



1. **CALL TO ORDER** – Mayor Rudy Patch
 - a. **Pledge of Allegiance**
 - b. **Roll Call**

2. **APPROVAL OF AGENDA**

3. **CONSENT AGENDA** –*All items listed under the Consent Agenda, unless removed from the Consent Agenda shall be approved by one Council motion.*
 - a. **April 9th, 2018 Council Meeting**
 - b. **April 11th, 2018 Blackduck Development Corp. Meeting Minutes**
 - c. **April 16th, 2018 Blackduck Public Hearing Meeting Minutes – Frontage Road & Pine Ave.**
 - d. **April 16th, 2018 Blackduck Public Hearing Meeting Minutes – Summit & Main**
 - e. **April 17th, 2018 Golf Board Meeting Minutes**
 - f. **April 18th, 2018 Planning Commission Meeting Minutes**
 - g. **April 25th, 2018 Revolving Loan Fund Committee Meeting Minutes**
 - h. **April 2018 Fund Balance Report**
 - i. **April 2018 Bills**
 - j. **YTD April 2018 Income Statements**
 - a. **Water, Sewer, Pine Tree Park, and Golf Course**
 - b. **Liquor Store**
 - k. **April 2018 Month End Remittance Report**
 - l. **March 2018 LG216 Lawful Gambling Monthly Rent Report**
 - m. **April 2018 Revolving Loan Fund Bills**
 - n. **Final approval of April/May Part-time & Seasonal employees**

4. **BLACKDUCK FORUM** – *Visitors may share their concerns with Council on any issue, which is not already on the agenda. Each person will have 3 minutes to speak. The Mayor reserves the right to limit an individual's presentation if it becomes redundant. The Mayor may also limit the number of individual presentations on any issue to accommodate the scheduled agenda items. All comments will be taken under advisement by the Council. No action will be taken at the time.*

5. **PUBLIC WORKS REPORT** – Bob Klug Jr., Public Works Supervisor

6. **LIQUOR STORE REPORT** – Shawnda Lahr, Liquor Store Manager

7. **LAW ENFORCEMENT REPORT** – Jace Grangruth, Police Chief

8. **FIRE DEPARTMENT REPORT** – Brian Larson, Fire Chief

9. **GOLF COURSE REPORT** – Jim Andersen, Golf Course Superintendent
 - a. **2017 vs. 2018 Memberships** – review
 - b. **Proposed Opening Date** –

10. **LIBRARY REPORT** – Kelly Hanks, Head Librarian
 - a. **Kitchami Regional Library Board Meeting** – May 17th, 2018 in Pine River

11. **ADMINISTRATOR'S REPORT** – Christina Regas, City Administrator
 - a. **Resolution 2018-08** – Resolution authorizing PERA contributions for qualifying part-time Police officers

- for the City of Blackduck
- b. Resolution 2018-09 – Resolution in support of RLF forgiveness to existing loan borrowers
- c. County request for consideration of Township consideration to the Northern MN Veterans Home
- d. Reminder May 21st, 2018 Council Work Session
- e. Reminder City Hall Closed in Observance of Memorial Day – May 28th, 2018
- f. Reminder June 4th, 2018 Council Meeting

12. COMMUNITY EVENTS/GOOD THINGS HAPPENING –

- a. **City of Blackduck Employee Anniversaries –**
 - i. Rudy Patch - (May, 2012)**
 - ii. Chris Brown – (May 2013)**
 - iii. Leo Gross Jr. - (May 2009)**
 - iv. Don Jones Jr. - (May, 2008)**
 - v. Fletcher Cauchon - (May, 2008)**
 - vi. Matt Landis - (May, 2008)**
 - vii. Rae Burmeister – (May, 2000)**
 - viii. Andy Thienes – (May, 1998)**
 - ix. Jim Peasley – (May, 1991)**
 - x. Don Anderson – (June, 1976)**
- b. Blackduck Development Corporation Meeting –May 9th, 2018 @ 11:00am
- c. Blackduck Chamber City Wide Garage Sale – May 12th, 2018
- d. Blackduck Chamber Meeting – May 16th, 2018 noon @ The Pond
- e. Blackduck Planning Commission Meeting – May 16th, 2018 @ 2pm
- f. Backwoods Bash Boil – May 19th, 2018 @ 5pm @ Fire Hall

13. ADJOURN



BLACKDUCK CITY COUNCIL MEETING

MONDAY APRIL 9TH, 2018 6PM

REGULAR COUNCIL MEETING MINUTES

CALL TO ORDER: The City Council of the City of Blackduck met in Regular Session at Blackduck City Hall at 6:00p.m. April 9th, 2018. Meeting called to order by Mayor Patch and the Pledge of Allegiance was stated.

ROLL CALL:

Councilors present: Mayor Patch, Councilors Sellon, and Kolb

Councilors Absent: Molnar

Staff Present: City Administrator Christina Regas, Public Works Supervisor Bob Klug, Liquor Store Manager Shawnda Lahr, and Chief of Police Jace Grangruth

Others Present: Jordan Shearer Blackduck American

APPROVAL OF AGENDA –Moved by Councilor Sellon and seconded by Councilor Kolb to approve the agenda as submitted. Motion carried unanimously.

CONSENT AGENDA – Moved by Councilor Kolb and seconded by Councilor Sellon to approve the consent agenda as submitted:

- a. March 5th, 2018 Council Meeting
- b. March 13th, 2018 Golf Board Meeting Minutes
- c. March 14th, 2018 Blackduck Development Corp. Meeting Minutes
- d. March 28th, 2018 Planning Commission Meeting Minutes
- e. March 2018 Fund Balance Report
- f. March 2018 Bills
- g. YTD March 2018 Income Statements
 - a. Water, Sewer, Pine Tree Park, and Golf Course
 - b. Liquor Store
- h. March 2018 Month End Remittance Report
- i. February 2018 LG216 Lawful Gambling Monthly Rent Report
- j. March 2018 Revolving Loan Fund Bills

Motion carried unanimously.

BLACKDUCK FORUM –

No one present to speak.

BLACKDUCK ROAD PROJECTS – Curt Meyer, WSN

No report submitted.

PUBLIC WORKS REPORT – Bob Klug Jr., Public Works Supervisor

1. Request for Private Sewer & Water – Karl Erickson & Sue Rasmussen for 559 Crowell Ave. NW – Moved by Mayor Patch and seconded by Councilor Sellon to approve the request for the installation of a private well and septic on 559 Crowell Ave. Discussion by Klug reported the lot



BLACKDUCK CITY COUNCIL MEETING

MONDAY APRIL 9TH, 2018 6PM

REGULAR COUNCIL MEETING MINUTES

being built on does not have access to City water or sewer at this time. Mayor Patch asked where the City limits are located compared to the property being requested and where the City services end near the property requesting permission. Councilor Kolb asked if the City has any plans to extend the mains to Crosswell. Klug reported that when the City does then the owners will have to connect to the City services. Councilor Kolb further confirmed the City has an ordinance enforcing the connections to City services. Klug confirmed if the structure(s) have the service to connect to. Mayor Patch stated that when the City extends services north on Crosswell then the property owners would need to connect. Klug reviewed other areas of the City that do not have service(s) for residents to connect to at this time and are on private services. Regas stated the property owners wish is to be connected to City services but they are not available. Hearing no further discussion Mayor Patch called for vote on the motion. Motion carried unanimously.

LIQUOR STORE REPORT – Shawnda Lahr, Liquor Store Manager

1. Report – Lahr reported positive feedback on the new bar stools in the bar and the meat raffle has been held two weeks and has had good response. Nothing further.

LAW ENFORCEMENT REPORT – Jace Grangruth, Police Chief

1. Report – Chief Grangruth reported the new radio is in and he is awaiting its programming. Nothing further

FIRE DEPARTMENT REPORT – Brian Larson, Fire Chief

GOLF COURSE REPORT – Jim Andersen, Golf Course Superintendent

1. Golf Board Meeting – April 17th, 2018 @ 3:00pm
2. Report – Regas reported the golf board and Andersen is uncertain of an anticipated opening date due to the recent cold weather. Regas reported memberships are beginning to come in and the early bird special ends the end of April. Nothing further.

LIBRARY REPORT – Kelly Hanks, Head Librarian

ADMINISTRATOR'S REPORT – Christina Regas, City Administrator

1. Donation Request – 2018 Blackduck High School After Prom – Moved by Mayor Patch and seconded by Councilor Sellon to donate \$1,000 from the liquor rent fund to the 2018 Blackduck High School After Prom. Motion carried unanimously.
2. Donation Request – 2018 Blackduck Summer Baseball – Moved by Councilor Kolb and seconded by Councilor Sellon to donate \$850 from the liquor rent fund to the Blackduck Summer baseball program for the 2018 liability insurance. Motion carried unanimously.
3. 2018 Liability Coverage Waiver Form – Moved by Mayor Patch and seconded by Councilor Kolb to waive the tort limits on the 2018 City of Blackduck Liability Coverage. Motion carried unanimously.
4. Resolution 2018-07 – Resolution in support of the public sale of Tax forfeited parcels – Moved by Mayor Patch and seconded by Councilor Kolb to approve Resolution 2018-07 in support of the public sale of tax forfeited parcels within the City of Blackduck. Motion carried unanimously.
5. Land Division Request – Parcel 81.00489.00 & City of Blackduck Parcel 81.00324.01 – Mystical Enterprises Owner Mike Rice – Moved by Councilor Kolb and seconded by Mayor Patch to approve the land division request recommended by the Blackduck Planning Commission by



BLACKDUCK CITY COUNCIL MEETING

MONDAY APRIL 9TH, 2018 6PM

REGULAR COUNCIL MEETING MINUTES

Mystical Enterprises Inc. Discussion by Regas reported the office building when constructed originally was built over the north property line. Regas further stated the division would take a small amount of City property and combine it with Mystical Enterprises land. Councilor Kolb asked for confirmation that the amount of land removed from the City is unbuildable. Regas confirmed it was the south edge of the ditch behind the building. Hearing no further discussion Mayor Patch called for a vote on the motion. Motion carried unanimously.

6. Annual Elhers Refunding Opportunities for existing bonds – Regas reported the report from Elhers does not recommend the City refund any existing bonds at this time. No further action at this time.
7. MPCA Report for Site 288 Main Street N. – follow-up vapor intrusion investigation – Regas reported the report from the MPCA is for Council information only.
8. County request for consideration of Township consideration to the Northern MN Veterans Home – Regas asked for Council to ask for more information from the Beltrami County Commission on the consideration for pledged amounts from the City of Blackduck. Regas stated the City should complete their discussion on the consideration and come to a decision by the regular May meeting. Councilor Sellon asked if the pledges the County have committed then the City would already be paying for the County contribution and an additional match could mean the City would be pledging additional. Nothing further.
9. Reminder April 16th, 2018 Public Hearing –
10. Reminder April 25th, 2018 Revolving Loan Fund Committee Meeting -
11. Reminder May 7th, 2018 Council Meeting

COMMUNITY EVENTS/GOOD THINGS HAPPENING –

1. **City of Blackduck Employee Anniversaries** – Regas reported the following anniversaries with the City. Councilor Kolb asked if the City recognizes employees when they reach a long-standing anniversary. Klug stated the City cannot use public funds to pay for gifts to recognize anniversaries. Lahr stated the City can give a certificate to recognize the anniversary. Nothing further.
 - a. **Melissa Guelette – 5 years** (*February, 2014*)
 - b. **Jim Andersen – 7 years** (*March, 2012*)
 - c. **Rich Lahr – 8 years** (*March, 2010*)
 - d. **Jon Ross – 13 years** (*March, 2005*)
 - e. **Mike Mackey – 6 years** (*April, 2013*)
 - f. **Pam Exner – 12 years** (*April, 2007*)
2. Blackduck Development Corporation Meeting –April 11th, 2018 @ 11:00am
3. Blackduck Chamber Meeting – April 18th, 2018 Noon @ The Pond
4. Blackduck Planning Commission Meeting – April 18th, 2018 @ 2pm

OTHER NEW BUSINESS – No new business was brought to Council.

