327%
Bond Yield for Arbitrage Purposes	2.0496327%
All Inclusive Cost (AIC)	4.0654193%

## IRS Form 8038

Net Interest Cost	2.0499989%
Weighted Average Maturity	4.162 Years

# City of Blackduck, Minnesota

\$197,000 General Obligation Bonds, Series 2019

Issue Summary - Proposed New Money & Current Ref 06A & 09A

Assumes Current Market BQ "Non-Rated" Market Rates plus 15bps

## Total Issue Sources And Uses

Dated 12/20/2019 | Delivered 12/20/2019

	New Money	Cur Ref 2006A	Cur Ref 2009A	Issue Summary
<b>Sources Of Funds</b>				
Par Amount of Bonds	\$58,000.00	\$77,000.00	\$62,000.00	\$197,000.00
<b>Total Sources</b>	<b>\$58,000.00</b>	<b>\$77,000.00</b>	<b>\$62,000.00</b>	<b>\$197,000.00</b>
<b>Uses Of Funds</b>				
Costs of Issuance	1,383.75	1,837.06	1,479.19	4,700.00
Deposit to Capitalized Interest (CIF) Fund	1,324.41	-	-	1,324.41
Deposit to Project Construction Fund	55,000.00	-	-	55,000.00
Deposit to Current Refunding Fund	-	75,000.00	60,000.00	135,000.00
Rounding Amount	291.84	162.94	520.81	975.59
<b>Total Uses</b>	<b>\$58,000.00</b>	<b>\$77,000.00</b>	<b>\$62,000.00</b>	<b>\$197,000.00</b>

# City of Blackduck, Minnesota

## \$197,000 General Obligation Bonds, Series 2019

Issue Summary - Proposed New Money & Current Ref 06A & 09A

Assumes Current Market BQ "Non-Rated" Market Rates plus 15bps

### Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
12/20/2019	-	-	-	-	-
08/01/2020	-	-	2,479.18	2,479.18	-
02/01/2021	52,000.00	2.050%	2,019.25	54,019.25	56,498.43
08/01/2021	-	-	1,486.25	1,486.25	-
02/01/2022	68,000.00	2.050%	1,486.25	69,486.25	70,972.50
08/01/2022	-	-	789.25	789.25	-
02/01/2023	26,000.00	2.050%	789.25	26,789.25	27,578.50
08/01/2023	-	-	522.75	522.75	-
02/01/2024	27,000.00	2.050%	522.75	27,522.75	28,045.50
08/01/2024	-	-	246.00	246.00	-
02/01/2025	12,000.00	2.050%	246.00	12,246.00	12,492.00
08/01/2025	-	-	123.00	123.00	-
02/01/2026	12,000.00	2.050%	123.00	12,123.00	12,246.00
<b>Total</b>	<b>\$197,000.00</b>	<b>-</b>	<b>\$10,832.93</b>	<b>\$207,832.93</b>	<b>-</b>

### Yield Statistics

Bond Year Dollars	\$528.44
Average Life	2.682 Years
Average Coupon	2.0499981%
Net Interest Cost (NIC)	2.0499981%
True Interest Cost (TIC)	2.0494366%
Bond Yield for Arbitrage Purposes	2.0494366%
All Inclusive Cost (AIC)	2.9920093%

### IRS Form 8038

Net Interest Cost	2.0499981%
Weighted Average Maturity	2.682 Years

# City of Blackduck, Minnesota

\$197,000 General Obligation Bonds, Series 2019

Issue Summary - Proposed New Money & Current Ref 06A & 09A

Assumes Current Market BQ "Non-Rated" Market Rates plus 15bps

## Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	Fiscal Total
12/20/2019	-	-	-	-	-	(975.59)	-
02/01/2020	-	-	-	-	-	-	(975.59)
08/01/2020	-	-	2,479.18	2,479.18	(729.91)	1,749.27	-
02/01/2021	52,000.00	2.050%	2,019.25	54,019.25	(594.50)	53,424.75	55,174.02
08/01/2021	-	-	1,486.25	1,486.25	-	1,486.25	-
02/01/2022	68,000.00	2.050%	1,486.25	69,486.25	-	69,486.25	70,972.50
08/01/2022	-	-	789.25	789.25	-	789.25	-
02/01/2023	26,000.00	2.050%	789.25	26,789.25	-	26,789.25	27,578.50
08/01/2023	-	-	522.75	522.75	-	522.75	-
02/01/2024	27,000.00	2.050%	522.75	27,522.75	-	27,522.75	28,045.50
08/01/2024	-	-	246.00	246.00	-	246.00	-
02/01/2025	12,000.00	2.050%	246.00	12,246.00	-	12,246.00	12,492.00
08/01/2025	-	-	123.00	123.00	-	123.00	-
02/01/2026	12,000.00	2.050%	123.00	12,123.00	-	12,123.00	12,246.00
<b>Total</b>	<b>\$197,000.00</b>	<b>-</b>	<b>\$10,832.93</b>	<b>\$207,832.93</b>	<b>(1,324.41)</b>	<b>\$205,532.93</b>	<b>-</b>

## Significant Dates

Dated	12/20/2019
First Coupon Date	8/01/2020

## Yield Statistics

Bond Year Dollars	\$528.44
Average Life	2.682 Years
Average Coupon	2.0499981%
Net Interest Cost (NIC)	2.0499981%
True Interest Cost (TIC)	2.0494366%
Bond Yield for Arbitrage Purposes	2.0494366%
All Inclusive Cost (AIC)	2.9920093%

## IRS Form 8038

Net Interest Cost	2.0499981%
Weighted Average Maturity	2.682 Years

# City of Blackduck, Minnesota

\$58,000 General Obligation Bonds, Series 2019

New Money

## Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	Fiscal Total
12/20/2019	-	-	-	-	-	-	-
08/01/2020	-	-	729.91	729.91	(729.91)	-	-
02/01/2021	-	-	594.50	594.50	(594.50)	-	-
08/01/2021	-	-	594.50	594.50	-	594.50	-
02/01/2022	11,000.00	2.050%	594.50	11,594.50	-	11,594.50	12,189.00
08/01/2022	-	-	481.75	481.75	-	481.75	-
02/01/2023	11,000.00	2.050%	481.75	11,481.75	-	11,481.75	11,963.50
08/01/2023	-	-	369.00	369.00	-	369.00	-
02/01/2024	12,000.00	2.050%	369.00	12,369.00	-	12,369.00	12,738.00
08/01/2024	-	-	246.00	246.00	-	246.00	-
02/01/2025	12,000.00	2.050%	246.00	12,246.00	-	12,246.00	12,492.00
08/01/2025	-	-	123.00	123.00	-	123.00	-
02/01/2026	12,000.00	2.050%	123.00	12,123.00	-	12,123.00	12,246.00
<b>Total</b>	<b>\$58,000.00</b>	<b>-</b>	<b>\$4,952.91</b>	<b>\$62,952.91</b>	<b>(1,324.41)</b>	<b>\$61,628.50</b>	<b>-</b>

## Significant Dates

Dated	12/20/2019
First Coupon Date	8/01/2020

## Yield Statistics

Bond Year Dollars	\$241.61
Average Life	4.166 Years
Average Coupon	2.0499984%
Net Interest Cost (NIC)	2.0499984%
True Interest Cost (TIC)	2.0496325%
Bond Yield for Arbitrage Purposes	2.0494366%
All Inclusive Cost (AIC)	2.6620351%

## IRS Form 8038

Net Interest Cost	2.0499984%
Weighted Average Maturity	4.166 Years

# City of Blackduck, Minnesota

\$77,000 General Obligation Bonds, Series 2019

Cur Ref 2006A

## Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
12/20/2019	-	-	-	-	-
08/01/2020	-	-	969.02	969.02	-
02/01/2021	36,000.00	2.050%	789.25	36,789.25	37,758.27
08/01/2021	-	-	420.25	420.25	-
02/01/2022	41,000.00	2.050%	420.25	41,420.25	41,840.50
<b>Total</b>	<b>\$77,000.00</b>	<b>-</b>	<b>\$2,598.77</b>	<b>\$79,598.77</b>	<b>-</b>

## Yield Statistics

Bond Year Dollars	\$126.77
Average Life	1.646 Years
Average Coupon	2.0499972%
Net Interest Cost (NIC)	2.0499972%
True Interest Cost (TIC)	2.0490978%
Bond Yield for Arbitrage Purposes	2.0494366%
All Inclusive Cost (AIC)	3.5571638%

