



1. **CALL TO ORDER** – Mayor Rudy Patch
 - a. **Pledge of Allegiance**
 - b. **Roll Call**

2. **APPROVAL OF AGENDA**

3. **CONSENT AGENDA** – *All items listed under the Consent Agenda, unless removed from the Consent Agenda shall be approved by one Council motion.*
 - a. **February 5th, 2018 Council Meeting**
 - b. **February 8th, 2018 Liquor Committee Meeting Minutes**
 - c. **February 14th, 2018 Blackduck Development Corp. Meeting Minutes**
 - d. **February 15th, 2018 Public Works Committee Meeting Minutes**
 - e. **February 20th, 2018 Golf Board Meeting Minutes**
 - f. **February 21st, 2018 Planning Commission Meeting Minutes**
 - g. **February 2018 Fund Balance Report**
 - h. **February 2018 Bills**
 - i. **YTD February 2018 Income Statements**
 - a. **Water, Sewer, Pine Tree Park, and Golf Course**
 - b. **Liquor Store**
 - j. **February 2018 Month End Remittance Report**
 - k. **January 2018 LG216 Lawful Gambling Monthly Rent Report**
 - l. **February 2018 Revolving Loan Fund Bills**
 - m. **Pepsi NEI Bottling 3-year Fountain Contract – Final approval**
 - n. **Sanitary Sewer Discharge Permit #2018-01 – Final approval**

4. **BLACKDUCK FORUM** – *Visitors may share their concerns with Council on any issue, which is not already on the agenda. Each person will have 3 minutes to speak. The Mayor reserves the right to limit an individual's presentation if it becomes redundant. The Mayor may also limit the number of individual presentations on any issue to accommodate the scheduled agenda items. All comments will be taken under advisement by the Council. No action will be taken at the time.*

5. **BLACKDUCK ROAD PROJECTS** – Curt Meyer, City Engineer

6. **PUBLIC WORKS REPORT** – Bob Klug Jr., Public Works Supervisor

7. **LIQUOR STORE REPORT** – Shawnda Lahr, Liquor Store Manager

8. **LAW ENFORCEMENT REPORT** – Jace Grangruth, Police Chief
 - a. **Law Enforcement Mutual Aid Agreement – approval needed**
 - b. **Resolution 2018-06 – Resolution in support of a mutual aid agreement for law enforcement assistance**

9. **FIRE DEPARTMENT REPORT** – Brian Larson, Fire Chief
 - a. **Final Approval of Leave of Absence for Volunteer Fire Fighter Kevin Shofner for one-year effective Friday 16th, 2018**

10. **GOLF COURSE REPORT** – Jim Andersen, Golf Course Superintendent
 - a. **Golf Board Meeting – March 13th, 2018 @ 3:00pm**

11. **LIBRARY REPORT** – Kelly Hanks, Head Librarian
 - a. Final Approval of Kitchigami Regional Library Blackduck Board Position – Kendra Murray

12. **ADMINISTRATOR’S REPORT** – Christina Regas, City Administrator
 - a. [Resolution 2018-05 – Resolution in support of closing Wells Fargo account #1914101553 and transferring public funds to a Deerwood Bank Checking Account](#)
 - b. [Resolution 2018-02 – Resolution of annual appointments and designations for 2018 revised](#)
 - c. [Donation Request – 2018 Blackduck High School First Robotics Team](#)
 - d. [County request for consideration of Township consideration to the Northern MN Veterans Home](#)
 - e. [2018 Election Equipment Grant Approval Blackduck Match final amount for 2019 Levy](#)
 - f. [Annual Letter from Blackduck Area History & Art Center](#) – informational only
 - g. 2018 MCFOA Conference March 20-23, 2018 – Christina Regas
 - h. Request March 19th, 2018 Work Session -
 - i. Reminder April 9th, 2018 Council Meeting

13. **COMMUNITY EVENTS/GOOD THINGS HAPPENING** –
 - a. Blackduck Development Corporation Meeting –March 14th, 2018 @ 11:00am
 - b. Blackduck Chamber Meeting – March 21st, 2018 Noon @ The Pond
 - c. Blackduck Planning Commission Meeting –

14. **ADJOURN**



BLACKDUCK CITY COUNCIL MEETING

MONDAY FEBRUARY 5TH, 2018 6PM

REGULAR COUNCIL MEETING MINUTES

CALL TO ORDER: The City Council of the City of Blackduck met in Regular Session at Blackduck City Hall at 6:00p.m. February 5th, 2018. Meeting called to order by Mayor Patch and the Pledge of Allegiance was stated.

ROLL CALL:

Councilors present: Mayor Patch, Councilors Molnar, and Kolb

Councilors Absent: Sellon

Staff Present: City Administrator Christina Regas, Chief of Police Jace Grangruth, and Liquor Store Manager Shawnda Lahr, Public Works Supervisor Bob Klug, and Head Librarian Kelly Hanks

Others Present: none

APPROVAL OF AGENDA –Moved by Councilor Sellon and seconded by Mayor Patch to approve the agenda as submitted. Motion carried unanimously.

CONSENT AGENDA – Moved by Councilor Kolb and seconded by Councilor Molnar to approve the consent agenda as submitted:

- a. January 8th, 2018 Council Meeting
- b. January 10th, 2018 Blackduck Development Corp. Meeting Minutes
- c. January 9th, 2018 Liquor Committee Meeting Minutes
- d. January 22nd, 2018 Council Work Session Meeting Minutes
- e. January 24th, 2018 Fire Protection Annual Meeting Minutes
- f. November 16th, 2017 Kitchigami Regional Library Board Meeting Minutes
- g. January 2018 Fund Balance Report
- h. January 2018 Bills
- i. YTD January 2018 Income Statements
 - a. Water, Sewer, Pine Tree Park, and Golf Course
 - b. Liquor Store
- j. January 2018 Month End Remittance Report
- k. December 2017 LG216 Lawful Gambling Monthly Rent Report
- l. January 2018 Revolving Loan Fund Bills
- m. Final approval of Part Time employee hired in January
- n. 2017 Short Settlement Property Tax Statement

Motion carried unanimously.

BLACKDUCK FORUM –

No one present to speak.

BLACKDUCK ROAD PROJECTS – Curt Meyer, WSN

No report submitted.



BLACKDUCK CITY COUNCIL MEETING

MONDAY FEBRUARY 5TH, 2018 6PM

REGULAR COUNCIL MEETING MINUTES

PUBLIC WORKS REPORT – Bob Klug Jr., Public Works Supervisor

1. Reminder - Public Works Committee Meeting – February 15th, 2018 @ 3:00pm
2. Report – Klug reported there are two street lights out on Frontage Road, one located near Blackduck Family Foods, and one by the Drake Motel. Klug reported the outage is due to an electrical issue under ground and will not be able to be repaired until Summer. Klug reported that it has been broken two times before. Nothing further.

LIQUOR STORE REPORT – Shawnda Lahr, Liquor Store Manager

1. Report – Lahr reported the Super Bowl Party went really well and the staff is working on taking comments to make it better next year. Lahr stated the tv giveaway was a good draw and next time she would like to advertise it more. Lahr stated on-sale did about \$375 more in sales this year compared to last. Nothing further.
2. Reminder - Liquor Committee Meeting – February 8th, 2018 @ 3:00pm

LAW ENFORCEMENT REPORT – Jace Grangruth, Police Chief

1. Report – Grangruth reported that Officer Jespersen finished his DARE school. Grangruth stated that the school for DARE is one of the most demanding schools an officer can attend. Grangruth stated that Jespersen had to teach the classes to a school in Wisconsin and did very well. Councilor Kolb asked if this will assist in partnering with the school to hopefully have a more future partnership with funding the department in the future. Grangruth stated it is a step in the right direction and will help. Regas asked if Jespersen will be teaching Kelliher/Northome, Grangruth stated no that the Sheriff's Office will continue to teach DARE in those classes. Grangruth further stated his department has been very busy the past month and has had over 100 calls. Grangruth reported that part time Officer Lee Anderson started this past weekend and it was nice to have him on staff. Mayor Patch stated it was nice to see him working in town. Nothing further.

FIRE DEPARTMENT REPORT – Brian Larson, Fire Chief

No report submitted.

GOLF COURSE REPORT – Jim Andersen, Golf Course Superintendent

1. Reminder - Golf Board Meeting – February 20th, 2018 @ 3:00pm

LIBRARY REPORT – Kelly Hanks, Head Librarian

1. Report – Hanks submitted a report from 2017 and reported the numbers are down from previous years, however, since the beginning of 2018 the numbers are higher so that was good even with the change of hours. Hanks stated there are two new board members, Roger Click and Nance Kunkel and they fit in really well. Hanks stated the library will be receiving more money from the Legacy Funding for adult programs in 2018. Mayor Patch asked if there has been more feedback about not being open on Mondays. Hanks reported that there was a switch a few years ago from being closed on Monday to closed on Wednesday and there was no increase in traffic. Hanks reported that in 2018 the library is open 3 less hours a week from the past. Nothing further.