ADJOURN – Moved by Mayor Patch and seconded by Councilor Kolb to adjourn the meeting at 6:41pm. Motion carried unanimously.



Blackduck Development Corporation Meeting Minutes
April 11th, 2018 11:00am
Good Samaritan Society Community Room

Members Present: Dwight Kalvig, Christina Regas, Andrea Major, Rudy Patch, Steve Cochems, and Grant Frenzel

Guests Present: none

- I. Called to Order** - Meeting was called to order at 11:02 AM
- II. Secretary's Minutes** – Moved by Cochems and seconded by Frenzel to approve the minutes from the March 14th, 2018 meeting as written. Motion carried unanimously.
- III. Treasurer's Report** – Moved by Regas and seconded by Patch to approve the treasurer's report. Motion carried unanimously.
- IV. Old Business**
 - a. Housing Projects** –
 1. Whelan Properties Westridge Apartments – Cochems reported Whelan is offering the 1st month's rent for free right now to attract new renters. Cochems further stated Whelan is still confident the apartments will be rented in the future.
 2. Remaining BDC owned Wolden Property – Kalvig asked if the closing has happened between Krabbenhoft and the BDC. Frenzel stated no. Moved by Regas and seconded by Patch to revise the purchase agreement to close on the property on or before July 1, 2018. Discussion by Kalvig requested to move forward with the closing so it is complete. Motion carried unanimously.
 - a. Delta Dental Expansion in Bemidji – Cochems encouraged the BDC to capitalize on the new employment of Delta Dental for an opportunity for more homes/rentals to be built to potentially house the 150+ employees.
 - b. Promoting Blackduck** –
 - a. Kalvig asked of the members for feedback the need to create some type of literature for businesses to give their employees that gave them information about the community.
 1. "Making it Home" – Regas shared with the members a program she learned about through the U of M Extension of Crookston. Regas stated the program offers communities to learn how to market the community. Regas reported the program cost of \$1750 could be covered by the Northwest MN Foundation Blackduck Community Fund according to Lisa Peterson. Major stated it sounds like a great opportunity for the community to get involved in. Regas encouraged other members to look into the website that tells about the program. Kalvig encouraged Regas to gather information regarding the number of trainings and time involved and report back to members through email to make a decision to move forward.
 - c. Sanford Clinic Expansion** – Regas reported she has spoken with Karla Eichens recently and Eichens has been in contact with Moon by July 1st, 2018 and Sanford wants to take possession by January 1, 2019. Regas further stated in regards to the building and parking lot Brian the engineer for Sanford had not been in contact with Regas and was supposed to within 3 days. Regas stated she will just wait for Sanford to come to her going forward as it takes more time for Sanford to get planning completed.



Blackduck Development Corporation Meeting Minutes
April 11th, 2018 11:00am
Good Samaritan Society Community Room

- d. **Support for New Financial Institution** – Kalvig stated the draft of the letter in support for a new financial institution has been received and he will work on any needed edits prior to sending it out. Nothing further at this time.

V. New Business –

- a. **Buying bad houses for demolition** – Kalvig would like to reach out to Mary Thompson and invite her to a meeting to discuss the need for purchasing old houses that cannot be rehabilitated due to their age to start the clean-up. Regas offered to reach out to Mary Thompson to discuss the possibility of having the Beltrami HRA be the governmental agency to work with.
- b. **Jack Bunn & Jim Benson** – Kalvig reported his connection with Jack Bunn and invited him and Jim Benson to a BDC meeting. Bunn and Benson have been instrumental in the think tank in Bemidji and have many connections to other businesses and start up's that could work in Blackduck. Regas encouraged Kalvig to attend the next meeting to start the conversation. Regas further stated having the networking with Bunn and Benson could spark new ideas for Blackduck.
- c. **Child Care Article** – Kalvig asked if there was any further movement on the Child Care issue. Cochems stated the funding for the grant are in and the Coalition is working to create an incentive package for providers. Regas stated she has been in contact with a person from First Children's Finance and they are working on creating a training for providers in the area this summer. Kalvig reported he has had conversations with some clients that are providers and most consistent comments he hears is it isn't a local issue but a bureaucratic issue with violations that are small issues.
- d. **Mychael Stittsworth** – Kalvig suggested the members of the BDC reach out to Stittsworth to make arrangements to meet up with the local cattle and hog farmers. Regas offered to reach out to Stittsworth. Kalvig stated Rudnicki had reached out to him already. Frenzel would like to hear what Stittsworth business model is.
- e. **Chris & Gretchen Hendrickson Loan Closing Costs** – Frenzel reported Hendrickson's closed on their loan for a new hair salon and asked for the board to support the new business by assisting in paying for their closing costs. Moved by Regas and seconded by Cochems to pay up to \$2,300 in closing costs to Chris & Gretchen Hendrickson to build a new hair salon in Blackduck. Motion carried with a vote of 5 yays – 0 nays – and Grant Frenzel abstaining from the vote.

VI. Adjourn - Moved by Patch and second by Cochems to adjourn the meeting at 12:27 PM.

Minutes taken and typed by: Christina Regas, BDC Secretary



CITY OF BLACKDUCK PUBLIC HEARING

MONDAY APRIL 16TH, 2018 6PM

PUBLIC HEARING for FRONTAGE & PINE MINUTES

CALL TO ORDER: The City Council of the City of Blackduck held a Public Hearing at Blackduck City Hall at 6:00p.m. on April 16th, 2018 to discuss the City's road improvements on Frontage Road from Summit Ave. W. to Main Street S. & on Pine Avenue.

Roll Call

Councilors present: Mayor Patch, Councilors Kolb and Molnar

Councilors Absent: Sellon

Staff Present: City Administrator Christina Regas, and Public Works Supervisor Bob Klug

Others Present: Curt Meyer, WSN, Jordan Lee, WSN, and Matt McFarland, HRDC

City of Blackduck Residents Present: George Zaleski, Barb & Dan Harding

CONVENE MEETING/INTRODUCTIONS – Mayor Patch

Mayor Patch convened the meeting at 6:00pm. The pledge of allegiance was not stated.

DESCRIPTION OF ROAD IMPROVEMENTS & FUNDING SOURCES – Curt Meyer, WSN

1. Updates – Meyer reviewed the need to have public hearings if a municipality plans to assess costs to affected parcels. Meyer stated this public hearing was an update on the project only due to the length of time the project has taken to be completed and the duration of time that has past since the last public hearing (2016). Meyer stated the project is still the same as presented in 2016, and it is mostly complete. Meyer stated there is some clean-up to do, some seeding, and painting lines/stripping. After that is complete there will be a walk-thru completed by the City and contractor to complete a punch-list of any other items that are not satisfactory to the City. Meyer stated it is the anticipation that the project will be completed by mid-June. Meyer stated that if after that the project closes out then in late-July whatever costs that are not covered by the LRIP funding the City will consider if there will be any assessments for the project. Meyer stated that the public would get another notice if the City decides to move forward with assessments in late summer or in September.

QUESTIONS & ANSWERS – Curt Meyer, WSN

1. George Zaleski:
 - a. Q: What about the man-hole covers where they are 4-6" lower than the surface of the road.
 - b. A: The man-hole covers will get raised up at the end of the project to the surface of the road.
 - a. Q: Will there be any aprons poured on the approaches?
 - b. A: There isn't any aprons in the project, however, in the transitions of the driveways there may be more gravel on the bit-edge laid for the transitions.
 - c. Q: When will the erosion fence be removed?



CITY OF BLACKDUCK PUBLIC HEARING

MONDAY APRIL 16TH, 2018 6PM

PUBLIC HEARING for FRONTAGE & PINE MINUTES

- d. A: That must be left until the grass is established. There is a percentage of grass that must come in before the fence can be pulled out it is typically one of the last things that gets pulled out.
- e. Q: Can it be removed as it is front of one of my buildings.
- f. A: If it is blocking access to your building than yes it can be moved if there is a certain point in time it is needed to be removed.

ADJOURN – Moved by Councilor Molnar and seconded by Councilor Kolb to adjourn the Public Hearing at 6:06pm. Motion carried unanimously.

Christina Regas, City Administrator

Rudy Patch, Mayor



CITY OF BLACKDUCK PUBLIC HEARING

MONDAY APRIL 16TH, 2018 6:20PM

PUBLIC HEARING for SUMMIT & MAIN STREET

CALL TO ORDER: The City Council of the City of Blackduck held a Public Hearing at Blackduck City Hall at 6:00p.m. on April 16th, 2018 to discuss the City's road improvements on Summit Ave. between Industrial Lane and Main Street and on Main Street between Northern Ave. and Liberty Drive.

Roll Call

Councilors present: Mayor Patch, Councilors Kolb and Molnar

Councilors Absent: Sellon

Staff Present: City Administrator Christina Regas, and Public Works Supervisor Bob Klug

Others Present: Curt Meyer, WSN, Jordan Lee, WSN, and Matt McFarland, HRDC

City of Blackduck Residents Present: George Zaleski, Barb & Dan Harding

CONVENE MEETING/INTRODUCTIONS – Mayor Patch

Mayor Patch convened the meeting at 6:07pm. The pledge of allegiance was not stated.

DESCRIPTION OF ROAD IMPROVEMENTS & FUNDING SOURCES – Curt Meyer, WSN

1. Updates – Meyer reviewed the need to have public hearings as a municipality plans to assess costs to affected parcels. Meyer stated this public hearing was an update on the project only due to the length of time the project has taken to be completed and the duration of time that has past since the last public hearing (2016). Meyer stated the project is still the same as presented in 2016, however, there is more to complete. Meyer stated there is paving that the County still must finish on North Main and currently there is no paving schedule. Meyer stated this will make it difficult to know when the project will close out. Meyer stated that with unknown paving schedules that part could linger into the summer before it is paved. Meyer stated the final public hearing could be pushed into late Fall. Meyer stated that on the City portion of the project there is still seeding left to complete, raising some iron, etc. Meyer stated that when the first public hearing was held the City was pursuing some funding streams and had not secured it at that time. Since then the City has received funds from Small Cities (DEED) but some soft costs have fallen short those costs are what the City may consider assessing. Meyer reported that until the project is complete the City will not know how much of the costs would be assessed. Meyer stated again that if the assessments were to happen the City would notify the property owners again and another hearing would take place.

QUESTIONS & ANSWERS – Curt Meyer, WSN

1. Barb Harding –
 - a. Q: So, there is a possibility of assessments on the project?
 - b. A: It is a potential, but the City can't say for certain until the project is completed.
 - i. The assessments would be associated with just the costs of the underground (water & sewer)
 - a. Q: Will there be a sidewalk installed?



CITY OF BLACKDUCK PUBLIC HEARING

MONDAY APRIL 16TH, 2018 6:20PM

PUBLIC HEARING for SUMMIT & MAIN STREET

- b. A: Not on the North Main Street.

SCDP FUNDING UPDATE – Jordan Lee, WSN

- 1. Updates – Lee updated the public on the breakdown of the funding for the project. Lee reported that there is \$456,000 left if the available in the funding to complete the project. Lee stated that most of what has been spent for the project of the awarded funding has been on sewer and administration costs. Lee reported the grant expires September 2019 and the City has until then to spend down the owner-occupied funds. Lee stated that May is Fair Housing Awareness Month and HRDC and the City will co-host an event to try to gather interested property owners to apply for the funding for housing.

QUESTIONS & ANSWERS – Jordan Lee, WSN

- 1. Christina Regas
 - a. Q: Can you recap the amount of funding breakdown each area was awarded for the City?
 - b. A: \$248,250 = housing & \$40,500 = administration

SCDP HOUSING REHAB UPDATE – Matt McFarland, HRDC

- 1. Updates – McFarland reported he was glad to hear that the funding expires in September of 2019, as that gives the City more time for housing rehab. McFarland stated that if resident lives within the target area inside the City they can qualify for a 0% interest deferred loan and after 10 years of staying in the property the loan would be forgiven. McFarland stated that each project has a potential of \$22,500 and if they fall into the qualified income. McFarland stated he has no one fall into the qualifications.

