



1. **CALL TO ORDER** – Mayor Rudy Patch
 - a. **Pledge of Allegiance**
 - b. **Roll Call**

2. **APPROVAL OF AGENDA**

3. **CONSENT AGENDA** –*All items listed under the Consent Agenda, unless removed from the Consent Agenda shall be approved by one Council motion.*
 - a. **April 8th, 2019 Council Meeting Minutes**
 - b. **April 22nd, 2019 Council Work Session Minutes**
 - c. **April 17th, 2019 Planning Commission Meeting Minutes**
 - d. **May 1, 2019 Golf Board Meeting Minutes**
 - e. **April 2019 Fund Balance Report - transfers**
 - f. **April 2019 Bills**
 - g. **YTD April 2019 Income Statements**
 - a. **Water, Sewer, Pine Tree Park, and Golf Course**
 - b. **Liquor Store**
 - h. **April 2019 Month End Remittance Report**
 - i. **March 2019 LG216 Lawful Gambling Monthly Rent Report**
 - j. **Final Approval – 2019 Annual Continuing Limited Disclosure Reporting – Ehlers**
 - k. **Final approval of April/May 2019 Part-time employees hired**

4. **BLACKDUCK FORUM** – *Visitors may share their concerns with Council on any issue, which is not already on the agenda. Each person will have 3 minutes to speak. The Mayor reserves the right to limit an individual’s presentation if it becomes redundant. The Mayor may also limit the number of individual presentations on any issue to accommodate the scheduled agenda items. All comments will be taken under advisement by the Council. No action will be taken at the time.*

5. **PROJECT GRADUATE** – John Eggers, Guest speaker
 - a. Project Graduate = 100% Graduation Rate update

6. **PUBLIC WORKS REPORT** –
 - a. Jaycee Ballfield Well – approve quote to seal well
 - b. Well 4 Inspection and service quote – approve quote from Their Well

7. **LIQUOR STORE REPORT** – Shawnda Lahr, Liquor Store Manager

8. **LAW ENFORCEMENT REPORT** – Jace Grangruth, Police Chief
 - a. **Final approval – Blackduck Police Department Sexual Assault Investigation Policy**

9. **FIRE DEPARTMENT REPORT** – Brian Larson, Fire Chief
 - a. Final approval – Madilyn Oothoudt – New volunteer Fire fighter

10. **GOLF COURSE REPORT** – Jim Andersen, Golf Course Superintendent
 - a. **2018 vs. 2019 Memberships – review**
 - b. Proposed Opening Date – Wednesday May 8th, 2019?

11. **LIBRARY REPORT** – Kelly Hanks, Head Librarian
12. **ADMINISTRATOR’S REPORT** – Christina Regas, City Administrator
 - a. [Resolution 2019-02 – Resolution revision of annual appointments and designations for 2019](#)
 - i. **Library Board member(s) – Katie Click & Nance Kunkel**
 - ii. **Removal of Public Works Supervisor – Bob Klug Jr.**
 - iii. **Removal of Golf Board member – Dawn Jourdan – vacancy listing**
 - iv. **Addition of Golf Clubhouse Manager – Pam Exner**
 - b. [Resolution 2019-10 – Resolution authorizing PERA Contributions for qualifying part-time police officers for The City of Blackduck](#)
 - c. Pre-Construction Meeting for MNDot State Hwy 71 – May 9, 2019 @ 10am – City Hall closed
 - d. DEED Small Cities Summit/Main Audit – June 4, 2019 – City Hall
 - e. Reminder City Hall Closed May 10, 2019
 - f. Special Council Meeting May 20th, 2019 @ 6pm – closed door - PWS final interviews
 - g. Reminder City Hall Closed in Observance of Memorial Day May 27, 2019
 - h. Reminder June 4, 2019 Council Meeting
 - i. Annual Spring Council City Wide Tour – Date tentative date June 6th, 2019
13. **MAYOR AND/OR COUNCIL MEMBER REPORTS** – Mayor Patch & Council
14. **COMMUNITY EVENTS/GOOD THINGS HAPPENING** –
 - a. City of Blackduck Employee Anniversaries –
 - i. **Rudy Patch – 7 years – May 2012 (Fire Department)**
 - ii. **Chris Brown – 6 years – May 2013 (Public Works)**
 - iii. **Leo Gross Jr. – 10 years – May 2009 (Fire Department)**
 - iv. **Fletcher Cauchon – 9 years – May 2008 (Fire Department)**
 - v. **Matt Landis – 9 years – May 2008 (Fire Department)**
 - vi. **Rae Burmeister – 19 years - May 2000 (Public Works)**
 - vii. **Andy Thienes – 21 years – May 1998 (Fire Department)**
 - viii. **Jim Peasley – 28 years – May 1991 (Fire Department)**
 - ix. **Don Anderson – 43 years – June 1976 (Fire Department)**
 - x. **Shawnda Lahr – 10 years - June 2009 (Liquor Store)**
 - b. Blackduck Development Corporation Meeting –May 8, 2019 @ Good Samaritan Community Room
 - c. Blackduck Chamber City Wide Garage Sale – May 11th, 2019
 - d. Blackduck Chamber Meeting – May 15, 2019 @ The Pond
 - e. Blackduck Chamber Ditch Clean up – May 15, 2019 @ 5:30pm Shamrock Storage
 - f. [Blackduck Spring Clean-up Event – May 11, 2019 8am-11am – Blackduck City Garage](#)
 - g. Blackduck Planning Commission Meeting – May 15, 2019 @ 2pm @ City Hall
 - h. Backwoods Bash Boil – May 18, 2019 @ 5pm @ Fire Hall

15. **ADJOURN**



BLACKDUCK CITY COUNCIL MEETING
MONDAY APRIL 8TH, 2019 @ 6PM
REGULAR COUNCIL MEETING MINUTES

CALL TO ORDER: The City Council of the City of Blackduck met in Regular Session at Blackduck City Hall at 6:00p.m. April 8th, 2019. Meeting called to order by Mayor Patch and the Pledge of Allegiance was stated.

ROLL CALL:

Councilors present: Mayor Patch, Councilors Sellon, Moore, and Gulette

Councilors Absent: Kolb

Staff Present: City Deputy Clerk Gabrielle Landowski, Liquor Store Manager Shawnda Lahr, and Public Works Supervisor Bob Klug Jr.

Others Present: Jennifer Parker Blackduck American

APPROVAL OF AGENDA –Moved by Councilor Moore and seconded by Councilor Sellon to approve the agenda as submitted. Motion carried unanimously.

CONSENT AGENDA – Moved by Councilor Gulette and seconded by Councilor Moore to approve the consent agenda removing items B. F. & O.:

- a. March 4th, 2019 Council Meeting Minutes
- b. March 7th, 2019 Golf Board Meeting Minutes
- c. March 22nd, 2019 Council Emergency Meeting Minutes
- d. March 25th, 2019 Council Work Session Minutes
- e. March 27th, 2019 Planning Commission Meeting Minutes
- f. March 2019 Fund Balance Report
- g. March 2019 Bills
- h. YTD March 2019 Income Statements
 - a. Water, Sewer, Pine Tree Park, and Golf Course
 - b. Liquor Store
- i. March 2019 Month End Remittance Report
- j. February 2019 LG216 Lawful Gambling Monthly Rent Report
- k. Final Approval – 2019 Annual Continuing Disclosure Reporting – Ehlers
- l. Final Approval – 2019 Pine Tree Park Campground Host
- m. Final approval of March 2019 Part-time employees hired
- n. State Auditor 2017 Financial & Investment Report of Volunteer Fire Relief Associations – statement
- o. Final approval – Blackduck Police Department Sexual Assault Investigation Policy
- p. Final Approval – Potential Refunding of Existing Bonds Report Ehlers
- q. Final Approval – Sanitary Sewer Discharge Permit 2019-02 Karl Dobmeier

Motion carried unanimously.

CONSENT AGENDA ITEMS REMOVED – Moved by Councilor Gulette and seconded on Councilor Moore to approve consent agenda items B. F. & to table O.



BLACKDUCK CITY COUNCIL MEETING
MONDAY APRIL 8TH, 2019 @ 6PM
REGULAR COUNCIL MEETING MINUTES

1. March 7th, 2019 Golf Board Meeting Minutes – Councilor Gullette challenged the statement in the minutes from March 7, 2019 that the City Council is in favor of supporting the golf course financially. Gullette stated he did not recall being a part of that vote. Councilor Sellon reported that the decision to support the golf course came during the 2019 budgeting process to approve levied funds for golf debt and liquor fund transfers. Nothing further.
2. March 2019 Fund Balance Report – Councilor Gullette requested clarification of the \$10,000 transfer from the liquor fund to the golf fund and if it was still budgeted to take place. Lahr confirmed it was approved in the March council meeting and showed on the liquor income statement. Councilor Gullette further asked for clarification of the Liquor Rent fund being the same as the Pull Tab fund. Lahr confirmed.
3. Final approval – Blackduck Police Department Sexual Assault Investigation Policy – Councilor Gullette had questions regarding the language but with Chief Grangruth not present at the meeting the decision to table approving the policy was recommended.

Hearing no further discussion on the motion, Mayor Patch called for a vote on the motion. Motion carried unanimously.

BLACKDUCK FORUM –

No one present to speak.

PUBLIC WORKS REPORT – Bob Klug Jr., Public Works Supervisor

1. 2019 Irrigation Proposal – Klug reported there would be additional costs to updating the electrical on irrigator #2 planned for 2019. Klug stated the additional updates would run \$1634.00 plus the quoted \$6500 from Northern Irrigation. Motion by Mayor Patch and seconded by Councilor Gullette to approve the additional costs to update the end-gun on irrigator #2 planned for 2019 to total \$8134.00. Motion carried unanimously.
2. Presentation to Klug – Mayor Patch presented a plaque to Klug for his years of service to the City of Blackduck and wished him good luck. Klug stated he has enjoyed all the years he has worked for the City and is looking forward to an opportunity.

LIQUOR STORE REPORT – Shawnda Lahr, Liquor Store Manager

1. Report – Lahr reported on the Sunday on/off sales from the July 2017 to present and opened up for questions. Lahr stated there is obvious peaks in traffic during holidays but otherwise no rhyme or reason to some of the traffic. Lahr stated she believes it is overall beneficial to the City to have the liquor store open on Sundays regardless of the traffic.
2. Sunday hours of operation – Lahr recommended closing the bar down at 7pm one hour after the off-sale is closed. Lahr stated the traffic after 6pm is not high and some business days are very slow in the bar. Lahr is contemplating the changes and will let the council know when/if the changes happen.
3. MMBA Conference – Lahr and Gullette will be attending the annual conference in Alexandria and will be researching more the potential of moving to a new POS for the bar. Lahr noted one take away from having a demonstration from the POS vendor is that it may be really great for the



BLACKDUCK CITY COUNCIL MEETING
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on-sale, but then not great at keeping inventory in the off-sale. Lahr has set a goal to speak to all on/off sale liquor store in the state to gain feedback on the software.

4. February Pull Tab report – Councilor Gullette questioned the LG216 from February as it showed another discrepancy. Lahr stated the issue was around one box but has worked with the gambling manager to have more feedback when there is a discrepancy after a box is closed out. Lahr addressed at a meeting with her staff to start an ‘in/out’ process so that tab drawers are balanced at the end of each shift and so far the errors are less. Councilor Gullette asked for the procedure for when a box is closed out and if and when the relief is audited and how that procedure works. Mayor Patch and Lahr stated it is done often by the State and there are specific procedures. Lahr ensured the council that her staff has tightened their procedures and ensured additional training. Lahr stated the approach she is using is to train everyone the same and to be consistent. Nothing further.

LAW ENFORCEMENT REPORT – Jace Grangruth, Police Chief
No report submitted.

FIRE DEPARTMENT REPORT – Brian Larson, Fire Chief

1. Report – Mayor Patch reported the fish fry was a great turn out.

GOLF COURSE REPORT – Jim Andersen, Golf Course Superintendent

LIBRARY REPORT – Kelly Hanks, Head Librarian
No report submitted.

ADMINISTRATOR’S REPORT – Christina Regas, City Administrator

1. Resolution 2019-02 – Resolution revision of annual appointments and designations for 2019 Planning Commission appointment – Ron Rockis – Moved by Mayor Patch and seconded by Councilor Moore to approve Resolution 2019-02. Motion carried unanimously.
2. Resolution 2019-09 – Resolution adopting a post-issuance debt compliance policy for tax-exempt and tax-advantaged governmental bonds – Moved by Mayor Patch and seconded by Gullette to approve Resolution 2019-09. Motion carried unanimously.
3. Donation Request –
 - a. 2019 Blackduck After – Prom – Moved by Councilor Sellon and seconded by Mayor Patch to donate \$1000 to the Blackduck After-Prom and to encourage local purchases with the funds where possible from the liquor rent fund. Motion carried unanimously.
 - b. 2019 Summer Baseball Liability Insurance – Moved by Councilor Gullette and seconded by Councilor Sellon to donate \$850 to the Summer Baseball program from the liquor rent fund. Motion carried unanimously.
4. Council Work Session April 22, 2019 @ 6pm
5. Reminder May 6, 2019 Council Meeting
6. Annual Spring Council City Wide Tour – Date tentative date June 6th, 2019

COMMUNITY EVENTS/GOOD THINGS HAPPENING –

1. City of Blackduck Employee Anniversaries –
 - a. **Mike Mackey – 6 years - April 2013 (Fire Department)**



BLACKDUCK CITY COUNCIL MEETING
MONDAY APRIL 8TH, 2019 @ 6PM
REGULAR COUNCIL MEETING MINUTES

2. Blackduck Development Corporation Meeting –April 107, 2019 @ Good Samaritan Community Room
3. Blackduck Chamber Meeting – April 17, 2019 @ Restaurant 71
4. Blackduck Planning Commission Meeting – April 17, 2019 @ 2pm @ City Hall

MAYOR AND/OR COUNCIL MEMBER REPORTS –

1. Conference Feedback – Councilor Moore stated she was feeling better about her place on the council for the City after the Newly Elected Conference. Moore further stated our City is very involved in the City budget and that it made her feel very good. Councilor Gullette stated he too thought it was very beneficial to attend. Mayor Patch stated he took back that our City is well organized compared to some others.
2. LMC Annual Conference – Mayor Patch is going to attend in June and encouraged other councilors if they can attend.
3. HF 2770 – Councilor Gullette encouraged the City Council to read up on permitting Cities operating with municipal liquor stores. Mayor Patch suggested discussing this more at a work session.
4. HF 2784 – Councilor Gullette encouraged the City Council to be aware of the implications of this bill.

OTHER NEW BUSINESS – No new business.

ADJOURN – Moved by Councilor Gullette and seconded by Councilor Sellon to adjourn the meeting at 7:00pm. Motion carried unanimously.

Christina Regas, City Administrator

Rudy Patch, Mayor



BLACKDUCK CITY COUNCIL WORK SESSION

MONDAY, APRIL 22, 2019 @ 6:00PM

WORK SESSION MEETING MINUTES

CALL TO ORDER: The City Council of the City of Blackduck met in a scheduled work session at the City Hall at 6:00PM on April 22, 2019.

Roll Call

Councilors present: Mayor Patch, Councilors Moore, and Gullette

Councilors Absent: Councilors Kolb and Sellon

Staff Present: City Administrator, Christina Regas

Others Present: none

The meeting was called to order at 6:00pm the Pledge of Allegiance was not recited.

Topics covered in the work session were as follows:

OLD BUSINESS –

1. Housing Rehab Return of Funds
2. City of Blackduck Tour –
3. Blackduck HRA & EDA -
4. Natural Gas
5. 2018 Post Audit Trial Balances –
 - a. Report update post 2018 Fire Aid paid in March 2019
 - b. Presentation of Financial Audit – June 2019 Council Meeting
6. Beltrami County Highway Department CSAH 2019 Projects
 - a. Municipal responsibility – 92 & 47
7. Cemetery Ordinance Revision
8. Blackduck Police Department Sexual Assault Investigation Policy

NEW BUSINESS –

1. Old Jaycee Ballfields Well
2. Cemetery Grave Space(s) Buy back
3. Resolution 2019-02 Revision
4. Blackduck Clean-up Day - May 11, 2019 8am - 11pm
5. PWS Interviews & Proposed Timeline

ADJOURN – Council adjourned their work session at 8:05pm.



BLACKDUCK CITY COUNCIL WORK SESSION

MONDAY, APRIL 22, 2019 @ 6:00PM

WORK SESSION MEETING MINUTES

Christina Regas, City Administrator

Rudy Patch, Mayor



BLACKDUCK PLANNING MEETING

WEDNESDAY April 17, 2019 2:00PM

REGULAR MEETING MINUTES

CALL TO ORDER: Commissioner Klug called the Planning meeting to order at 2:00pm.

