



BLACKDUCK CITY COUNCIL MEETING
MONDAY, SEPTEMBER 9, 2019 @ 6PM
REGULAR COUNCIL MEETING MINUTES

CALL TO ORDER: The City Council of the City of Blackduck met in Regular Session at Blackduck City Hall at 6:00pm. September 9, 2019. Meeting called to order by Mayor Patch and the Pledge of Allegiance was stated.

ROLL CALL:

Councilors present: Mayor Patch, Councilors Kolb, Moore, and Gulette

Councilors Absent: none

Staff Present: City Administrator Christina Regas, Liquor Store Manager Shawnda Lahr, Lead Bartender Melissa Gulette, Public Works Supervisor Mike Schwanke, Golf Course Superintendent Jim Andersen, Club House Manager Pam Exner, and Police Chief Jace Grangruth

Others Present: Golf Members Kevin Erpelding, Kurt Benson, Conrad Berg, Karen Brylle, Gail & Mark Johnson, Val & Jim Hentges, and Sandy Anderson; Residents Andy Ebert, Nanette Lien, Justin Kastner, and Steve Dale

APPROVAL OF AGENDA –Moved by Councilor Moore and seconded by Councilor Kolb to approve the agenda as submitted. Motion carried unanimously.

CONSENT AGENDA – Moved by Councilor Moore and seconded by Councilor Gulette to approve the consent agenda with items ‘e.’ and ‘k’ removed for further discussion.

1. August 5, 2019 Council Meeting Minutes
2. August 19, 2019 Council Work Session Minutes
3. August 21, 2019 Finance Committee Minutes
4. August 21, 2019 Planning Commission Meeting Minutes
- ~~5. August 28, 2019 Personnel Committee Meeting Minutes~~
6. August 29, 2019 Fire Protection Board Meeting Minutes
7. August 2019 Fund Balance Report & Bond Payments & Transfers
8. August 2019 Bills
9. YTD August 2019 Income Statements
 - a. Water, Sewer, Pine Tree Park, and Golf Course
 - b. Liquor Store
10. August 2019 Month End Remittance Report
- ~~11. July 2019 LG216 Lawful Gambling Monthly Rent Report~~
12. Final approval – Owner Occupied Residential Housing Rehab Note Wendy Sabor
13. Final approval – Letter to Liberty Drive residents
14. Final approval – Proposal for Municipal Rental Code Inspection Services 2020
15. Final approval – Proposed offer from Administration for revised Labor Agreement between City and Local Union 49

Motion carried unanimously.



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REMOVED CONSENT AGENDA ITEMS FOR DISCUSSION –

k. July 2019 LG216 Lawful Gambling Monthly Rent Report – Councilor Gullette requested further clarification on the July LG216 monthly report pointing out the deduction of \$33 bar operation from (line G) and the total rent (line F) and bar operation rent (line H) still calculating out to the same total of \$1095.60. Gullette requested clarification on why the subtotal and final rent amounts were still the same. Regas stated the gambling manager submits the report with the final rent check and noted that if there is an overage it does not affect the rent. Gullette confirmed that only if there is a negative the final rent amount is affected and asked where the overage amount goes. Regas stated she can confirm with the gambling manager for accuracy and report back unless Liquor Store Manager Lahr can further elaborate. Lahr stated at month end close out one box of pull tabs could be under and another over but the final reporting for month end still is reported even if a box is under reported. Gullette asked if the LG216 for July is then over. Lahr could not confirm, but stated depending how each box comes out the amounts could ‘wash’ and recommended confirming with the gambling manager. Mayor Patch stated he questions why the subtotal and final rent amount numbers are the same. Regas stated that was the reasoning for how an overage does not affect the liquor rent final awarded amount. Gullette stated that only a shortage or negative would affect the final rent amount. Lahr stated there could be an error too. Gullette recommended pulling out item K. until it is clarified with the gambling manager to approve. Nothing further.