ADMINISTRATOR'S REPORT – Christina Regas, City Administrator



BLACKDUCK CITY COUNCIL MEETING

MONDAY FEBRUARY 5TH, 2018 6PM

REGULAR COUNCIL MEETING MINUTES

1. MOU between City of Blackduck and Beltrami Electric Coop - Moved by Mayor Patch and seconded by Councilor Molnar to approve the MOU between City of Blackduck and Beltrami Electric Coop for the Level 2 EV install into the Wayside Rest Park. Hearing no discussion Mayor Patch called for a vote on the motion. Motion carried unanimously.
2. 2018 Assessment Agreement between City of Blackduck & Beltrami County - Moved by Councilor Kolb and seconded by Councilor Molnar to approve the assessment agreement between City of Blackduck and Beltrami County for 2018. Motion carried unanimously.
Board of Review Meeting - Regas reported the Board of Review Meeting will be held April 19th, 2018 9:00am – Blackduck City Hall. Nothing further.
3. Miller McDonald Engagement Letter for 2017 Audit Agreement - Moved by Councilor Molnar and seconded by Councilor Kolb to approve the agreement between Miller McDonald and the City of Blackduck for the 2017 audit and to assign Miller McDonald as the City of Blackduck auditors for 2018.
4. Resolution 2018-04 – Resolution approving Nationwide Retirement Solutions Deferred Compensation Program – Moved by Mayor Patch and seconded by Councilor Molnar to approve Resolution 2018-04. Mayor Patch asked if the retirement option will only be for full-time employees. Regas reported that all employees full and part time will have the opportunity to take part in the deferred compensation program including elected officials. Regas further stated there is no cost to the City of Blackduck for the program. Councilor Kolb asked if the deferred compensation is included in the tax laws that have an annual cap. Councilor Kolb further asked if the compensation plan is separate from other plans in that annual cap. Regas reported that she believes that no matter how many compensation plans a person has the annual cap applies to the total. Hearing no further questions Mayor Patch called for a vote on the motion. Motion carried unanimously.
5. MN DNR “Border to Border” trail Public Meetings packet – Regas supplied information regarding a Minnesota border-to-border trail for the public to participate in. Regas stated all documents in the packet are on the City website and were sent to the Blackduck American. Nothing further.
6. 2018 MCFOA Conference March 20-23, 2018 – Christina Regas
7. Request February 20th, 2018 Work Session - **Tuesday**
8. Reminder March 5th, 2018 Council Meeting
9. February 6th, 2018 6:00pm – DFL Caucus @ Blackduck City Hall
10. City Hall closed in Observance of President’s Day – February 19th, 2018

COMMUNITY EVENTS/GOOD THINGS HAPPENING –

1. Blackduck Development Corporation Meeting –February 14th, 2018 @ 11:00am
2. Blackduck Chamber Meeting – February 21st, 2018 Noon @ Restaurant 71
3. Blackduck Planning Commission Meeting – February 21st, 2018 @ 2:00pm

OTHER NEW BUSINESS – No new business was brought to Council.

ADJOURN – Moved by Mayor Patch and seconded by Councilor Kolb to adjourn the meeting at 6:24pm. Motion carried unanimously.



BLACKDUCK CITY COUNCIL MEETING

MONDAY FEBRUARY 5TH, 2018 6PM

REGULAR COUNCIL MEETING MINUTES

Christina Regas, City Administrator

Rudy Patch, Mayor



CITY OF BLACKDUCK

LIQUOR COMMITTEE MEETING MINUTES

THURSDAY FEBRUARY 8TH, 2018 3:00PM

CITY HALL BLACKDUCK, MN

The Liquor Committee for the Pond met at Blackduck City Hall on Thursday February 8th, 2018 @ 3:00pm.

Committee members present: Christina Regas, Rudy Patch, Shawnda Lahr, Jason Kolb

Committee members absent: none

Others Present: none

Topics discussed included the following:

OLD BUSINESS:

1. Pepsi vs. Coke Vendor Contract Review – The committee reviewed the presentations by Bemidji Coke and Pepsi from January. Topics discussed for both vendors included price point per ounce and customer service. Overall the committee agreed that price point would be very close for both vendors and not enough of a reason to make a difference in the decision. The committee further discussed the level of customer service both vendors could provide for the Pond. The committee discussed the marketing both vendors would offer the Pond if exclusivity was attained. Overall the additional marketing suggested was not enough to move to a different vendor. After much discussion, the committee unanimously decided that the Pond should continue the service for pop on the gun from Pepsi from Nei Bottling. Regas reported she would reach out to both vendors with the decision. Further discussion by the committee recommended Lahr move forward with moving the Pond to BIB's. Mayor Patch stated there would be an advantage on many levels now that the Pond qualifies based on the amount of canister sales. Lahr will reach out to Nei and find out what the next steps will be. Nothing further.
2. Parking Lot Resurfacing – The Committee reviewed the bids for resurfacing the Pond parking lot. Regas presented two options for payment of the resurfacing. Regas reported one option would be to pay for the resurfacing with the net revenue excess from 2017 and current cash balances; the second option would be to pay for the resurfacing with the net revenue excess from 2017 and after 2018 add potential net revenue excess (an amount of \$25,000 each year). Mayor Patch was concerned regarding the price of bituminous in another year. Regas agreed and pointed out the Council concerns of putting more money into the general fund. Regas further commented that the Pond needs to have funds put back into it so that the building doesn't get worse without any maintenance. Lahr reviewed the total amount needed. Regas stated the bid from Northern paving was only for the paving and removal of the bituminous. Regas restated that Public works would still need to rent a bobcat to pull off the current bituminous and purchase more gravel to level the lot prior to paving. Councilor Kolb asked if public works would be paying overtime to do the work. Regas stated that public works would do it within the regular hours and should incur very little overtime if any. Mayor Patch asked if the handicap spot would be improved.



CITY OF BLACKDUCK

LIQUOR COMMITTEE MEETING MINUTES

THURSDAY FEBRUARY 8TH, 2018 3:00PM

CITY HALL BLACKDUCK, MN

Regas stated yes. Councilor Kolb and Lahr asked if the bollards would be improved and what type should be installed. Regas recommended the uprights versus the long parking stops. The committee further discussed the need for more and better lighting outside, and removing the sign on the awning. Lahr stated the sign on the awning is confusing to the public. Lahr stated most customers believe the Pond is only off sale and not a bar too. Councilor Kolb asked if there would be improvement to the walkway between the parking blocks and the building. The committee was in agreement to repave the parking lot in 2018 and use the recommended payment options presented by Regas. Nothing further.

3. On-Sale Bar Stool Chair Replacement – Lahr visited the Northome Muni recently and was very pleased with the new bar stools purchased by Northome. Lahr stated the vendor has been around for a long time and very good quality. Lahr stated currently the Pond has 4 different types of chairs at the Pond in the bar and they are not holding up. Lahr provided two quotes to the committee to purchase 17 of one type of barstool for around the bar and another type for the high-top tables. Mayor Patch recommend the Pond purchase all the same type of chair. Patch further recommended selling the current chairs that are still in good shape. Regas stated the Pond has a \$5000 budget for chairs for 2018. Lahr reported that all the chairs from the vendor recommended would all come in at one time and the Pond would replace all of the current chairs at that time. Regas stated the chairs have a steel base that are much stronger than what the Pond has purchased in the past. The committee discussed the increase in the cost to purchase all the same type of chair at \$117/each versus purchasing two separate types. The committee reviewed the increase of \$39 per chair x 27 chairs of \$1053 would increase the cost overall about \$1300 with shipping. Lahr agreed having all the same type of chair is a much better choice. The committee was all in agreement to purchase all 45 chairs the same @ \$117.99/chair. Nothing further.

NEW BUSINESS:

1. Winter Hours – Lahr is working on keeping track of the Sunday sales for a full year to report the revenue the Pond is making being open in on-sale 11-9pm. Lahr reported right now the sales are not great outside the time off-sale is open. Lahr wants to keep track for a full year before revisiting the hours of operation. Regas stated that right now the revenue after 6pm doesn't pay for the payroll to stay open on an average Sunday.
2. POS System upgrades & Credit Card upgrades – Lahr reported she is looking into the cost and potential change to Restaurant Manager software for the Liquor store. Lahr stated the software would help with tabs much better than what is working now. Lahr stated on-sale could set up tabs and pay for them with credit cards much more like a restaurant does.
3. Other – Capital replacement items – Lahr said the committee should discuss the replacement of the water heater at the Pond. Mayor Patch noted the AC Unit should be a concern, and the treatment of the logs on the outside of the building. Mayor Patch recommended have the logs looked at by Rae Schinhite this year to see how they are holding up. Regas will review the last time the logs were cleaned and treated and report back to the committee. It was noted that the last



CITY OF BLACKDUCK

LIQUOR COMMITTEE MEETING MINUTES

THURSDAY FEBRUARY 8TH, 2018 3:00PM

CITY HALL BLACKDUCK, MN

time the logs had been treated was in 2014 or 2015 and then it was only the west and south side of the building. Mayor Patch asked if all our coolers were owned by Pepsi. Lahr reported that the slide beer coolers are owned by the Pond. Mayor Patch knows that those are older and possibly owned by Pepsi. Lahr did not know that. Patch recommended just checking with Pepsi before new ones need to be purchased. Nothing further.

4. Next Meeting date – The Committee agreed to meet again in early April 2018.

No further topics were discussed.

The committee adjourned the meeting at approximately 4:30pm.

Christina Regas, City Administrator

Rudy Patch, Mayor



Blackduck Development Corporation Meeting Minutes
February 14th, 2018 11:00am
Good Samaritan Society Community Room

Members Present: Dwight Kalvig, Christina Regas, Andrea Major, Grant Frenzel, and Mike Rice

Guests Present: Curt Meyer of WSN

- I. Called to Order** - Meeting was called to order at 11:04 AM
- II. Secretary's Minutes** – Moved by Frenzel and seconded by Rice to approve the minutes from the January 10th, 2017 meeting as written. Motion carried unanimously.
- III. Treasurer's Report** – Moved by Regas and seconded by Rice to approve the treasurer's report for January 2018. Motion carried unanimously.
- IV. Old Business**
 - a. Housing Projects** –
 1. Whelan Properties Westridge Apartments – nothing discussed.
 2. Remaining BDC owned Wolden Property – Kalvig asked when the closing date is. Frenzel stated it was scheduled for February 1, 2018 but Frenzel has not heard from Krabbenhoft to complete the closing. Regas asked if a new closing date should be requested. Frenzel stated the purchase agreement may have to be revised. Kalvig suggested reaching out and moving forward. Frenzel stated he would further follow up. Nothing further.
 - b. Promoting Blackduck** – Dennis Doden still plans to attend the March meeting to further discuss more promotion in the paper.
 - c. Sanford Clinic Expansion** – Regas reported she has had two phone calls with Karla Eischens from Sanford. Regas stated that Sanford is still working on the building side of plans before plans are set and approved. Regas further stated Eischens needs to reach out to Chan Moon and planned on it this week.
 - i. Parking Lot** – Regas and Curt Meyer discussed a potential plan for a parking lot for the Sanford expansion. Regas stated it includes space for 36 vehicle spaces supplied by the need of the zoning requirements. Meyer stated the assumption includes no curb, 3” of bituminous, and a 12” gravel sub area with geo textile to stop any clay mix issues over the life of the parking lot. Meyer took questions regarding the cost quote and size of the parking lot. *After much conversation of the size and needs for the lot surface it was decided to table the discussion until further information from Sanford is decided on the expansion.*
 - d. 2018 Membership** – membership letters are out and forms are coming in. Frenzel reported 10 to date.
- V. New Business** –
 - a. Wells Fargo BDC Accounts** – Moved by Kalvig and seconded by Regas to move the two accounts in the Wells Fargo Blackduck branch to Deerwood due to the Wells Fargo branch closing. Discussion by Frenzel recommended closing the Wells savings account and transfer the checking to Deerwood. Further discussion included if any members heard of another bank filling the vacancy. Regas thought Security Bank may be a potential bank filling the vacancy. Hearing no further discussion Kalvig called for a vote on the motion. Motion passed unanimously.