## IRS Form 8038

Net Interest Cost	2.0499972%
Weighted Average Maturity	1.646 Years

# City of Blackduck, Minnesota

\$77,000 General Obligation Bonds, Series 2019

Cur Ref 2006A

## Debt Service Comparison

Date	Total P+I	Net New D/S	Old Net D/S	Savings
02/01/2020	-	(162.94)	-	162.94
02/01/2021	37,758.27	37,758.27	38,487.50	729.23
02/01/2022	41,840.50	41,840.50	41,860.00	19.50
<b>Total</b>	<b>\$79,598.77</b>	<b>\$79,435.83</b>	<b>\$80,347.50</b>	<b>\$911.67</b>

## PV Analysis Summary (Net to Net)

Gross PV Debt Service Savings.....	744.30
Net PV Cashflow Savings @ 2.049%(Bond Yield).....	744.30
Contingency or Rounding Amount.....	162.94
Net Present Value Benefit	\$907.24
Net PV Benefit / \$77,743.88 PV Refunded Debt Service	1.167%
Net PV Benefit / \$75,000 Refunded Principal...	1.210%
Net PV Benefit / \$77,000 Refunding Principal..	1.178%

## Refunding Bond Information

Refunding Dated Date	12/20/2019
Refunding Delivery Date	12/20/2019

# City of Blackduck, Minnesota

\$77,000 General Obligation Bonds, Series 2019

Cur Ref 2006A

## Current Refunding Escrow

Date	Principal	Rate	Receipts	Disbursements	Cash Balance
12/20/2019	-	-	-	-	-
02/01/2020	75,000.00	-	75,000.00	75,000.00	-
<b>Total</b>	<b>\$75,000.00</b>	<b>-</b>	<b>\$75,000.00</b>	<b>\$75,000.00</b>	<b>-</b>

## Investment Parameters

Investment Model [PV, GIC, or Securities]	Securities
Default investment yield target	Unrestricted
Cost of Investments Purchased with Bond Proceeds	75,000.00
Total Cost of Investments	\$75,000.00
Target Cost of Investments at bond yield	\$74,826.04
Actual positive or (negative) arbitrage	(173.96)
Yield to Receipt	-
Yield for Arbitrage Purposes	2.0494366%

# City of Blackduck, Minnesota

\$495,000 G.O. Bonds, Series 2006A

## Prior Original Debt Service

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
02/01/2020	-	-	-	-	-
08/01/2020	-	-	1,743.75	1,743.75	-
02/01/2021	35,000.00	4.650%	1,743.75	36,743.75	38,487.50
08/01/2021	-	-	930.00	930.00	-
02/01/2022	40,000.00	4.650%	930.00	40,930.00	41,860.00
<b>Total</b>	<b>\$75,000.00</b>	<b>-</b>	<b>\$5,347.50</b>	<b>\$80,347.50</b>	<b>-</b>

## Yield Statistics

Base date for Avg. Life & Avg. Coupon Calculation	12/20/2019
Average Life	1.647 Years
Average Coupon	4.6500020%
Weighted Average Maturity (Par Basis)	1.647 Years
Weighted Average Maturity (Original Price Basis)	1.647 Years

## Refunding Bond Information

Refunding Dated Date	12/20/2019
Refunding Delivery Date	12/20/2019

# City of Blackduck, Minnesota

\$495,000 G.O. Bonds, Series 2006A

## Debt Service To Maturity And To Call

Date	Refunded Bonds	D/S To Call	Principal	Coupon	Interest	Refunded D/S
12/20/2019	-	-	-	-	-	-
02/01/2020	75,000.00	75,000.00	-	-	-	-
08/01/2020	-	-	-	-	1,743.75	1,743.75
02/01/2021	-	-	35,000.00	4.650%	1,743.75	36,743.75
08/01/2021	-	-	-	-	930.00	930.00
02/01/2022	-	-	40,000.00	4.650%	930.00	40,930.00
<b>Total</b>	<b>\$75,000.00</b>	<b>\$75,000.00</b>	<b>\$75,000.00</b>	<b>-</b>	<b>\$5,347.50</b>	<b>\$80,347.50</b>

## Yield Statistics

Base date for Avg. Life & Avg. Coupon Calculation	12/20/2019
Average Life	1.647 Years
Average Coupon	4.6500020%
Weighted Average Maturity (Par Basis)	1.647 Years
Weighted Average Maturity (Original Price Basis)	1.647 Years

## Refunding Bond Information

Refunding Dated Date	12/20/2019
Refunding Delivery Date	12/20/2019

# City of Blackduck, Minnesota

\$62,000 General Obligation Bonds, Series 2019

Cur Ref 2009A

## Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
12/20/2019	-	-	-	-	-
08/01/2020	-	-	780.25	780.25	-
02/01/2021	16,000.00	2.050%	635.50	16,635.50	17,415.75
08/01/2021	-	-	471.50	471.50	-
02/01/2022	16,000.00	2.050%	471.50	16,471.50	16,943.00
08/01/2022	-	-	307.50	307.50	-
02/01/2023	15,000.00	2.050%	307.50	15,307.50	15,615.00
08/01/2023	-	-	153.75	153.75	-
02/01/2024	15,000.00	2.050%	153.75	15,153.75	15,307.50
<b>Total</b>	<b>\$62,000.00</b>	<b>-</b>	<b>\$3,281.25</b>	<b>\$65,281.25</b>	<b>-</b>

## Yield Statistics

Bond Year Dollars	\$160.06
Average Life	2.582 Years
Average Coupon	2.0499983%
Net Interest Cost (NIC)	2.0499983%
True Interest Cost (TIC)	2.0494173%
Bond Yield for Arbitrage Purposes	2.0494366%
All Inclusive Cost (AIC)	3.0235760%

## IRS Form 8038

Net Interest Cost	2.0499983%
Weighted Average Maturity	2.582 Years

# City of Blackduck, Minnesota

\$62,000 General Obligation Bonds, Series 2019

Cur Ref 2009A

## Debt Service Comparison

Date	Total P+I	Net New D/S	Old Net D/S	Savings
02/01/2020	-	(520.81)	-	520.81
02/01/2021	17,415.75	17,415.75	17,426.26	10.51
02/01/2022	16,943.00	16,943.00	16,856.26	(86.74)
02/01/2023	15,615.00	15,615.00	16,256.26	641.26
02/01/2024	15,307.50	15,307.50	15,637.50	330.00
<b>Total</b>	<b>\$65,281.25</b>	<b>\$64,760.44</b>	<b>\$66,176.28</b>	<b>\$1,415.84</b>

## PV Analysis Summary (Net to Net)

Gross PV Debt Service Savings.....	845.91
Net PV Cashflow Savings @ 2.049%(Bond Yield)....	845.91
Contingency or Rounding Amount.....	520.81
Net Present Value Benefit	\$1,366.72
Net PV Benefit / \$62,845.88 PV Refunded Debt Service	2.175%
Net PV Benefit / \$60,000 Refunded Principal...	2.278%
Net PV Benefit / \$62,000 Refunding Principal..	2.204%

## Refunding Bond Information

Refunding Dated Date	12/20/2019
Refunding Delivery Date	12/20/2019

# City of Blackduck, Minnesota

\$62,000 General Obligation Bonds, Series 2019

Cur Ref 2009A

## Current Refunding Escrow

Date	Principal	Rate	Receipts	Disbursements	Cash Balance
12/20/2019	-	-	-	-	-
02/01/2020	60,000.00	-	60,000.00	60,000.00	-
<b>Total</b>	<b>\$60,000.00</b>	<b>-</b>	<b>\$60,000.00</b>	<b>\$60,000.00</b>	<b>-</b>

## Investment Parameters

Investment Model [PV, GIC, or Securities]	Securities
Default investment yield target	Bond Yield
Cost of Investments Purchased with Bond Proceeds	60,000.00
Total Cost of Investments	\$60,000.00
Target Cost of Investments at bond yield	\$59,860.83
Actual positive or (negative) arbitrage	(139.17)
Yield to Receipt	-
Yield for Arbitrage Purposes	2.0494366%

# City of Blackduck, Minnesota

\$445,000 G.O. Refunding Bonds, Series 2009A

## Prior Original Debt Service

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
02/01/2020	-	-	-	-	-
08/01/2020	-	-	1,213.13	1,213.13	-
02/01/2021	15,000.00	3.800%	1,213.13	16,213.13	17,426.26
08/01/2021	-	-	928.13	928.13	-
02/01/2022	15,000.00	4.000%	928.13	15,928.13	16,856.26
08/01/2022	-	-	628.13	628.13	-
02/01/2023	15,000.00	4.125%	628.13	15,628.13	16,256.26
08/01/2023	-	-	318.75	318.75	-
02/01/2024	15,000.00	4.250%	318.75	15,318.75	15,637.50
<b>Total</b>	<b>\$60,000.00</b>	<b>-</b>	<b>\$6,176.28</b>	<b>\$66,176.28</b>	<b>-</b>