QUESTIONS & ANSWERS – Matt McFarland, HRDC

- 1. George Zaleski –
 - a. Q: What is the targeted area?
 - b. A: McFarland believed it to be just adjacent to the affected area of the project but did not bring a map. Regas stated it should affect the entire City.
 - c. Q: And this is for improvement of housing?
 - d. A: yes
 - e. Q: Would they loan for solar?
 - f. A: McFarland stated most likely not and that is mostly for structural and if your home needs more energy efficient windows, doors, etc.
- 2. Christina Regas -
 - a. Q: Has there been any contact at HRDC from owners?
 - b. A: Not to my knowledge only during the pre-application portion
 - c. Q: Have any of the pre-applicants fully applied?
 - d. A: Not to my knowledge



CITY OF BLACKDUCK PUBLIC HEARING

MONDAY APRIL 16TH, 2018 6:20PM

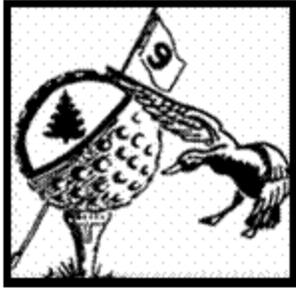
PUBLIC HEARING for SUMMIT & MAIN STREET

- e. Q: Could the letters to the pre-applicants be sent again?
 - f. A: Yes, we could.
 - g. Q: Can that be done?
 - h. A: Yes, we can.
3. Mayor Patch –
- a. Q: Does the application go off of the income from the pre-app or the current income.
 - b. A: It would go off of current wages.

ADJOURN – Moved by Councilor Kolb and seconded by Councilor Molnar to adjourn the Public Hearing at 6:23pm. Motion carried unanimously.

Christina Regas, City Administrator

Rudy Patch, Mayor



BLACKDUCK MUNICIPAL GOLF COURSE
GOLF BOARD MEETING MINUTES
TUESDAY APRIL 17TH, 2018 @ 3:00PM

CALL TO ORDER: Golf Members and City Staff met for the purpose of discussing the Blackduck Municipal Golf Course at City Hall at 3:00pm on April 17th, 2018.

ROLL CALL:

City Staff present: Jim Andersen Golf Course Manager & Superintendent & Christina Regas City Administrator

Members present: Dawn Jourdan

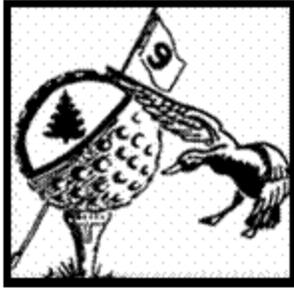
Councilor present: Rudy Patch

Others present: none

Members absent: Kevin Erpelding

OLD BUSINESS –

1. Donations –
 - a. Al Gerner Estate Donation & Senior Tee Box Construction Update – nothing discussed.
2. Website Design Angler –
 - a. Photos – nothing discussed
3. Tee Box Sponsorship Program-
 - a. Removal of old sponsors – nothing discussed
 - b. New Sponsor Signs – nothing discussed
 - c. New Sponsorships – Regas requested Andersen split the list of businesses with her and start calling and asking if they are interested in sponsoring a tee box.
4. Golf Cart Rental Waiver – Regas reported the waivers are being printed
5. Rough mowing – nothing discussed
6. Treating the ditches for Dandelions – Wand ordered is in and picked up.
7. Golf Cart Seat replacements – Regas reported Klug ordered 5 seat replacements and the City staff has been working on replacing them.
8. 2018 Staffing –
 - a. Returned Staff – Regas reported the following staff from the previous season will be returning and their dates of return:
 - a. Isaac Volk – available April 24th
 - b. Wyatt Brands – Available April 24th
 - c. Cal Shofner – early April (needs to be done July 31st due to knee replacement surgery)
 - d. Scarlett Sutton – May 7th
 - e. Alex Tindell – May 11th



BLACKDUCK MUNICIPAL GOLF COURSE
GOLF BOARD MEETING MINUTES
TUESDAY APRIL 17TH, 2018 @ 3:00PM

- f. Pam Exner – returning Tues-Fri 30 hours and worked with Scarlett to schedule most of the hours between them
- g. Dick McKean – returning and available more just call him
- h. Dawn Jourdan & Nita Brown – unknown at this time
- b. New Staff – Regas reported some interviews have been completed and they are as follows:
 - a. Jay Cheney – recommended by Isaac Volk, available after June 1st would like full-time on the course; would prefer not in the club house.
 - b. Michelle Plotts – available after June 1st; would like club house part-time is ok; any shifts are ok
 - c. Roland Anderson – available anytime; can work in the club house
 - d. Charlie Shocker – would like to come back and work on the course
 - e. Megan from Wells Fargo – has an interest in late season for tournaments as she has a CNA position and is going to school.
9. Memberships – Jourdan suggested the board approve holding the Early Bird special until May 13th, 2018 due to the late season opening date. The Board agreed.
 - a. Paid Members – Regas reviewed the listing of paid members to date.
 - a. ISD# Teams – Regas will request rosters from both coaches and send out membership cards to the schools for players for the summer play.
10. Opening Date – Andersen is hesitant to lock down a date for opening due to the weather. Potentially the course could be ready by May 7th, but Andersen is uncertain.

NEW BUSINESS –

1. Next Meeting – The board decided to hold a staff meeting in conjunction with the next board meeting on May 6th, 2018 @ 6pm and have a pot-luck all board members are encouraged to bring a dish.
2. MGA Liaison – Jourdan asked if the liaison position is something that can benefit the course. Andersen stated that it would as Blackduck have been members of the MGA for a very long time and have not been represented in recent publications. Andersen stated having a liaison would be great. Jourdan will look into it.
3. Traveling League – Jourdan would like to pursue a traveling league and asked for feedback. Patch was for it and had learned more about this type of league while visiting with other municipalities on recent meetings. It was decided to learn more about the leagues being held in other areas, and then invite other courses to get involved. The board discussed several ways the league could work.
4. Club House Rental Recap – Regas reported to the board the club house has rented the club house much more and has revenue \$450 year to day. Regas further reported the upcoming events the club house is being used for.
5. Newspaper Article – Jourdan would like to be connected with the American reporter to send information regarding the course throughout the season. Regas will send contact information to Jourdan.

ADJOURN – Meeting adjourned at 4:15pm.



BLACKDUCK PLANNING MEETING

WEDNESDAY APRIL 18TH, 2018 2:00PM

REGULAR MEETING MINUTES

CALL TO ORDER: Commissioner Klug called the Planning meeting to order at 2:00pm.

ROLL CALL:

Commissioners present: Kurt Benson, Ernie Tindell, Russel Kunkel, Bob Klug Sr., and Kurt Cease

Commissioners Absent: none

Staff Present: City Administrator Christina Regas

Others Present: none

Approval of Minutes – Moved by Commissioner Benson and seconded by Commissioner Tindell to approve the minutes of the March 28th, 2018 regular meeting with changes. Motion approved unanimously.

Old Business

Video Express – Regas reported there has been a supplemental meeting with the property owners on the process of the variance for the building to become an apartment but has seen no further movement.

Blighted Properties – Regas reported she has toured (on foot) one area of the City for blighted properties and sent out letters to 8 property owners. Regas reported she will tour another section of the City beginning April 20th. Commission Klug offered to walk other areas of the City Regas if his schedule allows.

New Business –

Land Use Permit 2018-02 – Moved by Commissioner Benson and seconded by Commission Kunkel to approve Land Use Permit 2018-02 given the Ordinance does not mandate roofline placement on Main Street. Commissioner Benson and Commissioner Klug reported conflicts with other properties being too close to one another and roofline pitches needing to all run the same direction. Regas reported she will review the Ordinance. Regas further stated the B2 zoning impervious coverage has been within the restrictions for the new building. Regas further pointed out there is 13’ on both the north and south side of the building and stated that should be enough distance for drainage. Hearing no further discussion Commissioner Klug called for a vote on the motion. Motion carried unanimously.

Bogart’s Parking/Storage Lot located on 288 Main Street North – Commissioner Klug brought to the attention of the Commission that Rick Bogart inquired if the lot he utilizes at 288 Main Street North would be allowed to continue being used a parking lot for vehicles Bogart’s works on and tows for customers. Commissioner Benson mentioned he has heard complaints regarding the number of vehicles and the duration of time the vehicles are parked on the property. Benson continued by stating that if the City were to allow the parking then the City would have issues with the inoperable vehicle ordinance as there are vehicles that have been parked on the property for a long time. Commissioner Klug stated there would need to be stipulations put on the property. Regas encouraged the Commission to classify the property as a parking lot or something as it is located inside a R1 zone. Regas further stated that in R1 there are restrictions of the number of vehicles that can be parked on a parcel at one time. Benson recommended the City work with Bogart to come up with a Conditional Use Permit allowing ‘X’



BLACKDUCK PLANNING MEETING

WEDNESDAY APRIL 18TH, 2018 2:00PM

REGULAR MEETING MINUTES

specified number of vehicles with 'X' specified duration of time allowed for all those vehicles. Benson reported that the parcel would be considered temporary on-site storage. Benson stated the City will start a precedence if the City requests residents to remove inoperable vehicles and the City does not for a commercial business. Klug suggested inviting Bogart to the next meeting and to gather more information as to how to move forward. Nothing further at this time.

ADJOURN THE PLANNING MEETING – Moved by Commissioner Benson and seconded by Commissioner Cease to adjourn the special planning meeting at 2:36pm. Motion carried unanimously.

Christina Regas, City Administrator

Bob Klug Sr., Chairperson



CITY OF BLACKDUCK
REVOLVING LOAN COMMITTEE
MEETING MINUTES
APRIL 25TH, 2018 10:00AM

Present: Tiffany Fettig, Dwight Kalvig, Rudy Patch, and Christina Regas

Absent: Grant Frenzel and Will Sellon

Others Present: none

The meeting was called to order at 10:00am.

DUCK IN & EAT LLC.

1. Updates – Regas reported the Sheriff’s sale slated for April 24, 2018 had no bids, so the court hearing to continue the redemption is scheduled for May 14th, 2018. After the redemption period of 6 months has expired the City can take full possession of the restaurant. Attorney Keison requested the costs the City has paid to date will need to be turned in so garnishment can take place. Mayor Patch asked if Mark Little can sign off on the restaurant early. Regas believed yes. Mayor Patch asked if a sale was done for an acceptable amount would the City still need to garnish wages. Regas reported Attorney Keison and herself agreed to ask at the Sheriff’s sale the amount of \$24,500 which included the default amount of the loan and the taxes. Fettig asked if there was any movement on the party interested in the equipment. Regas reported no. Kalvig asked if the City has heard of anyone that has expressed interest in the property. Regas reported in December there was someone that was interested but no longer. Kalvig asked if the City could hire an auctioneer to go in and sell off the property and equipment. Regas stated once there is possession then an auction could be done for the equipment. Kalvig reconfirmed nothing could be done until November due to the redemption period. Regas confirmed. Fettig asked if the City has the ability to rent or lease it, and Regas asked if the City has the authority to change the locks again. Regas would ask Keison if either is allowable. Fettig urged to consider selling the property as a whole instead of the property and the equipment separate. Kalvig asked if anyone showed up to the sale anticipating the minimum bid would be lower and then left when they found out the bid was higher. Regas will inquire.

UCC FILINGS TO UPDATE –

1. Krabbenhof – Fettig determined the documents that Frenzel submitted for a UCC filing were only a search and would need to be renewed. Fettig offered to start the process and confirm with Attorney Kieson what will need to be completed.
2. Mabe – Fettig will work with Regas to renew the filing for Bob Mabe. Regas provided the UCC filing numbers to Fettig.