Blackduck Development Corporation Meeting Minutes
February 14th, 2018 11:00am
Good Samaritan Society Community Room

- b. **2018 Board Members** – Members present discussed the 2018 board positions. Those board members present all agreed to continue to hold their positions in 2018 unless any other board members present wished to hold a position. It was agreed to continue the positions.
- c. **Blackduck Senior Center 30th Anniversary** – Kalvig reported he attended the celebration of the 30th anniversary of the senior center and requested a letter of thanks be sent to them. Regas agreed to send the letter. Nothing further.
- d. **Other** – Major reported she will be resurrecting the Good Samaritan Advisory Board and will be seeking members from the public. Kalvig asked the members to remember the Blackduck Art and History Center is opened after their expansion and encouraged members to visit the Center. Rice asked for an update on the Child Care Coalition. Regas updated the members on any recent information. Frenzel reported that Chris and Gretchen Hendrickson are interested in building a new hair salon and wanted to know if the BDC would assist with closing costs. Frenzel stated he would abstain from any votes as it is a conflict of interest. Kalvig recommended when the closing costs are reported the BDC would move on the request at that time.

VI. Adjourn - Moved by Kalvig and second by Frenzel to adjourn the meeting at 12:41 PM.

Minutes taken and typed by: Christina Regas (secretary)



BLACKDUCK PUBLIC WORKS COMMITTEE

THURSDAY FEBRUARY 15, 2018 @ 3:00PM

MEETING MINUTES

CALL TO ORDER: The Public Works Committee of the City of Blackduck met in a scheduled meeting at the City Hall at 3:00 p.m. on February 15, 2018.

Roll Call

Councilors present: Mayor Patch, and Councilor Kolb

Staff Present: City Administrator, Christina Regas, Public Works Supervisor Bob Klug

Others Present: none

The meeting was called to order at 3:10pm the Pledge of Allegiance was not recited.

Topics covered in the work session were as follows:

1. CITY OF BLACKDUCK 5 YEAR ROAD PLAN –Bob Klug & Christina Regas

- a. Review of Submitted Plan – Klug reviewed the CIP with the committee and asked to consider the following revisions:
 - i. First Project – Street construction of Oscar Ave. NW (from Summit Ave. W to Union Ave NW).; Union Ave. NW (from Oscar Ave. NW to Brandl Dr. NW); and Brandl Ave. NW (from Summit Ave. W. to Union Ave. NW). Klug suggests widening the road and paving it - utilities would not need improvement. Klug received a quote in 2017 to pave Brandl for \$52,000. Klug suggested the City complete as much of the work ourselves to save the City costs.
 - ii. Second Project – Improve the road and utilities on 2nd Street NE (from Northern Ave NE to Summit Ave E.); Margaret Ave. (from 2nd St. NE to 4th Street NE); and 3rd Street NE (from Northern Ave. NE to Summit Ave. E.)
 - iii. Third Project – Improve the road and utilities on Northern Ave. NW (from 1st Street NW – west to the end of the road); and 2nd Street NW (from Northern Ave. to Morris); and Morris Ave. NW (from 1st Street NW west to the end).
 - iv. Fourth Project – Improve the road and remove the storm sewer on Liberty Drive and improve the road on Carlson Ave. NW.

Regas suggests the changes be made and then update the CIP after for the streets not improved. Regas further requested Klug communicate the changes with WSN so that the plan is ready to adopt in March 2018.

2. ADJOURN – The Committee adjourned their meeting at 4:05pm.

Christina Regas, City Administrator

Rudy Patch, Mayor



BLACKDUCK MUNICIPAL GOLF COURSE
GOLF BOARD MEETING MINUTES
TUESDAY FEBRUARY 20TH, 2018 @ 3:00PM

CALL TO ORDER: Golf Members and City Staff met for the purpose of discussing the Blackduck Municipal Golf Course at City Hall at 3:00pm on February 20th, 2018.

ROLL CALL:

City Staff present: Jim Andersen Golf Course Manager & Superintendent & Christina Regas City Administrator

Members present: Dawn Jourdan and Kevin Erpelding

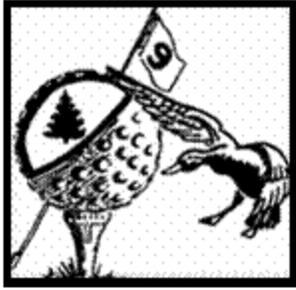
Councilor present: Rudy Patch

Others present: none

Members absent: none

OLD BUSINESS –

1. Donations –
 - a. Al Gerner Estate Donation & Senior Tee Box Construction Update – Andersen stated he will need to purchase more peat to finish the green but has the money for that. Jourdan asked if the memorial sign was purchased. Andersen stated no as Conrad Berg was going to help with that.
2. 2017 Advertising & Promotions –
 - a. Website Design Angler –
 - a. Photos – Regas asked Andersen to have Kym reach out to her and she will assist getting the photos taken from 2017.
3. Tee Box Sponsorship Program- Regas will send out the mailing requests again by March 1st asking for responses by May 1st. Some vendors will need to have some face to face requests.
 - a. Removal of old sponsors – nothing discussed
 - b. New Sponsor Signs – nothing discussed
 - c. New Sponsorships – a sample list of businesses was discussed and revised by the board.
4. Golf Cart Rental Waiver – the board reviewed a draft of the waiver form and made some changes. Jourdan asked how it will be presented by the front desk. It was decided that the form should be signed each time a cart is rented. If a member has a seasonal cart rental then a place for the member to sign should be added to the form and have the member sign it once paid at the time of membership. The board further agreed to make page one the signing form and page two a smaller version and laminate the rules and mounted into the carts onto the steering wheel. Jourdan further requested have a job duties list made for all club house employees so that all employees understand the waivers should be signed each time. It was further discussed that the person that signs



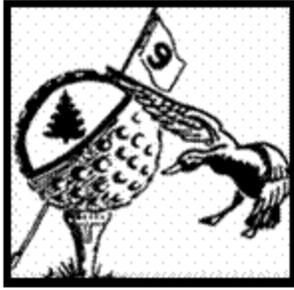
BLACKDUCK MUNICIPAL GOLF COURSE
GOLF BOARD MEETING MINUTES
TUESDAY FEBRUARY 20TH, 2018 @ 3:00PM

the waiver should be the person that assumes the liability for the cart and should be the driver of the cart.

5. 2018 Food & Beverage License vs. 2018 Liquor License – Regas reported that the course was able to reapply for the cat. 1 food and beverage license without having to put in a plan to MDH. The cost of the license offset the refund for the strong beer and wine license. Regas further stated that Paul Kaspszak from MMBA reported if the course wanted to in the future and the Pond could move forward the Pond could apply for a caterer's license to keep the strong beer and wine offered at the course. Erpelding stated the catering license could be a good future for the club house if the Pond could make it work for down the road.
6. Rough mowing – Further discussion on a solution for mowing the roughs by the board included increasing the length of the grass in the rough and the challenges of doing so. Further discussion centered on the out-of-bounds areas and the care for those areas. Erpelding asked the board to consider why people come to the course and who are they. Erpelding stated that the rough still needs to be maintained no matter how long it is and having a better more suitable equipment to care for it is important. Having a larger mower will cut down on the time the roughs need to be cared for. Jourdan further cautioned that the course needs a backup plan in case the current mower breaks plan.
7. Treating the ditches for Dandelions – Andersen stated that if the course is going to treat the ditches for dandelions then it needs a different piece of equipment because the ditches are so steep. It was discussed by the board that if the course can purchase a sprayer with a wand attachment with a wide path then it could be done easier. Andersen was also considering a granular herbicide instead of a liquid. Patch was in favor of purchasing a wand if it only runs the course about \$300. Patch further asked if Andersen is the lonely one that has the license to use the chemicals. Andersen stated yes. Andersen and Erpelding will look into the costs for the wand attachment before the next meeting.
8. Golf Cart Seat replacements – Regas reported that Bob Klug is working on the seat replacements.

NEW BUSINESS –

1. 2018 Staffing –
 - a. Returned Staff – Regas reported the following staff from the previous season will be returning and their dates of return:
 - i. Isaac Volk – May 5th
 - ii. Wyatt Brands – May 5th
 - iii. Cal Shofner – early April
 - iv. Scarlett Sutton – May 7th
 - v. Alex Tindell – May 11th
 - vi. Pam Exner – yes, no date was discussed. Regas reported that there will need to have further discussion regarding the amount of time Pam can work verses the 2017 season.