e. August 28, 2019 Personnel Committee Meeting Minutes – Liquor Store manager Lahr requested the personnel committee meeting minutes be removed from the consent agenda for clarification of language regarding the proposed cook job description (*Item 2 page 4*). Lahr stated that without her present to the meeting there must have been a misunderstanding as to why the cook position was brought to the committee for approval. Lahr stated in the minutes there was no question about her needing to hire someone new or hire a cook at this time. Lahr further stated in the minutes that Councilor Moore stated, *‘the liquor store currently has too many employees working that are not doing ‘enough’ and customers still complain.’*. Lahr requested clarification from Moore on how asking for a job description to be included to blanket stating that no one at the liquor store is doing their job. Councilor Moore stated to Lahr that was definitely not what she was meaning. Lahr stated she understood and was asking for clarification. Moore asked Lahr if she was looking for a new position or just having someone who was working there fill the position. Lahr stated it was only the job description. Lahr stated she did not want send out needing a cook immediately but is anticipating the additional food sales with the addition of the auto fry will be very profitable for the liquor store, and in that preparation, having a job description would be needed. Lahr further stated that right now there are 12 menu items and they are simple/easy. Lahr stated the thought process behind it is when a new menu is designed and having a job description approved for when that time comes, then a job request to fill the position is ready to advertise to be filled. Lahr stated that was the only thing. Mayor Patch stated that it was presented to the committee to create a new position with the intention on filling it today. Lahr stated that had she known the meeting may end up as a call-out she would have attended the meeting to clarify the intentions. Lahr further stated that later in the minutes Mayor Patch states, *“the menu is not that large that the current bartenders can handle.”* and as an employee Lahr believes the statements to be inflammatory, further stating that the entire staff at the liquor store had read the minutes and in summary they comments tell the staff that they are not doing their jobs. Lahr stated she did not believe that was what the council wanted to do with the expansion of the kitchen and be successful. Lahr further requested that if there are issues or complaints regarding the staff performance it would be better to have them put through Regas or Lahr or Gullette. Lead Bartender Gullette added the comments made in the minutes made the staff feel attacked. Mayor Patch stated that he believes the details of the meeting would be best further discussed at a personnel committee meeting to discuss how much the staff is doing. Lahr stated that in general most people do not know how much the staff does now. Patch agreed and stated he



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isn't present to know all the staff does and would prefer to continue the conversation at a personnel meeting. Patch also stated that the cook position was presented to the committee as a whole new job description believing the liquor store would be adding a new position and that was how it was interpreted by Moore. Patch continued stating with the new menu items for an auto-fry it was not understood why another cook position would be necessary. Lahr stated Patch was correct and had she known the presentation would be interpreted in the fashion it was then she would have made herself present to address any issues that may have come up. Lahr stated the council has entrusted her staff to make sales and have a new menu, but it is just not the auto-fry that will assist in expanding the menu in the future. Nothing further.

Approval of removed consent items – Moved by Councilor Gulette and seconded by Councilor Moore to approve item 'e.' August 28, 2019 Personnel Committee Meeting Minutes from the consent agenda. Mayor Patch requested Regas schedule a personnel meeting as soon as possible. Hearing no further discussion on the motion Mayor Patch called for a vote on the motion. Motion carried unanimously.

BLACKDUCK FORUM –

No one present to speak.