NEW INTEREST RATE –

1. Blackduck Theater – Regas reported that according to the promissory note for the Blackduck Theater the interest rate for the loan is due to increase to prime from 2.5% on



CITY OF BLACKDUCK
REVOLVING LOAN COMMITTEE
MEETING MINUTES
APRIL 25TH, 2018 10:00AM

June 15, 2018. Fettig stated the City does not need to increase the interest rate if it does not wish to or believes it is in the best interest of the borrower. Moved by Kalvig and seconded by Patch to leave the interest rate at 2.5% for the remainder of the loan for the last 60 months. Motion carried unanimously.

2. Other – Regas reported the City now has the option to allow for ACH payments for borrower’s loans and will be offering it to the current loans.

MIF ONE-TIME PAY BACK OPTION –

1. Early pay-off option to borrower’s discount – Fettig reported other Cities are offering RLF borrowers a percentage discount for an early pay-off option to lower the outstanding balances loaned out. Fettig encouraged the committee consider a percentage to offer borrowers. Fettig reported Bagley has offered 12%. Regas reported that if the City of Blackduck does move forward with the one-time pay back option the City would have an estimated pay-back of \$54,154 and that would give the City of Blackduck a balance of the fund with no restrictions of \$216,617. The City would still need to monitor the State MIF restrictions (no retail allowed only Industry) of the remaining outstanding balances from the current borrowers. Fettig suggested that MAK or Choice Therapy be offered to do the early pay-off, however, the City would need to offer it to all existing loans.
 - a. Moved by Patch and seconded by Kalvig to allow a 10% forgiveness to all existing RLF borrowers to pay off their loans to the City of Blackduck by June 15, 2018. Discussion by Regas requested a timeline for the borrowers to respond to the forgiveness. Fettig stated the City would need to know what interest borrowers have in forgiveness by May 15, 2018; to send payoff notification to the City by May 30th, 2018; and payment in full by June 15th, 2018. Kalvig stated the City could send a general letter to all borrowers. Regas asked if the City can forgive itself as it too has an outstanding loan with the RLF fund. Patch asked which loan the City has. Regas reported it was for the Industrial Lane improvement. Regas stated it could be a conflict of interest for the City to forgive itself. Hearing no further discussion, a vote was called on the motion. Motion carried unanimously.

ADJOURN – Moved by Kalvig and seconded by Patch to adjourn the committee meeting at 11:12am. Motion carried unanimously.

May 7th, 2018

FUND	Wells Fargo Deerwood Checking BEGINNING BALANCE	Bill Report through 05/03/2018	Wells Fargo Deerwood Checking ENDING BALANCE	Deerwood First Preferred Savings BEGINNING BALANCE	Deerwood Bill Report through 5/03/2018	Deerwood First Preferred Savings ENDING BALANCE	Total Balance of all Accounts
GENERAL	\$136,523.72	\$24,476.71	\$112,047.01	\$80,097.45	\$0.00	\$80,097.45	
POLICE RESTRICTED CASH	\$29,215.21	\$0.00	\$29,215.21	\$0.00	\$0.00	\$0.00	
CEMETERY	(\$192.13)	\$0.00	(\$192.13)	\$1,367.22	\$0.00	\$1,367.22	
PERPETUAL CARE	\$6,865.64	\$0.00	\$6,865.64	\$53,168.01	\$0.00	\$53,168.01	
SEWER MAINTENANCE	(\$0.01)	\$0.00	(\$0.01)	\$58,347.23	\$0.00	\$58,347.23	
SEWER REPLACE.	\$0.00	\$0.00	\$0.00	\$8,566.72	\$0.00	\$8,566.72	
SCDP LOAN	(\$860.83)	\$0.00	(\$860.83)	\$268,970.21	\$99.91	\$268,870.30	
FIRE DEPT RESERVE(TruckFund)	\$0.00	\$0.00	\$0.00	\$164,191.06	\$0.00	\$164,191.06	
PINE TREE PARK	\$59,776.92	\$104.27	\$59,672.65	\$0.00	\$0.00	\$0.00	
WATER SINKING FUND	\$0.01	\$0.00	\$0.01	\$104,627.92	\$0.00	\$104,627.92	
PUBLIC WORKS RESERVE FUND	\$0.00	\$0.00	\$0.00	\$17,169.03	\$0.00	\$17,169.03	
Fire Dept Special Equip Fund	\$151,991.37	\$0.00	\$151,991.37	\$25,848.65	\$0.00	\$25,848.65	
2006 GO BOND	\$21,036.45	\$0.00	\$21,036.45	\$33,368.75	\$0.00	\$33,368.75	
2009A Refunding Bond	\$33,423.41	\$0.00	\$33,423.41	\$13,942.37	\$0.00	\$13,942.37	
2011 Industrial Lane IntraLoan	\$7,665.37	\$0.00	\$7,665.37	\$0.00	\$0.00	\$0.00	
2012A Refund Bond Golf/Water	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
2014A Disposal System Loan	\$15,056.16	\$0.00	\$15,056.16	\$0.00	\$0.00	\$0.00	
2017A Disposal System Project/Sum/Mai	\$145,983.48	\$0.00	\$145,983.48	\$0.00	\$0.00	\$0.00	
2017A Disposal Sys Loan	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
2017 PFA Debt Sys Bond Debt Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
TAX INCREMENT FINANCING	\$67,858.68	\$0.00	\$67,858.68	\$0.00	\$0.00	\$0.00	
WATER FUND	\$212,676.48	\$1,323.65	\$211,352.83	\$0.00	\$0.00	\$0.00	
SEWER FUND	\$98,164.72	\$1,165.46	\$96,999.26	(\$1,283.00)	\$0.00	(\$1,283.00)	
LIQUOR FUND	\$250,412.36	\$43,641.26	\$206,771.10	\$0.00	\$0.00	\$0.00	
LIQUOR RENT FUND	\$18,718.27	\$0.00	\$18,718.27	\$0.00	\$0.00	\$0.00	
GOLF COURSE	(\$55,112.33)	\$7,802.16	(\$62,914.49)	\$0.00	\$0.00	\$0.00	
WATER PROJECT FUND	\$20,305.88	\$0.00	\$20,305.88	(\$1,389.00)	\$0.00	(\$1,389.00)	
SEWER PROJECT FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total:	\$1,219,508.83	\$78,513.51	\$1,140,995.32	\$826,992.62	\$99.91	\$826,892.71	\$1,967,888.03

Transfer Recommended:

Fund Transfer from:	Fund transfer to:	Amount of Transfer:
WF General Checking	DW General Checking	\$500,000.00
WF General Checking	WF Cemetery Fund	\$2,000.00
2018 Bond Payments:	Principal:	Interest:
		Fees:
		Total:

CITY OF BLACKDUCK

Monthly Bills

April 2018

Check Name	Amount		
Fund 101 GENERAL FUND		QUILL CORPORATION	\$5.00
Marco Technologies LLC	\$176.69	Fund 602 SEWER FUND	\$1,165.46
ACME Tools	\$199.00	Fund 609 MUNICIPAL LIQUOR FUND	
AMERICAN	\$32.00	BELTRAMI COUNTY SOLID WASTE	\$569.02
AMERIPRIDE LINEN & APPAREL	\$53.49	BELTRAMI ELECTRIC COOP	\$1,942.10
BECK AUTO SERVICE	\$1,201.63	BEMIDJI COCA-COLA	\$176.55
BELTRAMI ELECTRIC COOP	\$3,860.03	BERNATELLOS	\$351.50
BLACKDUCK CO-OP	\$19.00	Bernick Companies	\$3,930.70
BLACKDUCK FAMILY FOODS	\$36.15	BLACKDUCK FAMILY FOODS	\$1,626.16
BOGART'S	\$2,594.83	Breakthru Beverage	\$1,543.18
CARD SERVICE CENTER	\$889.25	D & D BEVERAGE	\$86.30
CLAREYS SAFETY EQUIP.	\$461.28	DICK DISTRIBUTING	\$10,632.60
FORUM COMMUNICATIONS CO	\$53.20	GUARDIAN PEST CONTROL	\$40.53
KITCHIGAMI REGIONAL LIBRARY	\$8,007.50	HENRYS	\$2,231.50
LEAGUE OF MINNESOTA CITIES	\$130.00	ILLINOIS CASUALTY COMPANY	\$4,012.00
MCFOA	\$100.00	JOHNSON BROTHERS LIQUOR CO.	\$7,561.40
NORTHWOODS LUMBER CO	\$300.77	MIKINNON CO., INC	\$4,923.65
PAUL BUNYAN COMMUNICATIONS	\$476.88	MLBA	\$360.00
QUILL CORPORATION	\$492.50	NEI BOTTLING INC	-\$264.30
ROGER'S TWO WAY RADIO	\$2,382.00	NORTHWOODS ICE, INC	\$43.20
TIMBERLINE SPORT	\$393.71	NORTHWOODS LUMBER CO	\$54.50
TOWNSHIP AND RANGE, LLC	\$2,616.80	OLD DUTCH	\$140.72
Fund 101 GENERAL FUND	\$24,476.71	PAUL BUNYAN COMMUNICATIONS	\$261.55
Fund 207 SCDP REVOLVING LOAN FUND		Phillips Wine and Spirits	\$2,507.32
BELTRAMI ELECTRIC COOP	\$99.91	QUILL CORPORATION	\$19.04
Fund 207 SCDP REVOLVING LOAN F	\$99.91	Southern Glazer's of MN	\$489.86
Fund 209 PINE TREE PARK FUND		US FOODS	\$153.71
BELTRAMI ELECTRIC COOP	\$104.27	WASTE MANAGEMENT OF WI-MN	\$248.47
Fund 209 PINE TREE PARK FUND	\$104.27	Fund 609 MUNICIPAL LIQUOR FUN	\$43,641.26
Fund 601 WATER FUND		Fund 613 GOLF COURSE	
ARROW PRINTING	\$164.05	AMERICAN	\$0.00
BECK AUTO SERVICE	\$31.99	BECK AUTO SERVICE	\$220.32
BELTRAMI ELECTRIC COOP	\$997.23	BELTRAMI COUNTY SOLID WASTE	\$53.35
NORTHWOODS LUMBER CO	\$64.63	BELTRAMI ELECTRIC COOP	\$638.74
QUILL CORPORATION	\$5.00	BLACKDUCK CO-OP	\$197.07
TIMBERLINE SPORT	\$60.75	BLACKDUCK FAMILY FOODS	\$40.58
Fund 601 WATER FUND	\$1,323.65	CARD SERVICE CENTER	\$300.60
Fund 602 SEWER FUND		L & M SUPPLY INC	\$118.65
ARROW PRINTING	\$164.05	MN UNEMPLOYMENT INSURANCE	\$3,510.00
BELTRAMI ELECTRIC COOP	\$926.83	MTI Distributing	\$2,522.89
PACE ANALYTICAL SERVICES, INC	\$35.70	NORTHWOODS LUMBER CO	\$99.56
PAUL BUNYAN COMMUNICATIONS	\$33.88	PAUL BUNYAN COMMUNICATIONS	\$44.40
		QUILL CORPORATION	\$5.00

Check Name	Amount
TIMBERLINE SPORT	<u>\$51.00</u>
Fund 613 GOLF COURSE	<u>\$7,802.16</u>
	<u>\$78,613.42</u>

Month End Remittance Report for April 2018

STATE OF MINNESOTA

Check Number: 888888 Printed: 5/1/2018 Account: Wells Fargo Bank Bemidji Checking (Swept)