BLACKDUCK MUNICIPAL GOLF COURSE
GOLF BOARD MEETING MINUTES
TUESDAY FEBRUARY 20TH, 2018 @ 3:00PM

- vii. Charles Marker – not discussed at this point, but Andersen stated he can work in the club house if allowed.
 - viii. Dick McKean – Regas did not know what he can work yet.
 - ix. Jenna Nestberg – unknown at this time
 - x. Rita Smith – the board discussed the challenges from the previous season and it was determined that Rita would probably not come back due to her health.
 - xi. Dawn Jourdan & Nita Brown – Jourdan reported that she could assist and would think that Nita would too in the early season but was uncertain of Nita's commitment to working in the school.
 - b. Advertising for staff – Regas reported that advertising has started and will be in the paper this Friday and the next. The board discussed other means of advertising for staff on FB and other social media platforms. The board discussed the need to have a full-time employee in the role of club house supervisor instead of working part time employee and hire for what the course needs. Regas and Andersen planned to speak with the previous employee in the role and ask for a full-time commitment on hours.
2. Next Meeting – March 13th, 2018 @ 3:00pm @ the Golf Course.

ADJOURN – Meeting adjourned at 4:35pm.



BLACKDUCK PLANNING MEETING

WEDNESDAY FEBRUARY 21ST, 2018 2:00PM

REGULAR MEETING MINUTES

CALL TO ORDER: Commissioner Klug called the Planning meeting to order at 2:05pm.

ROLL CALL:

Commissioners present: Bob Klug Sr., Kurt Benson, Ernie Tindell, Kurt Cease, and Russell Kunkel

Commissioners Absent: none

Staff Present: City Administrator Christina Regas, and Public Works Manager Bob Klug Jr.

Others Present: Mike Rice owner of the Drake Motel

Approval of Minutes – Moved by Commissioner Benson and seconded by Commissioner Kunkel to approve the minutes of the October 18th, 2017 regular meeting. Motion approved unanimously.

Old Business

Drake Motel Easement/Property Line – Regas introduced Mike Rice and then asked for him to begin by presenting to the commission he process and his requests. Rice stated that after he purchased the motel he looked into improving on the laundry area and contacted a surveyor to find all the property lines and the water and sewer easement. Rice reported that in doing this he discovered the house was placed over the northwest property line. Rice further stated that it was unclear where the lines were for the water and sewer easement and wanted that marked. Rice stated the Northwest Surveying came out and marked everything for him. Rice stated that in doing so he wanted to find out if he could move the northwest corner line 30 feet north so that his structure (office/house) was on his property. Rice further stated that the surveyor discovered the easement lines were ‘incorrect’ that the lines followed the property line instead of the sewer and water lines. Rice stated the surveyor wrote up where the easement lines should be based on the location of the water and sewer lines. Rice pointed out on the map where the old easement is marked and the proposed new lines. It was discovered that the sewer line does not follow the property line exactly but is on the neighboring parcel to the east. Rice stated he is requesting the City allow the easement be written up correctly based on where the sewer and water lines are located. Commissioner Benson stated that by adding the property to the north it will change his square footage. Rice acknowledged. Rice stated that the process of marking the easement and property lines did not assist in his need to build out onto his existing building to expand the laundry. Rice further stated that the map he is proposing the commission accept has the easement written ‘as it should be’. Klug Jr. stated that easement is written to allow for 20’ west of the property line which is typical of an easement. Rice stated the easement was rewritten to allow for 10’ east of the sewer line and 5’ west of the water line instead of 20’ west of the property line. Klug Sr. stated that a 5’ easement for the water line was not enough and the water line could never be worked on if it was that amount. Klug Jr. stated the allowed space all depends on what the easement says but that there is no law that allows for only 5’. Benson noted that one of the problems was that the water line was not located where the original easement was written. Rice said the easement is supposed to be 10’ off the water and sewer lines, but Klug stated that when the lines were put in they were not straight. Klug Jr. stated the issue for the City at this point would be for the City to request a 20’ easement on the neighboring parcel to the east but Klug did not see any need to change the original easement on the parcel owned by Rice. Rice stated he would like to add on to his office building and the original and revised easement does not give him much room to. Benson suggested that although Rice shouldn’t build over the easement that a variance could be requested to build if he so wished. Regas recommended that if Rice wished to add on to his building to request a variance from the City and then



BLACKDUCK PLANNING MEETING

WEDNESDAY FEBRUARY 21ST, 2018 2:00PM

REGULAR MEETING MINUTES

the City would work on the process to request the property line change. Rice stated that his main reason for drawing up the map and property descriptions was if he ever sells his property in the future he doesn't want it tied up. Regas will work on the process for the land division and reach out to Rice regarding when the public hearing will be. Regas stated that the next planning meeting the commission can hear comments regarding the division and then make a recommendation to the council before filing the paperwork with the county. Nothing further

Video Express – Benson asked Regas if more has moved forward with the Video Express. Regas reported the property is under a contract for deed with a new owner, Shannon Hegg. Hegg has interest in turning the building into a daycare. Regas informed Hegg at one point the building needed a variance or a conditional use permit but has seen no paperwork. Benson has concerns for locating a daycare in that location so close to a busy road. Regas stated she would follow up with Hegg. Nothing further.

Revised Zoning Map - Regas stated she had another change that was needed on the zoning map before the commission adopted it. Nothing further.

New Business –

Vacant Parcel need for new business – Regas stated she was approached by a real estate broker to build a new business and the need for 2 acres. Regas discussed a few areas in the City and where another business could be located. Nothing further.

ADJOURN THE PLANNING MEETING – Moved by Commissioner Tindell and seconded by Commissioner Cease to adjourn the special planning meeting at 2:50pm. Motion carried unanimously.

Christina Regas, City Administrator

Bob Klug Sr., Chairperson

March 5th, 2018

FUND	Wells Fargo BEGINNING BALANCE	Bill Report through 02/28/2018	Wells Fargo ENDING BALANCE	Deerwood First Preferred Savings	Deerwood Bill Report through 2/28/2018	Deerwood Ending Balance	Total Balance of all Accounts
GENERAL	\$157,250.86	\$14,511.61	\$142,739.25	\$79,986.95	\$0.00	\$79,986.95	
POLICE RESTRICTED CASH	\$29,215.21	\$0.00	\$29,215.21	\$0.00	\$0.00	\$0.00	
CEMETERY	\$708.29	\$0.00	\$708.29	\$1,365.97	\$0.00	\$1,365.97	
PERPETUAL CARE	\$6,865.64	\$0.00	\$6,865.64	\$53,168.01	\$0.00	\$53,168.01	
SEWER MAINTENANCE	(\$0.01)	\$0.00	(\$0.01)	\$58,266.73	\$0.00	\$58,266.73	
SEWER REPLACE.	\$0.00	\$0.00	\$0.00	\$8,554.90	\$0.00	\$8,554.90	
SCDP LOAN	(\$860.83)	\$0.00	(\$860.83)	\$264,526.09	\$298.18	\$264,227.91	
FIRE DEPT RESERVE(TruckFund)	\$0.00	\$0.00	\$0.00	\$163,964.53	\$0.00	\$163,964.53	
PINE TREE PARK	\$51,256.63	\$0.00	\$51,256.63	\$0.00	\$0.00	\$0.00	
WATER SINKING FUND	\$0.01	\$0.00	\$0.01	\$104,483.56	\$0.00	\$104,483.56	
PUBLIC WORKS RESERVE FUND	\$0.00	\$0.00	\$0.00	\$17,145.34	\$0.00	\$17,145.34	
Fire Dept Special Equip Fund	\$151,991.37	\$0.00	\$151,991.37	\$25,812.98	\$0.00	\$25,812.98	
2006 GO BOND	\$25,158.45	\$4,122.00	\$21,036.45	\$33,368.75	\$0.00	\$33,368.75	
2009A Refunding Bond	\$33,423.41	\$0.00	\$33,423.41	\$13,942.37	\$0.00	\$13,942.37	
2011 Industrial Lane IntraLoan	\$7,665.37	\$0.00	\$7,665.37	\$0.00	\$0.00	\$0.00	
2012A Refund Bond Golf/Water	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
2014A Disposal System Loan	\$15,056.16	\$0.00	\$15,056.16	\$0.00	\$0.00	\$0.00	
2017A Disposal System Project/Sum/Main	\$145,983.48	\$0.00	\$145,983.48	\$0.00	\$0.00	\$0.00	
2017A Disposal Sys Loan	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
2017 PFA Debt Sys Bond Debt Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
TAX INCREMENT FINANCING	\$67,858.68	\$0.00	\$67,858.68	\$0.00	\$0.00	\$0.00	
WATER FUND	\$204,356.76	\$2,113.79	\$202,242.97	\$0.00	\$0.00	\$0.00	
SEWER FUND	\$97,085.78	\$741.93	\$96,343.85	(\$1,283.00)	\$0.00	(\$1,283.00)	
LIQUOR FUND	\$229,144.32	\$58,534.56	\$170,609.76	\$0.00	\$0.00	\$0.00	
LIQUOR RENT FUND	\$19,215.21	\$0.00	\$19,215.21	\$0.00	\$0.00	\$0.00	
GOLF COURSE	(\$65,770.35)	\$638.48	(\$66,408.83)	\$0.00	\$0.00	\$0.00	
WATER PROJECT FUND	\$20,305.88	\$0.00	\$20,305.88	(\$1,389.00)	\$0.00	(\$1,389.00)	
SEWER PROJECT FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total:	\$1,195,910.32	\$80,662.37	\$1,115,247.95	\$821,914.18	\$298.18	\$821,616.00	\$1,936,863.95

Transfer Recommended:

Fund Transfer from:	Fund transfer to:	Amount of Transfer:
2018 Bond Payments:	Principal:	Interest:
		Fees:
		Total:

