



BLACKDUCK CITY COUNCIL MEETING

MONDAY MARCH 5TH, 2018 6PM

REGULAR COUNCIL MEETING MINUTES

CALL TO ORDER: The City Council of the City of Blackduck met in Regular Session at Blackduck City Hall at 6:00p.m. March 5th, 2018. Meeting called to order by Mayor Patch and the Pledge of Allegiance was stated.

ROLL CALL:

Councilors present: Mayor Patch, Councilors Sellon, and Kolb

Councilors Absent: Molnar

Staff Present: City Administrator Christina Regas, and Chief of Police Jace Grangruth

Others Present: Jordan Shearer Blackduck American

APPROVAL OF AGENDA –Moved by Councilor Sellon and seconded by Mayor Patch to approve the agenda as submitted. Motion carried unanimously.

CONSENT AGENDA – Moved by Councilor Kolb and seconded by Councilor Sellon to approve the consent agenda as submitted:

- a. February 5th, 2018 Council Meeting
- b. February 8th, 2018 Liquor Committee Meeting Minutes
- c. February 14th, 2018 Blackduck Development Corp. Meeting Minutes
- d. February 15th, 2018 Public Works Committee Meeting Minutes
- e. February 20th, 2018 Golf Board Meeting Minutes
- f. February 21st, 2018 Planning Commission Meeting Minutes
- g. February 2018 Fund Balance Report
- h. February 2018 Bills
- i. YTD February 2018 Income Statements
 - a. Water, Sewer, Pine Tree Park, and Golf Course
 - b. Liquor Store
- j. February 2018 Month End Remittance Report
- k. January 2018 LG216 Lawful Gambling Monthly Rent Report
- l. February 2018 Revolving Loan Fund Bills
- m. Pepsi NEI Bottling 3-year Fountain Contract – Final approval
- n. Sanitary Sewer Discharge Permit #2018-01 – Final approval

Motion carried unanimously.

BLACKDUCK FORUM –

No one present to speak.

BLACKDUCK ROAD PROJECTS – Curt Meyer, WSN

No report submitted.



BLACKDUCK CITY COUNCIL MEETING

MONDAY MARCH 5TH, 2018 6PM

REGULAR COUNCIL MEETING MINUTES

PUBLIC WORKS REPORT – Bob Klug Jr., Public Works Supervisor

No report submitted.

LIQUOR STORE REPORT – Shawnda Lahr, Liquor Store Manager

No report submitted.

LAW ENFORCEMENT REPORT – Jace Grangruth, Police Chief

1. Report – Chief Grangruth reported the need to purchase a new portable radio for the department. Grangruth supplied quotes on two models one from Tait and one from Motorola. Grangruth recommended purchasing the Tait brand as in his experience it will last longer.
 - a. Moved by Mayor Patch and seconded by Councilor Kolb to purchase a new portable Tait radio with programming for \$3,131.00 from the Police Department equipment line. Further discussion by Mayor Patch requested the warranty details. Grangruth reported the Motorola has a one-year and Tait a two-year. Grangruth reported that both models are compatible with the service from County Dispatch. Hearing no further discussion Mayor Patch called for a vote on the motion. Motion carried unanimously.
2. Law Enforcement Mutual Aid Agreement – Chief Grangruth introduced a Mutual Aid Agreement for Law Enforcement that all regional agencies will be approving. Grangruth reported the potential need for mutual aid in case something large scale happens. Grangruth stated that the Blackduck Police Department will assist when and with what staff is available if and when something happens. Grangruth recommended Council moves forward with approving the agreement and adopting a resolution in support of the agreement.
3. Resolution 2018-06 – Resolution in support of a mutual aid agreement for law enforcement assistance – Moved by Mayor Patch and seconded by Councilor Sellon to approve Resolution 2018-06. Further discussion by Councilor Sellon explained the additional need for support could be for any large-scale incident if needed regardless of the location. Hearing no further discussion Mayor Patch called for a vote on the motion. Motion carried unanimously.

FIRE DEPARTMENT REPORT – Brian Larson, Fire Chief

1. Final Approval of Leave of Absence for Volunteer Fire Fighter Kevin Shofner for one-year effective February 16th, 2018 – Moved by Mayor Patch and seconded by Councilor Sellon to approve a recommended leave of absence for Volunteer Fire Fighter Kevin Shofner for one-year. Motion carried unanimously.

GOLF COURSE REPORT – Jim Andersen, Golf Course Superintendent

1. Golf Board Meeting – February 20th, 2018 @ 3:00pm

LIBRARY REPORT – Kelly Hanks, Head Librarian

1. Final Approval of Kitchigami Regional Library Blackduck Board Position – Kendra Murray
Moved by Councilor Sellon and seconded by Councilor Kolb to approve Kendra Murray to be appointed to the Kitchigami Regional Library Board position. Motion carried unanimously.