Beltrami County

County Revenue

Line	GL Account	Statute	Inter-Agency Nbr	Vendor Nbr	Amount
1a	Law Library-Civil	M.S. 134A.10 S1		000019597500 1	880.00
1b	Law Library - Criminal	M.S. 134A.10 S3		000019597500 1	3,067.97
2	Sheriff's Contingency Fund	M.S 387.213		000019597500 1	550.49
4	Child Support Motion Fee	M.S. 357.021 S1a(d)		000019597500 1	20.00
9	Prosecution Costs	M.S. 631.48; 609.49		000019597500 1	875.00
10	DWI Assessment/County	M.S. 169A.285		000019597500 1	62.63

County Revenue Total **\$5,456.09**

Municipalities

GL Account	Statute	Inter-Agency Nbr	Vendor Nbr	Amount
DWI Assessment/Bemidji			000019294100 1	86.36
Bemidji 100%			000019294100 1	832.00
Bemidji 2/3			000019294100 1	5,208.96
Bemidji 1st Late Penalty			000019294100 1	162.08
Bemidji 2nd Late Penalty			000019294100 1	460.64
Sub-Total				\$6,750.04

GL Account	Statute	Inter-Agency Nbr	Vendor Nbr	Amount
Blackduck 1st Late Penalty			000020137600 1	3.33
Blackduck 2nd Late Penalty			000020137600 1	16.66
Sub-Total				\$19.99

Municipalities Total **\$6,770.03**

County Specific

Line	GL Account	Statute	Inter-Agency Nbr	Vendor Nbr	Amount
1	Beltrami County DARE Advisory Board			000019294100 1	113.29
3	Bemidji Prosecution Costs			000019294100 1	250.00
4	Drug Task Force			000019597500 1	10.00
6	Northwood Coalition Battered Women's Shelter			000020502400 1	450.91
58	Beltrami County Victim Services			000019597500 1	26.25

County Specific Total **\$850.45**

LG216 Worksheet for Calculating Lawful Gambling Monthly Rent

Organization Name Blackduck Fire Relief	License Number 01944				
Site Name MUNICIPAL LIQUOR STORE	Site Number 001				
Bar op (Use one worksheet for each site. If lease changes, use new worksheet.)					
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; vertical-align: top;"> Booth Operation Rent 1 List the % to be paid for paper pull-tabs, tipboards, paddletickets, electronic pull-tabs and electronic linked bingo conducted by the organization's employees </td> <td style="width: 50%; vertical-align: top;"> 1 _____ 0.00 % </td> </tr> <tr> <td style="vertical-align: top;"> Bar Operation Rent 2 List the % to be paid for paper pull-tabs, tipboards, and paddletickets conducted by the lessor or lessor's employees 3 List the % to be paid for electronic pull-tabs and electronic linked bingo conduct by the lessor or lessor's employees </td> <td style="vertical-align: top;"> 2 _____ 20.00 % 3 _____ 15.00 % </td> </tr> </table>		Booth Operation Rent 1 List the % to be paid for paper pull-tabs, tipboards, paddletickets, electronic pull-tabs and electronic linked bingo conducted by the organization's employees	1 _____ 0.00 %	Bar Operation Rent 2 List the % to be paid for paper pull-tabs, tipboards, and paddletickets conducted by the lessor or lessor's employees 3 List the % to be paid for electronic pull-tabs and electronic linked bingo conduct by the lessor or lessor's employees	2 _____ 20.00 % 3 _____ 15.00 %
Booth Operation Rent 1 List the % to be paid for paper pull-tabs, tipboards, paddletickets, electronic pull-tabs and electronic linked bingo conducted by the organization's employees	1 _____ 0.00 %				
Bar Operation Rent 2 List the % to be paid for paper pull-tabs, tipboards, and paddletickets conducted by the lessor or lessor's employees 3 List the % to be paid for electronic pull-tabs and electronic linked bingo conduct by the lessor or lessor's employees	2 _____ 20.00 % 3 _____ 15.00 %				

A	B1	B2	C1	C2	D	E1	E2	F	G	H
	Booth Operation		Bar Operation		Rent Limit	Bar Operation Electronic Games		Total Rent	Bar Operation	
Month and Year	Multiply the total of this month's net receipts from paper pull-tabs, electronic pull-tabs, tipboards, and paddletickets by the amount in Box 1.		Multiply the total of this month's net receipts from paper pull-tabs, tipboards, and paddletickets by the amount in Box 2.		If an amount was entered, in Col B, enter the sum of Col's B and C up to a max of \$1750. If Col B is blank, enter Col C.	Multiply the total of this month's net receipts from electronic pull-tabs and electronic linked bingo by the amount in Box 3.		Add Columns D and E. Report amount on Sched A, line 22h	Enter cash short for games sold from bar-op. Report amount on Sched A, line 22m. In month the Col H is paid.	Subtract Col G from Col F. This is the amount of rent to be paid. The amount is not reported on Sched A.
4 / 2017	0.00	0.00	2080.00	416.00	416.00	194.50	29.17	445.18	22.00	423.18
5 / 2017	0.00	0.00	2634.00	526.80	526.80	372.15	55.82	582.62	3.00	579.62
6 / 2017	0.00	0.00	2857.00	571.40	571.40	1718.55	257.78	829.18	0.00	829.18
7 / 2017	0.00	0.00	3044.00	608.80	608.80	1001.95	150.29	759.09	16.00	743.09
8 / 2017	0.00	0.00	2284.00	456.80	456.80	1076.25	161.44	618.24	18.00	600.24
9 / 2017	0.00	0.00	2592.00	518.40	518.40	714.90	107.23	625.63	5.00	620.63
10 / 2017	0.00	0.00	2119.00	423.80	423.80	0.00	0.00	423.80	72.00	351.80
11 / 2017	0.00	0.00	4432.00	886.40	886.40	131.85	19.78	906.18	0.00	906.18
12 / 2017	0.00	0.00	1871.00	374.20	374.20	425.65	63.85	438.05	56.00	382.05
1 / 2018	0.00	0.00	1551.00	310.20	310.20	834.85	125.23	435.43	12.00	423.43
2 / 2018	0.00	0.00	4792.00	958.40	958.40	413.15	61.97	1020.37	37.00	983.37
3 / 2018	0.00	0.00	2191.00	438.20	438.20	926.45	138.97	577.17	45.25	531.92

1 This amount may not exceed 10%.
 2 Enter no more than 10% if paper or electronic pull-tabs, tipboards, paddletickets (other than paddletickets without a table once weekly), or electronic linked bingo games are conducted by the organization's employees. Otherwise, enter no more than 20%.
 3 This amount may not exceed 15%.
 4 Electronic pull-tab rent is based on the receipts incurred during the month, and not on when each pull-tab deal is closed.
 5 If the amount in Column H is negative, contact your compliance specialist.

Revolving Loan Funds used for Foreclosure

Date:	Attorney:	Utility:	Amount	Other:	Amount
	\$585.00	Beltrami Electric Coop Dec. 2017	\$94.20	Bonded Lock & alarm	\$243.87
	\$1,588.50	Blackduck Co-op	\$782.95	Northwoods Lumber	\$1.99
	\$195.00	City of Blackduck(utilities)	\$167.42	Beltrami County Auditor	\$7,098.45
	\$175.50	Beltrami Electric Coop Jan.2018	\$107.36	A&E Produce	\$1,000.00
	\$117.00	Blackduck Co-op 01/06/2018	\$841.31		
	\$175.50	Beltrami Electric Coop Feb. 2018	\$103.18		
12/2/2017	\$1,531.50	Beltrami Electric Coop March 2018	\$91.25		
1/11/2018	\$667.00	Beltrami Electric Coop April 2018	\$99.91		
2/13/2018	\$195.00				
<hr/>					
Totals:	\$5,230.00		\$2,287.58		\$8,344.31
<hr/>					
		Totals for all categories:		\$15,861.89	
		Total of RLF outstanding balance:		\$17,163.80	
		Total through 4/1/18:		\$33,025.69	

Requesting Final Council Approval for the Following

Requesting Final Approval of New Part Time & Seasonal Hires:

Name:	Position:	Date of Hire:	Wage:
James Andersen	Golf Course Manager – Seasonal	04/09/2018	\$14.75
Pam Exner	Golf Course Club house -Seasonal	04/30/2018	\$11.67
Isaac Volk	Golf Course Greenskeeper – Seasonal	05/01/2018	\$10.00
Calvin Shofner	Golf Course Greenskeeper – Seasonal	04/30/2018	\$9.65
Alexandra Tindell	Golf Course Club house – Seasonal	05/11/2018	\$10.00
Wyatt Brands	Golf Course Greenskeeper – Seasonal	05/05/2018	\$10.00
Scarlett Sutton	Golf Course Club house -Seasonal	05/07/2018	\$10.00
Richard McKean	Golf Course Club house & Greenskeeper - Seasonal	5/1/2018	\$10.00
Will Carlson	Off-Sale Clerk	4/21/2018	\$9.65
Michelle Plotts	Golf Course club house - Seasonal	5/11/2018	\$9.65
Tricia Krekelberg	Part time Bartender	5/1/2018	\$10.00

Selection Process

The selection process will be a cooperative effort between the City Administrator or designee, and the Personnel Committee and the appropriate department head, subject to final hiring approval of the City Council. Any, all or none of the candidates may be interviewed.

The process for hiring seasonal and temporary employees may be delegated to the appropriated department head with each hire subject to final City Council approval. Except where prohibited by law, seasonal and temporary employees may be terminated by the department head at any time, subject to City Council approval.