CITY OF BLACKDUCK

Monthly Bills

February 2018

Check Name	Amount		Amount
Fund 101 GENERAL FUND		Breakthru Beverage	\$873.05
Marco Technologies LLC	\$176.69	D & D BEVERAGE	\$237.00
AMERIPRIDE LINEN & APPAREL	\$53.49	DICK DISTRIBUTING	\$7,072.10
ARROW PRINTING	\$54.15	EAST COAST CHAIR AND BARSTOOL	\$7,270.50
BELTRAMI ELECTRIC COOP	\$5,007.43	GUARDIAN PEST CONTROL	\$40.53
DELAGE LANDEN PUBLIC FINANCE	\$8,500.00	HEGGIES PIZZA LLC	\$643.25
FORUM COMMUNICATIONS CO	\$44.10	HENRYS	\$2,897.10
PAUL BUNYAN COMMUNICATIONS	\$415.22	JOHNSON BROTHERS LIQUOR CO.	\$11,182.06
QUILL CORPORATION	\$123.53	MIKINNON CO., INC	\$4,467.20
SANFORD OCCUPATIONAL MEDICINE	\$137.00	MN DEPT OF HEALTH	\$35.00
Fund 101 GENERAL FUND	<u>\$14,511.61</u>	NEI BOTTLING INC	\$698.81
Fund 207 SCDP REVOLVING LOAN FUND		NORTHWOODS ICE, INC	\$108.00
BELTRAMI ELECTRIC COOP	\$103.18	OLD DUTCH	\$200.01
DRAHOS KIESON & CHRISTOPHER	\$195.00	PAUL BUNYAN COMMUNICATIONS	\$262.49
Fund 207 SCDP REVOLVING LOAN F	<u>\$298.18</u>	Phillips Wine and Spirits	\$8,398.53
Fund 209 PINE TREE PARK FUND		QUILL CORPORATION	\$143.46
BELTRAMI ELECTRIC COOP	\$0.00	Southern Glazer's of MN	\$5,820.80
Fund 209 PINE TREE PARK FUND	<u>\$0.00</u>	TOTAL TAP SERVICES	\$64.00
Fund 307 2006 GO BONDS		US FOODS	\$235.01
Beltrami County	\$4,122.00	VINOCOPIA INC	\$457.75
Fund 307 2006 GO BONDS	<u>\$4,122.00</u>	Fund 609 MUNICIPAL LIQUOR FUN	<u>\$58,534.56</u>
Fund 601 WATER FUND		Fund 613 GOLF COURSE	
ARROW PRINTING	\$18.05	BELTRAMI ELECTRIC COOP	\$481.97
BELTRAMI ELECTRIC COOP	\$1,362.27	PAUL BUNYAN COMMUNICATIONS	\$46.51
MN DEPT OF HEALTH	\$449.00	USGA CLUB MEMBERSHIP	\$110.00
North Country Electrical	\$224.01	Fund 613 GOLF COURSE	<u>\$638.48</u>
PACE ANALYTICAL SERVICES, INC	\$35.70		
QUILL CORPORATION	\$24.76		
Fund 601 WATER FUND	<u>\$2,113.79</u>		
Fund 602 SEWER FUND			
ARROW PRINTING	\$18.05		
BELTRAMI ELECTRIC COOP	\$663.71		
PAUL BUNYAN COMMUNICATIONS	\$35.41		
QUILL CORPORATION	\$24.76		
Fund 602 SEWER FUND	<u>\$741.93</u>		
Fund 609 MUNICIPAL LIQUOR FUND			
AMERIPRIDE LINEN & APPAREL	\$409.02		
ARROW PRINTING	\$18.05		
BELTRAMI ELECTRIC COOP	\$2,495.59		
BEMIDJI COCA-COLA	\$222.50		
BERNATELLOS	\$84.00		
Bernick Companies	\$4,198.75		

Check Name	Amount
	\$80,960.55

Revolving Loan Funds used for Foreclosure

Date:	Attorney:	Utility:	Amount	Other:	Amount
	\$585.00	Beltrami Electric Coop Dec. 2017	\$94.20	Bonded Lock & alarm	\$243.87
	\$1,588.50	Blackduck Co-op	\$782.95	Northwoods Lumber	\$1.99
	\$195.00	City of Blackduck(utilities)	\$167.42	Beltrami County Auditor	\$7,098.45
	\$175.50	Beltrami Electric Coop Jan.2018	\$107.36	A&E Produce	\$1,000.00
	\$117.00	Blackduck Co-op 01/06/2018	\$841.31		
	\$175.50	Beltrami Electric Coop Feb. 2018	\$103.18		
12/2/2017	\$1,531.50				
1/11/2018	\$667.00				
2/13/2018	\$195.00				
<hr/>					
Totals:	\$5,230.00		\$2,096.42		\$8,344.31
<hr/>					
		Totals for all categories:		\$15,670.73	
		Total of RLF outstanding balance:		\$17,163.80	
		Total through 2/1/18:		\$32,834.53	



The Pond Blackduck Municipal

Blackduck, MN
January 9th, 2018





Advantages with Pepsi

- * #1 Brands of choice throughout the entire area
- * Pepsi/Nei Bottling can provide 24 Hour, 7 Days a week Service
- * Provide Pepsi identified in house advertising at no charge
(Banners, clocks, menu boards, table tents, etc)





Bars/Restaurants Pouring Pepsi

- Buffalo Wild Wings (National)
- Applebee's (National)
- Benson's (Walker)
- Bar 209 (Bemidji)
- The Pond (Blackduck)
- Walker Legion
- Boulders (Walker)
- Docksider (Longville)
- Anchorage Inn (Longville)
- Zona Rosa (Walker)
- Charlie's Up North (Walker)
- Grace Lake Bar/Grill (Bemidji)
- Royal Bar (Park Rapids)
- Park Rapids Legion
- Y Steak House (Park Rapids)
- Canal House (Cass Lake)
- Bagley Bowl
- Rocky's Pizza (Park Rapids)
- Dairy Queen (Walker)
- Dairy Queen (Cass Lake)
- Dairy Queen (Park Rapids)
- Schummer's Backwoods (Bemidji)
- Bullwinkle's (Nevis)
- Leona's (Nevis)
- Hackensack Municipal
- Village Square (Walker)
- Dave's Pizza (Bemidji)
- Keith's Pizza (Bemidji)
- Rocky's Pizza (Park Rapids)
- Nevis Municipal
- Birchwood Charhouse (Hackensack)
- Backus Legion
- Big Fish Supper Club (Bena)
- JJ's Dockside (Bemidji)
- Vallarta's Mexican Rest. (Park Rapids)
- Mi Rancho (Bemidji)
- Coaches Corner (Bagley)
- Winnie Bar & Grill (Bena)
- Bemidji Bowl
- Lucette's Pizza (Hackensack)
- Papa Murphy's (National)
- Pizza Hut (National)
- Bear Pause Theater (Hackensack)
- The Chase (Walker)
- Moondance Events Complex
- Silver Creek Bar (Shevlin)
- Great Northern Café (Park Rapids)
- Finn's on Ten Mile (Hackensack)



Exclusive Fountain Support

The Pond agrees to a 3 Year contract for exclusive Fountain available from Pepsi, in exchange for the following:

- * Provide all the equipment necessary to dispense fountain products at **no charge**.**
- * Provide an on invoice discount of **\$4.00 per canister purchased. (see attached)*****
- * Provide **Free Co2** for Pepsi products for term of agreement.

- * Provide a discount of **\$4.00** per case of all regular priced 24 count cases, and **\$2.00** off 12 count cases of Bottles to Go, including 20oz CSD, Lipton Pureleaf, Gatorade etc. Does not include 2ltr bottles or 12pack can CSD***

** Equipment would remain property of Pepsi/Nei Bottling Inc.

*** All Pricing will be subject to annual review.



Nei Bottling



Cocktail Sinks & Beverage Coolers

- * **2-Cocktail sinks** with w/bar guns.**
 - * **2-Rockstar coolers**, under-bar**
 - * **1-GDM-41**(Off-Sale) 2-door cooler, for beverages of Pond's choice**
 - * **1-GDM-69**(Off-Sale) 3-door cooler, for mutually agreed products**
-
- * Provide use of portable bar (Pre-mix) for special events, if available during time period.

** This equipment shall remain property of Pepsi/Nei Bottling and be provided at no charge.





The Pond

In the event this agreement can not be upheld by either party, and a resolution can not be met, either party has the option to cancel this agreement. Should this occur, The Pond and or Pepsi/Nei Bottling agrees to provide at least 30 day written notice of the action to be taken.

This Agreement shall remain in force from the date of contract.

After which, Pepsi/Nei Bottling would have the right of first refusal to match any offers made to The Pond from any other Soft Drink/Beverage distributor.





Pepsi/Nei Bottling would like to “Thank You” for the opportunity to submit this proposal, and we look forward to a successful, continued business partnership. If agreed upon, let our signatures so note our partnership. This agreement shall remain in effect for a period of 3 years from the signing date.

The Pond Representative

Date

Pepsi/Nei Bottling Representative

Date

***Proposal offer is valid for 7 days from presentation date.



\$100.00

**SANITARY SEWER
DISCHARGE PERMIT**

No. 2018-01

License is hereby Granted to:

Karl Dohmeier

MPCA License Number: 3006 expires 8/3/18

**TO DISCHARGE: WASTEWATER
PREMISES LOCATED AT**

City of Blackduck Wastewater Facility Stabilization Ponds

In the City of Blackduck, County of Beltrami, State of Minnesota
for the period commencing January 1, 2018 and terminating December 31, 2018 at midnight.

This license is granted pursuant to application and payment of fee therefore and is subject to all the provisions and conditions of the laws of the state and of the federal government pertaining to such sale, and is revocable for violation thereof. Not transferable.

WITNESS THE GOVERNING BODY of the CITY OF BLACKDUCK and the seal thereof this 5th day of March, 2018
The Council of the City of Blackduck

Attest: _____
Administrator

by _____
Mayor

LAW ENFORCEMENT MUTUAL AID AGREEMENT

Purpose

This agreement is made pursuant to Minnesota Statutes 471.59 which authorizes the joint and cooperative exercise of powers common to contracting parties. The intent of this agreement is to make equipment, personnel and other resources available to political subdivisions from other political subdivisions.

Definitions

Party – means a political subdivision.

Requesting Official – means the person designated by a Party who is responsible for requesting assistance from the other Party.

Requesting Party – means the party that requests assistance from other parties.

Responding Official – means the person designated by the party who is responsible to determine whether and to what extent that party should provide assistance to the Requesting Party.