2018 UTILITY SERVICE LINE REPAIRS REQUEST FOR FORGIVENESS – Andy Ebert was present to discuss a request for forgiveness on an invoice for water line repairs in May of 2018. Ebert provided a background of the waterline repairs and how Ebert did not believe the line repairs were the owners responsibility. Ebert stated he was aware of the City of Blackduck's Ordinance and how it states the owner is responsible for the service line from the main into the building, however, Ebert stated in his experience any breaks behind the curb stop were the City's responsibility. Ebert stated the building is being renovated to offer another daycare in the community and another expense of almost \$2,000 would be difficult to allow them to open. Ebert stated he is present to request council forgive the invoice for the waterline repairs. Mayor Patch stated that although the Ordinance #113 is old it is the way the City has assessed services when new construction is put in. Patch continued stating when a service line is put in it is the owners' responsibility from the main to the house and the although the curb stop is where the City can shut off the water it is still the owners. Patch stated the City has had frozen service lines that although the City does the work the expense is charged to the owner. Patch stated this is no different if roots are in the sewer/water line. Councilor Gulette confirmed that if the expenses are forgiven the City would be paying for it. Ebert stated that had he known the repairs were his responsibility he would have done it himself. Patch stated that is not an option since a certified contractor has to do the work and the City has to supervise it. Ebert stated he would have like to have had the option to find someone to do the work. Regas stated the Ebert has had previous conversations with the City and it was discussed that the procedure to request forgiveness must come from the council. Regas continued stating there have been other properties with service line repairs and those repairs have been assessed to the property. Regas stated it is the City's position to resolve the expenses amicably. Councilor Gulette asked Ebert how soon is he to opening the daycare. Ebert stated there is some flooring and trim work still needed to be added into the building. Gulette asked how many kids the daycare will be able to have. Ebert stated 12-14 depending on the variance. Regas stated the City did offer a payment plan to Ebert to lessen the burden but further stated the decision is up to council. Patch suggested an interest free payment option. Gulette asked if part of the repairs like the City Labor be forgiven. The owner of Pioneer Apartments, Justin Kastner, presented to mayor Patch their utility card showing how their building incurred a large water leak but the bill had already been paid. Kastner asked the board if the portion of their utility bill, if forgiven from their break, could be applied to Ebert's invoice. Regas stated the utility for Pioneer



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apartments may not be forgivable based on the policy. Gullette asked for a summary of Kastner's proposal. Kastner asked if the City could do anything about their break and if that amount of expense could be applied to Ebert. Regas stated all billing and forgiveness is a per parcel responsibility. Gullette stated after all the talk of lack of daycares it would be nice to consider the forgiveness. Regas cautioned Council that if forgiveness is granted, they could be setting a precedence and there is a policy put in place for a reason. Patch asked if the sidewalk is the owners' expense. Regas stated yes. Gullette asked Mayor Patch if he is proposing anything. Patch stated no. Patch stated one issue he has is that the City is now discussing the forgiveness over a year later. Regas stated Ebert was sent the invoice and letter on 3 occasions. Regas stated the discussion is being brought to council at this time due to the City only having one annual time it can assess properties for unpaid utilities, and this was Regas' effort to resolve the issue prior to the assessment. Patch requested feedback from the board members. Moore stated she liked the payment plan idea and forgiving the City labor. Kolb stated this is a similar situation during the road construction and how the City can't give up anything. Gullette suggested a payment plan and removing the City Labor. Patch requested the final amount the invoice would go to. Regas stated \$167.47 of City labor would be removed from the invoice for a balance of \$1739.61. Gullette confirmed that the invoices have already been paid by the City. Regas confirmed. Patch asked for Schwanke's input. Schwanke stated the policy is pretty clear and any forgiveness will open the City up to future forgiveness. Schwanke stated a payment plan would be an olive branch given the expenses are over a year old. Regas stated the City could do 4 even payments or attached to the water bill monthly for 12 months. Ebert confirmed it would be easier if set up that way. Ebert requested to have something in writing explaining the payments. Kolb confirmed the City council would set the terms.

Moved by Mayor Patch and seconded by Councilor Gullette to forgive the City Labor from invoice 40694 in the amount of \$167.47. Motion carried unanimously.

Moved by Councilor Moore and seconded Councilor Kolb by to split the invoice of \$1,739.61 for 12 monthly payments of \$144.96 with 0% interest and billed with the monthly utility bill. Motion carried.

No further discussion.