2017 Memberships & Tournaments

First Name	Last Name	Address	City	State	Zip	Phone	email	Memberships	Date Paid	membersh
Gary	Anderson	21945 Erdahl Ct. NE	Tenstrike	MN	56683	218-586-3546	gander@paulbunyan.net	1	4/20/2017	MC
Bud	Anderson		Blackduck	MN	56630	218-835-8297				
Keith	Anderson	PO Box 220	Blackduck	MN	56630	218-760-7937	shamrock@paulbunyan.net	1	1/23/2017	I
Duane	Aumes	21991 Anne Ct.	Kelliher	MN	56650	218-647-8318				
Fred	Bauk	37508 N. Little McDonald	Frazeo	MN	56544	218-766-6631	maryfred@arvig.net	1	1/19/2017	I
Kevin	Beck	272 Carlson Ave NW	Blackduck	MN	56630	218-835-4261	kbeck@paulbunyan.net			
Conrad	Berg	24981 Myron Ln	Hines	MN	56647	218-835-6721		1	5/1/2017	F
Hope	Bonar	58712 County Rd 131	Blackduck	MN	56630	218-659-4075	hope4smiles@gmail.com			
David	Beebe	8325 W. LacCaille	Peoria	AZ	85383	602-989-2072	dave@beeblumbing.com			
Cherry	Brands	PO Box 403	Blackduck	Mn	56630	218-308-1426	cufecute@paulbunyan.net	1	4/22/2017	F
Nita	Brown	22540 Blackduck Lake Rd NE	Blackduck	MN	56630	218-835-6678	mabrown@paulbunyan.net	1	4/28/2017	I
Beverly	Bryant	406 Three Culverts Rd SE	Hines	MN	56647	218-586-2977	bbryant@paulbunyan.net	1	4/27/2017	I
Dave	Bretschneider		Bemidji	MN	56601	218-368-7705				
Kay & (Kaylee & Alyssa Fisher)	Dahl	26048 N. Point Ln. NE	Hines	MN	56647	480-223-3052	doodlebugkay@yahoo.com	1	5/2/2017	F
Michael	Deaulieu	PO Box 66	Red Lake	MN	56671	218-679-2743				
Gary	Eklund	38232 Arnon Creek Rd	Blackduck	MN	56601	218-647-8718				
Kevin	Erpelding	5811 Island View Dr NE	Bemidji	MN	56601	218-766-6736	bemidjioutdoorpower@msn.com	1	4/17/2017	I
Gary	Fisher	PO Box 4	Northome	MN	56661	218-897-5644	petroged@paulbunyan.net	1	4/17/2017	I
Kaylee	Fisher	PO Box 4	Northome	MN	56661	218-556-0794				
Jim	Gregg	908 Thorndale Ave	Crookston	MN	56716	218-289-0629	jgregg@gralipco.net	1	4/3/2017	MC
John & Cindy	Hall	PO Box 52	Hines	MN	56647	218-750-3043	cjhall150@msn.com	1	4/6/2017	MC
	Hangaard					701-680-9233	dannyhangaard@gmail.com	1	6/20/2017	YA
Donna	Henderickson	20000 Blackduck Lake Rd.	Hines	MN	56647	218-835-4960				
James	Hentges	19813 Buckhorn Rd NE	Hines	MN	56647	218-835-5516	james1dh@hotmail.com	1	4/13/2017	MC
William	Hoffmann	24154 Artesian Spring Rd NE	Kelliher	MN	56650	218-647-8561				
Duane	Hueslid	1507 Elizabeth Ave #1	Las Vegas	NV	89119	702-379-1781		1	5/8/2017	I
Don	Houseman	21849 Erdahl Ct NE	Tenstrike	MN	56683	218-586-2212	jdhouse@paulbunyan.net	1	4/12/2017	I
ISD #363	Golf Team	PO Box 465	Northome	MN	56661	218-897-5275		1	3/10/2017	team
ISD #32	Golf Team	PO Box 550	Blackduck	MN	56630	218-835-5200		1	3/9/2017	team
Pat	Jefford	157 Carlson Ave NW	Blackduck	MN	56630	218-553-0627	sasquatchbabygolf@gmail.com			
Mary Jo	Jepson	6773 97th St. NE	Monticello	MN	55362	612-558-0554	maryiojepson@aol.com	1	3/6/2017	MC
Sally	Johnson	20735 Blue Ox Ln NE	Blackduck	MN	56630	218-835-4375	salbud@paulbunyan.net			
Mark & Gail	Johnson	16878 N. Blackduck Lk Rd	Blackduck	MN	56630	218-835-4331	mgiohns@paulbunyan.net	1	5/2/2017	MC
Scott & Dawn	Jourdan	11724 Town Rd 23	Northome	MN	56661	218-368-2727	jourdan_dawn@yahoo.com	1	4/28/2017	F
Larry & Shannon	Kampa	19262 N. Blackduck Lk Rd Ne	Hines	MN	56647	218-553-0312	lands@dunrovin-resort.com			
Russ & Sharon	King	22827 Quiet Meadow Drive	Blackduck	MN	56630	218-831-4967	rushing10@gmail.com	1	3/6/2017	MC
Jeffrey	Kingbird	PO Box 35	Ponemah	MN	56666	218-554-7537				
Ryan	Klein	12422 71 Connection NE	Bemidji	MN	56601	218-766-8605				
Shawn	Klein	16431 Carter Lake Rd SE	Hines	MN	56647	360-649-2450	shawnklein@hotmail.com			
Pat	Kovar	16676 Blackduck Lake Rd.	Hines	MN	56647	218-835-4755	amllt@paulbunyan.net			
Darrel	Krogseng					218-647-8397				
Ron	Krogseng					218-647-8467				
Ron	Krueth	38981 Firewood Ln. NE	Kelliher	MN	56650	218-647-8574				
Hubert	Larson	66802 Larson Rd	Northome	MN	56661	218-897-5599	hubert@paulbunyan.net			
Delbert	Lasley	PO Box 386	Red Lake	MN	56671	218-407-7101		1	4/19/2017	I
Nick	Liapis					218-770-8704	nicholas.liapis0302@gmail.com	1	5/8/2017	YA
Tom	Liapis	8998 Newcomb Lane NE	Tenstrike	MN	56683	218-766-3484	liapis5@paulbunyan.net	1	4/30/2017	I
Jim & Barb	Muckenhirn	64765 County Rd 174	Northome	MN	56661	218-897-9753	jmuckenhirn@izsom.net			
Scott	Magoon	288 Carlson Ave NW	Blackduck	MN	56630	218-835-4326	smagoon@paulbunyan.net	1	4/24/2017	MC
Rosemary	Malterud	15849 Big Turtle Dr NE	Bemidji	MN	56601	218-243-2644	malterud86@yahoo.com			
Diane	Maus					612-298-9388				
Shari	Mistic	4211 Lumberjack Rd NW	Puposky	MN	56667	218-243-2936	ssmistic@paulbunyan.net	1	5/1/2017	I
Ed	Mohr	28717 Killiher Rd NE	Kelliher	MN	56650	218-766-2461	daymen@paulbunyan.net	1	4/18/2017	I
Norma	Moon	19406 N. Blackduck Lake Rd	Hines	MN	56647	218-835-8931	mamooner@aol.com	1	4/14/2017	I
Chan	Moon	PO Box 280	Blackduck	MN	56630	218-835-7740	cmoon@paulbunyan.net			
Rick	Mulvenna	PO Box 31	Blackduck	MN	56630	218-766-9112	darquilt@paulbunyan.net	1	4/10/2017	MC
Tom	Novak	20326 Tepee Hill Ln NE	Hines	MN	56647	218-835-4862				
Orville	Olson	PO Box 47	Blackduck	MN	56630	218-835-4912				
Keith	Olson	4299 105th Ave	Clear Lake	MN	55319	320-743-2935	elukdo@frontier.com	1	3/31/2017	I
James & Beverly	Peterson	PO Box 42	Tenstrike	MN	56683	218-243-2600				
Al	Pfannenstein	16236 N. Blackduck Lk Rd.	Hines	MN	56630	218-835-7517	al.pfannenstein@oldcastle.com			
Bill	Rabe	26032 N. Point Ln. NE	Hines	MN	56647	218-835-7223		1	4/7/2017	I
Cora	Rosebear	23797 Hwy 1 East Box 901	Red Lake	MN	56671	218-556-6224	crosebear@sevenclanscasino.com			
Eric	Richards	14481 Battle River Rd. NE	Kelliher	MN	56650	218-749-9833				
Ted	Schirck	1280 4th Ave NW	Milaca	MN	56353	320-983-6253	schirck@frontier.net			
Brock	Scheving	1101 Minnesota Ave NW	Bemidji	MN	56601	218-779-7960	brock.scheving@gmail.com			
Brian	Schlief	20702 Blue Ox Ln NE	Blackduck	Mn	56630	218-835-7196	brian@paulbunyan.net	1	3/30/2017	I
Dale	Skyberg	21755 Erdahl Ct NE	Tenstrike	MN	56683	218-586-2045	daleskyberg@gmail.com	1	2/3/2017	I
Russel	Smith	25393 Hines Rd NE	Hines	MN	56647	218-835-8511	russ_sr@earthlink.net	1	4/19/2017	I
Jerry	Sonnek	17651 Scenic Hwy NE	Blackduck	MN	56630	218-835-4262	jdsonek@paulbunyan.net	1	4/21/2017	I
Greg	Sorheim	24747 Summit Hall Rd NE	Blackduck	MN	56630	218-766-1920				
Paul & Eve	Sumsky	481 Lake Ave. NW	Tenstrike	MN	56683	218-586-3533	epbensus@paulbunyan.net	1	5/1/2017	MC
Mike	Sunnell	PO Box 46	Blackduck	MN	56630	218-209-0540	msunell@yahoo.com			
Steven	Sunnell	PO Box 46	Blackduck	MN	56630	757-270-7934				
Russel & Janey	Tufvander	65618 Co Rd 174	Northome	MN	56661	218-897-5678	russelt@guam.net		6/5/17 RF	MC
Ken	Ungerecht	12292 So County Rd #15	Northome	MN	56661	443-845-0151	kungerecht@hotmail.com	1	5/7/2017	I
Jeff	Volk	149 Liberty Drive	Blackduck	MN	56630	218-835-8555	thevolks@paulbunyan.net	1	4/22/2017	F
Jeff	White	61936 State Hwy 46	Northome	MN	56661	218-897-5014		1	4/28/2017	I
Brad	White	12051 Co Rd 365	Northome	MN	56661	218-556-5059				
Tim	Wold	10245 E. Movil Lake Rd	Bemidji	MN	56601	218-289-0705	timwold6@hotmail.com			
Charles & Geri	Walker	PO Box 134	Northome	MN	56661	218-897-5719		1	4/5/2017	MC
Arnold	Wood	PO Box 1	Red Lake	MN	56671	218-679-3875				
Adam	Ziegler	516 Main St.	Blackduck	MN	56630	218-368-2809	adamziegler10@gmail.com			
Brad	Zwirm	68728 Third River	Squaw Lake	MN	56681	218-244-8420	bwzirn@paulbunyan.net			

41

Tournament Contacts:

Business	Name	Address	City	State	Zip	Phone	Email	Tournament Date
Seven Clans Casino	Amber Bones	10200 Hwy 89	Red Lake	MN	56671	218-679-2500 ext 16106		
Ladies League Fun Night	Nita Brown	22540 Blackduck Lake Rd NE	Blackduck	MN	56630	218-835-6678		
Hoot n Holler	Jamie Hammer	58988 State Hwy 46	Blackduck	MN	56630	218-659-9225		6/17/2017
Nistler	Colleen Rock	14372 River Bend Trail	Thief River Fall	MN	56701	218-686-2674		
Northome Liquor	Angel	12064 Main St.	Northome	MN	56661			
Kitchi Landing Resort	Danielle McKeeman/Charlene	4826 Kitchie Landing Ln NE	Blackduck	MN	56630	218-835-6595/815-954-9902		

Red Lake Youth	Randy Kingbird	10200 Hwy 89	Red Lake	MN	56671	218-368-1467	
Fish Tales	Mike Wagner	51044 Hwy 46	Squaw Lake	MN	56681	612-799-0168/218-659-4488	
Blackduck Firemen's Relief Assoc.	Rudy Patch	PO Box 91	Blackduck	MN	56630	218-368-4287	
Sherman Brown Sr. Memorial	Sherman Brown Jr.	PO Box 354	Cass Lake	MN	56633	218-760-2934	
Ladies Par-Tee Scramble	Nita Brown	22540 Blackduck Lake Rd NE	Blackduck	MN	56630	218-835-6678	
Underdahl Outing	Alicia & Phil Underdahl	16283 Blackduck Lake Rd	Blackduck	MN	56630	218-766-2398	
Drakes Scramble	Ryan Grow	ISD 32 PO Box 550	Blackduck	MN	56630	218-835-5206/320- rgrow@blackduck.k12.mn.us	8/20/2017
Earl Sargent Jr. Memorial	Kayln Sargent/Russ Smith	PO Box 152	Red Lake	MN	56671	218-368-9093/612-730-5538	
Ron Lussier Scruff Scramble	Ron Lussier					218-679-3341	