ROLL CALL:

Commissioners present: Bob Klug Sr., Kurt Benson, Kurt Cease, Ron Rockis, and Ernie Tindell

Commissioners Absent: none

Councilor Present: none

Councilors Absent: William Sellon

Staff Present: City Administrator Christina Regas

Others Present: none

Approval of Minutes – Moved by Commissioner Benson and seconded by Commissioner Tindell to approve the minutes of the March 27, 2019 regular meeting. Motion approved unanimously.

Old Business

1. **Summer Blight Tour** - Regas stated the City Council is still planning on the tour and that she would be making a tour soon around the city searching for blight.
2. **Clean Up day** - Regas reported back the commission from the March meeting about having a City wide clean up day. Regas found out that Kelliher offers it to their residents but the cost to the City runs \$4,000 each year. Regas reported that the county does not assist with any roll-offs or additional benefits to cities for having clean-up days. Benson offered to bring in a trailer and volunteer his time on a day to take collections from the residents to help the clean up. Benson encouraged others on the board to get involved and offer this one day for a limited time frame and the volunteers would bring the collections to the transfer station. Tindell asked if it would be monitored. Regas stated it would end up being everything everyone wanted to get rid of. Rockis asked if the volunteers would do the sorting. Benson said yes it would save the City money as long as the county waives the fees on the white goods. Regas provided for the board to review the types of goods that are free. Benson asked if the City would be willing to pay for the goods that do have a fee like construction materials. Regas stated that was why she needed to get the council on board. Benson said let's volunteer to do it so that people will clean it up we can help those older folks that need to have it picked up. Klug asked if it will be limited to City residents or not. Regas did not think it would be easy to limit it but having a timeframe will limit it. Benson stated we could just ask the people when they bring the items in. Regas suggested to hold it on May 11th and Benson suggested 7am-12pm that gives the volunteers enough time to bring the items to the transfer station. It was determined that Benson would round up the trucks and trailers, Klug would confirm with the Transfer station that it will work, and Regas will confirm with the Council that the City supports the event then get the work out in the paper and on-line.
3. **Sanford Parking Lot** - Regas updated the board on where the BDC is on the planning of the parking lot for the pharmacy. Regas reviewed the BDC will lower the number of spaces to 20 and work to have an access from the alley off of Summit Ave per recommendation of the County Engineer.



BLACKDUCK PLANNING MEETING

WEDNESDAY April 17, 2019 2:00PM

REGULAR MEETING MINUTES

Benson encouraged the BDC to have a portion of the alley if the entrance to lot come in off of the Summit alley access. Cease noted many of the trees will have to come out to move forward with the parking lot. Benson asked if the placement of the lot will have a setback restriction to the alley. Regas reviewed the ordinance for the zone and noted all setbacks were 0. Benson urged the distance to be reviewed to consider snow removal and where it would be placed. Nothing further.

New Business –

1. Land use Permit Application 2019-05 – Joseph & Cheryl Wilhelmi (Tjepkes) 81.00061.00 - Regas supplied for review the application for a single family home to be located in the A1 zone near Stoner Lake. Regas stated the owners of the property also have 2 parcels not in the city limits but the home would be built on a parcel in the boundaries of the City. Regas reviewed the home plans with the board and noted there would be a private septic on the City lot and well on the non-city parcels. Regas shared the municipal boundaries for the board to review. Regas provided an aerial map to show where the house would be located on lot 81.00061.00. Klug stated that there used to be the original City Cemetery located close to this parcel and had a concern the parcel being built on is the same parcel. Cease was thinking it might be in the same area the proposed placement of the house submitted by the permit. Regas questioned how the City cemetery could be on the same parcel and be owned by the City too. Regas showed another smaller parcel north of the parcel discussed and Klug noted the old road appears to still be plotted to it on the county GIS map. *Regas reviewed the records from the County and confirmed that the City of Blackduck owns parcel #81.00060.02.* It was a large concern of the Commission members that the old cemetery that might still have markers located on the parcel may be the same parcel and wished to preserve the location as not all markers were relocated to Lakeview Cemetery. Moved by Commissioner Tindell and seconded by Commissioner Benson to table the approval of land use permit application 2019-05 until it is confirmed the parcel being built upon is not the old City Cemetery due to difficulty of proving the location from the original City plat maps. *Klug and Regas took some time to investigate into the vault with the maps on hand to find the original maps.* Cease noted that once a plat of land is made into a cemetery and there are still markers located on the parcel then it will remain a cemetery. Commissioner Tindell asked if Klug was 100% certain. Klug stated he wished to confirm it before moving forward. Benson stated a surveyor had to have been hired. Hearing no further discussion on the motion Klug called for a vote on the motion. Motion carried to table to approval of the permit. Regas offered to reach out to the owners to review their abstract and noted that the board would approve the permit application once that location of the cemetery is confirmed.
2. Timberline parking lot option - Regas reported Carl Adams owns a parcel of land with a home they rent behind the fence abutting Timberline. Regas state Adams is interested in expanding on the parking and egress to Timberline in the winter months for the increased traffic of fish houses/trailers. Regas noted the growing traffic to Timberline is a concern. Regas stated the topic was brought to the Commission to discuss options for Adams for the lot. Regas reported Adams was asked if the lot would be cleared of the structure and only made into a paved area for parking and traffic, or just a portion. Regas reported Adams was still open to ideas. Benson stated the lot should not be divided as it would not be large enough. Regas stated minimum lot size width is 75' and the lot is now 120'. Regas stated concerns for service lines underground and the additional traffic to Oscar although temporary increase in winter. Benson stated the road could be closed to the heavy traffic during road restrictions but that could open up more issues. Regas was thinking bigger options for entry points. Benson was not in favor of Adams' splitting the lot. Regas offered to



BLACKDUCK PLANNING MEETING

WEDNESDAY April 17, 2019 2:00PM

REGULAR MEETING MINUTES

invite Adams to the next PC meeting for a brainstorming meeting. Benson stated if the traffic was only in the winter time through the lot to Timberline it may not be an issue.

3. May Meeting Date - Next meeting is scheduled for May 15, 2019

ADJOURN THE PLANNING MEETING – Moved by Commissioner Tindell and seconded by Commissioner Benson to adjourn the planning meeting at 3:10pm. Motion carried unanimously.

Christina Regas, City Administrator

Bob Klug Sr., Chairperson



BLACKDUCK MUNICIPAL GOLF COURSE
GOLF BOARD MEETING MINUTES
WEDNESDAY, MAY 1, 2019 @ 4:30PM

CALL TO ORDER: Golf Members and City Staff met for the purpose of discussing the Blackduck Municipal Golf Course at City Hall at 4:30pm on May 1, 2019.

ROLL CALL:

City Staff present: Jim Andersen Golf Course Manager & Superintendent & Christina Regas City Administrator, Club House Manager Pam Exner

Members present: Kevin Erpelding

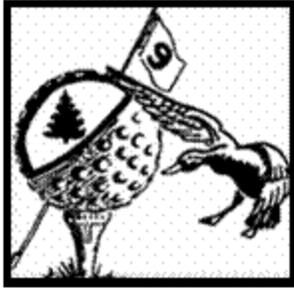
Councilor present: Rudy Patch

Others present: none

Members absent: none

OLD BUSINESS –

- a. YTD 2019 Income statements – (compared to 2018) – Regas stated that April’s revenue is not reflected in the income statements and that the statement provided is just year to date through March. Regas noted the expenditures from 2018 comparing to 2019 includes the new equipment debt and the transfers from the liquor store to support the payment.
- b. YTD 2019 Trial Balance for Golf Fund – Regas reported the ytd 2019 trial balance for the golf course and noted how the transfer and debt payments make the golf course appear to be having a loss for the year but when the approved levy comes in for the golf course in June the numbers will change. Erpelding asked what the balance on the club house debt is and when its sunsets. Regas believed the sunset year is 2023 but will confirm.
- c. Al Gerner Estate Donation & Senior Tee Box Construction – update
- d. Tee Box Sponsorships – renew 2017 sponsored greens – Regas reported that Deerwood Bank and Paul Bunyan Communications renewed for 2019 and that we are still waiting to hear from Bernick’s. Regas further stated that Paul Bunyan Communications wanted to come out to the course when it opens and promote the opening and do some giveaways on their FB page.
- e. MGA Memberships – offered with membership – 2 sold to date – Regas reported on the 2 new memberships sold and that she will work with MGA to find out how to update the roster.
- f. Projects to Work on –
 - a. #5 Green –
 - b. Cart Bridge – Beltrami County Grant – Bridge #1 – update & invite to Bret Mason culvert discussion – Erpelding reported he is waiting on quotes for a steel culvert and a cement box culvert for another option. Regas reported the information received from DNR appears to be cleared to not needing a



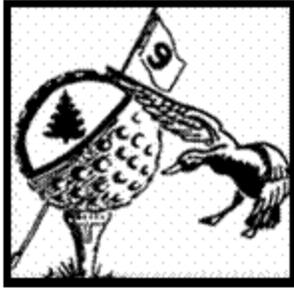
BLACKDUCK MUNICIPAL GOLF COURSE

GOLF BOARD MEETING MINUTES

WEDNESDAY, MAY 1, 2019 @ 4:30PM

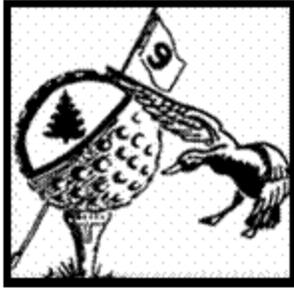
permit to replace or improve on the current bridge. Regas stated having Bret Mason attend a meeting or come to the course for a review of the bridge would be necessary. Erpelding noted the box culvert would be 16' across and 8' deep which would work for the safe passage of the golf equipment. Patch was concerned for any disturbance to the creek and how that will play into updating the bridge. Regas stated the reason the course has not needed a permit is due in part the bridges have been built to span over the creek. Erpelding noted if the course improves on the bridges in the same way as it has been the cost will be more significant than a culvert.

- c. New Plants for the Pond – nothing discussed
- d. Cart Shed Storm Damage – 2019 plan: order class 5 and gravel for inside – Erpelding suggested using crushed granite instead of class 5. Erpelding stated the north door will need some shaping so the door doesn't get worse. Andersen noted the cart shed has settled more this winter than ever before and it will need more attention. Erpelding stressed his concern for the cart shed collapsing. Regas reminded the board members that the decision to move forward with replacing the cart shed should be done at some point. Regas stated in 2017 the City did receive a quote for a replacement building and there were several volunteers ready to assist with the demolition of the current cart shed but at some point, moving ahead will have to be decided.
- e. Leak off of Well House – main line plans – Regas reminded the board members of the need to work on the leak. Regas requested Andersen order the parts to fix the well so when the water recedes the repairs can be done.
- f. Irrigation Valves on 1,2, & 8 – Andersen stated the valves need to be replaced and are \$200/each. Erpelding stated replacing the valves is worth the money then having Andersen move around the course and turn them on and off. It was recommended to order the valves and complete the repairs this summer.
- g. Greens Mower & Trim Mower need sharpening
- h. Trim Mower need left reel fixed – update from Jacobson – Andersen reported he believes one of the issues he has had with the Trim Mower pertains to the wheels on the equipment are not correct and they are too high.
 - 1. Fairway Mower repairs – Andersen reported there is a under warranty repair being completed on the fairway mower. Erpelding asked if the fairway mower has an extended service contract on it. Regas stated the City did not purchase it due to costs. Erpelding asked if the City should reevaluate the extended contract. Andersen did note that the warranty on the motors has been extended another year by the manufacture.



BLACKDUCK MUNICIPAL GOLF COURSE
GOLF BOARD MEETING MINUTES
WEDNESDAY, MAY 1, 2019 @ 4:30PM

- i. Outhouses need painting and good cleaning inside and out- Andersen stated he would paint the houses himself. Patch stated they need to be power washed first.
- j. Pump house bearings and parts in electrical panel (\$1000) – Was Crunden’ s contacted to work on the panel? - Andersen stated he spoke with Randy Pauly and that he knows no one that can fix the pump bearings. Erpelding spoke to Swenson Electric and they can fix the pump but not on site. Andersen will ask Toro and ask them if they have a resource that can come out. Erpelding stated Randy Pauly should be able to work on the bearings and recommended Andersen call him back and ask him to do the work.
- k. Cart seat covers – Regas stated the seat covers are ordered
- l. Replanting of trees – Lion’s club maybe donate – Regas reported how the Lion’s club was interested in donating trees and that she recommended having them donated to the golf course instead of the park(s).
- g. 2019 Membership – number of members to date – Regas noted through April 30 there are 36 members and in 2018 there were 43. Regas noted the total is only down 7 members and reported 10 members have not paid yet that were members in 2018. Erpelding asked if Ed Mohs was a member in 2018. Exner stated no. Erpelding stated it might be worth sending out to him a member form in the mail. Erpelding suggested comparing 2016 member lists to 2018 to find missed opportunities.
 - a. Red Lake Team – AD was contacted no update – Regas noted there was no success connecting with the Red Lake Ad for the Golf Team.
- h. 2019 Golf Course Tournament – fundraiser – Regas stated nothing has been completed at this time.
- i. Staffing for 2019 – Regas noted the greens team may need one more staff member. Patch asked who was hired for the summer. Regas read the names stating 3 staff members are working inside the club house and outside on the course sharing hours. Regas stated one more part time person or one full time between inside and outside should work. Patch asked if the same number of people were hired this year as last year. Patch stated we accomplished nothing by putting hiring a club house manager. Regas stated many people can only work part time. Erpelding stated it would be really nice to have someone that would start at the beginning of the season and work all the way through for six months. Patch stated he thought that was the whole purpose of hiring a club house manager noting the course would have 2 full time and less part time. Regas stated the City can’t hire staff that isn’t there to hire. Patch stated he was understanding that Exner would be full-time. Regas stated she will be when school is out. Regas stated there are less people working this year than last year because so many are working inside and outside.
- j.



BLACKDUCK MUNICIPAL GOLF COURSE

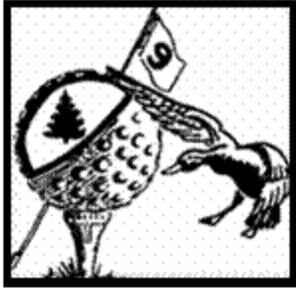
GOLF BOARD MEETING MINUTES

WEDNESDAY, MAY 1, 2019 @ 4:30PM

- a. Golf Course Club House Manager – Welcome Pam Exner
- k. Opening Date – Andersen could not estimate a date for opening but would like to see open by May 13 or earlier.
- l. Thursday Night Scramble – Regas and Exner brought up the idea of partnering with The Pond for the burgers at the Scramble since the golf staff cannot cook them with their current food license. Regas stated since the event has been run by a member in the past it would be better for the scramble to be a golf course event and the burgers would be a good solution to the food license. Patch asked if the burger price would then be discounted. Regas stated something in that way so it could be a set price. Regas stated Lahr noted how in the future The Pond if it acquired a catering licenses then it could make the burgers and bring out liquor too. Exner stated if just the burgers are provided by the Pond then the golfers could purchase chips and pop/beverages form the golf course. Andersen stated that if The Pond had a catering license then the course might see more use of the club house. Patch noted that currently The Pond is not equipped to cater in their kitchen. Patch stated he was against it because on the City stand point if there are plans to do something more with the kitchen in the club house because at this point the Pond staff has difficulty keeping up with serving the food at the Pond. Regas noted the Golf kitchen would still need to improve on the kitchen to stainless to allow for the catering. Patch noted having the Pond cater the scramble is not an option currently. Regas stated the idea is a long-term plan but as it relates to the Thursday night Scramble it would be a win to have burgers from the Pond. Andersen asked if other members would take turns cooking on Thursday nights. Patch suggested using other organizations to cook and set up the revenue so a portion of the it can go back to the course. Erpelding stated the events should be sponsored by the course so the rules are followed.

2. NEW BUSINESS

- a. Team Meetings – Club house & Greens – Regas recommended Andersen and Exner reach out to the staff and hold meetings on May 6th or on a weekend date and start training and schedules all at the same time. Regas stressed the importance of holding staff accountable for the shifts the staff is scheduled. Exner stated that at the meeting the club house could get cleaned up from the winter and prepare for opening.
- b. Green Fees & Cart Fees – Exner reported what this year's prices are at other local golf courses to determine if the rates need to increase. Patch recommended not increases the green fees or the cart rental pricing. Andersen stated his concern for gas prices increasing and if that should be passed on to the cart rental pricing. Regas recommended waiting until peak season to see what will happen with the gas pricing.
 - a. Off-road gas vs. Red Fuel for golf carts – Patch suggested going to the coop and getting a barrel for red fuel and using that in the golf carts to save money. Regas asked if the Coop would provide the barrel. Andersen was



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GOLF BOARD MEETING MINUTES
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asked to check into the opportunity from the Coop and get back to the board if it is a possibility.

