



POSITION DESCRIPTION **City of Blackduck**

- POSITION:** Volunteer Firefighter
- OFFICIAL TITLE:** Volunteer Firefighter
- APPOINTMENT:** Appointed by the City Council (Council) upon the recommendation of the Fire Department Executive Committee. Salary established by the Council.
- OBJECTIVE:** Assists in the administration of firefighter activities.
- SCOPE:** Performs emergency services and rescue activities involving protection and safety of the community through prevention and control of fires.
- RELATIONSHIP:** Works under the general supervision of the Fire Chief, Assistant Fire Chief and Training Officer.
- TYPICAL DUTIES PERFORMED:**
- * Responds to fire or emergency calls.
 - * Radios the dispatcher for additional help or special rescue and/or utility services, if needed.
 - * Operates emergency vehicles using the most expeditious route, depending upon traffic and weather conditions.
 - * Extricates victims from entrapment, gives all possible emergency care and protection to the entrapped victim.
 - * Performs duties at emergency scene wearing personal protective equipment as directed by the Fire Chief or Assistant Chief.
 - * Participates in continuing education and training programs.
 - * Ensures after each call that all supplies and equipment are clean and ready for use.
 - * Carries, places and climbs ladders for rescue or ventilation operations.

- * Searches burning buildings for persons who may be inside.
- * Connects hoses to water sources and carries hoses at fire scene.
- * Performs cleanup operations after a fire has been extinguished.
- * Cleans and maintains fire equipment and apparatus.
- * Performs such other duties as directed by the Fire Chief, Assistant Chiefs and Training Officer.

**KNOWLEDGE,
SKILLS AND
ABILITIES:**

- * Considerable ability to give and receive verbal and written directions and instruction.
- * Considerable ability to analyze situations and determine appropriate action.
- * Considerable skills to expertly drive an emergency vehicle under any conditions.
- * Considerable ability to respond quickly and appropriately to crisis and emergency situations.
- * Considerable ability to walk or crawl through smoke filled areas; drag or carry trapped victims from burning buildings.
- * Working ability to carry, lift, extricate, climb, hoist and other similar maneuvers in a manner not detrimental to co-workers, victims or self.
- * Working ability to work with or around irritants, fumes, smoke, infectious disease and hazardous chemicals at an accident or fire scene.

***NOTE:** Asterisked items are essential to the job.

SPECIFICATIONS

POSITION: Volunteer Firefighter

Assists in the administration of firefighter activities.

Shall work under the direction of the Fire Chief, Assistant Fire Chief and Training Officer. Shall perform firefighting and rescue activities involving protection and safety of the community.

**MINIMUM
QUALIFICATIONS:**

Must have a minimum of a high school education or equivalency qualification. Must be 18 years of age or older. Must pass work performance test and physical examination. Must possess a valid Minnesota Driver's License. Must reside within five (5) airline miles of the Fire and Ambulance Station.

COMPENSATION: The salary for the position shall be established by the City Council.

While this job description is intended to be an accurate reflection of the job requirements, the Council reserves the rights to modify, add or remove duties from particular jobs and to assign other duties as necessary.

Employee Signature _____

Date _____