2018 Memberships & Tournaments

First Name	Last Name	Address	City	State	Zip	Phone	email	# of 2018 Paid Memberships	Date Paid	Type of membership:
Gary	Anderson	21945 Erdahl Ct. NE	Tenstrike	MN	56683	218-586-3546/218-766-0934	gander@paulbunyan.net/gander2@pb.net	1	4/2/2018	MC
Bud	Anderson		Blackduck	MN	56630	218-835-8297				
Keith	Anderson	PO Box 220	Blackduck	MN	56630	218-760-7937	shamrock@paulbunyan.net	1	4/16/2018	I
Duane	Ausmes	21991 Anne Ct.	Kelliher	MN	56650	218-647-8318				
Fred	Bauck	37508 N. Little McDonald	Frazee	MN	56544	218-766-6631	maryfred@arvig.net	1	4/12/2018	I
Kevin	Beck	272 Carlson Ave NW	Blackduck	MN	56630	218-835-4261	kbeck@paulbunyan.net			
Conrad & Karen	Berg	399 Forest Hills Blvd	Naples	FL	34113	218-766-0183		1	4/16/2018	MC
Hope	Bonar	58712 County Rd 131	Blackduck	MN	56630	218-659-4075	hope4smiles@gmail.com			
David	Beebe	8325 W. LacCaille	Peoria	AZ	85383	602-989-2072	dave@beebplumbing.com			
Kurt & Darlene	Benson	22383 Nebish Rd NE	Blackduck	Mn	56630	218-835-4525	kbenson@paulbunyan.net	1	4/26/2018	MC
Cherry	Brands	PO Box 403	Blackduck	Mn	56630	218-308-1426	cufecute@paulbunyan.net			
Nita	Brown	22540 Blackduck Lake Rd NE	Blackduck	MN	56630	218-835-6678	mabrown@paulbunyan.net			
Beverly	Bryant	406 Three Culverts Rd SE	Hines	MN	56647	218-586-2977	bbryant@paulbunyan.net	1	3/30/2018	I
Dave	Bretschneider		Bemidji	MN	56601	218-368-7705				
Kay & (Kaylee & Alyssa Fisher)	Dahl	26048 N. Point Ln. NE	Hines	MN	56647	480-223-3052	doodlebugkay@yahoo.com			
Michael	Deaulieu	PO Box 66	Red Lake	MN	56671	218-679-2743				
Gary	Eklund	38232 Arnson Creek Rd	Blackduck	MN	56601	218-647-8718				
Kevin	Erpelding	5811 Island View Dr NE	Bemidji	MN	56601	218-766-6736	bemidjioutdoorpower@msn.com	1	4/10/2018	I
Gary	Fisher	PO Box 4	Northome	MN	56661	218-556-0794	petroged@paulbunyan.net	1	4/23/2018	I
Kaylee	Fisher	PO Box 4	Northome	MN	56661	218-556-0794				
Jim & Carol	Gregg	908 Thorndale Ave	Crookston	MN	56716	218-289-0629	jgregg0@gra.llipco.net	1	4/23/2018	MC
John & Cindy	Hall	PO Box 52	Hines	MN	56647	218-750-3043	cjhall150@msn.com	1	3/14/2018	MC
	Hanggaard					701-680-9233	dannvghangaard@gmail.com			
Donna	Henderickson	20000 Blackduck Lake Rd.	Hines	MN	56647	218-835-4960				
James	Hentges	19813 Buckhorn Rd NE	Hines	MN	56647	218-835-5516	james1dh@hotmail.com	1	4/3/2018	MC
William	Hoffmann	24154 Artesian Spring Rd NE	Kelliher	MN	56650	218-647-8561				
Duane	Hueslid	1507 Elizabeth Ave #1	Las Vegas	NV	89119	702-379-1781	duanehuselid@yahoo.com	1	4/24/2018	I
Don	Houseman	21849 Erdahl Ct NE	Tenstrike	MN	56683	218-586-2212	jdhouse@paulbunyan.net	1	3/27/2018	I
ISD #363	Golf Team	PO Box 465	Northome	MN	56661	218-897-5275		1	12/18/2017	F
ISD #32	Golf Team	PO Box 550	Blackduck	MN	56630	218-835-5200				
Pat	Jefford	157 Carlson Ave NW	Blackduck	MN	56630	218-553-0627	sasquatchbabygolf@gmail.com			
Mary Jo	Jepson	6773 97th St. NE	Monticello	MN	55362	612-558-0554	maryjojepson@aol.com	1	3/30/2018	MC
Sally	Johnson	20735 Blue Ox Ln NE	Blackduck	MN	56630	218-835-4375	salbud@paulbunyan.net			
Mark & Gail	Johnson	16878 N. Blackduck Lk Rd	Blackduck	MN	56630	218-835-4331	mjohns@paulbunyan.net	1	4/25/2018	MC
Scott & Dawn	Jourdan	11724 Town Rd 23	Northome	MN	56661	218-368-2727	jourdan_dawn@yahoo.com			
Larry & Shannon	Kampa	19262 N. Blackduck Lk Rd Ne	Hines	MN	56647	218-553-0312	lands@dunronvin-resort.com			
Russ & Sharon	King	22827 Quiet Meadow Drive	Blackduck	MN	56630	218-831-4967	rushking10@gmail.com			
Jeffrey	Kingbird	PO Box 35	Ponemah	MN	56666	218-554-7537				
Ryan	Klein	12422 71 Connection NE	Bemidji	MN	56601	218-766-8605				
Shawn	Klein	16431 Carter Lake Rd SE	Hines	MN	56647	360-649-2450	shawnklein@hotmail.com			
Pat	Kovar	16676 Blackduck Lake Rd.	Hines	MN	56647	218-835-4755	amlit@paulbunyan.net			
Darrel	Krogseng					218-647-8397				
Ron	Krogseng					218-647-8467				
Ron	Krueth	38981 Firewood Ln. NE	Kelliher	MN	56650	218-647-8574				
David	Larson	24178 110th Ave. NW	Newfolden	MN	56738	218-681-1352	lardave1986@gmail.com	1	5/1/2018	I
Hubert	Larson	66802 Larson Rd	Northome	MN	56661	218-897-5599	hubertl@paulbunyan.net			
Delbert	Lasley	PO Box 386	Red Lake	MN	56671	218-407-7101				
Nick	Liapis					218-770-8704	nicholas.liapis0302@gmail.com			
Tom	Liapis	8998 Newcomb Lane NE	Tenstrike	MN	56683	218-766-3484	liapis5@paulbunyan.net	1	4/30/2018	I
Curtis	Lundin	2502 E. 41st St.	Hibbing	MN		218-262-3796		1	4/6/2018	I
Jim & Barb	Muckenhirn	64765 County Rd 174	Northome	MN	56661	218-897-9753	jmuckenhirn@izsom.net			
Scott & Jackie	Magoon	288 Carlson Ave NW	Blackduck	MN	56630	218-835-4326	smagoon@paulbunyan.net	1	5/1/2018	MC
Rosemary	Malterud	15849 Big Turtle Dr NE	Bemidji	MN	56601	218-243-2644	malterudb86@yahoo.com			
Diane	Maus					612-298-9388				
Shari	Mistic	4211 Lumberjack Rd NW	Puposky	MN	56667	218-766-5985	ssmistic@paulbunyan.net	1	4/19/2018	I
Ed	Mohr	28717 Killiher Rd NE	Kelliher	MN	56650	218-766-2461	daymen@paulbunyan.net			

Norma	Moon	19406 N. Blackduck Lake Rd	Hines	MN	56647	218-835-8931	mamooner@aol.com			
Chan	Moon	Po Box 280	Blackduck	MN	56630	218-835-7740	cmoon@paulbunyan.net			
Rick	Mulvenna	PO Box 31	Blackduck	MN	56630	218-553-0660	rick.mulvenna@gmail.com	1	4/25/2018	MC
Tom	Novak	20326 Tepee Hill Ln NE	Hines	MN	56647	218-835-4862				
Orville	Olson	PO Box 47	Blackduck	MN	56630	218-835-4912				
Keith	Olson	4299 105th Ave	Clear Lake	MN	55319	320-743-2935	elukdo@frontier.com	1	4/26/2018	I
James & Beverly	Peterson	PO Box 42	Tenstrike	MN	56683	218-243-2600				
Al	Pfannenstein	16236 N. Blackduck Lk Rd.	Hines	MN	56630	218-835-7517	al.pfannenstein@oldcastle.com			
Bill	Rabe	26032 N. Point Ln. NE	Hines	MN	56647	218-835-7223		1	4/30/2018	I
Cora	Rosebear	23797 Hwy 1 East Box 901	Red Lake	MN	56671	218-556-6224	crosebear@sevenclanscasino.com			
Eric	Richards	14481 Battle River Rd. NE	Kelliher	MN	56650	218-749-9833				
Ted	Schirck	1280 4th Ave NW	Milaca	MN	56353	320-983-6253	schirck@frontiernet.net			
Brock	Scheving	1101 Minnesota Ave NW	Bemidji	MN	56601	218-779-7960	brock.scheving@gmail.com			
Brian	Schlieff	20702 Blue Ox Ln NE	Blackduck	Mn	56630	218-835-7196	brian@paulbunyan.net	1	4/16/2018	I
Dale	Skyberg	21755 Erdahl Ct NE	Tenstrike	MN	56683	218-760-9549	daleskyberg@gmail.com	1	4/30/2018	I
Russel	Smith	25393 Hines Rd NE	Hines	MN	56647	218-835-8511	russ.sr@earthlink.net			
Jerry	Sonnek	17651 Scenic Hwy NE	Blackduck	MN	56630	218-835-4262	jdsonnek@paulbunyan.net	1	4/30/2018	I
Greg	Sorheim	24747 Summit Hall Rd NE	Blackduck	MN	56630	218-766-1920				
Guy	Statley	PO Box 165	Redby	MN	56670	218-407-3918		1	4/20/2018	T
Paul & Eve	Sumsky	481 Lake Ave. NW	Tenstrike	MN	56683	218-586-3533	epbendum@paulbunyan.net	1	5/3/2018	MC
Mike	Sunnell	PO Box 46	Blackduck	MN	56630	218-209-0540	msunell@yahoo.com			
Steven	Sunnell	PO Box 46	Blackduck	MN	56630	757-270-7934				
Russel & Janey	Tufvander	65618 Co Rd 174	Northome	MN	56661	218-897-5678	russelt@guam.net			
Ken	Ungerecht	12292 So County Rd #15	Northome	MN	56661	443-845-0151	kungerecht@hotmail.com	1	3/9/2018	I
Jeff	Volk	149 Liberty Drive	Blackduck	MN	56630	218-835-8555	thevolks@paulbunyan.net			
Jeff	White	61936 State Hwy 46	Northome	MN	56661	218-897-5014		1	4/30/2018	I
Brad	White	12051 Co Rd 365	Northome	MN	56661	218-556-5059				
Tim	Wold	10245 E. Movil Lake Rd	Bemidji	MN	56601	218-289-0705	timwold6@hotmail.com			
Charles & Geri	Walker	PO Box 134	Northome	MN	56661	218-897-5719	grwalker@paulbunyan.net	1	4/5/2018	MC
Arnold	Wood	PO Box 1	Red Lake	MN	56671	218-679-3875				
Adam	Ziegler	516 Main St.	Blackduck	MN	56630	218-368-2809	adamziegler10@gmail.com			
Brad	Zwirn	68728 Third River	Squaw Lake	MN	56681	218-244-8420	bwirn@paulbunyan.net			



CITY OF BLACKDUCK

RESOLUTION NO: 2018-08

RESOLUTION AUTHORIZING PERA CONTRIBUTIONS FOR QUALIFYING PART-TIME POLICE OFFICERS FOR THE CITY OF BLACKDUCK

WHEREAS, Minnesota Statutes 353.64, Subdivision 2, permits the governing body of a governmental subdivision to declare that a position is that of a police officer and that the person who holds said position on a part-time basis is to be covered by the Police and Fire retirement plan if the following employment duties and qualification requirements are met.

1. The position requires a license by the Minnesota peace officer standards and training board and the employee is so licensed;
2. The primary (over 50%) duty of the position is to enforce the general criminal laws of the state;
3. The position charges the employee with the prevention and detection of crime;
4. The position gives this employee the full power of arrest, and
5. The position is assigned to a designated police or sheriff's department.

THEREFORE, BE IT RESOLVED that the City of Blackduck hereby declares that the position of part-time police officer in the Blackduck Police Department satisfies all of the requirements listed above and declares its desire to provide all future employees holding said part-time law enforcement position with coverage under the Police and Fire plan; AND

BE IT FURTHER RESOLVED that this governmental unit will provide a copy of this resolution to PERA each time it provides Police and Fire membership to a person who is hired to said part-time position and will indicate the name of the employee eligible for such coverage.

STATE OF MINNESOTA COUNTY OF BELTRAMI

I, Christina Regas, clerk of the City of Blackduck, do hereby certify that this is a true and correct transcript of the resolution that was adopted at a meeting held on the 7th day of May, 2018; the original of which is on file in this office. I further certify that ___ members voted in favor of this resolution and that ___ members were present and voting.

Adopted by the City Council this 7th day of May 2018.