## Yield Statistics

Base date for Avg. Life & Avg. Coupon Calculation	12/20/2019
Average Life	2.614 Years
Average Coupon	4.1143039%
Weighted Average Maturity (Par Basis)	2.614 Years
Weighted Average Maturity (Original Price Basis)	2.614 Years

## Refunding Bond Information

Refunding Dated Date	12/20/2019
Refunding Delivery Date	12/20/2019

# City of Blackduck, Minnesota

\$445,000 G.O. Refunding Bonds, Series 2009A

## Debt Service To Maturity And To Call

Date	Refunded Bonds	D/S To Call	Principal	Coupon	Interest	Refunded D/S
12/20/2019	-	-	-	-	-	-
02/01/2020	60,000.00	60,000.00	-	-	-	-
08/01/2020	-	-	-	-	1,213.13	1,213.13
02/01/2021	-	-	15,000.00	3.800%	1,213.13	16,213.13
08/01/2021	-	-	-	-	928.13	928.13
02/01/2022	-	-	15,000.00	4.000%	928.13	15,928.13
08/01/2022	-	-	-	-	628.13	628.13
02/01/2023	-	-	15,000.00	4.125%	628.13	15,628.13
08/01/2023	-	-	-	-	318.75	318.75
02/01/2024	-	-	15,000.00	4.250%	318.75	15,318.75
<b>Total</b>	<b>\$60,000.00</b>	<b>\$60,000.00</b>	<b>\$60,000.00</b>	<b>-</b>	<b>\$6,176.28</b>	<b>\$66,176.28</b>

## Yield Statistics

Base date for Avg. Life & Avg. Coupon Calculation	12/20/2019
Average Life	2.614 Years
Average Coupon	4.1143039%
Weighted Average Maturity (Par Basis)	2.614 Years
Weighted Average Maturity (Original Price Basis)	2.614 Years

## Refunding Bond Information

Refunding Dated Date	12/20/2019
Refunding Delivery Date	12/20/2019



# City of Blackduck, Minnesota

\$248,000 General Obligation Bonds, Series 2019

Issue Summary - Proposed New Money & Current Ref 06A & 09A

Assumes Current Market BQ "Non-Rated" Market Rates plus 15bps

## Total Issue Sources And Uses

Dated 12/20/2019 | Delivered 12/20/2019

	New Money #1	New Money #2	Cur Ref 2006A	Cur Ref 2009A	Issue Summary
<b>Sources Of Funds</b>					
Par Amount of Bonds	\$58,000.00	\$52,000.00	\$77,000.00	\$61,000.00	\$248,000.00
<b>Total Sources</b>	<b>\$58,000.00</b>	<b>\$52,000.00</b>	<b>\$77,000.00</b>	<b>\$61,000.00</b>	<b>\$248,000.00</b>
<b>Uses Of Funds</b>					
Costs of Issuance	1,099.20	985.48	1,459.27	1,156.05	4,700.00
Deposit to Capitalized Interest (CIF) Fund	1,324.41	1,187.41	-	-	2,511.82
Deposit to Project Construction Fund	55,000.00	50,000.00	-	-	105,000.00
Deposit to Current Refunding Fund	-	-	75,000.00	60,000.00	135,000.00
Rounding Amount	576.39	(172.89)	540.73	(156.05)	788.18
<b>Total Uses</b>	<b>\$58,000.00</b>	<b>\$52,000.00</b>	<b>\$77,000.00</b>	<b>\$61,000.00</b>	<b>\$248,000.00</b>

# City of Blackduck, Minnesota

\$248,000 General Obligation Bonds, Series 2019

Issue Summary - Proposed New Money & Current Ref 06A & 09A

Assumes Current Market BQ "Non-Rated" Market Rates plus 15bps

## Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
12/20/2019	-	-	-	-	-
08/01/2020	-	-	3,121.01	3,121.01	-
02/01/2021	52,000.00	2.050%	2,542.00	54,542.00	57,663.01
08/01/2021	-	-	2,009.00	2,009.00	-
02/01/2022	77,000.00	2.050%	2,009.00	79,009.00	81,018.00
08/01/2022	-	-	1,219.75	1,219.75	-
02/01/2023	36,000.00	2.050%	1,219.75	37,219.75	38,439.50
08/01/2023	-	-	850.75	850.75	-
02/01/2024	37,000.00	2.050%	850.75	37,850.75	38,701.50
08/01/2024	-	-	471.50	471.50	-
02/01/2025	23,000.00	2.050%	471.50	23,471.50	23,943.00
08/01/2025	-	-	235.75	235.75	-
02/01/2026	23,000.00	2.050%	235.75	23,235.75	23,471.50
<b>Total</b>	<b>\$248,000.00</b>	<b>-</b>	<b>\$15,236.51</b>	<b>\$263,236.51</b>	<b>-</b>

## Yield Statistics

Bond Year Dollars	\$743.24
Average Life	2.997 Years
Average Coupon	2.0499999%
Net Interest Cost (NIC)	2.0499999%
True Interest Cost (TIC)	2.0494956%
Bond Yield for Arbitrage Purposes	2.0494956%
All Inclusive Cost (AIC)	2.7192517%

## IRS Form 8038

Net Interest Cost	2.0499999%
Weighted Average Maturity	2.997 Years

# City of Blackduck, Minnesota

\$248,000 General Obligation Bonds, Series 2019

Issue Summary - Proposed New Money & Current Ref 06A & 09A

Assumes Current Market BQ "Non-Rated" Market Rates plus 15bps

## Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	Fiscal Total
12/20/2019	-	-	-	-	-	(788.18)	-
02/01/2020	-	-	-	-	-	-	(788.18)
08/01/2020	-	-	3,121.01	3,121.01	(1,384.32)	1,736.69	-
02/01/2021	52,000.00	2.050%	2,542.00	54,542.00	(1,127.50)	53,414.50	55,151.19
08/01/2021	-	-	2,009.00	2,009.00	-	2,009.00	-
02/01/2022	77,000.00	2.050%	2,009.00	79,009.00	-	79,009.00	81,018.00
08/01/2022	-	-	1,219.75	1,219.75	-	1,219.75	-
02/01/2023	36,000.00	2.050%	1,219.75	37,219.75	-	37,219.75	38,439.50
08/01/2023	-	-	850.75	850.75	-	850.75	-
02/01/2024	37,000.00	2.050%	850.75	37,850.75	-	37,850.75	38,701.50
08/01/2024	-	-	471.50	471.50	-	471.50	-
02/01/2025	23,000.00	2.050%	471.50	23,471.50	-	23,471.50	23,943.00
08/01/2025	-	-	235.75	235.75	-	235.75	-
02/01/2026	23,000.00	2.050%	235.75	23,235.75	-	23,235.75	23,471.50
<b>Total</b>	<b>\$248,000.00</b>	<b>-</b>	<b>\$15,236.51</b>	<b>\$263,236.51</b>	<b>(2,511.82)</b>	<b>\$259,936.51</b>	<b>-</b>

## Significant Dates

Dated	12/20/2019
First Coupon Date	8/01/2020

## Yield Statistics

Bond Year Dollars	\$743.24
Average Life	2.997 Years
Average Coupon	2.0499999%
Net Interest Cost (NIC)	2.0499999%
True Interest Cost (TIC)	2.0494956%
Bond Yield for Arbitrage Purposes	2.0494956%
All Inclusive Cost (AIC)	2.7192517%

## IRS Form 8038

Net Interest Cost	2.0499999%
Weighted Average Maturity	2.997 Years

# City of Blackduck, Minnesota

\$58,000 General Obligation Bonds, Series 2019

New Money #1

## Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	Fiscal Total
12/20/2019	-	-	-	-	-	-	-
08/01/2020	-	-	729.91	729.91	(729.91)	-	-
02/01/2021	-	-	594.50	594.50	(594.50)	-	-
08/01/2021	-	-	594.50	594.50	-	594.50	-
02/01/2022	11,000.00	2.050%	594.50	11,594.50	-	11,594.50	12,189.00
08/01/2022	-	-	481.75	481.75	-	481.75	-
02/01/2023	11,000.00	2.050%	481.75	11,481.75	-	11,481.75	11,963.50
08/01/2023	-	-	369.00	369.00	-	369.00	-
02/01/2024	12,000.00	2.050%	369.00	12,369.00	-	12,369.00	12,738.00
08/01/2024	-	-	246.00	246.00	-	246.00	-
02/01/2025	12,000.00	2.050%	246.00	12,246.00	-	12,246.00	12,492.00
08/01/2025	-	-	123.00	123.00	-	123.00	-
02/01/2026	12,000.00	2.050%	123.00	12,123.00	-	12,123.00	12,246.00
<b>Total</b>	<b>\$58,000.00</b>	<b>-</b>	<b>\$4,952.91</b>	<b>\$62,952.91</b>	<b>(1,324.41)</b>	<b>\$61,628.50</b>	<b>-</b>