Responding Party – means a party that provides assistance to the Requesting Party.

Assistance Type – Law Enforcement personnel and equipment.

1. Procedure

1.1 Request for assistance: Immediate Response / Short Term

1.1.1 Request for Assistance. Whenever, in the opinion of a Requesting Party there is an immediate need for assistance from the other party, the Requesting Party may call upon the Responding Party for assistance.

1.1.2 Responding to Request. Upon the request for assistance from a Requesting Party, the Responding Party may authorize and direct personnel to provide assistance to the Requesting Party. This decision will be made after considering the needs of the Responding Party and the availability of other law enforcement personnel and equipment to the Responding Party.

1.1.3 Method. Whenever practical the Requesting Party shall request immediate assistance through the 911 Emergency Communications Operations Center and the Responding Party shall indicate its intended response using the same method.

1.1.4 Command of Scene. Except as provided in Section 1.1.4.1, the Requesting Party shall be in command of the mutual aid scene. The personnel and equipment of the Responding Party shall be

under the direction and control of the Requesting Party until the Responding Official determines to withdraw assistance.

1.1.4.1 Specialized Forces. When a Requesting Party requests the assistance of specialized forces from a Responding Party, such as a Tactical Command, Canine Units, Bomb Squads, Rescue Squad, etc., the personnel and equipment of the Responding Party shall be under the direction of the Responding Party.

1.1.5 Recall of Assistance. The Responding Official may at any time recall assistance provided hereunder to the Requesting Party when in his/her best judgment or by an order from the governing body of the Responding Party, it is considered to be in the best interest of the Responding Party to recall or withdraw the assistance provided by it.

1.1.6 Release of Assistance. The Requesting Party may at any time advise the Responding Party that the assistance of the Responding Party is no longer needed. In such event the Responding Party shall withdraw its assistance at the earliest possible time that it is safe for its personnel and equipment to withdraw.

1.2 Request for Assistance: Long Term

1.2.1 Request for Assistance. Whenever, in the opinion of a Requesting Official, there is need for assistance from the other party that will reasonably be expected to continue beyond eight (8) hours, the Requesting Official may call upon the Responding Official of any other party to furnish assistance.

1.2.2 Responding to Request. Upon the request for assistance from a Requesting Official on behalf of the Requesting Party, the Responding Official may authorize and direct his/her party's personnel to provide assistance to the Requesting Party. This decision will be made after considering the needs of the Responding Party and the availability of other law enforcement personnel and equipment to the Responding Party.

1.2.3 Method. A request for Long Term Assistance shall be made to the Responding Official and the Responding Official shall indicate the intended response of the Responding Party to the Requesting Official.

1.2.4 Recall of Assistance. The Responding Official may at any time recall such assistance when in his/her best judgment or by any order from the governing body of the Responding Party, is considered to be in the best interests of the Responding Party to do so.

1.2.5 Command of Scene. The Requesting Party shall be in command of the mutual aid scene. The personnel and equipment of the Responding Party shall be under the direction and control of the Requesting Party until the Responding Official determines to withdraw assistance.

2. Worker's Compensation

Each party shall be responsible for injuries or death of its own personnel. Each party will maintain workers' compensation insurance or self-insurance coverage, covering its own personnel while they are providing assistance pursuant to this Agreement. Each party waives the right to sue any other party for

any workers' compensation benefits paid to its own employee, volunteer or their dependents, even if the injuries were caused wholly or partially by the negligence of any other party or its officers, employees or volunteers.

3. **Damage to Equipment.**

Each party shall be responsible for damages to or loss of its own equipment. Each party waives the right to sue any other party for any damage to or loss of its equipment, even if the damages or losses were caused wholly or partially by the negligence of any other party or its officers, employees, or volunteers.

4. **Liability.**

4.1 Requesting Party Liable. For the purpose of Minnesota Municipal Tort Liability Act (Minn. Stat. Ch. 466), the employees and officers of the Responding Party are deemed to be employees (as defined in Minn. Stat. §466.01, subdivision 6) of the Requesting Party. This is specifically agreed and intended to be applicable to situations covered by Section 1.1.4.1 of this Agreement.

4.2 Indemnification and Defense. The Requesting Party agrees to defend and indemnify the Responding Party against any claims brought or actions filed against the Responding Party against any claims brought or actions filed against the Responding Party or any officer, employee, or volunteer of the Responding Party for injury to, death of, or damage to the property of any third person or persons, arising from the performance and provisions of assistance in responding to a request for assistance by the Requesting Party pursuant to this Agreement.

Under no circumstances, however, shall a party be required to pay on behalf of itself and other parties, any amounts in excess of the limits on liability established in Minnesota Statutes Chapter 466 applicable to any one party. The limits of liability for some or all of the parties may not be added together to determine the maximum of liability for any party.

The intent of this subdivision is to impose on each Requesting Party a limited duty to defend and indemnify a Responding Party for claims arising within the Requesting Party's jurisdiction subject to the limits of liability under Minnesota Statute Chapter 466. The purpose of creating this duty to defend and indemnify is to simplify the defense of claims against multiple defendant's from a single occurrence to be defended by a single attorney or a single law firm.

4.3 No Liability. No party to this Agreement nor any officer, employee, agent or official of any Party shall be liable to any other Party or to any other person for failure of any Party to furnish assistance to any other Party, or for recalling assistance, both as described in this Agreement.

5. **Charges to the Requesting Party.**

5.1 No charges will be levied by a Responding Party to this Agreement for assistance rendered to the Requesting Party under the terms of this Agreement pursuant to Section 1.1 hereof except as provided in Section 4 hereof. If assistance is provided under this Agreement pursuant to Section 1.2 hereof, the Responding Party may submit to the Requesting Party an itemized bill for the actual cost of any assistance provided pursuant to Section 1.2 herein, including salaries, overtime, materials and supplies

and other necessary expenses and the Requesting Party will pay the Responding Party providing the assistance that amount.

5.2 Such charges are not contingent upon the availability of federal or state government funds.

6. Duration.

This Agreement will be in force until terminated by any Party hereto. Any Party may withdraw from this Agreement and terminate this Agreement with respect to it upon thirty-day (30) written notice to the other party or parties to the Agreement.

7. Execution.

Each Party hereto has read, agreed to and executed this Mutual Aid Agreement on this date indicated.

8. Miscellaneous.

This Agreement will be governed by the laws of the State of Minnesota.

This Agreement shall be construed as complementary to and not inconsistent with the provisions of Minnesota Statutes Section 12.331, which authorizes inter-agency disaster assistance.



CITY OF BLACKDUCK RESOLUTION NO: 2018-06

RESOLUTION IN SUPPORT OF A MUTUAL AID AGREEMENT FOR LAW ENFORCEMENT ASSISTANCE

WHEREAS, the City of Blackduck Police Department may have the need for assistance from other law enforcement agencies at any time in the future, and

WHEREAS, the City of Blackduck Police Department wishes to assist other local law enforcement agencies where needed and when available, and

WHEREAS, it is in the best interest of the City of Blackduck to protect and serve the citizens of the city, and

WHEREAS, the Police Chief of the City of Blackduck is in favor of entering into a mutual aid agreement with local law enforcement agencies to assist in servicing the City,

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Blackduck does hereby support entering into a mutual aid agreement made pursuant to Minnesota Statutes 471.59 which authorizes the joint and cooperative exercise of powers common to contracting parties.

BE IT FURTHER RESOLVED, the City Council of the City of Blackduck gives the City of Blackduck Police Chief the authority to make available when needed equipment, personnel and other resources to political subdivisions from other political subdivisions.

Adopted this 5th day of March, 2018 by the City Council of the City of Blackduck

ATTEST:

Rudy Patch, Mayor

Christina Regas, City Administrator

Untitled

I Kevin Shofner respectfully request a maximum of a one year leave of absents from the Blackduck fire Department. To begin Friday Febuary 16th 2018

A handwritten signature in cursive script, appearing to read "Kevin Shofner".



CITY OF BLACKDUCK RESOLUTION NO: 2018-05

RESOLUTION IN SUPPORT OF CLOSING WELLS FARGO BANK CASH ACCOUNT #1914101553 AND TRANSFERRING PUBLIC FUNDS TO A DEERWOD BANK xxx CHECKING ACCOUNT

WHEREAS, the City of Blackduck holds a Wells Fargo Checking Account #1914101553, and

WHEREAS, the City of Blackduck has been informed the local Wells Fargo Blackduck branch intends to close its location on May 15th, 2018, and

WHEREAS, the cost to the City of Blackduck to keep the Wells Fargo account open would put undue costs onto the public, and

WHEREAS, The City of Blackduck has the authority to move public funds to the local Deerwood Bank branch;

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Blackduck does hereby support closing the Wells Fargo Bank Cash Account #1914101553 and transferring all funds to the Deerwood Bank Blackduck branch into a new Deerwood Bank Checking account.

BE IT FURTHER RESOLVED, the City Council of the City of Blackduck gives the City Administrator the approval to destroy any unused checks from Wells Fargo Bank Account #1914101553 and to order new checks and process all EFT and ACH debits and credits to the new Deerwood Bank Checking account.

Adopted this 5th day of March, 2018 by the City Council of the City of Blackduck

ATTEST:

Rudy Patch, Mayor

Christina Regas, City Administrator



CITY OF BLACKDUCK RESOLUTION NO: 2018-02

A RESOLUTION OF ANNUAL APPOINTMENTS AND DESIGNATIONS FOR 2018

WHEREAS, annually, at their first meeting in January, the Blackduck City Council handles annual designations and appointments; and

WHEREAS, included is the designation of the Official Newspaper, Official Depositories and Official Posting, and

WHEREAS, included is the designation of a Vice Mayor; and

WHEREAS, included are the appointments of City Councilors and staff to various boards and commissions.

NOW, THEREFORE, BE IT RESOLVED, that the Blackduck City Council does hereby make the annual designations (Exhibit A attached hereto) and appointments (Exhibit B attached hereto), effective immediately upon adoption.

