



AGENDA ITEMS:

1. OLD BUSINESS –
 - a. VACANT COMMITTEE SEATS –
 - i. City of Blackduck Council Seat –
 1. 2018 General Election Filing Period – 7/31/18 – 8/14/2018
 - b. CAPITAL IMPROVEMENT PLAN & CITY SALES TAX PROPOSAL
 - i. [Resolution 2018-12](#) – planned for July meeting
 - ii. Adoption of Plan – revisions in the works
 - c. [DEPUTY CLERK VACANCY – Position now posted](#)
 - d. 2019 BUDGET PLANNING PROCESS –
 - i. Schedule first meeting – Mid July
 1. HR Topics –
 - a. Second FT position @ The Pond
 - b. Health Care Contribution
 2. Golf Course Budget Contribution
2. NEW BUSINESS –
 - a. [Northern Irrigation Proposal](#) – convert 4 tower pivot to new controls on oldest irrigator (+25 years)
 - i. Funding source(s)
 - b. New Police Squad quotes – Jace Grangruth
 - c. Donation Requests for July Meeting –
 - i. [Chamber Liability Insurance](#)
 - ii. [Backwoods Bash](#)
 - d. Rehab Housing Funds convert to Acquisition & Demolition for New Housing – Mary Thompson
 - e. Other

ADJORN



CITY OF BLACKDUCK RESOLUTION NO: 2018-12

A RESOLUTION AUTHORIZING BALLOT QUESTION (REFERENDUM) FOR LOCAL OPTION SALES TAX

WHEREAS, the Blackduck City Council deems it advisable to give the voters an opportunity to vote upon the question of a local option sales tax to be used for underground utility, street, curb, gutter and sidewalk improvements;

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Blackduck as follows:

1. Pursuant to Minnesota Statutes Chapter 297A.99, a referendum shall be held in conjunction with the general election in the usual polling places of the City on the 6th day of November, 2018, from 7:00 a.m. to 8:00 p.m. for the purpose of voting on the following local option sales tax proposition:

UNDERGROUND UTILITY, STREET, CURB, GUTTER AND SIDEWALK IMPROVEMENTS

Shall the Blackduck City Council seek special legislative authorization to impose by Ordinance a sales and use tax of .5 percent for a period of approximately 20 years for the purpose of paying all or part of the capital and administrative costs of underground utility, street, curb, gutter and sidewalk improvements in the City of Blackduck as outlined in the City Engineer's 2018 Capital Improvement Plan. *(If authorized, the City will issue General Obligation bonds from time to time over the next 20 years in the approximate aggregate principal amount of \$4,000,000.00 for the purpose of paying such capital and administrative costs. Payment of the bonds will be made from sales tax revenues, which will be pledged to that purpose, and from project special assessments, with bond payments also guaranteed by the City's property taxes.)*

2. The City Clerk shall prepare the necessary ballots and other election supplies, give proper notice, and arrange other details necessary for the election.

The foregoing resolution was offered by Councilmember _____, and upon due second by Councilmember _____, was passed by the following vote:

Roll Call: Ayes: _____ Nays: _____

Motion Passed:

APPROVED:

ATTEST:

Rudy Patch, Mayor

Christina Regas – City Administrator



FULL-TIME
DEPUTY CLERK/ADMINISTRATIVE ASSISTANT

The City of Blackduck is currently accepting applications for the position of Deputy Clerk/Administrative Assistant. This position is full-time with benefits. The main responsibilities include payroll, accounts receivable, accounts payable, and utility billing. Qualified candidates require experience in customer service, 1-2 years' experience in accounting, scheduling, be highly organized, and knowledgeable in MS Office. The salary range is \$15.11 - \$22.34. Interested candidates must submit a "Letter of Application", resume, and completed application to Christina Regas, Blackduck City Hall, PO Box 380, Blackduck, MN 56630 or email to christina.regas@blackduckmn.com. Application and job description can be downloaded at <http://www.blackduckmn.com/city/employment-opportunities> interested applicants have until 4:30pm on June 30th, 2018 to apply.