Rudy Patch, Mayor

Christina Regas, City Administrator



CITY OF BLACKDUCK

RESOLUTION NO: 2018-09

RESOLUTION IN SUPPORT OF A ONE-TIME PARTIAL FORGIVENESS TO CITY OF BLACKDUCK REVOLVING LOAN BORROWERS

WHEREAS, notwithstanding Minnesota Statutes 116J.8731, the City of Blackduck has uncommitted money received from repayment of funds awarded under MN Statutes, Section 116J.8731, the City of Blackduck may choose to transfer 20% of the balance of that money to the state general fund before June 30, 2018.

AND WHEREAS, any local entity that does so choose to transfer 20% of the balance may then use the remaining 80% of the uncommitted money as a General-Purpose aid for any lawful expenditure,

AND WHEREAS, the City of Blackduck has MIF funds borrowed to local businesses that would not be part of the uncommitted money included in the 20%,

AND WHEREAS, the City of Blackduck is in support of the one-time exception request from the State of Minnesota;

AND WHEREAS, the City of Blackduck is in support of offering a one-time partial forgiveness of 10% to those borrowers,

THEREFORE, BE IT RESOLVED that the City of Blackduck hereby declares that current borrowers of revolving loan funds will have the opportunity to pay back their full outstanding balances minus 10% plus any accrued interest by June 15, 2018. The borrowers must notify the City of their intent to accept with offer by no later than May 25, 2018 to be eligible.

BE IT FURTHER RESOLVED that the City of Blackduck will take action on the one-time exception request and report to the State of Minnesota on June 1, 2018 to return 20% of the available balance of the Revolving Loan Fund to the State General Fund by the June 30, 2018 deadline.

Adopted by the City Council this 7th day of May 2018.

Rudy Patch, Mayor

Christina Regas, City Administrator



**Please do what you can to have
this brought up at the
Annual Township Meeting**

Beltrami County Board

701 Minnesota Ave NW, STE 210
Bemidji, MN 56601-3178
Telephone: 218-333-4109
FAX: 218-333-4246

Feb 2, 2018

Beltrami County Townships

Dear Township Board Members and Citizens:

**Subject: Annual Township Meeting: Request Consideration of Township
Contribution to the Northern Minnesota Veterans Home**

As you are well aware, the Northern Minnesota Veterans Task Force has been working for ten years toward locating a Veterans Home in our region. The 16 counties and four Indian Reservations in the “catchment area” of the proposed Northern Minnesota Veterans Home (NMVH) represent 27,658 veterans that would have to travel long distances to gain the service of a Veterans Home. All of us in these far reaches of the State of Minnesota find that unacceptable and have turned our frustration into action.

Enclosed you will find a fact sheet that contains the main points that impact us all. The case is very well made on this fact sheet, but a more thorough report of the need for the NMVH and the proposed solution can be sent electronically by our County Administrator at your request. The work done by the Task Force has included multiple Senate or House hearings in which testimony has been provided on behalf of the Northern Minnesota Veterans Home.

During this 2017 Legislative Session we gained some very strong momentum to accomplish this goal of have state money appropriated for a Veterans Home. The County Board and the Task Force that has been working on this decided that we would make a far better case for this if we made a commitment of local funds.

The Beltrami County Board has approved a pledge of \$1,000,000 from Beltrami County. Along with that pledge, Sanford Health of Northern Minnesota has pledged a parcel on their Bemidji campus that has a value of \$1.5 million. These two commitments, totaling \$2.5 million, have become the seed money for the Task Force to engage in an ambitious fundraising effort.

In the effort to raise local funds that will be used as leverage to gain the state and federal dollars, the Northern Minnesota Veterans Home Task Force is now turning to you, one of our local government partners. We are asking that you please consider a generous appropriation from your Township. All of our partner entities are aware that once a NMVH is built, the veterans in their community will have an option that is far closer to home than the current options, making this a very good investment of public funds.

We understand that townships across our county have very different tax bases and ability to support this kind of request. The county does want to stress that this is completely voluntary and that we will gladly accept appropriations of any amount. At this point, there are six townships that have made contributions, for a total of \$26,600. Those contributions have ranged from \$100 to \$10,000, reflecting the large difference in the township tax valuations.

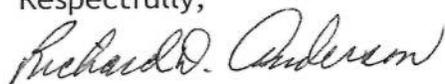
It is important to note that you may make a pledge to this project without having to make a payment this year. We estimate that once you make a commitment, your Township would have 5 years to honor the pledge, and could make a payment to the county in each year that you levy, with the funds going into an escrow account. **If for some reason we are not successful in getting the legislation in the near future years, all Townships would be released from their commitment and refunds would be made for any money on deposit.**

Please give this request your serious and immediate attention. Timing is crucial. As the Minnesota Legislature continues to debate the House and Senate bills that would fund this effort, we truly believe that they will put much stock in seeing a large local match to the state dollars.

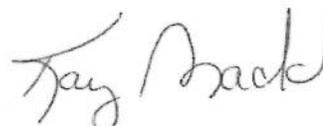
Thank you for your attention to this matter. Please let our County Administrator know as soon as you have made a decision on your anticipated contribution. Beltrami County will track the pledges and will keep you informed as to the year in which you would be asked to make your payment.

If you have any questions about the project, please contact our Veteran Service Officer, Scotty Allison, at 218-333-4178 or about the funding please contact Kay Mack, County Administrator at 218-333-4109.

Respectfully,



Richard Anderson
County Board Chair



Kay Mack
County Administrator

INFO ON THE NORTHERN MINNESOTA VETERANS HOME

1. Northern Minnesota's Veterans are geographically isolated from the state's existing Veterans Homes and are underserved in this large sixteen county region which includes Beltrami, Cass, Clearwater, Crow Wing, Hubbard, Itasca, Kittson, Koochiching, Lake of the Woods, Mahnommen, Marshall, Norman, Pennington, Polk, Red Lake, and Roseau.
 - **27,658 Veterans** live in the Northern Minnesota counties.
 - There are 18,155 Veterans living in Beltrami County and its nine surrounding counties according to the American Community Survey of 2015.
 - The nearest Veterans Home to Bemidji is Fergus Falls a distance of 128 miles.
2. Northern Minnesota is experiencing a rapidly aging Veterans population.
 - 77.2% of the veterans living in the 16 counties are over age 55.
 - In the 2011 ACS survey, 50% of the veterans in the 16 counties were over age 65; this has now **increased to 55.1%**.
 - Health care needs for these older Veterans is increasing especially for Vietnam War Veterans.
3. Northern Minnesota is home to a high concentration of American Indian Veterans.
 - Red Lake, Leech Lake, White Earth, and Bois Forte reservations are all located in the 16-county catchment area.
 - 1,036 American Indian Veterans live in the 16 counties.
 - 35% of Minnesota American Indian Veterans live in Northern Minnesota.

\$10,000 State Funding and \$10,000,000 Federal Funding

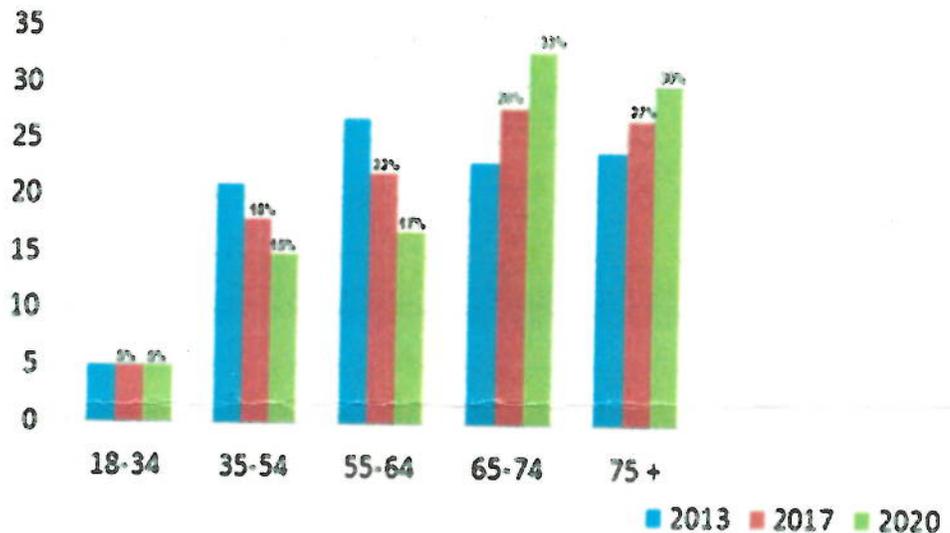
- The bills being heard in the Minnesota Legislature in 2017 would appropriate \$10,000,000 to the Northern MN Veterans Home. This \$10 million is the required match for \$10,000,000 in Federal VA Funding.
- The \$1,000,000 pledge made by Beltrami County would be funded from three different sources over a five year period (Development Fund, Fund Balance and Tax Levy)
- The portion coming from property tax levy would mean a $\frac{1}{4}$ of 1% increase to the tax levy in 4 of the next 5 years – set aside as a special levy
 - Example: If the portion of property tax on a tax bill that goes to the county is \$300, the cost of this levy increase would be \$1.50 / year for 4 years
 - If the portion of your property tax that goes to the county is \$1000.00, the cost of the special Veterans Home levy would be \$5 / year for 4 years.

Northern Minnesota Veterans Data

	Population (over 18)	# of Veterans	Percentage
Beltrami	33964	3404	0.100
Cass	22463	3094	0.138
Clearwater	6558	845	0.129
Crow Wing	48803	5735	0.118
Hubbard	16189	2085	0.129
Itasca	35682	4437	0.124
Kittson	3503	318	0.091
Koochiching	10460	1174	0.112
Lake of the Woods	3199	405	0.127
Mahnomen	3807	393	0.103
Marshall	7267	642	0.088
Norman	5156	500	0.097
Pennington	10814	989	0.091
Polk	24134	2293	0.095
Red Lake	3058	264	0.086
Roseau	11670	1080	0.093
Totals	246727	27658	0.112

Source: 2011-2015 American Community Survey 5-Year Estimates

Veterans Age by percentage (Northern MN Average)



77% of Veterans in Northern MN are currently over 55; by 2020 this will be 80% (projected)

To one and all:

House File 1109. Heard in-Committee, Monday, 20 February 2017 Précis

of the Bill summary of H.F. 1109 as compiled by the Minnesota House of Representatives Research Department.

This bill provides bond appropriations for the design and construction of two new state veterans homes, one in Bemidji and one in Montevideo, that will be run by the Minnesota Department of Veterans Affairs (MDVA). The appropriations are part of the 35 percent match which is necessary to be eligible to apply for the 65 percent match from the federal Veterans Administration to complete the proposed state veterans' homes. This bill authorizes the commissioner of Veterans Affairs to apply for federal funding for up to 140 beds for the two facilities and provides that the state shall pay the operating cost of the homes.

Montevideo and Bemidji.

>> For Bemidji - Subd. 2. Appropriation. \$6 million is appropriated from bond proceeds for a veterans' home in Montevideo and \$10 million is appropriated from bond proceeds for a veterans' home in Bemidji.

>> Subd 3. Veterans home established. Allows the commissioner of MDVA to apply for 65 percent federal funding match to complete veterans' homes and establish houses in Bemidji and Montevideo, with a total bed count for the two facilities of 140. It also provides that the state shall pay the operating costs for the homes. This is similar to how current state veterans' homes operate in Minnesota, with the state receiving a per diem for each eligible patient from the federal VA as well as resident maintenance charges from each resident to cover the cost of care.

>> Subd. 4. Nonstate contributions. Allows the commissioner of administration to accept contributions of land or money from non-state sources to raise the matching funds needed to apply for the federal match to complete the two homes.

>> Subd. 5. Bond Sale. Allows the commissioner of management and budget to sell and issue bonds for up to \$16 million.

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>> Effective date. Provides that this bill is effective the day following final enactment."