Revised by the Blackduck City Council this 5th day of March 2018.

APPROVED:

Rudy Patch, Mayor

Christina Regas, City Administrator



CITY OF BLACKDUCK RESOLUTION NO: 2018-02

EXHIBIT A

DESIGNATIONS

OFFICIAL NEWSPAPER:	Blackduck American
OFFICIAL POSTING LOCATION:	Blackduck City Hall 8 Summit Avenue NE, Blackduck
OFFICIAL DEPOSITORY:	Deerwood Bank
CITY ATTORNEY:	Boyle Law Office, International Falls
CITY ATTORNEY:	Drahos, Kieson and Christopher, Bemidji



CITY OF BLACKDUCK

RESOLUTION NO: 2018-02

EXHIBIT B

APPOINTMENTS AND REPRESENTATION ON VARIOUS COMMITTEES

Vice Mayor	Amata Molnar
City Assessor:	County Assessor, Joe Skerik
City Engineer:	Curt Meyer, Widseth Smith Nolting
Park & Trail Board:	Amata Molnar, Jason Kolb, Bob Klug Jr, and Christina Regas
Personnel Committee	Rudy Patch, Amata Molnar, and Christina Regas
Public Works Committee:	Rudy Patch, Jason Kolb, Christina Regas and Bob Klug Jr.
Liquor Committee:	Jason Kolb, Rudy Patch, Shawnda Lahr, and Christina Regas
Finance Committee:	Christina Regas, William Sellon, and Rudy Patch
Public Safety Committee:	Amata Molnar, Jace Grangruth, Christina Regas, Brian Larson, Jason Kolb
Zoning Administrator:	Christina Regas
Planning Commission:	Kurt Cease, Kurt Benson, Bob Klug Sr., Ernie Tindell, Christina Regas, and Russel Kunkel
Library Board:	Mary Salmonson, Miriam Osborn, Katie Haws, Lorraine Warden, Paula Erickson, Ruth Rossman, Brock Howard
Kitchigami Regional Library Representative	Kendra Murray
HRA:	Amata Molnar, Rudy Patch, and Christina Regas
Revolving Loan Fund Committee:	Dwight Kalvig, Grant Frenzel, Rudy Patch, Christina Regas, William Sellon, and a designee appointed by the Committee.
Ambulance Board Representative:	Christina Regas



CITY OF BLACKDUCK

RESOLUTION NO: 2018-02

Joint Powers Emergency Services
Board:

Amata Molnar

Safety Committee:

Bob Klug Jr., Christina Regas, Andrew Jespersen, and
Shawnda Lahr

Historical Preservation Committee:

Gene Kjellberg, Glennis Moon, Avonel Kjellberg, Shirley
Gilmore, Mary Joy, Marilyn Page, Lavone Peterson, Ann
Floura, Carol Hannigan, Marie Juelson

Blackduck Municipal Golf Board:

Dawn Jourdan, Kevin Erpelding, Christina Regas, Rudy
Patch, and Jim Andersen



CITY OF BLACKDUCK
PUBLIC FUNDS REQUEST FORM
PO BOX 380 BLACKDUCK, MN 56630

Organization or Group Requesting Public Funding:

Blackduck high school first robotics team.

What type of project will the Public Funds used for:

The first robotics 2018 season build and regional event.

Describe IN DETAIL the overall benefits this will provide to the City of Blackduck as a body and what public purpose will the project provide to the residents of the City of Blackduck: Please see the attached Blackduck robotics sponsorship flyer.

Outline specifically WHAT PORTION of the project these funds will be used for:

~~depending on the materials on hand. The funds could be used for purchasing materials, electronics, pneumatics, team apparel, travel, etc.~~

What other Organization has your group contacted for funding? Please list names of other organizations and the dollar amounts requested and or grants requested:

~~so far this year we have 27 sponsors and have brought in \$8,800. The attached sponsorship flyer will give more context to the cost and other details.~~

Date Funds are being requested: 2-13-2018

Date the project starts and completes: _____



CITY OF BLACKDUCK

PUBLIC FUNDS REQUEST FORM

PO BOX 380 BLACKDUCK, MN 56630

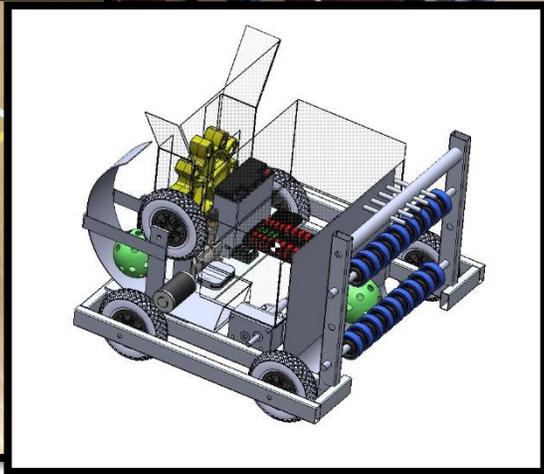
Conditions for requesting Public Funds

The following procedures are recommended to request public funds from the City of Blackduck:

1. Any person or organization that wishes to request public funds must contact the City Administrator and fill out a Request Form.
2. No money will be appropriated without careful consideration by the City and the City Council.
3. Qualifying requests will be acted upon by the Blackduck City Council on the April, July, October, and December regular council meetings.
4. Requests received less than 7 days before the quarterly meeting date will be automatically held until the next meeting month.
5. Those persons may also make a formal request to the City Council of Blackduck at the April, July, October, and December regular City of Blackduck Council meeting once appropriately placed on the council agenda.

The full City Council meeting schedule is posted on the City website calendar at www.blackduckmn.com or can be requested by calling City Hall at 218-835-4803.

BLACKDUCK ROBOTICS QUACK ATTACK



Blackduck Robotics 4181 Donation/Sponsorship Flyer

Donations/sponsors are vital to the existence of the First Robotics Competition for most schools to operate as one season can cost as much as \$10-\$15,000. All donations go directly into the robotics program. Since we do not charge kids for the activity as other school activities, we completely rely on donations and sponsors to operate. All coaches and mentors are volunteers so all donations directly impact the kids, the program, and events we attend.

Just to give some context to our operating costs, to attend one regional competition event costs \$5,000 for our booth space and entry fee. The robots can cost up to \$4,000 to build with the operating system alone costing over \$1,000. Other expenses include travel cost, food, rooms, etc.

We appreciate any sponsorship donations whether it is **operating cash** or charging credit or combination of both to help make the program a success for our students. These students learn many important skills from the FRC program such as mechanical, electrical, and pneumatic design, fabrication, prototyping, programming, Solidworks modeling, team building, leadership, prioritizing, perseverance, etc. Many students develop valuable skills here and pursue degrees in these types of career fields which directly impacts the industry needs. For some this is their only extracurricular activity that brings all of these dynamics into one program that challenges their interests and talent.

We have a donation/sponsorship structure as outlined below to recognize our sponsors. You can also check out our web site, this year's game, and our sponsor recognition tab at <https://blackduckrobotics.weebly.com>.

HOW YOU CAN MAKE A DIFFERENCE

Sponsor level 1. For a \$250 donation we display your company name on our team tee shirts sponsor list and web page.

Sponsor level 2. For a \$500 donation add level one and your company logo decal on our pit banner.

Sponsor level 3. For a \$750 and up add level one and two as well as your company logo decal on our robot.

For all logos we need sponsors to supply us with a high resolution or vector logo image and we will have them printed.

Please make checks payable to Blackduck Robotics and mail to (Blackduck Robotics, 156E 1st ST NE, Blackduck, MN 56630) ATTN: Jesse Carey. If you have any questions please email Mentor Jesse Kilde at Jessek@lavalleyindustries.com or call 218-556-0738. Or email 4181@blackduck.k12.mn.us and we will get back to you.

THANK YOU FOR YOUR SUPPORT



**Please do what you can to have
this brought up at the
Annual Township Meeting**

Beltrami County Board

701 Minnesota Ave NW, STE 210
Bemidji, MN 56601-3178
Telephone: 218-333-4109
FAX: 218-333-4246

Feb 2, 2018

Beltrami County Townships

Dear Township Board Members and Citizens:

**Subject: Annual Township Meeting: Request Consideration of Township
Contribution to the Northern Minnesota Veterans Home**

As you are well aware, the Northern Minnesota Veterans Task Force has been working for ten years toward locating a Veterans Home in our region. The 16 counties and four Indian Reservations in the “catchment area” of the proposed Northern Minnesota Veterans Home (NMVH) represent 27,658 veterans that would have to travel long distances to gain the service of a Veterans Home. All of us in these far reaches of the State of Minnesota find that unacceptable and have turned our frustration into action.

Enclosed you will find a fact sheet that contains the main points that impact us all. The case is very well made on this fact sheet, but a more thorough report of the need for the NMVH and the proposed solution can be sent electronically by our County Administrator at your request. The work done by the Task Force has included multiple Senate or House hearings in which testimony has been provided on behalf of the Northern Minnesota Veterans Home.

During this 2017 Legislative Session we gained some very strong momentum to accomplish this goal of have state money appropriated for a Veterans Home. The County Board and the Task Force that has been working on this decided that we would make a far better case for this if we made a commitment of local funds.

The Beltrami County Board has approved a pledge of \$1,000,000 from Beltrami County. Along with that pledge, Sanford Health of Northern Minnesota has pledged a parcel on their Bemidji campus that has a value of \$1.5 million. These two commitments, totaling \$2.5 million, have become the seed money for the Task Force to engage in an ambitious fundraising effort.

In the effort to raise local funds that will be used as leverage to gain the state and federal dollars, the Northern Minnesota Veterans Home Task Force is now turning to you, one of our local government partners. We are asking that you please consider a generous appropriation from your Township. All of our partner entities are aware that once a NMVH is built, the veterans in their community will have an option that is far closer to home than the current options, making this a very good investment of public funds.

We understand that townships across our county have very different tax bases and ability to support this kind of request. The county does want to stress that this is completely voluntary and that we will gladly accept appropriations of any amount. At this point, there are six townships that have made contributions, for a total of \$26,600. Those contributions have ranged from \$100 to \$10,000, reflecting the large difference in the township tax valuations.