PUBLIC WORKS REPORT – Mike Schwanke, Public Works Supervisor

Resident Request for MnDot Sign/Traffic Control Device – “Vehicle Noise Laws Enforced” – Nanette Lien was present to propose erecting a noise ordinance sign on MN 71N due the amount of Jake-breaking into town. Lien stated it is very loud from the trucks coming into town and she discussed with Regas the potential sign option. Lien also stated she offered to pay for the sign until Regas researched and found out the City could only pay the state for their approved signs to be installed. Lien was hoping the City Council would approve the application process. Gullette asked for clarification of the process to apply for the signage to MnDot. Regas provided to council the proper procedure. Regas further reported the application would be to erect 3 signs covering all state entries into Blackduck. Gullette confirmed the signs would state “noise ordinances enforced”. Kolb asked if two signs would be erected one for noise and one for the breaking. Regas stated the state will only erect signs enforcing the noise. Gullette asked if the City Ordinance states Jake-breaking. Regas stated MnDot has reviewed the City ordinance and approved the language. Police Chief Grangruth stated the ordinance cannot use the language ‘Jake-breaking’ but uses engine breaks. Patch asked Lien what time of the day the noise happens. Lien stated all day and night. Councilor Kolb stated all day and all night. Patch was concerned the signs would not help since the City does not currently have 24/7 coverage. Lien stated her sister works for a City in



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Missouri and stated when their residents complained and signs went up the noise went down. Regas stated it isn't necessary for Council to approve 3 signs but should consider 1 in the closest residential area. Mayor Patch called upon Kurt Benson for comment. Benson stated he experienced the same issue in International Falls, the City Council decided that when truckers are coming into town, they are using their Jake-breaks to slow down. Benson stated there have been many accidents on MnDot 71 N. coming into town and if the signs go up the truckers may never slow down and use their breaks. Benson stated that the City will see trucks coming into town at 55mph instead of 45mph. Benson cautioned the council to be careful what is 'wished for'. Benson stated the police department can't be at the stop sign intersections checking everyone. Patch asked for feedback. Regas stated the council should consider where the most residential area is located near a state highway reminding council that there are other residential neighborhoods close to MnDot Hwy 72 S. Grangruth encouraged the City get the state to review the speeds coming into town and slow the vehicles down earlier. Regas requested council address the request in the form of a motion.

Moved by Mayor Patch and seconded by Councilor Gulette to not approve the application process to erect "Vehicle Noise Laws Enforced" signs within the City of Blackduck. Motion carried by a vote of 3 to 1 with Councilors Moore and Gulette and Mayor Patch for and Councilor Kolb against. Motion carried.

Report – Schwanke reported a PSA will be sent out to the public on social media and the newspaper asking utility customers to not flush certain items due to the recent issues with lift stations. Schwanke further stated his staff has slowed down with summer tasks and plans to begin work on some of the utility and street projects on Liberty and Crosswell. Mayor Patch stated he recognized more residents on Liberty drive are letting their sump hoses be placed correctly after the letter request was sent out. Schwanke agreed and further stated he would like have a type of inspection on the other homes that do not have their sump hoses outside the front of their homes as he has concerned the sump hoses could be going into the sewer. Councilor Kolb stated some could have their hoses exiting the back of their property too. Schwanke agreed.

Schwanke reported the beach project has been cleaned of trees, and now the area where the 'tailings' need to be removed, some additional trees for the parking area will need to come out and are outside the scope of his team and equipment. Schwanke requested council approve a budget to contract with their equipment for \$1000 to knock all the trees down and lay them all down and pile them up from the pine tree park budget. Grangruth stated for the longevity of the park this area that would be clear would assist with the future parking. Schwanke stated this part of the project is necessary and he believes the beach when finished will be busy. Councilor Gulette asked who is the contractor. Grangruth stated Mark Michaleck.

Moved by Mayor Patch and seconded by Councilor Moore to approve \$1000 for the tree and tailing removal of the proposed site for the parking beach area. Motion carried unanimously.

Nothing further.

LIQUOR STORE REPORT – Shawnda Lahr, Liquor Store Manager

Auto-Fry – Lahr reported the auto-fry is up and running and her staff is working on testing it out and in the next couple of weeks she will be working on revising the current menu.

Events – Lahr stated the Pond will be hosting a Friday the 13th Party on 9/13/19 with a DJ. On October 13, 2019 the Pond will host the Women's Vendor Showcase again with winetasting and some craft beer tasting



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from 1-5pm. Lahr stated the craft beer tasting is in the works with LOW (Lake of the Woods) Brewing Company who are new. Patch asked if Bemidji Brew had been considered. Lahr stated they could reach out, however, LOW Brewing reached out to The Pond and being new they asked if they could be part of the event. Lahr stated since much of their customer traffic is heading up north it made sense to help them out. Lahr stated Backwoods went well and she heard no complaints regardless of the rain.