- c. Cash Register service – Exner stated her concern that the person that serviced the cash register in the past no longer does the service. Regas stated that if the register ends up breaking as it is very old then the City will just replace it. Andersen stated there are never many issues. Patch stated there shouldn't be any issues with it and if it needs replacing then it is a simple process to program it. Nothing further.
- d. Golf Board Vacancy – nothing discussed.

ADJOURN – Meeting adjourned at 6:30pm.

May 6, 2019

| FUND | Deerwood | | Deerwood | | Deerwood First | | Total Balance of all Accounts |
|-------------------------------------|----------------------------------|--------------------------------------|-------------------------------|--|--|--|-------------------------------|
| | Checking BEGINNING BALANCE | Bill Report through 05/06/2019 | Checking ENDING BALANCE | Preferred Savings BEGINNING BALANCE | Deerwood First Preferred Savings Bill Report through 05/06/2019 | Deerwood First Preferred Savings ENDING BALANCE | |
| GENERAL | \$167,181.00 | \$28,638.58 | \$138,542.42 | \$80,719.46 | \$0.00 | \$80,719.46 | |
| POLICE RESTRICTED CASH | \$3,062.24 | \$0.00 | \$3,062.24 | \$0.00 | \$0.00 | \$0.00 | |
| CEMETERY | (\$1,281.94) | \$0.00 | (\$1,281.94) | \$1,780.73 | \$0.00 | \$1,780.73 | |
| PERPETUAL CARE | \$7,188.19 | \$0.00 | \$7,188.19 | \$53,418.01 | \$0.00 | \$53,418.01 | |
| SEWER MAINTENANCE | \$0.00 | \$0.00 | \$0.00 | \$68,835.63 | \$0.00 | \$68,835.63 | |
| SEWER REPLACE. | \$0.00 | \$0.00 | \$0.00 | \$8,633.24 | \$0.00 | \$8,633.24 | |
| SCDP REVOLVING LOAN FUND | \$0.00 | \$0.00 | \$0.00 | \$38,490.00 | \$0.00 | \$38,490.00 | |
| FIRE DEPT RESERVE (TruckFund) | \$0.00 | \$0.00 | \$0.00 | \$195,657.94 | \$0.00 | \$195,657.94 | |
| PINE TREE PARK | \$44,243.37 | \$185.84 | \$44,057.53 | \$0.00 | \$0.00 | \$0.00 | |
| WATER SINKING FUND | \$0.01 | \$0.00 | \$0.01 | \$120,493.35 | \$0.00 | \$120,493.35 | |
| PUBLIC WORKS RESERVE FUND | \$0.00 | \$0.00 | \$0.00 | \$17,302.36 | \$0.00 | \$17,302.36 | |
| Fire Dept Special Equip Fund | \$172,722.80 | \$0.00 | \$172,722.80 | \$26,049.38 | \$0.00 | \$26,049.38 | |
| 2018 Revolving Loan Fund (NEW) | \$0.00 | \$0.00 | \$0.00 | \$227,782.07 | \$0.00 | \$227,782.07 | |
| 2006 GO BOND | \$16,333.73 | \$0.00 | \$16,333.73 | \$33,368.75 | \$0.00 | \$33,368.75 | |
| 2009A Refunding Bond | \$30,577.08 | \$0.00 | \$30,577.08 | \$13,942.37 | \$0.00 | \$13,942.37 | |
| 2011 Industrial Lane IntraLoan | \$7,514.20 | \$0.00 | \$7,514.20 | \$0.00 | \$0.00 | \$0.00 | |
| 2012A Refund Bond Golf/Water | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| 2014A Disposal System Loan | \$15,384.72 | \$0.00 | \$15,384.72 | \$0.00 | \$0.00 | \$0.00 | |
| 2017A Disposal System Project/Sum/ | \$39,864.25 | \$0.00 | \$39,864.25 | \$0.00 | \$0.00 | \$0.00 | |
| 2017A Disposal Sys Loan | \$14,753.94 | \$0.00 | \$14,753.94 | \$0.00 | \$0.00 | \$0.00 | |
| 2017 PFA Debt Sys Bond Debt Service | \$24,943.93 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| TAX INCREMENT FINANCING | \$87,910.09 | \$0.00 | \$87,910.09 | \$0.00 | \$0.00 | \$0.00 | |
| WATER FUND | \$211,730.97 | \$5,004.12 | \$206,726.85 | \$0.00 | \$0.00 | \$0.00 | |
| SEWER FUND | \$106,296.09 | \$8,057.63 | \$98,238.46 | (\$1,283.00) | \$0.00 | (\$1,283.00) | |
| LIQUOR FUND | \$286,315.38 | \$58,284.43 | \$228,030.95 | \$0.00 | \$0.00 | \$0.00 | |
| LIQUOR RENT FUND | \$17,746.19 | \$0.00 | \$17,746.19 | \$0.00 | \$0.00 | \$0.00 | |
| GOLF COURSE | (\$83,630.22) | \$6,702.54 | (\$90,332.76) | \$0.00 | \$0.00 | \$0.00 | |
| WATER PROJECT FUND | \$20,044.93 | \$0.00 | \$20,044.93 | (\$1,389.00) | \$0.00 | (\$1,389.00) | |
| SEWER PROJECT FUND | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| Total: | \$1,188,900.95 | \$106,873.14 | \$1,057,083.88 | \$883,801.29 | \$0.00 | \$883,801.29 | \$1,940,885.17 |

Transfer Recommended:

| Fund Transfer from: | Fund transfer to: | Amount of Transfer: |
|---------------------|-------------------|---------------------|
| WF General Checking | WF Cemetery Fund | \$2,000.00 |

| 2019 Bond Payments: | Principal: | Interest: | Fees: | Total: |
|---------------------|------------|-----------|-------|--------|
|---------------------|------------|-----------|-------|--------|

CITY OF BLACKDUCK

Monthly Bills

April 2019

| Check Name | Amount | | |
|-------------------------------------|--------------------|---------------------------------------|-------------------|
| Fund 101 GENERAL FUND | | Fund 602 SEWER FUND | |
| AMERICAN | \$32.00 | BELTRAMI COUNTY-AUDITOR/TREAS. | \$262.50 |
| AMERIPRIDE LINEN & APPAREL | \$60.62 | BELTRAMI ELECTRIC COOP | \$2,085.69 |
| BELTRAMI COUNTY-AUDITOR/TREAS. | \$4,119.33 | Miller, McDonald | \$3,000.00 |
| BELTRAMI COUNTY-HIGHWAY DEPT. | \$138.62 | MN Pollution Control Agency | \$1,450.00 |
| BELTRAMI ELECTRIC COOP | \$3,616.13 | MN PUMP WORKS | \$1,037.00 |
| BEMIDJI WELDERS SUPPLY | \$45.18 | NORTHERN IRRIGATION | \$78.10 |
| BLACKDUCK AUTO PARTS, INC | \$767.08 | NORTHWOODS LUMBER CO | \$28.42 |
| BLACKDUCK CO-OP | \$6.98 | PAUL BUNYAN COMMUNICATIONS | \$33.92 |
| BLACKDUCK FAMILY FOODS | \$12.50 | RMB ENVIRONMENTAL LABORATORIES | \$82.00 |
| BOGART'S | \$419.30 | Fund 602 SEWER FUND | \$8,057.63 |
| CARD SERVICE CENTER | \$978.17 | Fund 609 MUNICIPAL LIQUOR FUND | |
| CHRIS BROWN | \$179.99 | AMERIPRIDE LINEN & APPAREL | \$483.91 |
| EHLERS AND ASSOCIATES | \$200.00 | BELTRAMI COUNTY SOLID WASTE | \$640.15 |
| KITCHIGAMI REGIONAL LIBRARY | \$8,219.00 | BELTRAMI COUNTY-AUDITOR/TREAS. | \$1,466.21 |
| LEAGUE OF MINNESOTA CITIES | \$655.00 | BELTRAMI ELECTRIC COOP | \$3,149.09 |
| MARCO SERVICE | \$182.01 | BEMIDJI COCA-COLA | \$266.25 |
| Miller, McDonald | \$5,000.00 | BERNATELLOS | \$291.00 |
| NORTHWOODS LUMBER CO | \$75.98 | Bernick Companies | \$5,018.20 |
| PAUL BUNYAN COMMUNICATIONS | \$412.61 | BLACKDUCK CO-OP | \$21.74 |
| QUILL CORPORATION | \$213.14 | BLACKDUCK FAMILY FOODS | \$2,228.37 |
| RAE BURMEISTER | \$134.99 | Breakthru Beverage | \$1,465.15 |
| REGAS, CHRISTINA | \$17.69 | D & D BEVERAGE | \$146.10 |
| ROGER'S TWO WAY RADIO | \$186.00 | DICK DISTRIBUTING | \$14,997.15 |
| TIMBERLINE SPORTS, INC | \$541.21 | FORESTEDGE WINERY | \$756.00 |
| VAN IWARRDEN ASSOCIATES | \$2,250.00 | GUARDIAN PEST CONTROL | \$85.12 |
| VERIZON WIRELESS | \$175.05 | HEGGIES PIZZA LLC | \$488.25 |
| Fund 101 GENERAL FUND | \$28,638.58 | HENRYS | \$2,298.43 |
| Fund 209 PINE TREE PARK FUND | | ILLINOIS CASUALTY COMMpany | \$3,820.00 |
| BELTRAMI ELECTRIC COOP | \$104.15 | JOHNSON BROTHERS LIQUOR CO. | \$4,378.62 |
| BLACKDUCK FAMILY FOODS | \$12.20 | MIKINNON CO., INC | \$7,617.90 |
| WASTE MANAGEMENT OF WI-MN | \$69.49 | Miller, McDonald | \$1,000.00 |
| Fund 209 PINE TREE PARK FUND | \$185.84 | MN UNEMPLOYMENT INSURANCE | \$456.32 |
| Fund 601 WATER FUND | | NEI BOTTLING INC | \$396.37 |
| BELTRAMI COUNTY-AUDITOR/TREAS. | \$262.50 | NORTH STAR ELECTRIC | \$715.00 |
| BELTRAMI ELECTRIC COOP | \$262.18 | NORTHWOODS ICE, INC | \$151.80 |
| CORE & MAIN | \$655.10 | OLD DUTCH | \$367.38 |
| Gopher State One Call | \$17.55 | ON TIME SPORTS LLC | \$480.00 |
| Hawkins, Inc | \$734.80 | PAUL BUNYAN COMMUNICATIONS | \$262.66 |
| Miller, McDonald | \$3,000.00 | Phillips Wine and Spirits | \$1,155.74 |
| QUILL CORPORATION | \$71.99 | REGAS, CHRISTINA | \$73.00 |
| Fund 601 WATER FUND | \$5,004.12 | Southern Glazer's of MN | \$2,104.42 |
| | | TIMBER RIDERS ATV CLUB | \$100.00 |

| Check Name | Amount |
|--------------------------------------|---------------------|
| TOTAL REGISTER SYSTEMS, INC | \$49.84 |
| US FOODS | \$893.21 |
| VINOCOPIA INC | \$210.50 |
| WASTE MANAGEMENT OF WI-MN | \$250.55 |
| Fund 609 MUNICIPAL LIQUOR FUN | \$58,284.43 |
| Fund 613 GOLF COURSE | |
| AMERICAN | \$0.00 |
| BELTRAMI COUNTY SOLID WASTE | \$88.91 |
| BELTRAMI ELECTRIC COOP | \$306.96 |
| BLACKDUCK AUTO PARTS, INC | \$436.82 |
| BLACKDUCK CO-OP | \$65.20 |
| BLACKDUCK FAMILY FOODS | \$10.14 |
| BOGART'S | \$132.33 |
| DICK DISTRIBUTING | \$76.00 |
| MIKINNON CO., INC | \$38.75 |
| MN UNEMPLOYMENT INSURANCE | \$2,489.00 |
| NEI BOTTLING INC | \$382.85 |
| NORTHWOODS LUMBER CO | \$118.22 |
| PAUL BUNYAN COMMUNICATIONS | \$44.44 |
| Randy Pauly | \$1,898.91 |
| Sanford Medical Clinic | \$322.00 |
| TIMBERLINE SPORTS, INC | \$39.00 |
| USGA CLUB MEMBERSHIP | \$150.00 |
| WASTE MANAGEMENT OF WI-MN | \$103.01 |
| Fund 613 GOLF COURSE | \$6,702.54 |
| | \$106,873.14 |

Water Fund

Year to Date Income Statement thru 04/30/2019

| Water Operating Revenue: | | Budget: |
|-----------------------------|--------------------|---------------------|
| Water Meter Sales | \$0.00 | \$0.00 |
| Health Dept Charges | \$1.69 | \$1,500.00 |
| Penalties and Interest | \$1,050.44 | \$0.00 |
| Water Sales | \$62,252.65 | \$212,000.00 |
| Water Connect/Reconnect Fee | \$275.20 | \$1,000.00 |
| Water Penalty | \$537.45 | \$1,750.00 |
| Miscellaneous Revenues | \$0.00 | \$0.00 |
| Interest Earnings | \$0.00 | \$0.00 |
| Reimbursements | \$249.00 | \$400.00 |
| Total Water Revenues | \$64,366.43 | \$216,650.00 |

| Water Operating Expenditures: | Year to Date | Budget | Remaining |
|---------------------------------|--------------------|---------------------|--------------------|
| Full-Time Employees Regular | \$17,846.60 | \$58,621.00 | \$40,774.40 |
| Full-Time Employees OT | \$623.41 | \$500.00 | (\$123.41) |
| Part-Time Employees | \$0.00 | \$1,250.00 | \$1,250.00 |
| PERA | \$1,385.29 | \$4,490.00 | \$3,104.71 |
| FICA | \$1,384.25 | \$4,580.00 | \$3,195.75 |
| Employer Paid Health | \$4,259.96 | \$12,648.00 | \$8,388.04 |
| Office Supplies (GENERAL) | \$80.74 | \$200.00 | \$119.26 |
| Printed Forms | \$0.00 | \$0.00 | \$0.00 |
| Electricity | \$3,104.53 | \$11,000.00 | \$7,895.47 |
| Computer Supplies | \$0.00 | \$0.00 | \$0.00 |
| Training and Instruction | \$0.00 | \$500.00 | \$500.00 |
| Operating Supplies (GENERAL) | \$43.85 | \$600.00 | \$556.15 |
| Cleaning Supplies | \$0.00 | \$0.00 | \$0.00 |
| Motor Fuels | \$333.55 | \$1,000.00 | \$666.45 |
| Lubricants and Additives | \$0.00 | \$0.00 | \$0.00 |
| Chemicals | \$0.00 | \$0.00 | \$0.00 |
| Chlorine | \$1,469.60 | \$7,000.00 | \$5,530.40 |
| Fluoride | \$0.00 | \$500.00 | \$500.00 |
| Repairs/Maint Supply | \$0.00 | \$1,500.00 | \$1,500.00 |
| Equipment Parts | \$0.00 | \$1,000.00 | \$1,000.00 |
| Building Repair Supply | \$0.00 | \$0.00 | \$0.00 |
| Utility Maint Supply | \$0.00 | \$0.00 | \$0.00 |
| Small Tools | \$0.00 | \$500.00 | \$500.00 |
| Merchandise for Resale | \$655.10 | \$750.00 | \$94.90 |
| Auditing and Acc't | \$3,000.00 | \$3,000.00 | \$0.00 |
| Legal Fees | \$0.00 | \$0.00 | \$0.00 |
| Testing/Analysis | \$0.00 | \$0.00 | \$0.00 |
| Engineering Fees | \$0.00 | \$0.00 | \$0.00 |
| Professional Services | \$100.00 | \$500.00 | \$400.00 |
| Other Professional Services | \$0.00 | \$0.00 | \$0.00 |
| Telephone | \$34.08 | \$500.00 | \$465.92 |
| Postage | \$211.00 | \$750.00 | \$539.00 |
| Travel Expense | \$0.00 | \$500.00 | \$500.00 |
| Freight and Express | \$0.00 | \$0.00 | \$0.00 |
| Legal Notices/Publications | \$0.00 | \$0.00 | \$0.00 |
| General Liability Insurance | \$0.00 | \$300.00 | \$300.00 |
| Property Insurance | \$0.00 | \$1,600.00 | \$1,600.00 |
| Workers Compensation | \$71.15 | \$2,000.00 | \$1,928.85 |
| Unemployment Paid | \$0.00 | \$0.00 | \$0.00 |
| State Connection Fee | \$449.00 | \$1,800.00 | \$1,351.00 |
| Repairs/Maint Building | \$0.00 | \$0.00 | \$0.00 |
| Repairs/Maintenance Structure | \$22.99 | \$10,000.00 | \$9,977.01 |
| Repairs/Maintenance Machinery | \$0.00 | \$0.00 | \$0.00 |
| Dues and Subscriptions | \$1,644.15 | \$2,100.00 | \$455.85 |
| Uncollectable Checks/Bad Debt | \$249.00 | \$0.00 | (\$249.00) |
| Cash Short | \$0.00 | \$0.00 | \$0.00 |
| Miscellaneous | \$207.96 | \$0.00 | (\$207.96) |
| Bank Service Charges | \$8.00 | \$500.00 | \$492.00 |
| Total Water Expenditures | \$37,184.21 | \$130,189.00 | \$93,004.79 |

| Other Water Expenditures: | | Budget | Remaining |
|-----------------------------|----------------------|---------------------|---------------------|
| Transfer Fr Other Fund | \$0.00 | \$0.00 | \$0.00 |
| Debt Service Bond Principal | \$45,000.00 | \$45,000.00 | \$0.00 |
| Debt Service Bond Interest | \$9,319.00 | \$18,356.25 | \$9,037.25 |
| Depreciation/Capital Outlay | \$0.00 | \$10,000.00 | \$10,000.00 |
| Total | \$54,319.00 | \$73,356.25 | \$19,037.25 |
| Net Tot | (\$27,136.78) | \$203,545.25 | \$112,042.04 |

