



# BLACKDUCK CITY COUNCIL WORK SESSION

MONDAY JULY 23<sup>RD</sup>, 2018 6:00PM

## WORK SESSION MEETING MINUTES

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**CALL TO ORDER:** The City Council of the City of Blackduck met in a scheduled work session at the City Hall at 6:04 p.m. on July 23<sup>rd</sup>, 2018.

### Roll Call

**Councilors present:** Mayor Patch, Councilors Sellon, Kolb, Moore

**Councilors Absent:** Molnar

**Staff Present:** City Administrator, Christina Regas, Golf Superintendent Jim Andersen

**Others Present:** City Engineer Curt Meyer, Blackduck Baseball Coach Dwight Kalvig

The meeting was called to order at 6:00pm the Pledge of Allegiance was not recited.

Topics covered in the work session were as follows:

### OLD BUSINESS –

#### 1. **SUMMIT & MAIN ROAD PROJECTS** – Curt Meyer

- a. Construction and Assessment Hearing Updates – Meyer was present to update the council on close out items on the Summit & Main water & sewer project. Meyer reported he has no update on the close out of the project. Meyer stated it is very likely the project will not be completed until the end of the construction season. Meyer stated the importance to get any assessments in this year so that those funds can begin in 2019. Meyer stated that the City can assess prior to the end of the project. Meyer recommended the council allow the assessment process to move forward and review the project in September, hold the public hearing in September and move forward. Meyer stated the dangers could happen in the form of change requests on the project during the closeout/punch list. Regas stated that the remaining amounts of the costs of the projects would have to be added to the total of the project costs to get an accurate assessment total.

#### 2. **2019 BUDGET PLANNING PROCESS** –

- a. Schedule first meeting – August 20<sup>th</sup>, 2018 – Regas asked to hold the first budget meeting at the next work session. Mayor Patch requested a start time of 5pm. Council member Kolb was not certain but would communicate through Administrator Regas.

### NEW BUSINESS –

#### 1. **DONATION REQUESTS FOR AUGUST MEETING** –

- a. Blackduck Baseball & Softball Booster – Coach Kalvig was present to request a donation from the City to assist in the project for the baseball and softball fields. Kalvig reviewed the details of the project and the council asked questions to gather enough information to make a decision at the next council meeting. Kalvig reviewed the costs of the project, and the local donations supporting the project and the shortfall amount. Kalvig stated the project will include: a new concession stand, new baseball dugouts with a press box and new press box on the home softball dugout. Nothing further.

#### 2. **2018 POLICE SQUAD** –

- a. Update on additional aftermarket accessory prices – Chief Grangruth – nothing discussed.

#### 3. **PUBLIC WORKS ZERO-TURN MOWER vs. NEW GOLF COURSE ROUGH MOWER**–

- a. Replacement of 2012 Zero-Turn Mower – Bob Klug or replacement Golf Course Rough Mower – Jim Andersen - Regas presented to council a summary of the age of the current rough mower for the golf course and the issues associated with needing a replacement. Andersen was present to answer questions regarding the amount of time the rough mower is used weekly and the repair costs needed for the current rough mower. Regas supplied the council with three options to assist the golf course:



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- i. Repair the existing rough mower with over 400 hours on it for +\$2500 – Andersen cautioned the council on this path as the age of the mower the repairs would only be temporary.
- ii. Purchase the rough mower the golf course is renting from Corner Garage @ \$30/hour (currently rented for 63 hours) for a purchase price of \$12,000
- iii. Purchase a replacement mower for pine tree park replacing a from 2012 with 2500 hours on and move the John Deer 777 to the golf course at no cost to that fund.

After much discussion by the council and Andersen, it was strongly recommended the golf course limit the use of the rental mower from Corner Garage until the August council meeting at which point the Council can vote to approve the purchase of a replacement mower for the park. Nothing further at this time.

4. **RESOLUTION 2018-15** – Closing WF Act#4271764529 Blackduck HRA & assigning new board members – Regas summarized the need to close the Blackduck HRA account at Wells Fargo and move the funds to the local Deerwood bank branch. Nothing further.
5. **RESOLUTION 2018-16** – Appointing 2018 Election Judges – Regas summarized the resolution for appointing election judges for the 2018 primary and general elections. Nothing further.
6. **RESOLUTION 2018-17** – Councilor Molnar Resignation – Regas reported the resignation letter from Council member Molnar was received and would have a resolution announcing a vacancy for that council seat on the 2018 general election. Nothing further.
7. **RESOLUTION 2018-02** - Revisions to Committee Assignments – resolution tabled until a later work session
8. **BELTRAMI COUNTY TAX-FORFEITED PARCEL LIST** – Regas reviewed a tax-forfeit parcel list from the county for Council to discuss and move on at the next council meeting. Nothing further.
9. **FIRE PROTECTION TOWNSHIP BUDGET MEETING** – August 23<sup>rd</sup>, 2018 – Regas reviewed the date for the next fire protection township budget meeting. Nothing further.
10. **STATE PRIMARY ELECTION** – August 14<sup>th</sup>, 2018 – Regas reviewed the upcoming state primary election date and the dates for the health care facility absentee voting prior to. Nothing further.
11. **FIRE WHITSLE** – Mayor Patch summarized a conversation with a resident asking for the council to consider getting rid of the noon whistle, and the fire whistle stating that the community residents want to see it end. Patch stated the resident doesn't believe it is needed anymore and that it is dated. Councilor Kolb stated he loves the whistle and its reason for going off. Councilor Moore stated she has no problem with the whistle and understands the importance of the whistle for the volunteer fire fighters. Councilmember Sellon states that living on Liberty Drive he barely ever hears it and does not have a problem with the noon whistle. Nothing further.

**ADJOURN** – Council adjourned their work session at 8:15pm.

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Christina Regas, City Administrator

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Rudy Patch, Mayor