Northern Irrigation

Contractors, Inc.

MAY 07 2018

45214 County Road 80 East
P.O. Box 264
Perham, MN 56573
218-346-7246 nici@arvig.net

05/03/2018

PROPOSAL

City of Blackduck
Att: Bob
PO Box 380
Blackduck, MN 56630

Convert 4 tower pivot to new controls

- 1) Pivot Panel
- 2) Standard tower box
- 1) NTL tower box
- 1) Last tower box
- 1) Installation & wiring

TOTAL \$ 6,500.00

Thank You,

Steve Kempenich

This proposal is for information purposes only.
This is not a contract and it is subject to change.

Authorized Dealer for : Lindsay Zimmatic Irrigation Systems ~ John Deere Lawn & Garden ~ Stihl

Sewer Replacement Fund (29,38)
+ excess Farm Lease \$

Commercial Lines Policy Declaration

Customer Number: 0111061374
Policy Number: 2112138 04

Policy Period: 07/25/2018 to 07/25/2019
at 12:01 AM Standard Time at Your Mailing Address Shown Below

Named Insured and Address:
Blackduck Area Chamber Of Commerce
PO Box 380
Blackduck, MN 56630

Agency Name and Address: 22823
SECURITY INSURANCE USA
P O BOX 1630
BEMIDJI, MN 56619
218-751-1510

In return for the payment of the premium, and subject to all the terms of this policy, we agree with you to provide the insurance as stated in this policy.

This policy consists of the following coverage parts for which a premium is indicated. This premium may be subject to adjustment.

Coverage Part	Premium
Commercial General Liability Coverage	\$523.00
Total Premium:	\$523.00
Total Including Taxes, Fees and Surcharges:	\$523.00

This is not a bill. A billing invoice will be sent separately.

See attached schedule for forms applicable to all coverage parts.



Dear Area Business Owners,

On behalf of the Blackduck Area Chamber of Commerce, we would like to request a donation for the 14th Annual Backwoods Bash in Blackduck on August 18, 2018.

Each year our committee works hard to bring new activities to the Bash. The events this year will be kicked off on Friday evening with Choice Therapy's Brat Feed! Then get up bright and early Saturday Morning and run or walk the Backwoods Bash 5K! After the annual Parade through downtown the Wayside Rest Park will be hopping with activities for all ages! Bash events in the planning include kids Bounce Houses, Mechanical Bull Ride, Teen Activities, Bean Bag Tournament, and Pie-Eating Contest! We will tie the day up with the annual Talent Show this year honoring Nichole Mistic; and an evening

Party at the Pond. Last but not least join us on Sunday for the annual Drake's Golf Scramble at the Blackduck Golf Course! We hope that many of our community organizations participate in this event, whether it is by hosting an event, participating in the parade, and/or assisting financially.

We need your help to continue the planning and fun. The committee hopes to raise \$5,000 in order to provide as many activities as possible and keep the cost to participants low. All of our sponsors will be listed on promotional materials including flyers, brochures and radio. Any business that donates \$300 and over will also be included in any television advertising and this year have logo space on the Dash souvenir T-shirts.

Please mail any donations by July 15th, 2018.

Thank you for your consideration and your support of our Community Wide Celebration, where the goal is to provide family fun and activity! If you have any questions, please contact any of the Bash Committee. Donations can be mailed to the Chamber – P.O. Box 373, Blackduck, MN 56630.

Your 2018 Bash Committee:

Heidi Landis 835-5610
Nayda Cheney 239-6040
Christina Regas 368-9394

Lori Lundberg 835-5665
Steph Rockensock 766-4958
Meghan Klien 368-5036

Misty Frenzel 368-2746
Kendra Murray 766-8685
Tiffany Ross 308-0719

Meg Lien 835-8800
Sarah Ruffing 553-0129
Mary Larsen 766-9931