



BLACKDUCK CITY COUNCIL MEETING
TUESDAY SEPTEMBER 4TH, 2018 6PM
REGULAR COUNCIL MEETING MINUTES

CALL TO ORDER: The City Council of the City of Blackduck met in Regular Session at Blackduck City Hall at 6:00p.m. September 4th, 2018. Meeting called to order by Mayor Patch and the Pledge of Allegiance was stated.

ROLL CALL:

Councilors present: Mayor Patch, Councilors Sellon, and Moore

Councilors Absent: Kolb

Staff Present: City Administrator Christina Regas, Public Works Supervisor Bob Klug, Deputy Clerk Gail Landowski, and Chief of Police Jace Grangruth

Others Present: none

APPROVAL OF AGENDA –Moved by Councilor Sellon and seconded by Councilor Moore to approve the agenda as submitted. Motion carried unanimously.

CONSENT AGENDA – Moved by Councilor Sellon and seconded by Mayor Patch to approve the consent agenda as submitted:

- a. August 6th, 2018 Council Meeting Minutes
- b. August 7th, 2018 Golf Board Meeting Minutes
- c. August 15th, 2018 Revolving Loan Fund Committee Meeting Minutes
- d. August 20th, 2018 Council Work Session Minutes
- e. August 23rd, 2018 Fire Protection Budget Meeting Minutes
- f. August 27th, 2018 Council Work Session Minutes
- g. August 2018 Fund Balance Report & Recommended Transfers
- h. August 2018 Bills
- i. YTD August 2018 Income Statements
 - a. Water, Sewer, Pine Tree Park, and Golf Course
 - b. Liquor Store
- j. August 2018 Month End Remittance Report
- k. July 2018 LG216 Lawful Gambling Monthly Rent Report
- l. August 2018 Revolving Loan Fund Bills
- m. Final approval of Sanitary Sewer Discharge Permit #2018-03 – Nendick Heating, Cooling Plumbing & Septic

Motion carried unanimously.

BLACKDUCK FORUM –

No one present to speak.

PUBLIC WORKS REPORT – Bob Klug Jr., Public Works Supervisor

- a. Resolution 2018-21 – Resolution authorizing the City to regain ownership of unused cemetery lots – Moved by Mayor Patch and seconded by Councilor Sellon to approve Resolution 2018-21.



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Discussion by Mayor Patch asked Klug if the City needs to notify the next of kin. Klug stated most of the plots were purchased during the early 1900's and all related family no longer lives in the area. Regas stated by statute the City must make attempt to notify family first then publish the resolution for 3 weeks. Klug stated there are over 90 grave spaces on the list. Councilor Sellon asked what the value of the grave spaces was in the 1910 timeframe. Klug did not know but believes it was less than \$50 a grave space. Hearing no further discussion Mayor Patch called for a vote on the motion. Motion carried unanimously.

- b. Application for Waiver to City Ordinance #213 for 188 Main Street N. – year 2 – Moved by Councilor Sellon and seconded by Mayor Patch to approve the application for waiver of City Ordinance #213 for 188 Main Street. Patch asked where the owner is on the timeline. Klug stated he believed was 5 years. Hearing no further discussion Mayor Patch called for a vote on the motion. Motion carried unanimously.
- c. City Buildings without address numbers – Klug requested the City begin requesting buildings in the City to have their address numbers on the buildings. Klug stated he has an extensive list of buildings and homes without numbers. Mayor Patch stated that for a emergency services need it is difficult. Regas stated the current zoning ordinance does not state buildings need the number on them. Regas will bring the topic up at the next planning meeting.

LIQUOR STORE REPORT – Shawnda Lahr, Liquor Store Manager

No report submitted. *(Regas stated Lahr was sick, but reported sales for Backwoods Bash were up over 2017)*

FIRE DEPARTMENT REPORT – Brian Larson, Fire Chief

No report submitted. *(Regas stated the budget meeting with the towns went well and recommended the City Council approve the proposed 2019 budget)*

LAW ENFORCEMENT REPORT – Jace Grangruth, Police Chief

- a. Report – Chief Grangruth was present but had no updates for the council.

GOLF COURSE REPORT – Jim Andersen, Golf Course Superintendent

No report submitted. *(Regas stated the Labor Day weekend was busy)*

LIBRARY REPORT – Kendra Murray, Kitchigami Regional Library Board member

No report submitted. *(Mayor Patch stated he had heard the Library is starting a committee for a Halloween event called 'Trunk or Treat' and needed volunteers to assist)*

ADMINISTRATOR'S REPORT – Christina Regas, City Administrator

- a. Resolution 2018-20 – Resolution opposing the concept of allowing strong beer, spirits & wine to be sold, for off-premise consumption, at any outlet other than the municipal liquor store – Moved by Councilor Sellon and seconded by Councilor Moore to approve Resolution 2018-20. Motion carried unanimously.
- b. Resolution 2018-22 – Resolution approving an assessment for past due utility charges – Moved by Councilor Sellon and seconded by Councilor Moore to approve Resolution 2018-22. Councilor Sellon asked if by passing the resolution Beltrami County will have the authority to go after the property owner. Regas clarified by stating once approved Beltrami County will assess



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the property taxes so that when the property is purchased all unpaid assessments, whether street assessments or utility assessments are cleared up. Regas stated if the resolution is not past and charges assessed the City will never receive those funds. Hearing no further discussion, Mayor Patch called for a vote on the motion. Motion carried unanimously.

- c. Resolution 2018-02 Revised – Resolution of annual appointments and designations for 2018 – Moved by Mayor Patch and seconded by Councilor Moore to approve revised Resolution 2018-02. Motion carried unanimously.
- d. Reminder September 17th, 2018 5pm Council Work Session & Budget Meeting – Councilor Sellon requested a 5:30pm start time. Regas reminded Council members of the importance of passing the proposed levy by the end of September 2018. Regas stated department heads and staff may be present at this work session.
- e. Reminder September 24th, 2018 6pm Special Council Meeting
- f. Reminder October 8th, 2018 Council Meeting – Mayor Patch asked if the City is allowed to meet on Columbus Day (*October 8th, 2018*). Regas stated the City of Blackduck does not observe that state holiday which is an alternate. Nothing further.

COMMUNITY EVENTS/GOOD THINGS HAPPENING –

- a. City of Blackduck Employee Anniversaries – Councilor Sellon asked if Regas can note the department the employees work under. Regas complied.
Nate Lien - (September, 2006)
- b. Blackduck Chamber Meeting – September 19th, 2018 noon @ The Pond
- c. Blackduck Planning Commission Meeting – September 19th, 2018 @ 2pm

OTHER NEW BUSINESS – No new business was brought to Council.

ADJOURN – Moved by Mayor Patch and seconded by Councilor Sellon to adjourn the meeting at 6:24pm. Motion carried unanimously.

Christina Regas, City Administrator

Rudy Patch, Mayor