



BLACKDUCK CITY COUNCIL WORK SESSION

MONDAY JANUARY 22ND, 2018 6:00PM

WORK SESSION MEETING MINUTES

CALL TO ORDER: The City Council of the City of Blackduck met in a scheduled work session at the City Hall at 6:02 p.m. on January 22nd, 2018.

Roll Call

Councilors present: Mayor Patch, Councilors Sellon, Kolb, and Molnar

Councilors Absent: none

Staff Present: City Administrator, Christina Regas and Public Works Supervisor, Bob Klug

Others Present: none

The meeting was called to order at 6:00pm the Pledge of Allegiance was not recited.

Topics covered in the work session were as follows:

1. OLD BUSINESS –

- a. **Blackduck Road & Infrastructure Projects –**
 - i. **Updates –** nothing discussed.
- b. **Capital Improvement Plan –** Regas and Klug requested a Public Works Committee meeting to discuss the CIP on February 15th, 2018 @ 3:00pm. Regas stated the reason for the committee meeting would be to discuss the plan in detail prior to the February Council Work Session. Regas will send an electronic version of the plan prior to the committee meeting. Nothing further.
- c. **Vacant Committee Seats –**
 - i. City of Blackduck Council Seat – nothing discussed at this time.
 - ii. Kitchigami Regional Library Board – nothing further at this time
- d. **Electric Vehicle Consumer Charging Station – Blackduck location –**
 - i. **Location –** Regas reminded Council of the locations that were discussed with Beltrami Electric for the Electric Vehicle Charging Station at the December work session. Regas stated the suggested locations were the Wayside Rest Park, Water Tower property, downtown, and The Pond. Public Works Supervisor Bob Klug was present to answer questions of the Council on the locations. Klug stated that his recommendation would be to have the EVC at the Wayside Rest Park. Klug stated the reasons were for the ease of accessibility for both BEC and anyone that wants to use the charging station. Klug stated that installing it near a downtown street would not be an option due to the difficulty in getting power to the station. Klug stated for as many times as the charging station is going to be used the Wayside Rest Park is pretty centrally located. Klug stated that anyone can walk to anything within a block or two. Mayor Patch asked if in the future the Wayside Rest Park restrooms could be used year round. Klug stated the last few years the park has been plowed out in the winter for the public however the bathrooms are not insulated or heated and that is why they can't be open in the winter months. Councilor Kolb asked who will incur the cost of the energy. Regas commented it is a consumer pay station so whoever charges with it will need to pay for the energy. Klug stated that in the future the City could go after grants from the DNR to assist in making the bathrooms accessible year round. Councilor Sellon asked if the City wishes to not have the charging station at the Wayside Rest Park could the agreement be severed. Regas stated there is a clause in the agreement allowing termination. Regas recommended the Council accept the original recommendation and agree to have the charging station installed at



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Wayside Rest Park. Klug stated he believes that is the best location. The Council was in agreement.

- ii. **MOU** – Regas informed the Council the MOU would be on the February Agenda for approval. Nothing further.
- e. **City Sales & Use Tax Proposal** – Regas supplied for Council review a timeline for adopting a sales tax after the 2018 General Election. Regas stated the reason for the timeline was to explain the proper steps a City must take to have the tax signed into law. Council Sellon asked why it must be approved by the Legislature. Regas stated that is the law. Councilor Kolb asked if the City would be working to adopt a City .5% tax. Regas confirmed. Regas informed Council that based on 2015 sale and use tax reporting to the MN Department of Revenue if the .5% tax were to be adopted the City could receive up to \$30,000 annually. Councilor Sellon asked how the .5% sales tax works with businesses that order from Anderson Fabrics. Regas explained that the percent of sales tax charged to a customer is the percent based on that customer's zip code/location. Klug used the example based on ordering an item out of Bemidji and having it delivered to your home versus picking up the item in Bemidji the sales tax percent paid would be higher if picked up/purchased in Bemidji. Nothing further.

2. **NEW BUSINESS** – no new business was discussed.

3. **ADJOURN** – Council adjourned their work session at 6:26pm.

Christina Regas, City Administrator

Rudy Patch, Mayor