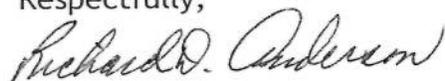
It is important to note that you may make a pledge to this project without having to make a payment this year. We estimate that once you make a commitment, your Township would have 5 years to honor the pledge, and could make a payment to the county in each year that you levy, with the funds going into an escrow account. **If for some reason we are not successful in getting the legislation in the near future years, all Townships would be released from their commitment and refunds would be made for any money on deposit.**

Please give this request your serious and immediate attention. Timing is crucial. As the Minnesota Legislature continues to debate the House and Senate bills that would fund this effort, we truly believe that they will put much stock in seeing a large local match to the state dollars.

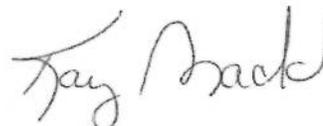
Thank you for your attention to this matter. Please let our County Administrator know as soon as you have made a decision on your anticipated contribution. Beltrami County will track the pledges and will keep you informed as to the year in which you would be asked to make your payment.

If you have any questions about the project, please contact our Veteran Service Officer, Scotty Allison, at 218-333-4178 or about the funding please contact Kay Mack, County Administrator at 218-333-4109.

Respectfully,



Richard Anderson
County Board Chair



Kay Mack
County Administrator

INFO ON THE NORTHERN MINNESOTA VETERANS HOME

1. Northern Minnesota's Veterans are geographically isolated from the state's existing Veterans Homes and are underserved in this large sixteen county region which includes Beltrami, Cass, Clearwater, Crow Wing, Hubbard, Itasca, Kittson, Koochiching, Lake of the Woods, Mahnommen, Marshall, Norman, Pennington, Polk, Red Lake, and Roseau.
 - **27,658 Veterans** live in the Northern Minnesota counties.
 - There are 18,155 Veterans living in Beltrami County and its nine surrounding counties according to the American Community Survey of 2015.
 - The nearest Veterans Home to Bemidji is Fergus Falls a distance of 128 miles.
2. Northern Minnesota is experiencing a rapidly aging Veterans population.
 - 77.2% of the veterans living in the 16 counties are over age 55.
 - In the 2011 ACS survey, 50% of the veterans in the 16 counties were over age 65; this has now **increased to 55.1%**.
 - Health care needs for these older Veterans is increasing especially for Vietnam War Veterans.
3. Northern Minnesota is home to a high concentration of American Indian Veterans.
 - Red Lake, Leech Lake, White Earth, and Bois Forte reservations are all located in the 16-county catchment area.
 - 1,036 American Indian Veterans live in the 16 counties.
 - 35% of Minnesota American Indian Veterans live in Northern Minnesota.

\$10,000 State Funding and \$10,000,000 Federal Funding

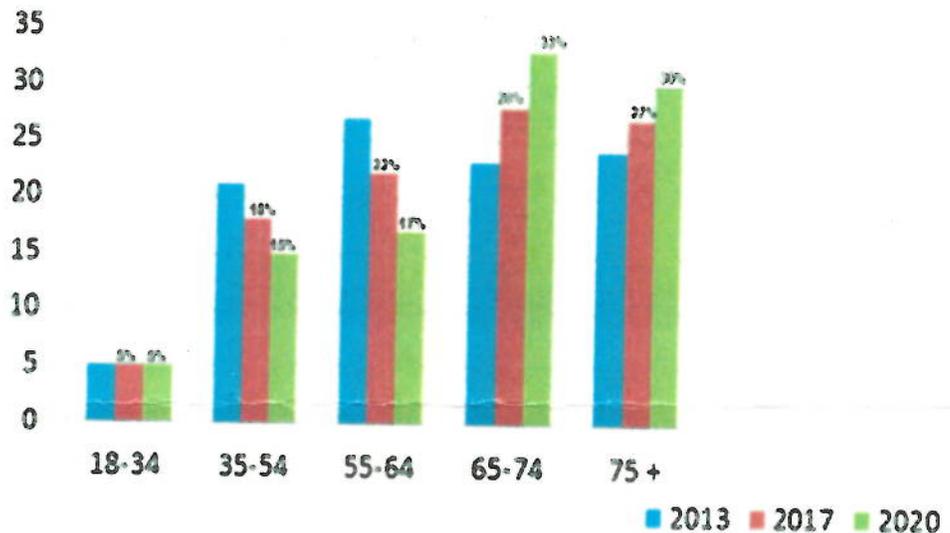
- The bills being heard in the Minnesota Legislature in 2017 would appropriate \$10,000,000 to the Northern MN Veterans Home. This \$10 million is the required match for \$10,000,000 in Federal VA Funding.
- The \$1,000,000 pledge made by Beltrami County would be funded from three different sources over a five year period (Development Fund, Fund Balance and Tax Levy)
- The portion coming from property tax levy would mean a $\frac{1}{4}$ of 1% increase to the tax levy in 4 of the next 5 years – set aside as a special levy
 - Example: If the portion of property tax on a tax bill that goes to the county is \$300, the cost of this levy increase would be \$1.50 / year for 4 years
 - If the portion of your property tax that goes to the county is \$1000.00, the cost of the special Veterans Home levy would be \$5 / year for 4 years.

Northern Minnesota Veterans Data

	Population (over 18)	# of Veterans	Percentage
Beltrami	33964	3404	0.100
Cass	22463	3094	0.138
Clearwater	6558	845	0.129
Crow Wing	48803	5735	0.118
Hubbard	16189	2085	0.129
Itasca	35682	4437	0.124
Kittson	3503	318	0.091
Koochiching	10460	1174	0.112
Lake of the Woods	3199	405	0.127
Mahnomen	3807	393	0.103
Marshall	7267	642	0.088
Norman	5156	500	0.097
Pennington	10814	989	0.091
Polk	24134	2293	0.095
Red Lake	3058	264	0.086
Roseau	11670	1080	0.093
Totals	246727	27658	0.112

Source: 2011-2015 American Community Survey 5-Year Estimates

Veterans Age by percentage (Northern MN Average)



77% of Veterans in Northern MN are currently over 55; by 2020 this will be 80% (projected)

To one and all:

House File 1109. Heard in-Committee, Monday, 20 February 2017 Précis

of the Bill summary of H.F. 1109 as compiled by the Minnesota House of Representatives Research Department.

This bill provides bond appropriations for the design and construction of two new state veterans homes, one in Bemidji and one in Montevideo, that will be run by the Minnesota Department of Veterans Affairs (MDVA). The appropriations are part of the 35 percent match which is necessary to be eligible to apply for the 65 percent match from the federal Veterans Administration to complete the proposed state veterans' homes. This bill authorizes the commissioner of Veterans Affairs to apply for federal funding for up to 140 beds for the two facilities and provides that the state shall pay the operating cost of the homes.

Montevideo and Bemidji.

>> For Bemidji - Subd. 2. Appropriation. \$6 million is appropriated from bond proceeds for a veterans' home in Montevideo and \$10 million is appropriated from bond proceeds for a veterans' home in Bemidji.

>> Subd 3. Veterans home established. Allows the commissioner of MDVA to apply for 65 percent federal funding match to complete veterans' homes and establish houses in Bemidji and Montevideo, with a total bed count for the two facilities of 140. It also provides that the state shall pay the operating costs for the homes. This is similar to how current state veterans' homes operate in Minnesota, with the state receiving a per diem for each eligible patient from the federal VA as well as resident maintenance charges from each resident to cover the cost of care.

>> Subd. 4. Nonstate contributions. Allows the commissioner of administration to accept contributions of land or money from non-state sources to raise the matching funds needed to apply for the federal match to complete the two homes.

>> Subd. 5. Bond Sale. Allows the commissioner of management and budget to sell and issue bonds for up to \$16 million.

>>

>> Effective date. Provides that this bill is effective the day following final enactment."

ELECTION EQUIPMENT GRANT

On January 29th, the Secretary of State's Office announced award amounts for the State Election Equipment Grant. Precincts in Beltrami County have been awarded "best case senario" based on discussions you've had with our office. What we have on record for your township is listed below. The township's responsibility is listed as the Match. If this dollar amount needs to be levied for, please let us know and you will be billed in April 2019. Otherwise the Match will be due when the equipment is received.

Equipment will be ordered on March 30, 2018, if you would like to change your order please contact us before that date.

JoDee Treat 218-333-4175 jodee.treat @ co.beltrami.mn.us

Jeff Volk 218-333-4104 jeff.volk @ co.beltrami.mn.us

Precinct	Tabulator 1@\$5,375	eRoster 1@\$1,267		State Grant Tabulator	State Grant eRoster	Match Tabulator	Match eRoster	Match Total
Blackduck	5,375.00	1,267.00		2,687.50	950.25	2,687.50	316.75	3,004.25

133 Main Street, Suite B, P.O. Box 223 Blackduck, MN 56630



Blackduck Area History & Art Center

218-835-4478



February 15, 2018

Dear Township friends and neighbors, and those of you who continually show interest by supporting the Blackduck Area History and Art Center on a regular basis – THANK YOU!

Comments recorded on our Visitor Logs, as well as in person conversations, often remark that Blackduck's History and Art Center is the "best in northern Minnesota!" We thank you all for your help in making that happen!

Our new addition was completed and furnished last fall with new (*old*) antiques and more art pieces. Our community now has a place to entertain tourists and to assist people with their ancestor research and Blackduck's history. Again, it all happened with your support, donated work from local carpenters and electricians, and our very own dedicated volunteers. "The Blackduck Historian," our quarterly newsletter is getting lots of attention. Subscription numbers are increasing providing us with additional dues and donations. We also continue to request funds via Grants.

We hope you are able to visit us in 2018 and thank you again for your support.

We are a Non Profit 501 © 3 organization - Donations are tax deductible

The volunteers of the Blackduck Area History and Art Center.

Don't throw it away, throw it our way!

gjm