Sewer Fund

Year to Date Income Statement thru 04/30/2019

| Sewer Operating Revenue: | | Budget |
|-------------------------------------|--------------------|---------------------|
| Reimbursements (insurance proceeds) | \$0.00 | \$0.00 |
| Penalties and Interest | \$0.00 | \$0.00 |
| Interest Earnings | \$542.43 | \$0.00 |
| Sewer Sales | \$46,276.54 | \$163,000.00 |
| Farm Lease Agreement Revenue | \$3,049.40 | \$6,098.00 |
| Sewer Connect/Reconnect Fee | \$0.00 | \$0.00 |
| Swr Penalty | \$512.14 | \$1,500.00 |
| Charges for Service | \$290.00 | \$0.00 |
| Total Sewer Revenues | \$50,670.51 | \$170,598.00 |

| Sewer Operating Expenditures: | | Budget | Remaining |
|--------------------------------------|--------------------|---------------------|--------------------|
| Full-Time Employees Regular | \$19,437.64 | \$61,986.00 | \$42,548.36 |
| Part-Time Employees | \$0.00 | \$625.00 | \$625.00 |
| PERA | \$1,457.84 | \$4,673.00 | \$3,215.16 |
| FICA | \$1,456.43 | \$4,767.00 | \$3,310.57 |
| Employer Paid Health | \$4,444.91 | \$13,199.00 | \$8,754.09 |
| Office Supplies (GENERAL) | \$8.74 | \$200.00 | \$191.26 |
| Electricity | \$5,642.72 | \$16,000.00 | \$10,357.28 |
| Training and Instruction | \$0.00 | \$500.00 | \$500.00 |
| Operating Supplies (GENERAL) | \$43.85 | \$500.00 | \$456.15 |
| Motor Fuels | \$292.06 | \$1,200.00 | \$907.94 |
| Lubricants and Additives | \$0.00 | \$500.00 | \$500.00 |
| Repairs/Maint Supply | \$28.42 | \$500.00 | \$471.58 |
| Equipment Parts | \$0.00 | \$0.00 | \$0.00 |
| Tires | \$0.00 | \$0.00 | \$0.00 |
| Merchandise Resale | \$0.00 | \$0.00 | \$0.00 |
| Building Repair Supply | \$0.00 | \$0.00 | \$0.00 |
| Utility Maint Supply | \$0.00 | \$0.00 | \$0.00 |
| Small Tools | \$0.00 | \$600.00 | \$600.00 |
| Auditing and Acc't | \$3,000.00 | \$3,000.00 | \$0.00 |
| Legal Fees | \$0.00 | \$0.00 | \$0.00 |
| Chemicals and Chem Products | \$0.00 | \$0.00 | \$0.00 |
| Testing/Analysis | \$131.00 | \$750.00 | \$619.00 |
| Other Professional Services | \$217.86 | \$1,000.00 | \$782.14 |
| Telephone | \$101.98 | \$500.00 | \$398.02 |
| Postage | \$125.00 | \$500.00 | \$375.00 |
| Travel Expense | \$0.00 | \$500.00 | \$500.00 |
| Other Printing/Binding | \$0.00 | \$0.00 | \$0.00 |
| Freight and Express | \$0.00 | \$0.00 | \$0.00 |
| Legal Notices/Publications | \$0.00 | \$0.00 | \$0.00 |
| General Liability Insurance | \$0.00 | \$2,100.00 | \$2,100.00 |
| Property Insurance | \$0.00 | \$1,500.00 | \$1,500.00 |
| Other Insurance | \$0.00 | \$0.00 | \$0.00 |
| Automotive Insurance | \$0.00 | \$0.00 | \$0.00 |
| Workers Compensation | \$71.14 | \$2,200.00 | \$2,128.86 |
| Unemployment Paid | \$0.00 | \$0.00 | \$0.00 |
| State Connection Fee | \$0.00 | \$0.00 | \$0.00 |
| Repairs/Maint Building | \$0.00 | \$0.00 | \$0.00 |
| Repairs/Maintenance Structure | \$1,037.00 | \$8,000.00 | \$6,963.00 |
| Repairs/Maintenance Machinery | \$78.10 | \$0.00 | (\$78.10) |
| Dues and Subscriptions | \$2,917.97 | \$3,200.00 | \$282.03 |
| Miscellaneous | \$207.95 | \$0.00 | (\$207.95) |
| Debt Service Bond Interest | \$0.00 | \$0.00 | \$0.00 |
| Fiscal Agent Fee | \$0.00 | \$0.00 | \$0.00 |
| Other Equipment (irrigator) | \$0.00 | \$6,500.00 | \$6,500.00 |
| Total Sewer Expenditures | \$40,700.61 | \$135,000.00 | \$94,299.39 |

| | | Budget | Remaining |
|---------------------------------|-------------------|--------------------|--------------------|
| Debt Srv Principal 2014 Go Bond | \$3,000.00 | \$3,000.00 | \$0.00 |
| Depreciation/Capital Outlay | \$0.00 | \$25,000.00 | \$25,000.00 |
| Total | \$3,000.00 | \$28,000.00 | \$25,000.00 |

Net Total \$6,969.90 \$163,000.00 \$119,299.39

Pine Tree Park
Year to Date Income Statement thru 04/30/2019

| PTP Revenues | 2019 | 2018 |
|-----------------------------|-------------------|--------------------|
| Reservation Fees | \$95.00 | \$297.00 |
| Grants | \$0.00 | \$10,000.00 |
| Camping Fees | \$1,075.00 | \$1,791.00 |
| Other Revenue | \$103.50 | \$0.00 |
| Contributions and Donations | \$0.00 | \$0.00 |
| Interest Earnings | \$234.50 | \$0.00 |
| Total PTP Revenues | \$1,508.00 | \$12,088.00 |

| PTP Expenditures | 2019 YTD | 2018 YTD | 2019 Budget | Remaining |
|--------------------------------|-------------------|-------------------|--------------------|--------------------|
| Full-Time Employees Regular | \$1,215.45 | \$1,099.31 | \$3,832.00 | \$2,616.55 |
| Part-Time Employees Regular | \$0.00 | \$0.00 | \$1,560.00 | \$1,560.00 |
| PERA | \$91.17 | \$82.45 | \$280.00 | \$188.83 |
| FICA | \$89.08 | \$84.02 | \$405.00 | \$315.92 |
| Employer Paid Health | \$257.37 | \$186.33 | \$767.00 | \$509.63 |
| Office Supplies | \$8.75 | \$6.13 | \$0.00 | (\$8.75) |
| Electricity | \$417.59 | \$406.95 | \$2,500.00 | \$2,082.41 |
| Operating Supplies (GENERAL) | \$18.16 | \$20.00 | \$700.00 | \$681.84 |
| Cleaning Supplies | \$0.00 | \$0.00 | \$100.00 | \$100.00 |
| Motor Fuels | \$0.00 | \$0.00 | \$900.00 | \$900.00 |
| Repairs/Maint Supply | \$0.00 | \$37.98 | \$750.00 | \$750.00 |
| Equipment Parts | \$0.00 | \$0.00 | \$200.00 | \$200.00 |
| Other Professional Services | \$0.00 | \$0.00 | \$500.00 | \$500.00 |
| Postage | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Advertising | \$0.00 | \$0.00 | \$500.00 | \$500.00 |
| Other Printing/Binding | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| General Liability Insurance | \$0.00 | \$0.00 | \$600.00 | \$600.00 |
| Property Insurance | \$0.00 | \$0.00 | \$2,000.00 | \$2,000.00 |
| Workers Compensation Insurance | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Garbage | \$69.49 | \$0.00 | \$1,750.00 | \$1,680.51 |
| Repairs/Maint Building | \$0.00 | \$0.00 | \$2,500.00 | \$2,500.00 |
| Repairs/Maintenance Structure | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Improvements Other | \$0.00 | \$0.00 | \$500.00 | \$500.00 |
| Repairs/Maintenance Machinery | \$0.00 | \$813.00 | \$1,500.00 | \$1,500.00 |
| Portable Restrooms | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Miscellaneous | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Transfer to General | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Dues and Subscriptions | \$0.00 | \$0.00 | \$275.00 | \$275.00 |
| Total PTP Expenditures | \$2,167.06 | \$2,736.17 | \$22,119.00 | \$19,951.94 |

Net Profit **(\$659.06)** **\$9,351.83**

Total **(\$659.06)** **\$9,351.83**

Blackduck Municipal Golf Course
Year-To-Date Income Statement 04/30/2019

| | Sales | Cost of Goods | Gross Profit | Gross Margin | Budget | Remaining |
|------------------|---------------|-----------------|-------------------|----------------|-------------------|-------------------|
| Beer | \$0.00 | \$114.75 | (\$114.75) | #DIV/0! | \$3,000.00 | \$2,885.25 |
| Soft Drinks | \$0.00 | \$382.85 | (\$382.85) | #DIV/0! | \$3,000.00 | \$2,617.15 |
| Food | \$0.00 | \$0.00 | \$0.00 | #DIV/0! | \$1,500.00 | \$1,500.00 |
| Golf Merchandise | \$0.00 | \$0.00 | \$0.00 | #DIV/0! | \$500.00 | \$500.00 |
| Clothing | \$0.00 | \$0.00 | \$0.00 | #DIV/0! | \$500.00 | \$500.00 |
| Total | \$0.00 | \$497.60 | (\$497.60) | #DIV/0! | \$8,500.00 | \$8,002.40 |

Charges for Services

| | |
|-----------------------------------|--------------------|
| Green Fees | \$0.00 |
| Membership Fees | \$15,036.00 |
| Trail Fees | \$540.00 |
| Cart Storage | \$1,746.00 |
| Rentals (Clubs, Carts) | \$0.00 |
| Power Carts | \$1,215.00 |
| Clubhouse Rental | \$400.00 |
| Golf Tournament Revenue | \$0.00 |
| Total Charges for Services | \$18,937.00 |

Total Income \$18,937.00

Less Operating Expense

| | | Budget | Remaining |
|-------------------------------|--------------------|---------------------|--------------------|
| Wages | \$1,280.00 | \$50,000.00 | \$48,720.00 |
| PERA | \$96.00 | \$3,000.00 | \$2,904.00 |
| FICA | \$97.92 | \$3,825.00 | \$3,727.08 |
| Office Supplies | \$8.75 | \$0.00 | (\$8.75) |
| Heating Fuel | \$0.00 | \$0.00 | \$0.00 |
| Electricity | \$1,708.39 | \$6,000.00 | \$4,291.61 |
| Training & Instructions | \$0.00 | \$0.00 | \$0.00 |
| Operating Supplies | \$82.66 | \$1,000.00 | \$917.34 |
| Cleaning Supplies | \$0.00 | \$0.00 | \$0.00 |
| Motor Fuels | \$126.20 | \$3,000.00 | \$2,873.80 |
| Lubricants/Additives | \$65.20 | \$0.00 | (\$65.20) |
| Chemicals | \$0.00 | \$4,500.00 | \$4,500.00 |
| Repair/Maint/Supplies | \$0.00 | \$0.00 | \$0.00 |
| Equipment parts | \$5.36 | \$0.00 | (\$5.36) |
| Building Repair supply | \$0.00 | \$0.00 | \$0.00 |
| Small Tools/Equipment | \$112.19 | \$0.00 | (\$112.19) |
| Tires | \$0.00 | \$0.00 | \$0.00 |
| Auditing/Accounting | \$0.00 | \$0.00 | \$0.00 |
| Medical Fees | \$322.00 | \$500.00 | \$178.00 |
| Dram | \$0.00 | \$750.00 | \$750.00 |
| Telephone | \$137.98 | \$600.00 | \$462.02 |
| Cable Television | \$40.00 | \$0.00 | (\$40.00) |
| Other Equipment | \$0.00 | \$0.00 | \$0.00 |
| Other Professional services | \$0.00 | \$0.00 | \$0.00 |
| Postage | \$0.00 | \$100.00 | \$100.00 |
| Advertising | \$0.00 | \$0.00 | \$0.00 |
| Liability Insurance | \$0.00 | \$2,000.00 | \$2,000.00 |
| Property Insurance | \$0.00 | \$3,600.00 | \$3,600.00 |
| Work Comp | \$0.00 | \$700.00 | \$700.00 |
| Unemployment | \$4,069.00 | \$5,000.00 | \$931.00 |
| Insurance | \$0.00 | \$0.00 | \$0.00 |
| Garbage Disposal | \$280.83 | \$750.00 | \$469.17 |
| Repair/Maint Building | \$46.61 | \$1,000.00 | \$953.39 |
| Repair/Main Structure | \$0.00 | \$0.00 | \$0.00 |
| Repairs/Maint Machinery | \$4,623.60 | \$4,000.00 | (\$623.60) |
| Maintenance Course | \$25.52 | \$3,000.00 | \$2,974.48 |
| Golf Cart Lease | \$0.00 | \$0.00 | \$0.00 |
| Other Rentals | \$0.00 | \$0.00 | \$0.00 |
| Leasehold Improvement | \$0.00 | \$0.00 | \$0.00 |
| Dues and Subscriptions | \$970.26 | \$1,500.00 | \$529.74 |
| Bank Service Charges | \$48.00 | \$1,000.00 | \$952.00 |
| Debt Service Bond Principal | \$10,000.00 | \$10,000.00 | \$0.00 |
| Interest | \$500.00 | \$937.50 | \$437.50 |
| Equipment Bond Interest 2016 | \$1,162.50 | \$2,175.00 | \$1,012.50 |
| Equipment Bond Principal 2016 | \$12,000.00 | \$12,000.00 | \$0.00 |
| Total Expense | \$37,808.97 | \$120,937.50 | \$83,128.53 |

OPERATING INCOME OR LOSS **(\$19,369.57)**

Other Expenses

| | |
|-----------------------------|---------------|
| Misc. Expenses | \$0.00 |
| Equipment - Gator | \$0.00 |
| Management Fee | \$0.00 |
| Capital Improvements | \$0.00 |
| Transfer to General | \$0.00 |
| Cash Short | \$0.00 |
| Total Other Expenses | \$0.00 |

Other Income

| | |
|-------------------------------|--------------------|
| Transfer Fr Other Funds | \$0.00 |
| Transfer Fr Liq Str | \$10,000.00 |
| Interest Earned | \$0.00 |
| Reimbursements | \$0.00 |
| Tee Box Sponsorship | \$2,000.00 |
| Cash Over | \$0.00 |
| Proceeds-Gen Obligation Equip | \$0.00 |
| Total Other Income | \$12,000.00 |

NET INCOME OR LOSS YEAR TO DATE **(\$7,369.57)**

| Sales Comparison YTD | 2018 thru November | 2019 |
|-----------------------------|---------------------------|-------------|
| Green Fees | \$35,789.41 | \$0.00 |

| YTD Comparisons: | 2018 | 2019 |
|-------------------------|---------------------|---------------------|
| Operating Revenue | \$525.00 | \$30,937.00 |
| Operating Expense | \$3,014.07 | \$38,306.57 |
| | (\$2,489.07) | (\$7,369.57) |

| | |
|---------------------------|-------------------|
| Vending Income | \$1,525.35 |
| Interest | \$1,255.03 |
| Cash Over | \$45.30 |
| Total Other Income | \$6,190.65 |

Gross Profit Before Transfers **\$37,524.33**

Transfer to General Fund \$0.00

Net Profit After Inventory Exp & Transfers **\$37,524.33**

| | |
|---|--------------|
| Inventory at 1/1/2019 after inventory total | \$101,307.45 |
| Inventory at 04/30/2019 | \$110,538.49 |
| Difference | \$9,231.04 |