ADMINISTRATOR'S REPORT – Christina Regas, City Administrator

1. Resolution 2018-05 – Resolution in support of closing Wells Fargo account #1914101553 and transferring public funds to a Deerwood Bank Checking Account – Moved by Councilor Sellon and seconded by Councilor Kolb to approve Resolution 2018-05 with a change to the date of May



BLACKDUCK CITY COUNCIL MEETING

MONDAY MARCH 5TH, 2018 6PM

REGULAR COUNCIL MEETING MINUTES

16th for when the Wells Fargo closing date is scheduled to occur. Regas reported the cost savings to the City of Blackduck to move all depository funds to Deerwood bank would be in the public's best interest. Councilor Sellon asked if Deerwood Bank would charge the City of Blackduck more in fees. Regas reported no. Councilor Sellon stated he believes it is important to support the local bank. Regas reported Deerwood bank will be able to support the collateral for the City. Hearing no further discussion on the motion Mayor Patch called for a vote on the motion. Motion carried unanimously.

2. Resolution 2018-02 – Resolution of annual appointments and designations for 2018 revised – Moved by Councilor Kolb and seconded by Councilor Sellon to approve revisions to Resolution 2018-02 supporting changes to the Depositories and Library Board appointees. Motion carried unanimously.
3. Donation Request – 2018 Blackduck High School First Robotics Team- Moved by Mayor Patch and seconded by Councilor Kolb to donate \$250 from the Liquor Rent Fund to the 2018 Blackduck High School First Robotics Team. Discussion by Mayor Patch confirmed the balance of the fund has enough to support an additional donation. Regas confirmed yes. Mayor Patch asked how many students can participate. Regas did not know. Regas reported the team has several other sources of donations. Mayor Patch voiced his concerns regarding the number of students it can affect versus a larger amount. Regas reminded Council that in previous years the City donated to the Easter Egg Hunt and that too had restrictions on ages of kids. Councilor Kolb was in favor of the \$250 donation level. Hearing no further discussion Mayor Patch called for a vote on the motion. Motion carried unanimously.
4. County request for consideration of Township consideration to the Northern MN Veterans Home – Regas supplied a letter for Council to discuss contributing a pledge amount to support the Northern Minnesota Veterans Home. Regas fielded several questions from the Council based on conversations with County Administrator Kay Mack. Regas stated that although the City of Blackduck would approve a pledge amount for the match, funding would still need to be approved at the Legislature, and if the funding at the State was not approved then the pledged amount would not be needed. Regas explained the specialty need for the Veterans Home. Regas encouraged Council to reach out to the County Commissioners for further information. Councilor Sellon requested Regas ask for a commissioner attend a work session or council meeting to answer more questions. Mayor Patch asked when the pledges needed to be made. Regas stated the sooner the better to improve the request of funds from the State. Nothing further at this time.
5. 2018 Election Equipment Grant Approval Blackduck Match final amount for 2019 Levy – Regas reported the final City match for the 2018 election equipment after state grant approval. Regas reported the Blackduck match is \$3,004.25 and will not be levied until 2019. Nothing further.
6. Annual Letter from Blackduck Area History & Art Center – Regas supplied an annual letter from the Blackduck Area History and Art Center for donations and reminded the Council the City annually supports the Center by offsetting the cost to their property insurance. Nothing further.
7. 2018 MCFOA Conference March 20-23, 2018 – Christina Regas - no action needed.
8. Request March 19th, 2018 Work Session – Regas reported Mayor Patch is recommending the Council not meet every month for work sessions unless needed. Mayor Patch asked for feedback from Council Members. Councilor Sellon recommended only moving work sessions to months that have a heavy work load. Councilor Kolb was in favor of the as-needed meetings. Regas requested the Council not hold a work session in March as she will be in attendance to the MCFOA Conference. All Council was in favor. Councilor Kolb asked that Council members still be informed monthly of action items to keep them all involved. Nothing further.



BLACKDUCK CITY COUNCIL MEETING

MONDAY MARCH 5TH, 2018 6PM

REGULAR COUNCIL MEETING MINUTES

9. Reminder April 9th, 2018 Council Meeting – Regas reminded Council of the next regular Council Meeting. Nothing further.

COMMUNITY EVENTS/GOOD THINGS HAPPENING –

1. Blackduck Development Corporation Meeting –March 14th, 2018 @ 11:00am
2. Blackduck Chamber Meeting – March 21st, 2018 Noon @ The Pond
3. Blackduck Planning Commission Meeting – March 28th, 2018 @ 2:00pm

OTHER NEW BUSINESS – No new business was brought to Council.

ADJOURN – Moved by Councilor Kolb and seconded by Councilor Sellon to adjourn the meeting at 6:53pm. Motion carried unanimously.

Christina Regas, City Administrator

Rudy Patch, Mayor