## Significant Dates

Dated	12/20/2019
First Coupon Date	8/01/2020

## Yield Statistics

Bond Year Dollars	\$241.61
Average Life	4.166 Years
Average Coupon	2.0499984%
Net Interest Cost (NIC)	2.0499984%
True Interest Cost (TIC)	2.0496325%
Bond Yield for Arbitrage Purposes	2.0494956%
All Inclusive Cost (AIC)	2.5345684%

## IRS Form 8038

Net Interest Cost	2.0499984%
Weighted Average Maturity	4.166 Years

# City of Blackduck, Minnesota

\$52,000 General Obligation Bonds, Series 2019

New Money #2

## Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	Fiscal Total
12/20/2019	-	-	-	-	-	-	-
08/01/2020	-	-	654.41	654.41	(654.41)	-	-
02/01/2021	-	-	533.00	533.00	(533.00)	-	-
08/01/2021	-	-	533.00	533.00	-	533.00	-
02/01/2022	10,000.00	2.050%	533.00	10,533.00	-	10,533.00	11,066.00
08/01/2022	-	-	430.50	430.50	-	430.50	-
02/01/2023	10,000.00	2.050%	430.50	10,430.50	-	10,430.50	10,861.00
08/01/2023	-	-	328.00	328.00	-	328.00	-
02/01/2024	10,000.00	2.050%	328.00	10,328.00	-	10,328.00	10,656.00
08/01/2024	-	-	225.50	225.50	-	225.50	-
02/01/2025	11,000.00	2.050%	225.50	11,225.50	-	11,225.50	11,451.00
08/01/2025	-	-	112.75	112.75	-	112.75	-
02/01/2026	11,000.00	2.050%	112.75	11,112.75	-	11,112.75	11,225.50
<b>Total</b>	<b>\$52,000.00</b>	<b>-</b>	<b>\$4,446.91</b>	<b>\$56,446.91</b>	<b>(1,187.41)</b>	<b>\$55,259.50</b>	<b>-</b>

## Significant Dates

Dated	12/20/2019
First Coupon Date	8/01/2020

## Yield Statistics

Bond Year Dollars	\$216.92
Average Life	4.172 Years
Average Coupon	2.0500020%
Net Interest Cost (NIC)	2.0500020%
True Interest Cost (TIC)	2.0496368%
Bond Yield for Arbitrage Purposes	2.0494956%
All Inclusive Cost (AIC)	2.5339486%

## IRS Form 8038

Net Interest Cost	2.0500020%
Weighted Average Maturity	4.172 Years

# City of Blackduck, Minnesota

\$77,000 General Obligation Bonds, Series 2019

Cur Ref 2006A

## Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
12/20/2019	-	-	-	-	-
08/01/2020	-	-	969.02	969.02	-
02/01/2021	36,000.00	2.050%	789.25	36,789.25	37,758.27
08/01/2021	-	-	420.25	420.25	-
02/01/2022	41,000.00	2.050%	420.25	41,420.25	41,840.50
<b>Total</b>	<b>\$77,000.00</b>	<b>-</b>	<b>\$2,598.77</b>	<b>\$79,598.77</b>	<b>-</b>

## Yield Statistics

Bond Year Dollars	\$126.77
Average Life	1.646 Years
Average Coupon	2.0499972%
Net Interest Cost (NIC)	2.0499972%
True Interest Cost (TIC)	2.0490978%
Bond Yield for Arbitrage Purposes	2.0494956%
All Inclusive Cost (AIC)	3.2428255%

## IRS Form 8038

Net Interest Cost	2.0499972%
Weighted Average Maturity	1.646 Years

# City of Blackduck, Minnesota

\$77,000 General Obligation Bonds, Series 2019

Cur Ref 2006A

## Debt Service Comparison

Date	Total P+I	Net New D/S	Old Net D/S	Savings
02/01/2020	-	(540.73)	-	540.73
02/01/2021	37,758.27	37,758.27	38,487.50	729.23
02/01/2022	41,840.50	41,840.50	41,860.00	19.50
<b>Total</b>	<b>\$79,598.77</b>	<b>\$79,058.04</b>	<b>\$80,347.50</b>	<b>\$1,289.46</b>

## PV Analysis Summary (Net to Net)

Gross PV Debt Service Savings.....	744.30
Net PV Cashflow Savings @ 2.049%(Bond Yield).....	744.30
Contingency or Rounding Amount.....	540.73
Net Present Value Benefit	\$1,285.03
Net PV Benefit / \$77,743.80 PV Refunded Debt Service	1.653%
Net PV Benefit / \$75,000 Refunded Principal...	1.713%
Net PV Benefit / \$77,000 Refunding Principal..	1.669%

## Refunding Bond Information

Refunding Dated Date	12/20/2019
Refunding Delivery Date	12/20/2019

# City of Blackduck, Minnesota

\$495,000 G.O. Bonds, Series 2006A

## Prior Original Debt Service

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
02/01/2020	-	-	-	-	-
08/01/2020	-	-	1,743.75	1,743.75	-
02/01/2021	35,000.00	4.650%	1,743.75	36,743.75	38,487.50
08/01/2021	-	-	930.00	930.00	-
02/01/2022	40,000.00	4.650%	930.00	40,930.00	41,860.00
<b>Total</b>	<b>\$75,000.00</b>	<b>-</b>	<b>\$5,347.50</b>	<b>\$80,347.50</b>	<b>-</b>

## Yield Statistics

Base date for Avg. Life & Avg. Coupon Calculation	12/20/2019
Average Life	1.647 Years
Average Coupon	4.6500020%
Weighted Average Maturity (Par Basis)	1.647 Years
Weighted Average Maturity (Original Price Basis)	1.647 Years

## Refunding Bond Information

Refunding Dated Date	12/20/2019
Refunding Delivery Date	12/20/2019

# City of Blackduck, Minnesota

\$495,000 G.O. Bonds, Series 2006A

## Debt Service To Maturity And To Call

Date	Refunded Bonds	D/S To Call	Principal	Coupon	Interest	Refunded D/S
12/20/2019	-	-	-	-	-	-
02/01/2020	75,000.00	75,000.00	-	-	-	-
08/01/2020	-	-	-	-	1,743.75	1,743.75
02/01/2021	-	-	35,000.00	4.650%	1,743.75	36,743.75
08/01/2021	-	-	-	-	930.00	930.00
02/01/2022	-	-	40,000.00	4.650%	930.00	40,930.00
<b>Total</b>	<b>\$75,000.00</b>	<b>\$75,000.00</b>	<b>\$75,000.00</b>	<b>-</b>	<b>\$5,347.50</b>	<b>\$80,347.50</b>

## Yield Statistics

Base date for Avg. Life & Avg. Coupon Calculation	12/20/2019
Average Life	1.647 Years
Average Coupon	4.6500020%
Weighted Average Maturity (Par Basis)	1.647 Years
Weighted Average Maturity (Original Price Basis)	1.647 Years

## Refunding Bond Information

Refunding Dated Date	12/20/2019
Refunding Delivery Date	12/20/2019

# City of Blackduck, Minnesota

\$61,000 General Obligation Bonds, Series 2019

Cur Ref 2009A

## Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
12/20/2019	-	-	-	-	-
08/01/2020	-	-	767.67	767.67	-
02/01/2021	16,000.00	2.050%	625.25	16,625.25	17,392.92
08/01/2021	-	-	461.25	461.25	-
02/01/2022	15,000.00	2.050%	461.25	15,461.25	15,922.50
08/01/2022	-	-	307.50	307.50	-
02/01/2023	15,000.00	2.050%	307.50	15,307.50	15,615.00
08/01/2023	-	-	153.75	153.75	-
02/01/2024	15,000.00	2.050%	153.75	15,153.75	15,307.50
<b>Total</b>	<b>\$61,000.00</b>	<b>-</b>	<b>\$3,237.92</b>	<b>\$64,237.92</b>	<b>-</b>

## Yield Statistics

Bond Year Dollars	\$157.95
Average Life	2.589 Years
Average Coupon	2.0500012%
Net Interest Cost (NIC)	2.0500012%
True Interest Cost (TIC)	2.0494220%
Bond Yield for Arbitrage Purposes	2.0494956%
All Inclusive Cost (AIC)	2.8183666%

## IRS Form 8038

Net Interest Cost	2.0500012%
Weighted Average Maturity	2.589 Years

# City of Blackduck, Minnesota

\$61,000 General Obligation Bonds, Series 2019

Cur Ref 2009A

## Debt Service Comparison

Date	Total P+I	Net New D/S	Old Net D/S	Savings
02/01/2020	-	156.05	-	(156.05)
02/01/2021	17,392.92	17,392.92	17,426.26	33.34
02/01/2022	15,922.50	15,922.50	16,856.26	933.76
02/01/2023	15,615.00	15,615.00	16,256.26	641.26
02/01/2024	15,307.50	15,307.50	15,637.50	330.00
<b>Total</b>	<b>\$64,237.92</b>	<b>\$64,393.97</b>	<b>\$66,176.28</b>	<b>\$1,782.31</b>

