

City of Blackduck
Regular Council Meeting
Monday, October 6th, 2014

The City Council of the City of Blackduck met in Regular Session at Blackduck City Hall at 6:00 p.m. on October 6th, 2014.

Councilors present: Mayor Lundberg, Councilors Patch, Christenson

Councilors Absent: Loeken and Stade

Staff Present: City Administrator Christina Regas, Public Works Supervisor Bob Klug, Liquor Store Manager Shawnda Kisner,

Others Present: Jillian Gandsey, Curt Meyer, Kevin Beck

The meeting was called to order at 6:00m and the Pledge of Allegiance was recited.

Blackduck Forum

No action taken

Approval of the Agenda

Councilor Patch moved to approve the agenda as written seconded by Councilor Christenson motion carried unanimously.

Consent Items

Moved by Mayor Lundberg and seconded by Councilor Patch to approve the following consent agenda items. Motion carried unanimously.

- September 8th, 2014 Council Meeting Minutes

Correspondence - None

Presentation of Bills, YTD Income Statements through August, and Fund Balance Report

- Moved by Councilor Christenson and seconded by Councilor Patch to approve payment of Bill Report #1 in the amount of \$46,814.73 & Bill Report #2 in the amount of \$32,736.47 for the September bills. Motion carried unanimously.
- Mayor Lundberg motioned to transfer \$20,000 from the Liquor Fund to the General Fund seconded by Councilor Christenson. Motion passed.
- LG216 Worksheet for Lawful Gambling; Month End Remittance Report for August 2014; 2015 Proposed Property Levy; Police State Aid Remittance Report for 2014; and Community Facilitator Fund Disbursement all for review by council no further action needed.
- Councilor Christenson motioned to pay outstanding invoice for the 4th Street sewer replacement when the loan closes in the amount of \$16,105.93 seconded by Councilor Patch. Motion passed.

Administrative

- **Kevin Beck – Utility account request** – Mr. Beck was present to discuss his July utility bill for the Touchless Car Wash at Timberline that had above normal usage due to possible water softener regeneration failure. He is asking for relief of \$2,716.58. Councilor Patch motioned to forgive the outstanding amount based on past history, seconded by Councilor Christenson. Motion passes.
- **2016 Summit & Main Infrastructure Review** – Curt Meyer was present to review the 4th Street replacement status and to review WSN proposal for engineering services for

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Summit Ave. & Main St. N. utility replacement. Curt presented a contract for the proposed scope of services in the next year. Councilor Christenson moved to approve the contract of services a. Obtain County survey data and perform any additional topo survey needed; b. Determine with Bob Klug appropriate utility replacement; c. Prepare plans sheets and specifications; d. Provide bidding documents to the county and city. Motion was seconded by Councilor Patch. Motion passed.

- **Blackduck Sidewalks & Trails Plan Update** – a meeting summary was presented for council review, no further action needed.
- **Approval of Part Time Liquor Store Bartender** – Councilor Christenson motioned to approve the hiring of Jennifer Nesvig seconded by Councilor Patch. Motion passed.
- **Work Session Request** – a Special Work Session to review the Street Light Ordinance and KOPP formula is scheduled for October 29th, 2014 at 6pm
- **4th Street NE Sewer Replacement Resolution authorizing the issuance, sale, and delivery of a \$105,000 general obligation disposal system bond series 2014A.**
Committee Reports – Councilor Christenson motioned to approve the Resolution and seconded by Councilor Patch. Motion passed

Committee Reports

Department Updates

Public Works –

- **Sale of Replaced Grader** – Motion by Councilor Patch and seconded by Councilor Christenson to accept the highest bid of \$15,000 for the Grader from Gary McDonald from 788 Pigeon Bluff Rd. St. Andrews Manitoba. Motion Passes.
- **Request to sell Van & Old Irrigator Tires** – Motion by Mayor Lundberg and seconded by Councilor Patch to sell the van and irrigator tires and advertise the van at \$800 until sold. Motion passed.

Liquor Store-

- Shawnda Kisner was present to review the past month's revenue and upcoming events in October.

Police Department-

- Mayor Lundberg moved to approve two training requests for Matt and John in October. Motion passed.

Fire Department- no report

Municipal Golf Course- no report

Director of Community Services & Activity Report – no report

Adjournment

Moved by Mayor Lundberg and seconded by Councilor Christenson to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:00pm.

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Christina Regas, City Administrator

Daryl Lundberg, Mayor