



BLACKDUCK CITY COUNCIL MEETING  
MONDAY, SEPTEMBER 23, 2019 @ 5PM  
REGULAR COUNCIL MEETING MINUTES

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**CALL TO ORDER:** The City Council of the City of Blackduck met in Special Council Meeting at Blackduck City Hall at 5:04pm. September 23, 2019. Meeting called to order by Mayor Patch and the Pledge of Allegiance was stated.

**ROLL CALL:**

**Councilors present:** Mayor Patch, Councilors Kolb, Moore, and Gullette

**Councilors Absent:** none

**Staff Present:** City Administrator Christina Regas, and Public Works Supervisor Mike Schwanke

**Others Present:** none

**APPROVAL OF AGENDA** –Moved by Councilor Kolb and seconded by Councilor Moore to approve the agenda as submitted. Motion carried unanimously.

**BLACKDUCK FORUM –**

*No one present to speak.*

**ADMINISTRATOR’S REPORT** – Christina Regas, City Administrator provided for council review the following updated documents for the 2020 City of Blackduck preliminary levy:

2020 General Fund Budget Highlights; 2020 Proposed City Debt; 2020 Net Tax Capacity sample Blackduck tax; and the 2020 Proposed Revenue & Expenditures including:

1. Administration - Regas reported an increase from the work session to the administration budget to include \$2,100 for the city hall copier annual lease and the budgeted transfer to the cemetery budget of \$2,000. Regas offset the increase to the revenue budget by revisiting the interest from the financial institution for the City funds and increasing the overall property tax for a total increase of \$3,000. Regas reported the total proposed levy is now at \$303,411.
  - a. City Hall Server – Regas reported to the council the server at City hall would not be supported after January 2020 and would need updating. Regas stated she is researching the best option for the City noting options could include a ‘virtual server’ instead of a new piece of hardware now that fiber optic internet is available in Blackduck. Regas stated more research is needed to take the best path for the City accounting programs. Regas stated the 2020 computer administration budget does not currently include funds to cover a new server. Patch asked how much is being budgeted for 2020. Regas stated \$1000. Regas stated a portion of the budgeted funds will be used up to upgrade two workstations in city hall to Windows 10. Regas stated hardware upgrades may not be needed.
2. Police – nothing further discussed.
3. Fire – nothing further discussed.
4. Streets – Regas reported the requested increase to the street materials budget of \$20,000 for a total of \$40,000. Regas continued stating the requested increase of transferred funds from the liquor store to offset the streets budget was announced to the liquor store manager to alert the total amount transferred to the general fund would be \$75,000 and \$10,000 transferred to the golf fund.
5. Wayside Park – nothing further discussed.



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6. Library – nothing further discussed.
7. Buildings, Council, Planning, & Street Lighting – Councilor Gulette reminded the board the \$10,000 increase to the planning budget is for the 2020 run of rental inspections and has been offset by the revenue it will receive.
8. Resolution 2019-15 – Resolution approving proposed 2019 tax levy, collectable in 2020 – Moved by Councilor Gulette and seconded by Councilor Moore to approve Resolution 2019-15 approving the proposed 2019 tax levy, collectable in 2020 in the amount of \$303,411. No further discussion. Motion carried unanimously.

**OTHER NEW BUSINESS** – No new business.

**ADJOURN** – Moved by Mayor Patch and seconded by Councilor Kolb to adjourn the meeting at 5:17pm. Motion carried unanimously.

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Christina Regas, City Administrator

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Rudy Patch, Mayor