## PV Analysis Summary (Net to Net)

Gross PV Debt Service Savings.....	1,845.90
Net PV Cashflow Savings @ 2.049%(Bond Yield)....	1,845.90
Contingency or Rounding Amount.....	(156.05)
Net Present Value Benefit	\$1,689.85
Net PV Benefit / \$62,845.79 PV Refunded Debt Service	2.689%
Net PV Benefit / \$60,000 Refunded Principal...	2.816%
Net PV Benefit / \$61,000 Refunding Principal..	2.770%

## Refunding Bond Information

Refunding Dated Date	12/20/2019
Refunding Delivery Date	12/20/2019

# City of Blackduck, Minnesota

\$445,000 G.O. Refunding Bonds, Series 2009A

## Prior Original Debt Service

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
02/01/2020	-	-	-	-	-
08/01/2020	-	-	1,213.13	1,213.13	-
02/01/2021	15,000.00	3.800%	1,213.13	16,213.13	17,426.26
08/01/2021	-	-	928.13	928.13	-
02/01/2022	15,000.00	4.000%	928.13	15,928.13	16,856.26
08/01/2022	-	-	628.13	628.13	-
02/01/2023	15,000.00	4.125%	628.13	15,628.13	16,256.26
08/01/2023	-	-	318.75	318.75	-
02/01/2024	15,000.00	4.250%	318.75	15,318.75	15,637.50
<b>Total</b>	<b>\$60,000.00</b>	<b>-</b>	<b>\$6,176.28</b>	<b>\$66,176.28</b>	<b>-</b>

## Yield Statistics

Base date for Avg. Life & Avg. Coupon Calculation	12/20/2019
Average Life	2.614 Years
Average Coupon	4.1143039%
Weighted Average Maturity (Par Basis)	2.614 Years
Weighted Average Maturity (Original Price Basis)	2.614 Years

## Refunding Bond Information

Refunding Dated Date	12/20/2019
Refunding Delivery Date	12/20/2019

# City of Blackduck, Minnesota

\$445,000 G.O. Refunding Bonds, Series 2009A

## Debt Service To Maturity And To Call

Date	Refunded Bonds	D/S To Call	Principal	Coupon	Interest	Refunded D/S
12/20/2019	-	-	-	-	-	-
02/01/2020	60,000.00	60,000.00	-	-	-	-
08/01/2020	-	-	-	-	1,213.13	1,213.13
02/01/2021	-	-	15,000.00	3.800%	1,213.13	16,213.13
08/01/2021	-	-	-	-	928.13	928.13
02/01/2022	-	-	15,000.00	4.000%	928.13	15,928.13
08/01/2022	-	-	-	-	628.13	628.13
02/01/2023	-	-	15,000.00	4.125%	628.13	15,628.13
08/01/2023	-	-	-	-	318.75	318.75
02/01/2024	-	-	15,000.00	4.250%	318.75	15,318.75
<b>Total</b>	<b>\$60,000.00</b>	<b>\$60,000.00</b>	<b>\$60,000.00</b>	<b>-</b>	<b>\$6,176.28</b>	<b>\$66,176.28</b>

## Yield Statistics

Base date for Avg. Life & Avg. Coupon Calculation	12/20/2019
Average Life	2.614 Years
Average Coupon	4.1143039%
Weighted Average Maturity (Par Basis)	2.614 Years
Weighted Average Maturity (Original Price Basis)	2.614 Years

## Refunding Bond Information

Refunding Dated Date	12/20/2019
Refunding Delivery Date	12/20/2019

# City of Blackduck, Minnesota

\$248,000 General Obligation Bonds, Series 2019

Issue Summary - Proposed New Money & Current Ref 06A & 09A

Assumes Current Market BQ "Non-Rated" Market Rates plus 15bps

## Total Issue Sources And Uses

Dated 12/20/2019 | Delivered 12/20/2019

	New Money #1	New Money #2	Cur Ref 2006A	Cur Ref 2009A	Issue Summary
<b>Sources Of Funds</b>					
Par Amount of Bonds	\$58,000.00	\$53,000.00	\$76,000.00	\$61,000.00	\$248,000.00
<b>Total Sources</b>	<b>\$58,000.00</b>	<b>\$53,000.00</b>	<b>\$76,000.00</b>	<b>\$61,000.00</b>	<b>\$248,000.00</b>
<b>Uses Of Funds</b>					
Costs of Issuance	1,099.19	1,004.44	1,440.32	1,156.05	4,700.00
Deposit to Capitalized Interest (CIF) Fund	1,615.14	1,475.90	-	-	3,091.04
Deposit to Project Construction Fund	55,000.00	50,000.00	-	-	105,000.00
Deposit to Current Refunding Fund	-	-	75,000.00	60,000.00	135,000.00
Rounding Amount	285.67	519.66	(440.32)	(156.05)	208.96
<b>Total Uses</b>	<b>\$58,000.00</b>	<b>\$53,000.00</b>	<b>\$76,000.00</b>	<b>\$61,000.00</b>	<b>\$248,000.00</b>

# City of Blackduck, Minnesota

\$248,000 General Obligation Bonds, Series 2019

Issue Summary - Proposed New Money & Current Ref 06A & 09A

Assumes Current Market BQ "Non-Rated" Market Rates plus 15bps

## Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
12/20/2019	-	-	-	-	-
08/01/2020	-	-	3,806.11	3,806.11	-
02/01/2021	52,000.00	2.500%	3,100.00	55,100.00	58,906.11
08/01/2021	-	-	2,450.00	2,450.00	-
02/01/2022	65,000.00	2.500%	2,450.00	67,450.00	69,900.00
08/01/2022	-	-	1,637.50	1,637.50	-
02/01/2023	25,000.00	2.500%	1,637.50	26,637.50	28,275.00
08/01/2023	-	-	1,325.00	1,325.00	-
02/01/2024	25,000.00	2.500%	1,325.00	26,325.00	27,650.00
08/01/2024	-	-	1,012.50	1,012.50	-
02/01/2025	11,000.00	2.500%	1,012.50	12,012.50	13,025.00
08/01/2025	-	-	875.00	875.00	-
02/01/2026	11,000.00	2.500%	875.00	11,875.00	12,750.00
08/01/2026	-	-	737.50	737.50	-
02/01/2027	11,000.00	2.500%	737.50	11,737.50	12,475.00
08/01/2027	-	-	600.00	600.00	-
02/01/2028	11,000.00	2.500%	600.00	11,600.00	12,200.00
08/01/2028	-	-	462.50	462.50	-
02/01/2029	12,000.00	2.500%	462.50	12,462.50	12,925.00
08/01/2029	-	-	312.50	312.50	-
02/01/2030	12,000.00	2.500%	312.50	12,312.50	12,625.00
08/01/2030	-	-	162.50	162.50	-
02/01/2031	13,000.00	2.500%	162.50	13,162.50	13,325.00
<b>Total</b>	<b>\$248,000.00</b>	<b>-</b>	<b>\$26,056.11</b>	<b>\$274,056.11</b>	<b>-</b>

## Yield Statistics

Bond Year Dollars	\$1,042.24
Average Life	4.203 Years
Average Coupon	2.4999999%
Net Interest Cost (NIC)	2.4999999%
True Interest Cost (TIC)	2.4994441%
Bond Yield for Arbitrage Purposes	2.4994441%
All Inclusive Cost (AIC)	2.9986111%