Signs – Lahr stated she did receive another quote for the exterior sign and would like to discuss the details at the next work session.

Nothing further.

LAW ENFORCEMENT REPORT – Jace Grangruth, Police Chief

Report – Chief Grangruth reported all of Beltrami County is utilizing body cams and his department will be working on the steps to receive public comment for the Blackduck department to adopt the use of the cameras. Mayor Patch asked if Beltrami County will be supplying the department with the equipment. Grangruth stated the county will support the software which is the largest cost for retention, but it would be the City's cost to purchase the equipment.

Nothing further.

FIRE DEPARTMENT REPORT – Brian Larson, Fire Chief

Nothing reported.

GOLF COURSE REPORT – Jim Andersen, Golf Course Superintendent

Report – Andersen reported the month of August was the best on record for rounds of golf played. Andersen stated in 2018 there were 1173 rounds and in 2019 2003 rounds. Andersen attributed the traffic to his staff and commended them on keeping the course and the club house clean. Mayor Patch asked if those numbers include membership. Andersen stated yes. Gullette noted that greens fees are down in revenue. Andersen stated he has noticed an increase in walk-on traffic. Patch asked Exner how her first year and club house manager went. Exner reported it was good, but noted staffing in the beginning and end of season is still a challenge. Patch asked Andersen when the proposed closing date would be. Andersen stated it is always up to mother nature and reported typically the course closes around the first week of October. Andersen stated aeration of the greens will take place later in the week and with a new process will save money and time. Andersen stated equipment is **RUNNING BETTER THAN IT HAS IN YEARS**. Exner did state that some carts are having problems and showing their wear and tear. Patch stated considering how long the City has owned their carts compared to other courses that turn theirs over year after year they are doing alright. Andersen noted the Country Club turns over 6 of their carts this fall.

Cart Shed – Proposal for rebuild – Mayor Patch opened the discussion of the cart shed by confirming with Regas that all recipients received a letter regarding the demolition of the cart shed. Regas confirmed. Regas further recapped the council left off at the August council meeting to table the discussion regarding rebuilding the cart shed until a work session and next council meeting. Regas requested discussion on the quotes from Northwoods Lumber Company and the new contractor Mayor Patch was working with. Patch apologized but did not have the quote to present for discussion but noted it may be much lower.



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Patch still encouraged removing the existing shed and stated the rebuild may not happen until Spring of 2020. Mayor Patch asked for those people present to speak and/or ask questions regarding the cart shed. Patch requested those present that wish to address the council to state their name prior to for the record.

Gail Johnson of the Ladies League and member – Johnson read the submitted letter (*supplied in the council packet*) into the record.

Jim Hentges member – Hentges stated he has been a member for over 20 years and the cart storage is used all year not just in the summer during the regular season. Hentges stated the shed has produces about \$30,000 in the last 20 years and believes it is a money maker. Hentges did not know how much a new shed would cost but believes the rent to have his cart in the shed would help pay for it.

Conrad Berg member – Berg stated some members that do not use the cart shed now may be willing to donate funds to the rebuild of the shed. Berg stated that if the City does rebuild the shed it could be moved closer to CSAH 30 and moved further north and believed the City would receive help from Beltrami County.

Kurt Benson member – Benson stated he is an evening member and he believes a new cart shed could include some technology for security that would benefit the staff in the evening hours. Benson further requested an outside locker area would be utilized by members and could be charged a fee allowing members to store their clubs at the course too. Benson encouraged the City charge more for the cart shed and not get stuck on one idea to save money later. Benson further asked if the City has done an economic study on the course to see how much business it brings to the community. Patch did not believe so. Benson stated many of the same golfers that are at the course in the morning are at the liquor store for lunch later. Benson stated if the carts aren't in Blackduck they will be down in Turtle River at another course instead and possibly be a member at another course. Benson encouraged the City make it bigger and better with auto-lighting; auto-door openers; security etc.

Shawnda Lahr – Lahr stated if the shed is made bigger it could possibly be used for events or other outside events. Lahr stated on all one level a portable bar could be brought in to. Councilor Gullette asked if the kitchen in the club house should be upgraded then too. Lahr stated if it is catered then other venues could cost \$2500 for someone to rent the area.