Sales Comparison Year to Date Ending 04/30/2019

| | 2017 | 2018 | 2019 | % of Increase from 2018-2019 |
|------------------------------|---------------------|---------------------|---------------------|---------------------------------|
| Off-Sale Liquor | \$63,429.38 | \$71,569.68 | \$77,584.86 | 8.40% |
| Off-Sale Beer | \$119,037.66 | \$128,474.93 | \$132,298.40 | 2.98% |
| Off-Sale Wine | \$10,350.55 | \$12,147.19 | \$13,045.22 | 7.39% |
| Total Off-Sale | \$192,817.59 | \$212,191.80 | \$222,928.48 | 5.06% |
| On-Sale Liquor | \$30,454.78 | \$35,533.19 | \$41,690.95 | 17.33% |
| On-Sale Beer | \$39,553.93 | \$45,138.55 | \$50,965.22 | 12.91% |
| On-Sale Wine | \$224.81 | \$430.92 | \$387.47 | -10.08% |
| Total On-Sale | \$70,233.52 | \$81,102.66 | \$93,043.64 | 14.72% |
| Total On and Off Sale | \$263,051.11 | \$293,294.46 | \$315,972.12 | 7.73% |

Month End Remittance Report for March 2019

STATE OF MINNESOTA

Check Number: 888888 Printed: 4/1/2019 Account: Wells Fargo Bank Bemidji Checking (Swept)

Beltrami County

County Revenue

| Line | GL Account | Statute | Inter-Agency Nbr | Vendor Nbr | Amount |
|------|-------------------------------|---------------------|------------------|-------------------|----------|
| 1a | Law Library-Civil | M.S. 134A.10 S1 | | 000019597500 1 | 1,010.00 |
| 1b | Law Library - Criminal | M.S. 134A.10 S3 | | 000019597500 1 | 3,551.03 |
| 2 | Sheriff's Contingency Fund | M.S 387.213 | | 000019597500 1 | 592.50 |
| 9 | Prosecution Costs | M.S. 631.48; 609.49 | | 000019597500 1 | 1,338.06 |
| 10 | DWI Assessment/County | M.S. 169A.285 | | 000019597500 1 | 790.08 |
| 15 | Prostitution Assess/County LE | M.S. 609.3421(c)(1) | | 000019597500 1 | (280.00) |

County Revenue Total **\$7,001.67**

Municipalities

| GL Account | Statute | Inter-Agency Nbr | Vendor Nbr | Amount |
|--------------------------------|---------------------|------------------|-------------------|--------------------|
| DWI Assessment/Bemidji | | | 000019294100 1 | 418.41 |
| Bemidji 100% | | | 000019294100 1 | 1,011.14 |
| Bemidji 2/3 | | | 000019294100 1 | 7,749.89 |
| Bemidji 1st Late Penalty | | | 000019294100 1 | 319.75 |
| Bemidji 2nd Late Penalty | | | 000019294100 1 | 1,207.63 |
| Prostitution Assess/Bemidji LE | M.S. 609.3421(c)(1) | | 000019294100 1 | 280.00 |
| Sub-Total | | | | \$10,986.82 |

| GL Account | Statute | Inter-Agency Nbr | Vendor Nbr | Amount |
|----------------------------|---------|------------------|-------------------|----------------|
| Blackduck 1st Late Penalty | | | 000020137600 1 | 3.33 |
| Blackduck 2nd Late Penalty | | | 000020137600 1 | 16.66 |
| Sub-Total | | | | \$19.99 |

Municipalities Total **\$11,006.81**

County Specific

| Line | GL Account | Statute | Inter-Agency Nbr | Vendor Nbr | Amount |
|------|--|---------|------------------|-------------------|----------|
| 1 | Beltrami County DARE Advisory Board | | | 000019294100 1 | 1,031.86 |
| 3 | Bemidji Prosecution Costs | | | 000019294100 1 | 250.00 |
| 4 | Drug Task Force | | | 000019597500 1 | 10.00 |
| 6 | Northwood Coalition Battered Women's Shelter | | | 000020502400 1 | 234.97 |
| 58 | Beltrami County Victim Services | | | 000019597500 1 | 27.36 |
| 59 | Support Within Reach | | | 000020327600 1 | 11.29 |

County Specific Total **\$1,565.48**

Designated Funds

LG216 Worksheet for Calculating Lawful Gambling Monthly Rent

| | |
|---|---|
| Organization Name Blackduck Fire Relief Site Name MUNICIPAL LIQUOR STORE | License Number 01944 Site Number 001 Bar op |
|---|---|

| | |
|---|---|
| (Use one worksheet for each site. If lease changes, use new worksheet.) | Booth Operation Rent 1 List the % to be paid for paper pull-tabs, tipboards, paddletickets, electronic pull-tabs and electronic linked bingo conducted by the organization's employees 1 _____ 0.00 % Bar Operation Rent 2 List the % to be paid for paper pull-tabs, tipboards, and paddletickets conducted by the lessor or lessor's employees 2 _____ 20.00 % 3 List the % to be paid for electronic pull-tabs and electronic linked bingo conduct by the lessor or lessor's employees 3 _____ 15.00 % |
|---|---|

| A | B1 | B2 | C1 | C2 | D | E1 | E2 | F | G | H |
|----------------|---|------|--|---------|--|---|--------|---|--|--|
| | Booth Operation | | Bar Operation | | Rent Limit | Bar Operation Electronic Games | | Total Rent | Bar Operation | |
| Month and Year | Multiply the total of this month's net receipts from paper pull-tabs, electronic pull-tabs, electronic linked bingo, tipboards, and paddletickets by the amount in Box 1. | | Multiply the total of this month's net receipts from paper pull-tabs, tipboards, and paddletickets by the amount in Box 2. | | If an amount was entered, in Col B, enter the sum of Col's B and C, up to a max of \$1750. If Col B is blank, enter Col C. | Multiply the total of this month's net receipts from electronic pull-tabs and electronic linked bingo by the amount in Box 3. | | Add Columns D and E. Report amount on Schedule A, line 22h. | Enter cash short for games sold from bar-op. Report amount on Sched A, line 22m. In month the Col H is paid. | Subtract Col G from Col F. This is the amount of rent to be paid. The amount is not reported on Sched A. |
| 4 / 2018 | 0.00 | 0.00 | 4369.00 | 873.80 | 873.80 | 0.00 | 0.00 | 873.80 | 23.00 | 850.80 |
| 5 / 2018 | 0.00 | 0.00 | 7300.00 | 1460.00 | 1460.00 | 0.00 | 0.00 | 1460.00 | 23.00 | 1437.00 |
| 6 / 2018 | 0.00 | 0.00 | 5213.00 | 1042.60 | 1042.60 | 686.35 | 102.95 | 1145.55 | 1.00 | 1144.55 |
| 7 / 2018 | 0.00 | 0.00 | 3140.00 | 628.00 | 628.00 | 279.60 | 41.94 | 669.94 | 33.00 | 636.94 |
| 8 / 2018 | 0.00 | 0.00 | 5301.00 | 1060.20 | 1060.20 | 0.00 | 0.00 | 1060.20 | 0.00 | 1060.20 |
| 9 / 2018 | 0.00 | 0.00 | 2776.00 | 555.20 | 555.20 | 179.35 | 26.90 | 582.10 | 47.00 | 535.10 |
| 10 / 2018 | 0.00 | 0.00 | 4525.00 | 905.00 | 905.00 | 0.00 | 0.00 | 905.00 | 2.00 | 903.00 |
| 11 / 2018 | 0.00 | 0.00 | 5439.00 | 1087.80 | 1087.80 | 539.55 | 80.93 | 1168.73 | 93.00 | 1075.73 |
| 12 / 2018 | 0.00 | 0.00 | 4165.00 | 833.00 | 833.00 | 140.60 | 21.09 | 854.09 | 91.00 | 763.09 |
| 2 / 2019 | 0.00 | 0.00 | 5125.00 | 1025.00 | 1025.00 | 0.00 | 0.00 | 1025.00 | 195.00 | 830.00 |
| 3 / 2019 | 0.00 | 0.00 | 3380.00 | 676.00 | 676.00 | 0.00 | 0.00 | 676.00 | 10.00 | 666.00 |

1 This amount may not exceed 10%.
 2 Enter no more than 10% if paper or electronic pull-tabs, tipboards, paddletickets (other than paddlemwheel without a table once weekly), or electronic linked bingo games are conducted by the organization's employees. Otherwise, enter no more than 20%.
 3 This amount may not exceed 15%.
 4 Electronic pull-tab rent is based on the receipts incurred during the month, and not on when each pull-tab deal is closed.
 5 If the amount in Column H is negative, contact your compliance specialist.



2019 ANNUAL CONTINUING DISCLOSURE REPORTING

The City of Blackduck, Minnesota has covenanted to comply with Limited continuing disclosure requirements as required by the SEC Rule 15c2-12 (the "Rule") for certain outstanding obligations, requiring the City to provide an annual update to bondholders on the status of the financial and economic condition of the City. The required contents of the Annual Report are set forth in the Continuing Disclosure Certificate(s) for all applicable outstanding debt. The Continuing Disclosure Certificate is prepared by your bond attorney as part of the closing documentation that is executed with each of your issues subject to the Rule, and also includes the requirement of reporting the occurrence of certain "reportable events."

As Dissemination Agent to the City, we will complete and submit the Annual Disclosure Report on your behalf.

| | |
|--|------------------------------|
| Issuer and/or Other Obligated Person: | City of Blackduck, Minnesota |
|--|------------------------------|

| | |
|--|--------------------------|
| Annual Report Deadline or As Soon As Available: | December 31, 2019 |
|--|--------------------------|

| | |
|---|-------------------|
| Report Timeline and Deadlines: | |
| Deadline for Client to Complete Questionnaire | May 13, 2019 |
| Deadline for Ehlers to File Report on EMMA | December 31, 2019 |

To help us complete the remainder of this year's Report, please complete and provide the following information to us by May 13, 2019:

- 1) Please forward, or have your Auditor / CPA provide, your **Final December 31, 2018 Audit** (*If you do not have your final audit yet, please provide us with a status. Financial Statements or a Draft Audit is required to be filed by the Report Due Date*).
- 2) Attached, for your review and reference, you will find the outstanding debt schedule(s) we have on record for the City. If any new debt has been issued, please provide us with the following items for each issuance: the purpose of the issue, the amount of the issue, the maturity schedule, the interest rates, the date when issued, the resolution, the legal opinion and the continuing disclosure certificate. **If any debt has been paid in full, please list the issue(s) below and the date paid.**

3) The Following Issues are currently subject to Continuing Disclosure Reporting and represent one Continuing Disclosure Undertaking (“CDU”):

Issues Subject to Limited Disclosure:

| Issue Identification | Issue Date | 6-Digit CUSIP No. |
|--|------------|-------------------|
| \$445,000 General Obligation Refunding Bonds, Series 2009A | 12/28/2009 | 092282 |
| \$1,165,000 General Obligation Bonds, Series 2012A | 12/27/2012 | 092282 |

Issues Subject to Limited or Full (Only Upon Request) Disclosure:

| Issue Identification | Issue Date | 6-Digit CUSIP No. |
|--|------------|-------------------|
| \$495,000 General Obligation Bonds, Series 2006A | 8/17/2006 | 092282 |

Below is the Ehlers' Disclosure Dissemination fee schedule:

Full Disclosure Services fees shall be assessed as follows:

| Number of Issuer Continuing Disclosure Undertakings | Annual Fee |
|---|------------|
| One (1) to three (3) CDU's | \$2,800 |
| Four (4) to six (6) CDU's | \$3,300 |
| Seven (7) or more CDU's | \$3,800 |

Plus any out of pocket expenses.

Special Circumstances

If an Issuer's CDU requires periodic filings (quarterly or semiannually) in addition to the annual filings, a fee of \$500 per required CDU filing shall be assessed.

Limited Disclosure Services shall be provided annually for a fee of \$750.

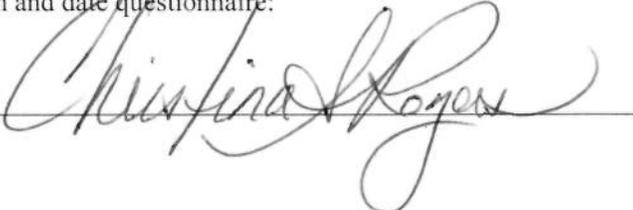
4) Below is a list of events that require a Reportable Event Notice to be filed on EMMA. Please indicate if any of the following Events occurred during the past year:

| Event | Circle |
|--|--|
| 1. Principal and interest payment delinquencies | Y / <input checked="" type="radio"/> N |
| 2. Non-payment related defaults, if material | Y / <input checked="" type="radio"/> N |
| 3. Unscheduled draws on debt service reserves reflecting financial difficulties | Y / <input checked="" type="radio"/> N |
| 4. Unscheduled draws on credit enhancements reflecting financial difficulties | Y / <input checked="" type="radio"/> N |
| 5. Substitution of credit or liquidity providers, or their failure to perform | Y / <input checked="" type="radio"/> N |
| 6. Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the Issuer's bonds or notes, or other material events affecting the tax status of the Issuer's bonds or notes | Y / <input checked="" type="radio"/> N |
| 7. Modification to rights of holders of the Issuer's bonds or notes, if material | Y / <input checked="" type="radio"/> N |
| 8. Calls of the Issuer's bonds or notes, if material, and tender offers If Yes, please describe which bonds: _____ | Y / <input checked="" type="radio"/> N |
| 9. Defeasances of the Issuer's bonds or notes | Y / <input checked="" type="radio"/> N |
| 10. Release, substitution or sale of property securing repayment of the Issuer's bonds or notes, if material | Y / <input checked="" type="radio"/> N |

- 11. Rating changes Y N
If Yes, please describe rating change: _____
- 12. Bankruptcy, insolvency, receivership or similar event of the Issuer Y N
- 13. The consummation of a merger, consolidation, or acquisition involving the Issuer or the sale of all or substantially all of the assets of the Issuer, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material Y N
- 14. Appointment of a successor or additional trustee or the change of name of a trustee, if material Y N
- 15. Incurrence of a Financial Obligation of the Issuer, if material, or agreement to covenants, events of default, remedies, priority rights, or other similar terms of a Financial Obligation of the Issuer, any of which affect holders of the Securities, if material; and (if applicable*) Y N
- 16. Default, event of acceleration, termination event, modification of terms, or other similar events under the terms of the Financial Obligation of the Issuer, any of which reflect financial difficulties. (if applicable*) Y N

* New reporting requirements as of February 27, 2019.

Please sign and date questionnaire:

Signature  Date 4-22-2019

Feel free to call Sara Beecher (262.796.6172) or Annie Mallon (262.796.6188), or e-mail sbeecher@ehlers-inc.com or amallon@ehlers-inc.com, if you have any questions or comments regarding continuing disclosure or to further discuss how we may be of service to you in complying with these regulations.