## IRS Form 8038

Net Interest Cost	2.4999999%
Weighted Average Maturity	4.203 Years

# City of Blackduck, Minnesota

\$248,000 General Obligation Bonds, Series 2019

Issue Summary - Proposed New Money & Current Ref 06A & 09A

Assumes Current Market BQ "Non-Rated" Market Rates plus 15bps

## Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	Fiscal Total
12/20/2019	-	-	-	-	-	(208.96)	-
02/01/2020	-	-	-	-	-	-	(208.96)
08/01/2020	-	-	3,806.11	3,806.11	(1,703.54)	2,102.57	-
02/01/2021	52,000.00	2.500%	3,100.00	55,100.00	(1,387.50)	53,712.50	55,815.07
08/01/2021	-	-	2,450.00	2,450.00	-	2,450.00	-
02/01/2022	65,000.00	2.500%	2,450.00	67,450.00	-	67,450.00	69,900.00
08/01/2022	-	-	1,637.50	1,637.50	-	1,637.50	-
02/01/2023	25,000.00	2.500%	1,637.50	26,637.50	-	26,637.50	28,275.00
08/01/2023	-	-	1,325.00	1,325.00	-	1,325.00	-
02/01/2024	25,000.00	2.500%	1,325.00	26,325.00	-	26,325.00	27,650.00
08/01/2024	-	-	1,012.50	1,012.50	-	1,012.50	-
02/01/2025	11,000.00	2.500%	1,012.50	12,012.50	-	12,012.50	13,025.00
08/01/2025	-	-	875.00	875.00	-	875.00	-
02/01/2026	11,000.00	2.500%	875.00	11,875.00	-	11,875.00	12,750.00
08/01/2026	-	-	737.50	737.50	-	737.50	-
02/01/2027	11,000.00	2.500%	737.50	11,737.50	-	11,737.50	12,475.00
08/01/2027	-	-	600.00	600.00	-	600.00	-
02/01/2028	11,000.00	2.500%	600.00	11,600.00	-	11,600.00	12,200.00
08/01/2028	-	-	462.50	462.50	-	462.50	-
02/01/2029	12,000.00	2.500%	462.50	12,462.50	-	12,462.50	12,925.00
08/01/2029	-	-	312.50	312.50	-	312.50	-
02/01/2030	12,000.00	2.500%	312.50	12,312.50	-	12,312.50	12,625.00
08/01/2030	-	-	162.50	162.50	-	162.50	-
02/01/2031	13,000.00	2.500%	162.50	13,162.50	-	13,162.50	13,325.00
<b>Total</b>	<b>\$248,000.00</b>	<b>-</b>	<b>\$26,056.11</b>	<b>\$274,056.11</b>	<b>(3,091.04)</b>	<b>\$270,756.11</b>	<b>-</b>

## Significant Dates

Dated	12/20/2019
First Coupon Date	8/01/2020

## Yield Statistics

Bond Year Dollars	\$1,042.24
Average Life	4.203 Years
Average Coupon	2.4999999%
Net Interest Cost (NIC)	2.4999999%
True Interest Cost (TIC)	2.4994441%
Bond Yield for Arbitrage Purposes	2.4994441%
All Inclusive Cost (AIC)	2.9986111%

## IRS Form 8038

Net Interest Cost	2.4999999%
Weighted Average Maturity	4.203 Years

# City of Blackduck, Minnesota

\$58,000 General Obligation Bonds, Series 2019

New Money #1

## Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	Fiscal Total
12/20/2019	-	-	-	-	-	-	-
08/01/2020	-	-	890.14	890.14	(890.14)	-	-
02/01/2021	-	-	725.00	725.00	(725.00)	-	-
08/01/2021	-	-	725.00	725.00	-	725.00	-
02/01/2022	5,000.00	2.500%	725.00	5,725.00	-	5,725.00	6,450.00
08/01/2022	-	-	662.50	662.50	-	662.50	-
02/01/2023	5,000.00	2.500%	662.50	5,662.50	-	5,662.50	6,325.00
08/01/2023	-	-	600.00	600.00	-	600.00	-
02/01/2024	5,000.00	2.500%	600.00	5,600.00	-	5,600.00	6,200.00
08/01/2024	-	-	537.50	537.50	-	537.50	-
02/01/2025	6,000.00	2.500%	537.50	6,537.50	-	6,537.50	7,075.00
08/01/2025	-	-	462.50	462.50	-	462.50	-
02/01/2026	6,000.00	2.500%	462.50	6,462.50	-	6,462.50	6,925.00
08/01/2026	-	-	387.50	387.50	-	387.50	-
02/01/2027	6,000.00	2.500%	387.50	6,387.50	-	6,387.50	6,775.00
08/01/2027	-	-	312.50	312.50	-	312.50	-
02/01/2028	6,000.00	2.500%	312.50	6,312.50	-	6,312.50	6,625.00
08/01/2028	-	-	237.50	237.50	-	237.50	-
02/01/2029	6,000.00	2.500%	237.50	6,237.50	-	6,237.50	6,475.00
08/01/2029	-	-	162.50	162.50	-	162.50	-
02/01/2030	6,000.00	2.500%	162.50	6,162.50	-	6,162.50	6,325.00
08/01/2030	-	-	87.50	87.50	-	87.50	-
02/01/2031	7,000.00	2.500%	87.50	7,087.50	-	7,087.50	7,175.00
<b>Total</b>	<b>\$58,000.00</b>	<b>-</b>	<b>\$9,965.14</b>	<b>\$67,965.14</b>	<b>(1,615.14)</b>	<b>\$66,350.00</b>	<b>-</b>

## Significant Dates

Dated	12/20/2019
First Coupon Date	8/01/2020

## Yield Statistics

Bond Year Dollars	\$398.61
Average Life	6.873 Years
Average Coupon	2.5000003%
Net Interest Cost (NIC)	2.5000003%
True Interest Cost (TIC)	2.4996540%
Bond Yield for Arbitrage Purposes	2.4994441%
All Inclusive Cost (AIC)	2.8094350%

## IRS Form 8038

Net Interest Cost	2.5000003%
Weighted Average Maturity	6.873 Years

# City of Blackduck, Minnesota

\$53,000 General Obligation Bonds, Series 2019

New Money #2

## Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	Fiscal Total
12/20/2019	-	-	-	-	-	-	-
08/01/2020	-	-	813.40	813.40	(813.40)	-	-
02/01/2021	-	-	662.50	662.50	(662.50)	-	-
08/01/2021	-	-	662.50	662.50	-	662.50	-
02/01/2022	5,000.00	2.500%	662.50	5,662.50	-	5,662.50	6,325.00
08/01/2022	-	-	600.00	600.00	-	600.00	-
02/01/2023	5,000.00	2.500%	600.00	5,600.00	-	5,600.00	6,200.00
08/01/2023	-	-	537.50	537.50	-	537.50	-
02/01/2024	5,000.00	2.500%	537.50	5,537.50	-	5,537.50	6,075.00
08/01/2024	-	-	475.00	475.00	-	475.00	-
02/01/2025	5,000.00	2.500%	475.00	5,475.00	-	5,475.00	5,950.00
08/01/2025	-	-	412.50	412.50	-	412.50	-
02/01/2026	5,000.00	2.500%	412.50	5,412.50	-	5,412.50	5,825.00
08/01/2026	-	-	350.00	350.00	-	350.00	-
02/01/2027	5,000.00	2.500%	350.00	5,350.00	-	5,350.00	5,700.00
08/01/2027	-	-	287.50	287.50	-	287.50	-
02/01/2028	5,000.00	2.500%	287.50	5,287.50	-	5,287.50	5,575.00
08/01/2028	-	-	225.00	225.00	-	225.00	-
02/01/2029	6,000.00	2.500%	225.00	6,225.00	-	6,225.00	6,450.00
08/01/2029	-	-	150.00	150.00	-	150.00	-
02/01/2030	6,000.00	2.500%	150.00	6,150.00	-	6,150.00	6,300.00
08/01/2030	-	-	75.00	75.00	-	75.00	-
02/01/2031	6,000.00	2.500%	75.00	6,075.00	-	6,075.00	6,150.00
<b>Total</b>	<b>\$53,000.00</b>	<b>-</b>	<b>\$9,025.90</b>	<b>\$62,025.90</b>	<b>(1,475.90)</b>	<b>\$60,550.00</b>	<b>-</b>

## Significant Dates

Dated	12/20/2019
First Coupon Date	8/01/2020

## Yield Statistics

Bond Year Dollars	\$361.04
Average Life	6.812 Years
Average Coupon	2.4999992%
Net Interest Cost (NIC)	2.4999992%
True Interest Cost (TIC)	2.4996498%
Bond Yield for Arbitrage Purposes	2.4994441%
All Inclusive Cost (AIC)	2.8122033%

## IRS Form 8038

Net Interest Cost	2.4999992%
Weighted Average Maturity	6.812 Years

# City of Blackduck, Minnesota

\$76,000 General Obligation Bonds, Series 2019

Cur Ref 2006A

## Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
12/20/2019	-	-	-	-	-
08/01/2020	-	-	1,166.39	1,166.39	-
02/01/2021	36,000.00	2.500%	950.00	36,950.00	38,116.39
08/01/2021	-	-	500.00	500.00	-
02/01/2022	40,000.00	2.500%	500.00	40,500.00	41,000.00
<b>Total</b>	<b>\$76,000.00</b>	<b>-</b>	<b>\$3,116.39</b>	<b>\$79,116.39</b>	<b>-</b>

## Yield Statistics

Bond Year Dollars	\$124.66
Average Life	1.640 Years
Average Coupon	2.5000009%
Net Interest Cost (NIC)	2.5000009%
True Interest Cost (TIC)	2.4986563%
Bond Yield for Arbitrage Purposes	2.4994441%
All Inclusive Cost (AIC)	3.7028025%