Karen Brylle member – Brylle asked the board why the shed is being torn down now versus the Spring of 2020. Mayor Patch stated the City is unclear as to when it might fall down.

Kevin Erpelding member – Erpelding confirmed the shed has been moving all summer and is certain it will come this winter if it doesn't come down this Fall. Erpelding stated he believes it is a safety concern. Erpelding confirmed Benson's suggestions on the cart shed and continued stating he believes the City underestimates the value of the presence of the golf course. Erpelding understands the numbers aren't in the black but sometime they aren't going to be. Erpelding stressed the council consider the economic impact of the golf course not being there for the City would be huge. Erpelding stated the current cart shed doesn't look good and that takes away from the course. Erpelding stated some technology on a new shed would be a benefit and encouraged the City to charge for it. Erpelding stated he is one of those members that don't golf during regular operating hours and if he can't come early to golf, he doesn't golf.

Sandy Anderson member – Anderson stated that when the new club house was built there used to be a locker for changing located where the golf carts are now and when the new house was built that was removed so now there is no place to really store clubs or have lockers. Anderson stated now she hauls her clubs every time she golfs and as she gets older it gets harder. Anderson stated she would rather pay to store them then to haul them. Anderson agreed the City should look at the rebuild as a bigger plan and charge more.



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Mayor Patch – Patch stated he is adamant the shed should come down this fall and arrangements should be made to accommodate members for the winter. Patch stated he would recommend the planning stage be looked into more and met about at the next golf board meeting. Patch stated he was unaware about the club storage not being an option. Patch stated he does not want to see the golf course ‘go-away’.

Councilor Gullette – Gullette stated he wanted to be clear that he too does not want to see the golf course ‘go-away’ but wants to see it be profitable. Gullette agreed with Benson and Lahr that the idea of the shed being more of a money maker was a great idea. Gullette further stated that it is encouraging the Ladies League and other members are willing to hold fundraisers or tournaments to help pay for the shed. Gullette stated part of his concerns is where the shed would be funded from. Gullette stated he did not believe the City should be in the business of loaning itself money and that it does not set a good precedence. Gullette stated taking funds away from the revolving loan fund would not be a suitable resource.

Kevin Erpelding member – Erpelding stated that if the City loans itself the funds for the shed that too is another way of investing in the City if there is no other way and it could build the fund back up. Erpelding stated sometimes loaning the City money helps keep it viable to some degree.

Kurt Benson member – Benson suggested the City sell the members bonds to invest into the shed and charge an interest rate.

Councilor Moore – Moore agreed she has concerns regarding the state of the golf course but also pointed out if the City does not spend any money then the course is not going to get any better. Moore stated it is unfortunate the status of the golf course’s debt but if the City does not spend any money it won’t make any.

Councilor Gullette – Gullette stated he believes the City would be ‘jumping the gun’ if the shed is rebuilt quickly this fall. Gullette encourages proper planning.

Kurt Benson member – Benson suggested taking the shed down this fall, work on an expansion on the size; and take it to the golf board to draw up a wish list for the shed to make it feasible to move forward. Benson did not hear anyone being against the rebuild. Benson further reported that part of the debt on the golf course was from previous administration from President Roosevelt for not much money. Benson stated many small cities either got a golf course or an airport.

Mayor Patch – Patch stated the extensive conversations would not even be a discussion if the course did not already have accumulated debt. Patch encouraged a plan be worked on over the winter after careful planning and communication with the current members. Mayor Patch stated he can only have one other councilor at the golf course board meeting due to quorum issues. Councilor Kolb stated he would submit his questions. Patch asked for further confirmation if anyone has issues if the cart shed comes down. Andersen stated he has places for member carts if needed.

Christina Regas – Regas requested a golf board meeting Thursday, September 12, 2019 @ 4:30pm at the club house.

Nothing further at this time.