CITY OF BLACKDUCK, MINNESOTA
Schedule of Bonded Indebtedness
General Obligation Debt Being Paid From Revenues
(As of 6/1/19)

GO Water Note
PFA Loan
Series 2016

| Dated Amount | 09/28/16 \$468,834 | Maturity | 8/20 |
|--------------------|-----------------------|----------|------|
| Fiscal Year Ending | Principal | Interest | |
| 2019 | 14,000 | 5,259 | |
| 2020 | 14,000 | 10,423 | |
| 2021 | 14,000 | 10,311 | |
| 2022 | 14,000 | 10,185 | |
| 2023 | 14,000 | 10,037 | |
| 2024 | 15,000 | 9,862 | |
| 2025 | 15,000 | 9,644 | |
| 2026 | 15,000 | 9,404 | |
| 2027 | 15,000 | 9,145 | |
| 2028 | 15,000 | 8,838 | |
| 2029 | 15,000 | 8,489 | |
| 2030 | 16,000 | 8,107 | |
| 2031 | 16,000 | 7,668 | |
| 2032 | 16,000 | 7,199 | |
| 2033 | 16,000 | 6,705 | |
| 2034 | 16,000 | 6,193 | |
| 2035 | 16,000 | 5,665 | |
| 2036 | 16,000 | 5,124 | |
| 2037 | 17,000 | 4,569 | |
| 2038 | 17,000 | 4,156 | |
| 2039 | 17,000 | 3,733 | |
| 2040 | 17,000 | 3,299 | |
| 2041 | 17,000 | 2,857 | |
| 2042 | 18,000 | 2,410 | |
| 2043 | 18,000 | 1,935 | |
| 2044 | 18,000 | 1,458 | |
| 2045 | 18,000 | 979 | |
| 2046 | 18,600 | 498 | |
| | 447,600 | 174,153 | |

| Total Principal | Total Interest | Total P & I | Principal Outstanding | % Paid | Fiscal Year Ending |
|-----------------|----------------|-------------|-----------------------|---------|--------------------|
| 14,000 | 5,259 | 19,259 | 433,600 | 3.13% | 2019 |
| 14,000 | 10,423 | 24,423 | 419,600 | 6.26% | 2020 |
| 14,000 | 10,311 | 24,311 | 405,600 | 9.38% | 2021 |
| 14,000 | 10,185 | 24,185 | 391,600 | 12.51% | 2022 |
| 14,000 | 10,037 | 24,037 | 377,600 | 15.64% | 2023 |
| 15,000 | 9,862 | 24,862 | 362,600 | 18.99% | 2024 |
| 15,000 | 9,644 | 24,644 | 347,600 | 22.34% | 2025 |
| 15,000 | 9,404 | 24,404 | 332,600 | 25.69% | 2026 |
| 15,000 | 9,145 | 24,145 | 317,600 | 29.04% | 2027 |
| 15,000 | 8,838 | 23,838 | 302,600 | 32.39% | 2028 |
| 15,000 | 8,489 | 23,489 | 287,600 | 35.75% | 2029 |
| 16,000 | 8,107 | 24,107 | 271,600 | 39.32% | 2030 |
| 16,000 | 7,668 | 23,668 | 255,600 | 42.90% | 2031 |
| 16,000 | 7,199 | 23,199 | 239,600 | 46.47% | 2032 |
| 16,000 | 6,705 | 22,705 | 223,600 | 50.04% | 2033 |
| 16,000 | 6,193 | 22,193 | 207,600 | 53.62% | 2034 |
| 16,000 | 5,665 | 21,665 | 191,600 | 57.19% | 2035 |
| 16,000 | 5,124 | 21,124 | 175,600 | 60.77% | 2036 |
| 17,000 | 4,569 | 21,569 | 158,600 | 64.57% | 2037 |
| 17,000 | 4,156 | 21,156 | 141,600 | 68.36% | 2038 |
| 17,000 | 3,733 | 20,733 | 124,600 | 72.16% | 2039 |
| 17,000 | 3,299 | 20,299 | 107,600 | 75.96% | 2040 |
| 17,000 | 2,857 | 19,857 | 90,600 | 79.76% | 2041 |
| 18,000 | 2,410 | 20,410 | 72,600 | 83.78% | 2042 |
| 18,000 | 1,935 | 19,935 | 54,600 | 87.80% | 2043 |
| 18,000 | 1,458 | 19,458 | 36,600 | 91.82% | 2044 |
| 18,000 | 979 | 18,979 | 18,600 | 95.84% | 2045 |
| 18,600 | 498 | 19,098 | 0 | 100.00% | 2046 |
| 447,600 | 174,153 | 621,753 | | | |

CITY OF BLACKDUCK, MINNESOTA
 Schedule of Bonded Indebtedness
 General Obligation Debt Being Paid From Special Assessments and Taxes
 (As of 6/1/19)

**Bonds 1)
 Series 2006A**

| Fiscal Year Ending | 8/17/06 \$495,000 | | 2/01 | | Total P & I | Total Principal Outstanding | % Paid | Fiscal Year Ending |
|-----------------------|----------------------|----------|-----------|----------|----------------|-----------------------------------|---------|-----------------------|
| | Principal | Interest | Principal | Interest | | | | |
| 2019 | | 2,558 | 0 | 2,558 | 2,558 | 110,000 | 0.00% | 2019 |
| 2020 | 35,000 | 4,301 | 35,000 | 4,301 | 39,301 | 75,000 | 31.82% | 2020 |
| 2021 | 35,000 | 2,674 | 35,000 | 2,674 | 37,674 | 40,000 | 63.64% | 2021 |
| 2022 | 40,000 | 930 | 40,000 | 930 | 40,930 | 0 | 100.00% | 2022 |
| | 110,000 | 10,463 | 110,000 | 10,463 | 120,463 | | | |

1) The equipment portion of this issue is subject to the Statutory Debt Limit.

CITY OF BLACKDUCK, MINNESOTA

Schedule of Bonded Indebtedness

General Obligation Debt Being Paid From Revenues, Special Assessments and Taxes

(As of 6/1/19)

**Refunding 1)
Series 2009A**

| Fiscal Year Ending | 12/28/09 | | Principal | Interest | Total Principal | Total Interest | Total P & I Outstanding | Principal Outstanding | % Paid | Fiscal Year Ending |
|-----------------------|----------|----------|-----------|----------|--------------------|-------------------|----------------------------|--------------------------|---------|-----------------------|
| | Amount | Maturity | | | | | | | | |
| 2019 | 445,000 | 1/01 | 15,000 | 1,483 | 0 | 1,483 | 1,483 | 75,000 | 0.00% | 2019 |
| 2020 | | | 15,000 | 2,696 | 15,000 | 2,696 | 17,696 | 60,000 | 20.00% | 2020 |
| 2021 | | | 15,000 | 2,141 | 15,000 | 2,141 | 17,141 | 45,000 | 40.00% | 2021 |
| 2022 | | | 15,000 | 1,556 | 15,000 | 1,556 | 16,556 | 30,000 | 60.00% | 2022 |
| 2023 | | | 15,000 | 947 | 15,000 | 947 | 15,947 | 15,000 | 80.00% | 2023 |
| 2024 | | | 15,000 | 319 | 15,000 | 319 | 15,319 | 0 | 100.00% | 2024 |
| | | | 75,000 | 9,143 | 75,000 | 9,143 | 84,143 | | | |

1) This issue refunded the 2011 through 2024 maturities of the City's \$222,000 General Obligation Sewer and Water Revenue Bond, Series 1994A, dated June 22, 1994; the 2011 through 2024 maturities of the City's \$38,000 General Obligation Sewer and Water Revenue Bond, Series 1994B, dated June 22, 1994; the 2011 through 2016 maturities of the City's \$410,000 General Obligation Sewer Refunding Bonds, Series 1998, dated March 12, 1998; the 2010 through 2013 maturities of the City's \$171,869.59 General Obligation Improvement Bond, Series 1999, dated August 1, 1999; and the 2010 through 2013 maturities of the City's \$73,000 General Obligation Improvement Bond, Series 2000, dated December 1, 2000.

Requesting Final Council Approval for the Following

Requesting Final Approval of Part-time Employees:

| Name: | Position: | Date of Hire: | Wage: |
|---------------------------|--------------------------------|----------------------|--------------|
| Alex Tindell | Golf Course Clubhouse | 5/13/2019 | 10.87 |
| Alexandra Heide | Golf Course Clubhouse | 5/27/2019 | 9.86 |
| Cal Shofner | Golf Course Groundskeeper | 4/30/2019 | 10.35 |
| Jim Andersen | Golf Course Superintendent | 4/1/2019 | 16.00 |
| June Notermann | Golf Course Clubhouse | 4/30/2019 | 9.86 |
| Justin Baumgartner | Golf Course Greenskeeper | 4/30/2019 | 9.86 |
| Kialea Brands | Golf Course Clubhouse | 4/30/2019 | 9.86 |
| Kyla Tracy | Golf Course Greenskeeper | 4/27/2019 | 9.86 |
| Megan Lee | Golf Course Greenskeeper | 4/30/2019 | 10.00 |
| Richard McKean | Golf Course Clubhouse & Greens | 5/1/2019 | 10.87 |
| Pam Exner | Golf Course Clubhouse Manager | 4/29/2019 | 14.00 |

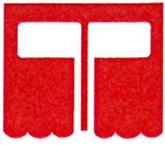
412801

County Beltrami
 Quad Blackduck
 Quad ID 328A

MINNESOTA DEPARTMENT OF HEALTH
WELL AND BORING REPORT
 Minnesota Statutes Chapter 1031

Entry Date 12/02/1990
 Update Date 02/14/2014
 Received Date

| Well Name BLACKDUCK | Township 149 | Range 31 | Dir W | Section 12 | Subsection CDADCC | Well Depth 112 ft. | Depth Completed 112 ft. | Date Well Completed 04/19/1983 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|---|--------------------|-----------------|----------------------|-----------------------------|--|-----------------------------------|--|---------------------|--------------|----------|------|-------------|--------|-------|-----------------|---|----|------|--------|-------------|----|----|------|------|-------------------|----|-----|------|---------|--------------------|-----|-----|-------|------|--|--|--|
| Elevation 1352 | Elev. Method Calc from DEM (USGS 7.5 min or equiv.) | | | | | Drill Method Non-specified Rotary | Drill Fluid | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Address C/W BLACKDUCK MN 56630 | | | | | | Use domestic | Status Active | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Stratigraphy Information | | | | | | Well Hydrofractured? Yes <input type="checkbox"/> No <input type="checkbox"/> From To | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <table border="1"> <thead> <tr> <th>Geological Material</th> <th>From</th> <th>To (ft.)</th> <th>Color</th> <th>Hardness</th> </tr> </thead> <tbody> <tr> <td>CLAY</td> <td>0</td> <td>9</td> <td>YELLOW</td> <td>SOFT</td> </tr> <tr> <td>CLAY</td> <td>9</td> <td>50</td> <td>GRAY</td> <td>MEDIUM</td> </tr> <tr> <td>SAND & CLAY</td> <td>50</td> <td>55</td> <td>GRAY</td> <td>SOFT</td> </tr> <tr> <td>CLAY & ROCK MIXED</td> <td>55</td> <td>105</td> <td>GRAY</td> <td>SFT-HRD</td> </tr> <tr> <td>COARSE & FINE SAND</td> <td>105</td> <td>112</td> <td>LIGHT</td> <td>SOFT</td> </tr> </tbody> </table> | | | | | | Geological Material | From | To (ft.) | Color | Hardness | CLAY | 0 | 9 | YELLOW | SOFT | CLAY | 9 | 50 | GRAY | MEDIUM | SAND & CLAY | 50 | 55 | GRAY | SOFT | CLAY & ROCK MIXED | 55 | 105 | GRAY | SFT-HRD | COARSE & FINE SAND | 105 | 112 | LIGHT | SOFT | Casing Type Single casing Joint | | |
| Geological Material | From | To (ft.) | Color | Hardness | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| CLAY | 0 | 9 | YELLOW | SOFT | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| CLAY | 9 | 50 | GRAY | MEDIUM | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| SAND & CLAY | 50 | 55 | GRAY | SOFT | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| CLAY & ROCK MIXED | 55 | 105 | GRAY | SFT-HRD | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| COARSE & FINE SAND | 105 | 112 | LIGHT | SOFT | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | Drive Shoe? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Above/Below 1 ft. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | Casing Diameter 4 in. To 108 ft. 1.87 lbs./ft. | | Hole Diameter 6.2 in. To 112 ft. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | Open Hole From ft. To ft. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | Screen? <input checked="" type="checkbox"/> Type stainless Make JOHNSON | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | <table border="1"> <thead> <tr> <th>Diameter</th> <th>Slot/Gauze</th> <th>Length</th> <th>Set</th> </tr> </thead> <tbody> <tr> <td>2 in.</td> <td>12</td> <td>4 ft.</td> <td>108 ft. 112 ft.</td> </tr> </tbody> </table> | | | Diameter | Slot/Gauze | Length | Set | 2 in. | 12 | 4 ft. | 108 ft. 112 ft. | | | | | | | | | | | | | | | | | | | | | | |
| Diameter | Slot/Gauze | Length | Set | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2 in. | 12 | 4 ft. | 108 ft. 112 ft. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | Static Water Level 13 ft. land surface Measure 04/19/1983 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | Pumping Level (below land surface) 112 ft. 1 hrs. Pumping at 40 g.p.m. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | Wellhead Completion Pitless adapter manufacturer <input type="checkbox"/> Casing Protection <input checked="" type="checkbox"/> 12 in. above grade <input type="checkbox"/> At-grade (Environmental Wells and Borings ONLY) Model | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | Grouting Information Well Grouted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Specified | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | <table border="1"> <thead> <tr> <th>Material</th> <th>Amount</th> <th>From</th> <th>To</th> </tr> </thead> <tbody> <tr> <td>neat cement</td> <td></td> <td>7 ft.</td> <td>30 ft.</td> </tr> </tbody> </table> | | | Material | Amount | From | To | neat cement | | 7 ft. | 30 ft. | | | | | | | | | | | | | | | | | | | | | | |
| Material | Amount | From | To | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| neat cement | | 7 ft. | 30 ft. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | Nearest Known Source of Contamination 100 feet North Direction Septic tank/drain field Type Well disinfected upon completion? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | Pump <input checked="" type="checkbox"/> Not Installed <input type="checkbox"/> Date Installed | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | <table border="1"> <thead> <tr> <th>Manufacturer's name</th> <th>Model Number</th> <th>HP</th> <th>Volt</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> | | | Manufacturer's name | Model Number | HP | Volt | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Manufacturer's name | Model Number | HP | Volt | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | <table border="1"> <thead> <tr> <th>Length of drop pipe</th> <th>ft</th> <th>Capacity</th> <th>g.p.</th> <th>Typ</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> | | | Length of drop pipe | ft | Capacity | g.p. | Typ | | | | | | | | | | | | | | | | | | | | | | | | | |
| Length of drop pipe | ft | Capacity | g.p. | Typ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | Abandoned Does property have any not in use and not sealed well(s)? <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | Variance Was a variance granted from the MDH for this well? <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | Miscellaneous First Bedrock sand Aquifer Quat. buried Last Strat sand Depth to Bedrock ft | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | Located by Beltrami Cty. Soil & Water Cons. Dist. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | Locate Method GPS SA On (averaged) (100 meters) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | System UTM - NAD83, Zone 15, Meters X 383057 Y 5287645 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | Unique Number Verification Information from Input Date 10/09/2000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | Angled Drill Hole | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | Well Contractor Bradseth Well Co. 04527 BRADSETH, C Licensee Business Lic. or Reg. No. Name of Driller | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |



THEIN WELL

PO BOX 778 · 11355 HWY 71 NE · SPICER, MN 56288
102 DUNDAS RD · MONTICELLO, MN 55362
CLARA CITY, MN 56222 · VERMILLION, SD 57069
www.theinwell.com · E-mail: theinwell@tds.net
1-800-450-8000

WELLS ~ PUMPS
SALES ~ SERVICE

Since 1893

April 26, 2019

Christina Regas
City of Blackduck
P.O. Box 380
Blackduck, MN 56630

Dear Christina,

In regards to your upcoming well inspections. We have both wells on the schedule to be pulled for service, this is scheduled for this spring.

However, while looking through our records for your wells, the work report from last time well 5 was pulled indicated that the pump, motor, and wire will most likely need to be replaced on the next inspection, which is the inspection scheduled for this spring. I wanted to reach out to you ahead of time with this information, as it is much more cost effective to bring a pump to begin with, than to pull the pump and realize it needs to be replaced.

You can expect pricing to reflect the cost for the anticipated repairs on well 4:

| ITEM | UNIT | EST. QTY. | UNIT PRICE | TOTAL |
|--|------|-----------|------------|-------------|
| Wolf Submersible Pump End | EA | 1 | 3,000 | \$ 3,000.00 |
| Hitachi 15hp 230v Submersible Motor | EA | 1 | 2,600 | \$ 2,600.00 |
| 6/4 Submersible Flat Jacketed Copper Cable | FT | 165 | 4.51 | \$ 744.15 |
| Splice Kit | EA | 1 | 25 | \$ 25.00 |
| *Estimated Total for well 4 repair items | | | | \$ 6,369.15 |

*Invoice will reflect actual quantities used. Pricing valid for 30 days.

Keep in mind that the above pricing is for well 4 only, and only cover the anticipated repairs. Also, I anticipate that labor will cost approximately \$4,000.00 per well and long as all of the work on both wells can be completed in one trip.

To schedule, or if you have any questions please feel free to contact me at (800)450-8000, or via email zack@theinwell.com.

Best Regards,

Zack Thein
Thein Well Company

Licensed, Bonded and Insured

CERTIFIED MASTER WATER WELL CONTRACTOR
Equal Opportunity Employer

MEMBER
NGWA

MEMBER
AWWA



I. PURPOSE

The purpose of this policy is to provide employees with guidelines for responding to reports of sexual assault. This agency will strive:

- a) To afford maximum protection and support to victims of sexual assault or abuse through a coordinated program of law enforcement and available victim services with an emphasis on a victim centered approach;
- b) To reaffirm peace officers' authority and responsibility to conducting thorough preliminary and follow up investigations and to make arrest decisions in accordance with established probable cause standards;
- c) To increase the opportunity for prosecution and victim services.

II. POLICY

It is the policy of the Blackduck Police Department to recognize sexual assault as a serious problem in society and to protect victims of sexual assault by ensuring its peace officers understand the laws governing this area. Sexual assault crimes are under-reported to law enforcement and the goal of this policy is in part to improve victim experience in reporting so that more people are encouraged to report.

All employees should take a professional, victim-centered approach to sexual assaults, protectively investigate these crimes, and coordinate with prosecution in a manner that helps restore the victim's dignity and autonomy. While doing so, it shall be this agency's goal to decrease the victim's distress, increase the victim's understanding of the criminal justice system and process, and promote public safety.

Peace officers will utilize this policy in response to sexual assault reported to this agency. This agency will aggressively enforce the laws without bias and prejudice based on race, marital status, sexual orientation, economic status, age, disability, gender, religion, creed, or national origin.