## IRS Form 8038

Net Interest Cost	2.5000009%
Weighted Average Maturity	1.640 Years

# City of Blackduck, Minnesota

\$76,000 General Obligation Bonds, Series 2019

Cur Ref 2006A

## Debt Service Comparison

Date	Total P+I	Net New D/S	Old Net D/S	Savings
02/01/2020	-	440.32	-	(440.32)
02/01/2021	38,116.39	38,116.39	38,487.50	371.11
02/01/2022	41,000.00	41,000.00	41,860.00	860.00
<b>Total</b>	<b>\$79,116.39</b>	<b>\$79,556.71</b>	<b>\$80,347.50</b>	<b>\$790.79</b>

## PV Analysis Summary (Net to Net)

Gross PV Debt Service Savings.....	1,189.11
Net PV Cashflow Savings @ 2.499%(Bond Yield).....	1,189.11
Contingency or Rounding Amount.....	(440.32)
Net Present Value Benefit	\$748.79
Net PV Benefit / \$77,188.15 PV Refunded Debt Service	0.970%
Net PV Benefit / \$75,000 Refunded Principal...	0.998%
Net PV Benefit / \$76,000 Refunding Principal..	0.985%

## Refunding Bond Information

Refunding Dated Date	12/20/2019
Refunding Delivery Date	12/20/2019

# City of Blackduck, Minnesota

\$495,000 G.O. Bonds, Series 2006A

## Prior Original Debt Service

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
02/01/2020	-	-	-	-	-
08/01/2020	-	-	1,743.75	1,743.75	-
02/01/2021	35,000.00	4.650%	1,743.75	36,743.75	38,487.50
08/01/2021	-	-	930.00	930.00	-
02/01/2022	40,000.00	4.650%	930.00	40,930.00	41,860.00
<b>Total</b>	<b>\$75,000.00</b>	<b>-</b>	<b>\$5,347.50</b>	<b>\$80,347.50</b>	<b>-</b>

## Yield Statistics

Base date for Avg. Life & Avg. Coupon Calculation	12/20/2019
Average Life	1.647 Years
Average Coupon	4.6500020%
Weighted Average Maturity (Par Basis)	1.647 Years
Weighted Average Maturity (Original Price Basis)	1.647 Years

## Refunding Bond Information

Refunding Dated Date	12/20/2019
Refunding Delivery Date	12/20/2019

# City of Blackduck, Minnesota

\$495,000 G.O. Bonds, Series 2006A

## Debt Service To Maturity And To Call

Date	Refunded Bonds	D/S To Call	Principal	Coupon	Interest	Refunded D/S
12/20/2019	-	-	-	-	-	-
02/01/2020	75,000.00	75,000.00	-	-	-	-
08/01/2020	-	-	-	-	1,743.75	1,743.75
02/01/2021	-	-	35,000.00	4.650%	1,743.75	36,743.75
08/01/2021	-	-	-	-	930.00	930.00
02/01/2022	-	-	40,000.00	4.650%	930.00	40,930.00
<b>Total</b>	<b>\$75,000.00</b>	<b>\$75,000.00</b>	<b>\$75,000.00</b>	<b>-</b>	<b>\$5,347.50</b>	<b>\$80,347.50</b>

## Yield Statistics

Base date for Avg. Life & Avg. Coupon Calculation	12/20/2019
Average Life	1.647 Years
Average Coupon	4.6500020%
Weighted Average Maturity (Par Basis)	1.647 Years
Weighted Average Maturity (Original Price Basis)	1.647 Years

## Refunding Bond Information

Refunding Dated Date	12/20/2019
Refunding Delivery Date	12/20/2019

# City of Blackduck, Minnesota

\$61,000 General Obligation Bonds, Series 2019

Cur Ref 2009A

## Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
12/20/2019	-	-	-	-	-
08/01/2020	-	-	936.18	936.18	-
02/01/2021	16,000.00	2.500%	762.50	16,762.50	17,698.68
08/01/2021	-	-	562.50	562.50	-
02/01/2022	15,000.00	2.500%	562.50	15,562.50	16,125.00
08/01/2022	-	-	375.00	375.00	-
02/01/2023	15,000.00	2.500%	375.00	15,375.00	15,750.00
08/01/2023	-	-	187.50	187.50	-
02/01/2024	15,000.00	2.500%	187.50	15,187.50	15,375.00
<b>Total</b>	<b>\$61,000.00</b>	<b>-</b>	<b>\$3,948.68</b>	<b>\$64,948.68</b>	<b>-</b>

## Yield Statistics

Bond Year Dollars	\$157.95
Average Life	2.589 Years
Average Coupon	2.4999996%
Net Interest Cost (NIC)	2.4999996%
True Interest Cost (TIC)	2.4991342%
Bond Yield for Arbitrage Purposes	2.4994441%
All Inclusive Cost (AIC)	3.2741112%

## IRS Form 8038

Net Interest Cost	2.4999996%
Weighted Average Maturity	2.589 Years

# City of Blackduck, Minnesota

\$61,000 General Obligation Bonds, Series 2019

Cur Ref 2009A

## Debt Service Comparison

Date	Total P+I	Net New D/S	Old Net D/S	Savings
02/01/2020	-	156.05	-	(156.05)
02/01/2021	17,698.68	17,698.68	17,426.26	(272.42)
02/01/2022	16,125.00	16,125.00	16,856.26	731.26
02/01/2023	15,750.00	15,750.00	16,256.26	506.26
02/01/2024	15,375.00	15,375.00	15,637.50	262.50
<b>Total</b>	<b>\$64,948.68</b>	<b>\$65,104.73</b>	<b>\$66,176.28</b>	<b>\$1,071.55</b>

## PV Analysis Summary (Net to Net)

Gross PV Debt Service Savings.....	1,146.56
Net PV Cashflow Savings @ 2.499%(Bond Yield)....	1,146.56
Contingency or Rounding Amount.....	(156.05)
Net Present Value Benefit	\$990.51
Net PV Benefit / \$62,146.09 PV Refunded Debt Service	1.594%
Net PV Benefit / \$60,000 Refunded Principal...	1.651%
Net PV Benefit / \$61,000 Refunding Principal..	1.624%

## Refunding Bond Information

Refunding Dated Date	12/20/2019
Refunding Delivery Date	12/20/2019

# City of Blackduck, Minnesota

\$445,000 G.O. Refunding Bonds, Series 2009A

## Prior Original Debt Service

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
02/01/2020	-	-	-	-	-
08/01/2020	-	-	1,213.13	1,213.13	-
02/01/2021	15,000.00	3.800%	1,213.13	16,213.13	17,426.26
08/01/2021	-	-	928.13	928.13	-
02/01/2022	15,000.00	4.000%	928.13	15,928.13	16,856.26
08/01/2022	-	-	628.13	628.13	-
02/01/2023	15,000.00	4.125%	628.13	15,628.13	16,256.26
08/01/2023	-	-	318.75	318.75	-
02/01/2024	15,000.00	4.250%	318.75	15,318.75	15,637.50
<b>Total</b>	<b>\$60,000.00</b>	<b>-</b>	<b>\$6,176.28</b>	<b>\$66,176.28</b>	<b>-</b>

## Yield Statistics

Base date for Avg. Life & Avg. Coupon Calculation	12/20/2019
Average Life	2.614 Years
Average Coupon	4.1143039%
Weighted Average Maturity (Par Basis)	2.614 Years
Weighted Average Maturity (Original Price Basis)	2.614 Years

## Refunding Bond Information

Refunding Dated Date	12/20/2019
Refunding Delivery Date	12/20/2019

# City of Blackduck, Minnesota

\$445,000 G.O. Refunding Bonds, Series 2009A

## Debt Service To Maturity And To Call

Date	Refunded Bonds	D/S To Call	Principal	Coupon	Interest	Refunded D/S
12/20/2019	-	-	-	-	-	-
02/01/2020	60,000.00	60,000.00	-	-	-	-
08/01/2020	-	-	-	-	1,213.13	1,213.13
02/01/2021	-	-	15,000.00	3.800%	1,213.13	16,213.13
08/01/2021	-	-	-	-	928.13	928.13
02/01/2022	-	-	15,000.00	4.000%	928.13	15,928.13
08/01/2022	-	-	-	-	628.13	628.13
02/01/2023	-	-	15,000.00	4.125%	628.13	15,628.13
08/01/2023	-	-	-	-	318.75	318.75
02/01/2024	-	-	15,000.00	4.250%	318.75	15,318.75
<b>Total</b>	<b>\$60,000.00</b>	<b>\$60,000.00</b>	<b>\$60,000.00</b>	<b>-</b>	<b>\$6,176.28</b>	<b>\$66,176.28</b>

## Yield Statistics

Base date for Avg. Life & Avg. Coupon Calculation	12/20/2019
Average Life	2.614 Years
Average Coupon	4.1143039%
Weighted Average Maturity (Par Basis)	2.614 Years
Weighted Average Maturity (Original Price Basis)	2.614 Years

## Refunding Bond Information

Refunding Dated Date	12/20/2019
Refunding Delivery Date	12/20/2019



# CITY OF BLACKDUCK RESOLUTION NO: 2019-20

## Resolution Establishing a Meeting Schedule for 2020

**BE IT RESOLVED**, that the regular meetings of the Blackduck City Council shall commence at 6:00pm and the meeting schedule for the Blackduck City Council for the year 2020 is as follows:

January .....	6
February .....	10
March .....	9
April .....	6
May .....	4
June .....	8
July .....	6
August .....	10
September .....	8
October .....	5
November .....	9
December .....	7

Adopted by the City Council this 4<sup>th</sup> day of November 2019.