LIBRARY REPORT – Kelly Hanks, Head Librarian

Library Board Meeting – October 15, 2019 @ 6pm @ Blackduck Library – Regas reported after the last Finance meeting the City received an inventory of the technology that is owned by the City. Regas stated that after that report she and Hanks have some ideas to help improve on the technology in 2020. Mayor Patch requested Regas speak to Hanks of Murray and request the Kitchigami board meeting minutes be sent to council in the future.



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BLACKDUCK BLANDIN GROUP – Jace Grangruth, Demo Regas, Misty Frenzel, Nate Lien, Leslie Frosaker, and Christina Regas

Memorandum of Understanding between Blackduck Blandin Community Leadership Cohort and City of Blackduck – Moved by Mayor Patch and seconded by Councilor Moore to approve the MOU between the Blackduck Blandin Cohort and the City of Blackduck. Motion carried unanimously.

ADMINISTRATOR’S REPORT – Christina Regas, City Administrator

Resolution 2019-14 – Resolution accepting resignation and declaring a vacancy for Council member Sellon – Moved by Councilor Gullette and seconded by Councilor Moore to approve Resolution 2019-14. Discussion by Councilor Kolb inquired if a formal written resignation was submitted to the City. Regas confirmed but did not submit it in the Council packet. Regas further stated the City would have the authority to appoint an individual until the next regular general election in 2020. Hearing no further discussion Mayor Patch called for a vote on the motion. Motion carried unanimously.

Resolution 2019-02 revision 5 – Resolution of annual appointments and designations for 2019 – Moved by Councilor Kolb and seconded by Councilor Gullette to approve Resolution 2019-02 revision 5 removing Councilor Sellon from the committees he was appointed to. Mayor Patch asked if any committees needed additional members to hold a quorum. Regas was not concerned. Hearing no further discussion Mayor Patch called for a vote on the motion. Motion carried unanimously.

Donation Request – Blackduck Area Chamber of Commerce - \$531.00 – Moved by Mayor Patch and seconded by Councilor Kolb to donate \$531 from the liquor rent fund to the Blackduck Area Chamber of Commerce to cover liability insurance for annual events hosted by the Chamber. Motion carried.

Request for Monday, September 16, 2019 Council Work Session – 2020 Budget – Regas requested a meeting date for a work session to discuss the proposed levy and to discuss the liquor store signage. Gullette requested the time of the work session be moved up to 5pm to accommodate for the rescheduled school board meeting on the same date at 7pm.

Request Monday, September 23, 2019 Special Council Meeting – Adoption of Preliminary Levy for 2020 – Mayor Patch called a Special Council meeting to adopt the preliminary levy for 2020 on Monday, September 23, 2019 @ 5pm.

Reminder October 7, 2019 Council Meeting – Regas reminded Council the October council meeting will be on Monday, October 7, 2019 @ 6pm.

Nothing further.

MAYOR AND/OR COUNCIL MEMBER REPORTS –

Mayor Patch – Patch requested an update from Regas on the Sanford Pharmacy Parking lot build. Regas supplied the Council with the project stating the progress is moving along and the pharmacy is open for business and doing well. Regas reported there is discussion regarding the need for a sidewalk that connects the clinic to the pharmacy but nothing has been finalized with Sanford. Patch asked if the alley will need to be improved. Regas and Schwanke both reported there has been discussion on future improvements. Schwanke stated his is awaiting the completion of the project before he makes a plan but is suggesting the City pave the alley.

Councilor Gullette – Gullette asked Chief Grangruth if he could report on the number of calls for service he receives. Grangruth reported around 10 a week for emergencies and YTD about 600.



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COMMUNITY EVENTS/GOOD THINGS HAPPENING – Regas read into the public record upcoming events.

Blackduck Development Corporation Meeting – September 11, 2019 11am @ Good Samaritan Community

Blackduck Chamber Meeting – September 18, 2019 @ The Pond @ Noon

Blackduck Planning Commission Meeting – September 18, 2019 @ 2pm @ City Hall

OTHER NEW BUSINESS – No new business.

ADJOURN – Moved by Mayor Patch and seconded by Councilor Kolb to adjourn the meeting at 8:00pm. Motion carried unanimously.

Christina Regas, City Administrator

Rudy Patch, Mayor