III. DEFINITIONS

For purpose of this policy, the words and phrases in this section have the following meaning given to them, unless another intention clearly appears.

A. **Consent:** As defined by Minn. Stat. 609.341, which states:

- (1) Words or overt actions by a person indicating a freely given present agreement to perform a particular sexual act with the actor. Consent does not mean the existence of a prior or current social relationship between the actor and the complainant or that the complainant failed to resist a particular sexual act.
- (2) A person who is mentally incapacitated or physically helpless as defined by Minnesota Statute 609.341 cannot consent to a sexual act.
- (3) Corroboration of the victim's testimony is not required to show lack of consent.



- B. **Child or Minor:** a person under the age of 18.
- C. **Medical Forensic Examiner:** The health care provider conducting a sexual assault medical forensic examination.
- D. **Sexual Assault:** A person who engages in sexual contact or penetration with another person in a criminal manner as identified in MN Statute 609.342 to 609.3451.
- E. **Family and Household Member:** As defined in Minn. Stat. 518.B.01 Subd.2.b. to include:
- (1) spouses or former spouses;
 - (2) parents and children;
 - (3) persons related by blood;
 - (4) persons who are presently residing together or who have resided together in the past;
 - (5) persons who have a child in common regardless of whether they have been married or have lived together at any time;
 - (6) a man and woman if the woman is pregnant and the man is alleged to be the father, regardless of whether they have been married or have lived together at any time; and
 - (7) persons involved in a significant romantic or sexual relationship
- F. **Sexual Assault Medical Forensic Examination:** An examination of a sexual assault patient by a health care provider, ideally one who has specialized education and clinical experience in the collection of forensic evidence and treatment of these patients.
- G. **Victim Advocate:** A Sexual Assault Counselor defined by Minn. Stat. 595.02, subd. 1(k) and/or Domestic Abuse Advocate as defined by Minn. Stat. 595.02, subd. 1(1) who provide confidential advocacy services to victims of sexual assault and domestic abuse. Victim advocates as defined provide coverage in all counties in Minnesota. Minnesota Office of Justice Programs (MN OJP) can assist departments in locating their local victim advocacy agency for the purposes outlined in this policy.
- H. **Victim Centered:** A victim-centered approach prioritizes the safety, privacy and well-being of the victim and aims to create a supportive environment in which the victim's rights are respected and in which they are treated with dignity and respect. This approach acknowledges and respects a victims' input into the criminal justice response and recognizes victims are not responsible for the crimes committed against them.
- I. **Vulnerable Adult:** any person 18 years of age or older who:
- (1) is a resident inpatient of a facility as defined in Minn. Stat. 626.5572. Subd. 6;
 - (2) receives services at or from a facility required to be licensed to serve adults under sections [245A.01](#) to [245A.15](#), except that a person receiving outpatient services for treatment of chemical dependency or mental illness, or one who is committed as a sexual psychopathic personality or as a sexually dangerous person under chapter 253B, is not considered a vulnerable adult unless the person meets the



- requirements of clause (4);
- (3) receives services from a home care provider required to be licensed under sections [144A.43](#) to [144A.482](#); or from a person or organization that exclusively offers, provides, or arranges for personal care assistance services under the medical assistance program as authorized under sections [256B.0625, subdivision 19a, 256B.0651](#) to [256B.0654](#), and [256B.0659](#); or
 - (4) regardless of residence or whether any type of service is received, possesses a physical or mental infirmity or other physical, mental, or emotional dysfunction:
 - (i) that impairs the individual's ability to provide adequately for the individual's own care without assistance, including the provision of food, shelter, clothing, health care, or supervision; and
 - (ii) because of the dysfunction or infirmity and the need for assistance, the individual has an impaired ability to protect the individual from maltreatment.

IV. PROCEDURES

A. Communications Personnel Response/Additional Actions by Responding Officers

Communications personnel and/or law enforcement officers should inform the victim of ways to ensure critical evidence is not lost, to include the following:

- 1) Suggest that the victim not bathe, or clean him or herself if the assault took place recently.
- 2) Recommend that if a victim needs to relieve themselves, they should collect urine in a clean jar for testing, and should avoid wiping after urination.
- 3) Asking the victim to collect any clothing worn during or after the assault and if possible, place in a paper bag, instructing the victim not to wash the clothing (per department policy).
- 4) Reassure the victim that other evidence may still be identified and recovered even if they have bathed or made other physical changes.

B. Initial Officer Response

When responding to a scene involving a sexual assault, officers shall follow standard incident response procedures. In addition, when interacting with victims, officers shall do the following:

- 1) Recognize that the victim experienced a traumatic incident and may not be willing or able to immediately assist with the criminal investigation.
- 2) The officer shall attempt to determine the location/jurisdiction where the assault took place.
- 3) Explain the reporting process including the roles of the first responder, investigator, and anyone else with whom the victim will likely interact during the course of the investigation.



City of Blackduck Police Department
Sexual Assault Investigation Policy Minn. Stat. §609.341 – 609.351
Adopted April 8, 2019

- 4) Officers are encouraged to connect the victim with local victim advocates as soon as possible. Inform the victim that there are confidential victim advocates available to address any needs they might have and to support them through the criminal justice system process. Provide the victim with contact information for the local victim advocate. Upon victim request the officer can offer to contact local victim advocate on behalf of the victim.
- 5) Ask about and document signs and symptoms of injury, to include strangulation. Officers shall attempt to obtain a signed medical release from the victim.
- 6) Ensure that the victim knows they can go to a designated facility for a forensic medical exam. Offer to arrange for transportation for the victim.
- 7) Identify and attempt to interview potential witnesses to the sexual assault and/or anyone the victim told about the sexual assault.
- 8) Request preferred contact information for the victim for follow-up.

C. Victim Interviews

This agency recognizes that victims of sexual assault due to their age or physical, mental or emotional distress, are better served by utilizing trauma informed interviewing techniques and strategies. Such interview techniques and strategies eliminate the duplication of interviews and use a question and answer interviewing format with questioning nondirective as possible to elicit spontaneous responses.

In recognizing the need for non-traditional interviewing techniques for sexual assault victims, officers should consider the following:

- Offer to have a confidential victim advocate present (if possible) if the victim would benefit from additional support during the process
 - Whenever possible, conduct victim interviews in person
 - Make an effort to conduct the interview in a welcoming environment
 - Let the victim share the details at their own pace
 - Recognize victims of trauma may have difficulty remembering incidents in a linear fashion and may remember details in days and weeks following the assault
 - After the initial interview, consider reaching out to the victim within a few days, after at least one sleep cycle to ask if they remember any additional details.
 - Depending on the victim, additional interviews might be needed to gather additional information. Offer support from a victim advocate to the victim to help facilitate engagement with the investigative process and healing.
 - Some victims do remember details vividly and might want to be interviewed immediately.
 - During initial and subsequent victim interviews, officers should note the following information as victims share it, recognizing that a victim may not be able to recall all the details of the assault during a particular interview.
- 1) Whether the suspect was known to the victim



- 2) How long the victim knew the suspect
- 3) The circumstances of their meeting and if there is any indication of the use of drugs or alcohol to facilitate the sexual assault
- 4) The extent of their previous or current relationship
- 5) Any behavioral changes that led the situation from one based on consent to one of submission, coercion, fear, or force
- 6) Specific actions, statements, and/or thoughts of both victim and suspect immediately prior, during, and after assault
- 7) Relevant communication through social media, email, text messages, or any other forms of communication

D. Special Considerations—Minors and Vulnerable Adults/Domestic Abuse Victims

1. Minors and Vulnerable Adults

This agency recognizes that certain victims, due to their age or a physical, mental, or emotional distress, are better served by utilizing interview techniques and strategies that eliminate the duplication of interviews and use a question and answer interviewing format with questioning as nondirective as possible to elicit spontaneous responses. Members of this agency will be alert for victims who would be best served by the use of these specialized interview techniques. Officers, in making this determination, should consider the victim's age, level of maturity, communication skills, intellectual capacity, emotional state, and any other observable factors that would indicate specialized interview techniques would be appropriate for a particular victim. When an officer determines that a victim requires the use of these specialized interview techniques, the officer should follow the guidance below.

- a. Officers responding to reports of sexual assaults involving these sensitive population groups shall limit their actions to the following:
 - (1) Ensuring the safety of the victim;
 - (2) Ensuring the scene is safe;
 - (3) Safeguarding evidence where appropriate;
 - (4) Collecting any information necessary to identify the suspect; and
 - (5) Addressing the immediate medical needs of individuals at the scene
- b. Initial responding officers should not attempt to interview the victim in these situations, but should instead attempt to obtain basic information and facts about the situation, including the jurisdiction where the incident occurred and that a crime most likely occurred. Officers should seek to obtain this information from parents, caregivers, the reporting party, or other adult witnesses, unless those individuals are believed to be the perpetrators.
- c. Officers responding to victims with special considerations must comply with the mandated reporting requirements of Minnesota Statute 626.556 and 626.557, as applicable. Officers investigating cases involving victims with special



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considerations should coordinate these investigations with the appropriate local human services agency where required. Any victim or witness interviews conducted with individuals having special considerations must be audio and video recorded whenever possible. All other interviews must be audio recorded whenever possible.

Not all sexual assaults of minor victims require a mandatory report to social services. This policy recognizes that in certain cases, notifying and/or the involvement of a parent/guardian can cause harm to the minor and/or impede the investigation. Officers responding to the sexual assault of a minor victim that does not trigger a mandated report under Minn. Stat. 626.556 should assess for the impact on the victim and the investigation if parents/guardians were notified before making a decision to involve them.

- d. Officers should obtain necessary contact information for the victim's caregiver, guardian or parents and where the victim may be located at a later time. Officers should advise the victim and/or any accompanying adult(s), guardians or caregivers that an investigating officer will follow up with information on a forensic interview.
- e. The officer should advise the victim's caregiver, guardian or parent that if the victim starts to talk about the incident they should listen to them but not question them as this may influence any future statements.

2. Victims of Domestic Abuse

Officers responding to a report of sexual assault committed against a family and household member must also follow the requirements and guidelines in this agency's domestic abuse policy and protocol, in addition to the guidelines in this policy.

E. Protecting Victim Rights

- 1) Confidentiality: Officers should explain to victims the limitations of confidentiality in a criminal investigation and that the victim's identifying information is not accessible to the public, as specified in Minn. Stat. section 13.82, subd. 17(b)
- 2) Crime Victim Rights: Officers must provide the following information to the victim:
 - a. Crime victim rights and resource information required to be provided to all victims as specified by Minn. Stat. section 611A.02, subd. 2(b)
 - b. If the suspect is a family or household member to the victim, crime victim rights and resource information required to be provided to domestic abuse victims, as specified by Minn. Stat. section 629.341, subd. 3.
 - c. The victim's right to be informed of the status of a sexual assault examination kit upon request as provided for under Minn. Stat. section 611A.27, subd. 1.
 - d. Pursuant to Minn. Stat. 611A.26, subd. 1, no law enforcement agency or prosecutor shall require that a complainant of a criminal sexual conduct or sex trafficking offense submit to a polygraph examination as part of or a condition to proceeding with the investigation, charging or prosecution of such offense.



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- 3) Other information: Officers should provide to the victim the agency's crime report/ICR number, and contact information for the reporting officer and/or investigator or person handling the follow up.
- 4) Language access: All officers shall follow agency policy regarding limited English proficiency.

F. Evidence Collection

1) Considerations for Evidence Collection

Officers shall follow this agency's policy on crime scene response. In addition, officers may do the following:

- a. Collect evidence regarding the environment in which the assault took place, including indications of isolation and soundproofing. The agency should consider utilizing their agency or county crime lab in obtaining or processing the scene where the assault took place. This should be in accordance to any/all other policies and procedures relating to evidence collections.
- b. Document any evidence of threats or any communications made by the suspect, or made on behalf of the suspect, to include those made to individuals other than the victim.
- c. In situations where it is suspected that drugs or alcohol may have facilitated the assault, officers should assess the scene for evidence such as drinking glasses, alcohol bottles or cans, or other related items.
- d. If the victim has declined or a medical forensic exam will not be conducted, the officer should obtain victim consent and attempt to take photographs of visible physical injuries, including any healing or old injuries. Victim should be given directions about how to document any bruising or injury that becomes evidence later after these photographs are taken.

G. Sexual Assault Medical Forensic Examinations

1) Prior to the sexual assault medical forensic examination the investigating officer should do the following:

- a. Ensure the victim understands the purpose of the sexual assault medical forensic exam and its importance to both their general health and wellness and to the investigation. Offer assurance to the victim that they will not incur any out-of-pocket expenses for forensic medical exams and provide information about evidence collection, storage and preservation in sexual assault cases.
- b. Provide the victim with general information about the procedure, and encourage them to seek further detail and guidance from the forensic examiner, health care professional, or a victim advocate. Officers and investigators cannot deny a victim the opportunity to have an exam.
- c. Officers should be aware and if necessary, relay to victims who do not want to undergo an exam that there might be additional treatments or medications they



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are entitled to even if they do not want to have an exam done or have evidence collected. Victims can seek that information from a health care provider or a victim advocate. If possible, transport or arrange transportation for the victim to the designated medical facility.

- d. Ask the victim for a signed release for access to medical records from the exam.
- 2) Officers should not be present during any part of the exam, including during the medical history.
- 3) Following the exam, evidence collected during the exam shall be handled according to the requirements of agency policy and Minnesota Statute 299C.106.

H. Contacting and Interviewing Suspects

Prior to contacting the suspect, officers should consider the following:

- 1) Conduct a background and criminal history check specifically looking for accusations, criminal charges, and convictions for interconnected crimes, especially crimes involving violence.
- 2) Consider conducting a pretext or confrontational call or messaging depending on jurisdictional statutes. Involvement of a victim should be based on strong consideration of the victim's emotional and physical state. A victim advocate should be present whenever possible to offer support.
- 3) When possible, an attempt would be made to interview the suspect in person.
- 4) In situations where suspects do not deny that a sexual act occurred, but rather assert that it was with the consent of the victim, officers should do the following:
 - a. Collect evidence of past communication, including but not limited to all relevant interaction (including social media) between the suspect and victim.
 - b. Identify events that transpired prior to, during, and after the assault in an effort to locate additional witnesses and physical locations that might lead to additional evidence.
- 5) For sexual assaults involving strangers, officers should focus investigative efforts on the collection of video, DNA, and other trace evidence used for analysis to identify the perpetrator.

I. Forensic Examination and/or the Collection of Evidence from the Suspect

Note: A suspect's forensic examination and/or the collection of evidence from a suspect may be done by either an investigating officer/investigator, Forensic Medical Examiner, or the agency/county crime lab personnel.

- 1) Prior to or immediately after the preliminary suspect interview, photograph any injuries.
- 2) Determine whether a sexual assault medical forensic examination should be conducted.
- 3) Ask for the suspect's consent to collect evidence from their body and clothing. However, officers/investigators should consider obtaining a search warrant, with specific details about what evidence will be collected, and should be prepared in advance to eliminate the opportunity for the suspect to destroy or alter evidence if consent is denied.
- 4) During the suspect's sexual assault medical forensic examination, the investigator, evidence technician, or forensic examiner should do the following:



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- a. Strongly consider penile swabbing, pubic hair combings, and collection of other potential DNA evidence;
- b. Collect biological and trace evidence from the suspect's body;
- c. Document information about the suspect's clothing, appearance, scars, tattoos, piercings, and other identifiable marks;
- d. Seize all clothing worn by the suspect during the assault, particularly any clothing touching the genital area;
- e. Document the suspect's relevant medical condition and injuries.

J. Role of the Supervisor

Supervisors may do the following:

- 1) Assist officers investigating incidents of sexual assault when possible or if requested by an officer.
- 2) Provide guidance and direction as needed.
- 3) Review sexual assault reports to ensure that necessary steps were taken during initial response and investigations.