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Rudy Patch, Mayor

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Christina Regas, City Administrator



# CITY OF BLACKDUCK RESOLUTION NO: 2019-21

## RESOLUTION DESIGNATING POLLING PLACES FOR THE 2020 PRESIDENTIAL PRIMARY, STATE PRIMARY AND STATE GENERAL ELECTIONS

**WHEREAS**, Minnesota Statutes 204B.16, subd. 1 requires the City Council, by ordinance or resolution, to designate polling places for the upcoming year; and

**WHEREAS**, changes to the polling places locations may be made at least 90 days before the next election if one or more of the authorized polling places becomes unavailable for use; and

**WHEREAS**, changes to the polling place locations may be made in the case of an emergency when it is necessary to ensure a safe and secure location for voting; and

**WHEREAS**, the Blackduck City Council designates the following polling place(s) for any elections conducted in the City of Blackduck in 2020.

**Precinct 1:** Blackduck City Hall, 8 Summit Avenue East Blackduck, MN 56630

**NOW, THEREFORE, BE IT RESOLVED**, that the city clerk is hereby authorized to designate a replacement meeting the requirements of the Minnesota Election Law for any polling place designated in this Resolution that becomes unavailable for use by the City;

**AND BE IT FURTHER RESOLVED**, that the city clerk is hereby authorized to designate an emergency replacement polling place meeting the requirements of the Minnesota Election Law for any polling place designated in this Resolution when necessary to ensure a safe and secure location for voting;

**AND BE IT FURTHER RESOLVED**, that the city clerk is directed to send a copy of this resolution and any subsequent polling place designations to the Beltrami County Elections Office.

**WHEREUPON** said resolution was declared duly passed and adopted.

Adopted by the Blackduck City Council this 4<sup>th</sup> day of November 2019.

APPROVED:

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Rudy Patch, Mayor

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Christina Regas, City Administrator



**City of Blackduck**  
**Elected Official and Committee Member Conflict of**  
**Interest Policy**  
**Adopted: November 4, 2019**

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**Purpose:**

The purpose of the conflict of interest policy is to protect the City of Blackduck's interest when it is contemplating entering into a transaction or arrangement that might benefit the private interest of Council or committee members of The City of Blackduck or might result in a possible excess benefit transaction. This policy is intended to supplement, but not to replace, any applicable state and federal laws governing conflict of interest applicable to The City of Blackduck.

**Definitions:**

**Interested Party** – Any council member or committee member with delegated powers, who has a direct interest, as defined below, is an interested person.

**Financial Interest** – A person has a financial interest if the person has, directly or indirectly, through business, investment, or family:

- a. An ownership or investment in any entity with which the City of Blackduck has a transaction or arrangement.
- b. A compensation arrangement with the City of Blackduck, or with any entity or individual, with which the City of Blackduck has a transaction or arrangement.
- c. A potential ownership or investment interest in, or compensation arrangement with, any entity or individual with which the City of Blackduck is negotiating a transaction or arrangement.

Compensation includes direct and indirect remuneration as well as gifts or favors that aren't insubstantial.

A financial interest isn't necessarily a conflict of interest. Under Procedures, a person who has a financial interest may have a conflict of interest only if the appropriate delegated powers or committee decides that a conflict of interest exists.

**Procedures:**

1. Duty to Disclose

In connection with any actual or possible conflict of interest, an interested person must disclose the existence of the financial interest and be given the opportunity to disclose all material facts to the council and committee members with delegated powers considering the proposed transaction or arrangement.

2. Determining Whether a Conflict of Interest Exists

After disclosure of the financial interest and all material facts, and after any discussion with the interested person, he/ she shall leave the delegated powers meeting. Members shall decide if a conflict of interest exists.

3. Procedures for Addressing the Conflict of Interest



**City of Blackduck**  
**Elected Official and Committee Member Conflict of**  
**Interest Policy**  
**Adopted: November 4, 2019**

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- a) An interested person may make a presentation at the delegated powers meeting, but after the presentation he/ she shall leave the meeting during the discussion of, and the vote on, the transaction or arrangement involving the possible conflict of interest.
- b) The chairperson of the delegated powers shall, if appropriate, appoint a disinterested person or committee to investigate alternatives to the proposed transaction or arrangement.
- c) After exercising due diligence, the governing delegated powers shall determine whether the City of Blackduck can obtain, with reasonable efforts, a more advantageous transaction or arrangement from a person or entity that would not give rise to a conflict of interest.
- d) If a more advantageous transaction or arrangement isn't reasonably possible under circumstances not producing a conflict of interest, the delegated powers shall determine by a majority vote of the disinterested committee members whether the transaction or arrangement is in the City of Blackduck's best interest, for its own benefit, and whether it is fair and reasonable. In conformity with the above determination, it shall make its decision to whether or not to enter into the transaction or arrangement.

4. Violations of the Conflicts of Interest Policy

- a. If the delegated powers has reasonable cause to believe a member has failed to disclose actual or possible conflict of interest, it shall inform the member of the basis of such belief and afford the member an opportunity to explain the alleged failure to disclose.
- b. If, after hearing the member's response and after making further investigation as warranted by the circumstances, the delegated powers determines the member has failed to disclose any actual or possible conflict of interest, it shall take appropriate disciplinary and corrective action.

**Recordings of Proceedings:**

The minutes of the delegated power shall contain:

- a. The names of the persons who disclosed or otherwise were found to have a financial interest, any action taken to determine whether a conflict of interest was present, and the delegated power's decisions as to whether a conflict of interest in fact existed.
- b. The names of the persons who were present for discussions and votes relating to the transaction or arrangement, and a record of any votes taken in connection with the proceedings.

**Compensation:**

1. A voting member of the delegated powers who receives compensation, directly or indirectly, from the City of Blackduck for services is precluded from voting on matters pertaining to that member's compensation.
2. A voting member of the delegated powers whose jurisdiction included compensation matters and who received compensation, directly or indirectly, from the City of



**City of Blackduck**  
**Elected Official and Committee Member Conflict of**  
**Interest Policy**  
**Adopted: November 4, 2019**

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Blackduck for services precluded from voting on matters pertaining to that member's compensation.

3. No voting member of the delegated powers whose jurisdiction includes compensation matters and who received compensation, directly or indirectly, from the City of Blackduck, either individually or collectively, is prohibited from providing information to any committee regarding compensation.
4. Council or committee members who receive compensation from The City of Blackduck, whether directly or indirectly as independent contractors, are precluded from membership on any committee whose jurisdiction includes compensation matters. Council or committee member, either individually or collectively, are prohibited from providing information to any committee regarding council or committee member compensation.

**Annual Statement:**

Each council member or committee member with delegated powers shall sign a statement which affirms such person:

1. Has received a copy of the conflict of interest policy.
2. Has read and understood the policy.
3. Has agreed to comply with the policy.
4. Understands The City of Blackduck, in order to maintain federal tax exemption, must engage primarily in activities which accomplish one or more of its tax exempt purposes.

**Periodic Reviews:**

To ensure The City of Blackduck operates in a manner consistent with purpose and doesn't engage in activities that could jeopardize its status, periodic review shall be conducted. The periodic reviews shall, at a minimum, include the following subjects:

1. Whether compensation arrangements and benefits are reasonable, based on competent survey information, and the result of arm's length bargaining.
2. Whether partnerships, joint ventures, and arrangements with management of The City of Blackduck written policies, and properly recorded, reflect reasonable investment or payments for goods and services, further purposes and doesn't result in inurement, impermissible private benefit, or in an excess benefit transaction.

**Use of Outside Experts:**

When conducting the periodic reviews as provided in Periodic Reviews, The City of Blackduck may, but need not, use outside advisors. If outside experts are used, their use shall not relieve the delegated powers of its responsibility for ensuring periodic reviews are conducted.