K. Case Review/Case Summary

A supervisor should ensure cases are reviewed on an on-going basis. The review process should include an analysis of:

- 1) Case dispositions
- 2) Decisions to collect evidence
- 3) Submissions of evidence for lab testing

2019 Memberships & Tournaments

| First Name | Last Name | Address | City | State | Zip | Phone | email | # of 2019 Paid Memberships | Date Paid | Type of membership: |
|-----------------|-------------|-------------------------------|-------------|-------|-------|-------------------|---|----------------------------|-----------|--|
| Gary | Anderson | 21945 Erdahl Ct. NE | Tenstrike | MN | 56683 | 586-3546/218-766- | gander@paulbunyan.net / gander2@pb.net | 1 | 4/22/2019 | MC |
| Keith | Anderson | PO Box 220 | Blackduck | MN | 56630 | 218-760-7937 | shamrock@paulbunyan.net | 1 | 4/19/2019 | I + cart storage |
| Fred | Bauca | 37508 N. Little McDonald | Frazee | MN | 56544 | 218-766-6631 | maryfred@arvig.net | 1 | 4/24/2019 | I |
| Conrad & Karen | Berg/Brylle | 399 Forest Hills Blvd | Naples | FL | 34113 | 218-766-0183 | | 1 | 4/29/2019 | MC trail fees paid |
| Kurt & Darlene | Benson | 22383 Nebish Rd NE | Blackduck | Mn | 56630 | 218-835-4525 | kbenson@paulbunyan.net | 2 | 4/30/2019 | Twilight cart storage |
| Cherry | Brands | PO Box 403 | Blackduck | Mn | 56630 | 218-308-1426 | cufecute@paulbunyan.net | | | |
| Nita | Brown | 22540 Blackduck Lake Rd NE | Blackduck | MN | 56630 | 218-835-6678 | mabrown@paulbunyan.net | | | |
| Beverly | Bryant | 406 Three Culverts Rd SE | Hines | MN | 56647 | 218-586-2977 | bbryant@paulbunyan.net | 1 | 3/27/2019 | I |
| James | Bushau | 816 Sunset Dr. | Grand Forks | MN | | 701-740-7898 | | | | |
| Kay | Dahl | 26048 N. Point Ln. NE | Hines | MN | 56647 | 480-223-3052 | doodlebugkay@yahoo.com | 1 | 4/30/2019 | I cart storage |
| Michael | Deaulieu | PO Box 66 | Red Lake | MN | 56671 | 218-679-2743 | | | | |
| Gary | Eklund | 38232 Arnsen Creek Rd | Blackduck | MN | 56601 | 218-647-8718 | | | | |
| Kevin | Erpelding | 5811 Island View Dr NE | Bemidji | MN | 56601 | 218-766-6736 | bemidjioutdoorpower@msn.com | 1 | 4/15/2019 | I |
| Gary | Fisher | PO Box 4 | Northome | MN | 56661 | 218-556-0794 | petroged@paulbunyan.net | 1 | 4/23/2019 | I seasonal cart storage |
| Jim & Carol | Gregg | 908 Thorndale Ave | Crookston | MN | 56716 | 218-289-0629 | jgregg0@gra.llipco.net | 1 | 4/25/2019 | MC seasonal trail fee |
| John & Cindy | Hall | PO Box 52 | Hines | MN | 56647 | 218-750-3043 | cjhall150@msn.com | 1 | 4/16/2019 | MC |
| James | Hentges | 19813 Buckhorn Rd NE | Hines | MN | 56647 | 218-835-5516 | james1dh@hotmail.com | 1 | 4/22/2019 | MC seasonal cart storage |
| Duane | Hueslid | 1507 Elizabeth Ave #1 | Las Vegas | NV | 89119 | 702-379-1781 | duanehueslid@yahoo.com | | | |
| Don | Houseman | 21849 Erdahl Ct NE | Tenstrike | MN | 56683 | 218-586-2212 | jdhouse@paulbunyan.net | 1 | 3/28/2019 | I |
| ISD #363 | Golf Team | PO Box 465 | Northome | MN | 56661 | 218-897-5275 | | 1 | 1/1/2019 | F |
| ISD #32 | Golf Team | PO Box 550 | Blackduck | MN | 56630 | 218-835-5200 | | | | |
| Mary Jo | Jepson | 6773 97th St. NE | Monticello | MN | 55362 | 612-558-0554 | maryjoejpson@aol.com | 1 | 3/14/2019 | MC |
| Sally | Johnson | 20735 Blue Ox Ln NE | Blackduck | MN | 56630 | 218-835-4375 | salbud@paulbunyan.net | | | |
| Mark & Gail | Johnson | 16878 N. Blackduck Lk Rd | Blackduck | MN | 56630 | 218-835-4331 | mjohns@paulbunyan.net | 1 | 4/22/2019 | MC cart storage |
| Scott & Dawn | Jourdan | 11724 Town Rd 23 | Northome | MN | 56661 | 218-368-2727 | jourdan_dawn@yahoo.com | | | |
| Larry & Shannon | Kampa | 19262 N. Blackduck Lk Rd Ne | Hines | MN | 56647 | 218-553-0312 | lands@dunronvin-resort.com | | | |
| Russ & Sharon | King | 22827 Quiet Meadow Drive | Blackduck | MN | 56630 | 218-820-9493 | rushking10@gmail.com | 1 | 4/18/2019 | MC season cart rental |
| Jeffrey | Kingbird | PO Box 35 | Ponemah | MN | 56666 | 218-554-7537 | | | | |
| Ryan | Klein | 12422 71 Connection NE | Bemidji | MN | 56601 | 218-766-8605 | | | | |
| Shawn | Klein | 16431 Carter Lake Rd SE | Hines | MN | 56647 | 360-649-2450 | shawnklein@hotmail.com | | | |
| Pat | Kovar | 16676 Blackduck Lake Rd. | Hines | MN | 56647 | 218-835-4755 | amlit@paulbunyan.net | | | |
| David | Larson | 24178 110th Ave. NW | Newfolden | MN | 56738 | 218-681-1352 | lardave1986@gmail.com | 1 | 3/18/2018 | I |
| Hubert | Larson | 66802 Larson Rd | Northome | MN | 56661 | 218-897-5599 | hubertl@paulbunyan.net | | | |
| Delbert | Lasley | PO Box 386 | Red Lake | MN | 56671 | 218-407-7101 | | | | |
| Tom | Liapis | 8998 Newcomb Lane NE | Tenstrike | MN | 56683 | 218-766-3484 | liapis5@paulbunyan.net | | | |
| Curtis | Lundin | 305 Highland Dr. | Hibbing | MN | 55746 | 218-244-6346 | | 1 | 4/15/2019 | I |
| Scott & Jackie | Magoon | 288 Carlson Ave NW | Blackduck | MN | 56630 | 218-835-4326 | smagoon@paulbunyan.net | 1 | 4/29/2019 | MC season cart storage |
| Rosemary | Malterud | 15849 Big Turtle Dr NE | Bemidji | MN | 56601 | 218-243-2644 | malterudb86@yahoo.com | | | |
| Shari | Mistic | 4211 Lumberjack Rd NW | Puposky | MN | 56667 | 218-766-5985 | ssmistic@paulbunyan.net | 1 | 1/22/2019 | I half cart rental w/Gina Palmer |
| Norma | Moon | 19406 N. Blackduck Lake Rd | Hines | MN | 56647 | 218-835-8931 | mamooner@aol.com | 1 | 4/18/2019 | I |
| Chan | Moon | Po Box 280 | Blackduck | MN | 56630 | 218-835-7740 | cmoon@paulbunyan.net | | | |
| Rick | Mulvenna | PO Box 31 | Blackduck | MN | 56630 | 218-553-0660 | rick.mulvenna@gmail.com | 1 | 4/22/2019 | MC season cart storage |
| Shawn | O'Brien | 12990 Knappen Hill Rd NE | Tenstrike | Mn | 56683 | 218-556-8360 | mkobrien@paulbunyan.net | 1 | 3/4/2019 | Y |
| Keith | Olson | 4299 105th Ave | Clear Lake | MN | 55319 | 320-743-2935 | elukdo@frontier.com | 1 | 3/27/2019 | I cart storage & electrical hook-up |
| Gina & Gary | Palmer | 12072 Scenic Hwy NE | Blackduck | MN | 56630 | 218-209-8957 | gpalmers56630@gmail.com | 1 | 4/30/2019 | F cart rental split with Sheri Mistic |
| Dixon | Patch | PO Box 303 | Blackduck | MN | 56630 | 218-553-1684 | dixiedoda@hotmail.com | | | |
| Bill | Rabe | 26032 N. Point Ln. NE | Hines | MN | 56647 | 218-835-7223 | | 1 | 4/30/2019 | I |
| Cora | Rosebear | 23797 Hwy 1 East Box 901 | Red Lake | MN | 56671 | 218-556-6224 | crosebear@sevenclanscasino.com | | | |
| Ted | Schirck | 1280 4th Ave NW | Milaca | MN | 56353 | 320-983-6253 | schirck@frontiernet.net | | | |
| Brock | Scheving | 1101 Minnesota Ave NW | Bemidji | MN | 56601 | 218-779-7960 | brock.scheving@gmail.com | | | |
| Brian | Schlieff | 20702 Blue Ox Ln NE | Blackduck | Mn | 56630 | 218-835-7196 | brian@paulbunyan.net | 1 | 3/28/2019 | I |
| Aaron | Sharbono | 18882 North Blackduck Lake Rd | Blackduck | MN | 56630 | 218-553-4801 | sharbono@paulbunyan.net | | | |
| Dale | Skyberg | 21755 Erdahl Ct NE | Tenstrike | MN | 56683 | 218-760-9549 | daleskyberg@gmail.com | 1 | 4/11/2019 | I |
| Russel | Smith | 25393 Hines Rd NE | Hines | MN | 56647 | 218-835-8511 | russ.sr@earthlink.net | | | |
| Jerry | Sonnek | 17651 Scenic Hwy NE | Blackduck | MN | 56630 | 218-835-4262 | jdsonnek@paulbunyan.net | 1 | 4/30/2019 | I season cart rental & MNGA membership |
| Greg | Sorheim | 24747 Summit Hall Rd NE | Blackduck | MN | 56630 | 218-766-1920 | | | | |
| Guy | Statley | PO Box 165 | Redby | MN | 56670 | 218-407-3918 | gstly3@gmail.com | 1 | 4/17/2019 | T |
| Paul & Eve | Sumsky | 481 Lake Ave. NW | Tenstrike | MN | 56683 | 218-586-3533 | epbensum@paulbunyan.net | 1 | 4/30/2019 | MC |
| Mike | Sunnell | PO Box 46 | Blackduck | MN | 56630 | 218-209-0540 | msunell@yahoo.com | | | |
| Arnold AJ | Thunder | PO Box 195 | Redby | MN | 56670 | 218-308-0022 | | 1 | 4/29/2019 | T |

| | | | | | | | | | | |
|----------------|-----------|------------------------|-----------|----|-------|--------------|--|---|-----------|----|
| Russel & Janey | Tufvander | 65618 Co Rd 174 | Northome | MN | 56661 | 218-897-5678 | russelt@guam.net | | | |
| Ken | Ungerecht | 12292 So County Rd #15 | Northome | MN | 56661 | 443-845-0151 | kungerecht@hotmail.com | 1 | 4/23/2019 | I |
| Jeff | White | 61936 State Hwy 46 | Northome | MN | 56661 | 218-897-5014 | | | | |
| Charles & Geri | Walker | PO Box 134 | Northome | MN | 56661 | 218-897-5719 | grwalker@paulbunyan.net | 1 | 4/9/2019 | MC |
| Adam | Ziegler | 516 Main St. | Blackduck | MN | 56630 | 218-368-2809 | adamziegler10@gmail.com | | | |



CITY OF BLACKDUCK RESOLUTION NO: 2019-02

A RESOLUTION OF ANNUAL APPOINTMENTS AND DESIGNATIONS FOR 2019

WHEREAS, annually, at their first meeting in January, the Blackduck City Council handles annual designations and appointments; and

WHEREAS, included is the designation of the Official Newspaper, Official Depositories and Official Posting, and

WHEREAS, included is the designation of a Vice Mayor; and

WHEREAS, included are the appointments of City Councilors and staff to various boards and commissions.

NOW, THEREFORE, BE IT RESOLVED, that the Blackduck City Council does hereby make the annual designations (Exhibit A attached hereto) and appointments (Exhibit B attached hereto), effective immediately upon adoption.

Revised by the Blackduck City Council this 6th day of May 2019.

APPROVED:

Rudy Patch, Mayor

Christina Regas, City Administrator



CITY OF BLACKDUCK RESOLUTION NO: 2019-02

EXHIBIT A

DESIGNATIONS

| | |
|----------------------------|--|
| OFFICIAL NEWSPAPER: | Blackduck American |
| OFFICIAL POSTING LOCATION: | Blackduck City Hall 8 Summit Avenue NE, Blackduck |
| OFFICIAL DEPOSITORY: | Deerwood Bank |
| CITY ATTORNEY: | Boyle Law Office, International Falls |
| CITY ATTORNEY: | Drahos, Kieson and Christopher, Bemidji |



CITY OF BLACKDUCK RESOLUTION NO: 2019-02

EXHIBIT B

APPOINTMENTS AND REPRESENTATION ON VARIOUS COMMITTEES

| | |
|--|---|
| Vice Mayor | Jason Kolb |
| City Assessor: | County Assessor, Joe Skerik |
| City Engineer: | Curt Meyer, Widseth Smith Nolting |
| Park & Trail Board: | Will Sellon, Jason Kolb, Bob Klug Jr. , and Christina Regas |
| Personnel Committee | Rudy Patch, Paige Moore, and Christina Regas |
| Public Works Committee: | Rudy Patch, Jason Kolb, Christina Regas and Bob Klug Jr. |
| Liquor Committee: | Jason Kolb, Rudy Patch, Shawnda Lahr, and Christina Regas |
| Finance Committee: | Christina Regas, Maxwell Gullette, and Rudy Patch |
| Public Safety Committee: | Paige Moore, Jace Grangruth, Christina Regas, Brian Larson, Jason Kolb |
| Zoning Administrator: | Christina Regas |
| Planning Commission: | Kurt Cease, Kurt Benson, Bob Klug Sr., Ernie Tindell, Christina Regas, Will Sellon and Ron Rockis |
| Library Board: | Mary Salmonson, Miriam Osborn, Katie Click , Lorraine Warden, Paula Erickson, Nance Kunkel , and Max Gullette |
| Kitchigami Regional Library Representative | Kendra Murray |
| HRA: | Paige Moore, Rudy Patch, OPEN, OPEN , and Christina Regas |
| Revolving Loan Fund Committee: | Dwight Kalvig, Grant Frenzel, Rudy Patch, Christina Regas, William Sellon, and a designee appointed by the Committee. |
| Ambulance Board Representative: | Christina Regas |



CITY OF BLACKDUCK RESOLUTION NO: 2019-02

Joint Powers Emergency Services
Board:

Rudy Patch

Safety Committee:

~~Bob Klug Jr.~~, Gabrielle Landowski, Andrew Jespersen, and
Shawnda Lahr

Historical Preservation Committee:

Gene Kjellberg, Glennis Moon, Avonel Kjellberg, Shirley
Gilmore, Mary Joy, Marilyn Page, Lavone Peterson, Ann
Floura, Carol Hannigan, Marie Juelson

Blackduck Municipal Golf Board:

~~Dawn Jordan~~, Kevin Erpelding, Christina Regas, Rudy
Patch, Pam Exner, and Jim Andersen



CITY OF BLACKDUCK RESOLUTION NO: 2019-10

RESOLUTION AUTHORIZING PERA CONTRIBUTIONS FOR QUALIFYING PART-TIME POLICE OFFICERS FOR THE CITY OF BLACKDUCK

WHEREAS, Minnesota Statutes 353.64, Subdivision 2, permits the governing body of a governmental subdivision to declare that a position is that of a police officer and that the person who holds said position on a part-time basis is to be covered by the Police and Fire retirement plan if the following employment duties and qualification requirements are met.

1. The position requires a license by the Minnesota peace officer standards and training board and the employee is so licensed;
2. The primary (over 50%) duty of the position is to enforce the general criminal laws of the state;
3. The position charges the employee with the prevention and detection of crime;
4. The position gives this employee the full power of arrest, and
5. The position is assigned to a designated police or sheriff's department.

THEREFORE, BE IT RESOLVED that the City of Blackduck hereby declares that the position of part-time police officer in the Blackduck Police Department satisfies all of the requirements listed above and declares its desire to provide all future employees holding said part-time law enforcement position with coverage under the Police and Fire plan; AND

BE IT FURTHER RESOLVED that this governmental unit will provide a copy of this resolution to PERA each time it provides Police and Fire membership to a person who is hired to said part-time position and will indicate the name of the employee eligible for such coverage.

STATE OF MINNESOTA COUNTY OF BELTRAMI

I, Christina Regas, clerk of the City of Blackduck, do hereby certify that this is a true and correct transcript of the resolution that was adopted at a meeting held on the 6th day of May, 2019; the original of which is on file in this office. I further certify that ___ members voted in favor of this resolution and that ___ members were present and voting.

Adopted by the City Council this 6th day of May 2019.

Rudy Patch, Mayor

Christina Regas, City Administrator



BLACKDUCK SPRING CLEANUP EVENT

FREE:

Car Tires, E-Waste
(Radios, Computers, Etc.),
Appliances,
Fluorescent Tubes,
Household Hazardous Waste,
Batteries, Scrap Metal,

This event is intended for

Blackduck Residents 'Only'.

For more information or if you
would like to volunteer to help
contact: Blackduck City Hall

218-835-4803

Saturday, May 11, 2019 8am - 11am

Location: Blackduck City Garage 72 Railroad Ave SE

Sponsored in part by: City of Blackduck and the Blackduck Development Corporation

