

City of Blackduck
Regular Meeting
July 7th, 2014

The City Council of the City of Blackduck met in Regular Session at Blackduck City Hall at 6:00 p.m. on July 7th, 2014.

Councilors present: Mayor Lundberg, Councilors Patch, Stade, and Loeken, Christenson

Councilors Absent: none

Staff Present: Community Facilitator Ryan Grow, City Administrator Christina Regas, Police Chief John Wilkinson, Public Works Supervisor Bob Klug, Liquor Store Supervisor Shawnda Kisner, City Clerk Angel Bublitz, Patrol Officer Matt Nikle, Deputy Lee Anderson

Others Present: Jillian Gandsey, Ashley Erickson, Linda Burke

The meeting was called to order at 6:02pm and the Pledge of Allegiance was recited.

Blackduck Forum

None.

Approval of the Agenda

Councilor Stade moved to approve the agenda as written seconded by Councilor Christenson motion carried unanimously.

Consent Items

Moved by Councilor Stade and seconded by Councilor Christenson to approve the following consent agenda items. Motion carried unanimously.

- Minutes from June 9th, 2014 Council Meeting

Correspondence - None

Presentation of Bills, YTD Income Statements through May, and Fund Balance Report

Moved by Councilor Christenson and seconded by Mayor Lundberg to approve payment of Bill Report #1 in the amount of \$90,917.88 & Bill Report #2 in the amount of \$45,494.67 and transfer of \$10,000 from the General Fund to the Police Restricted Fund for 2014 Squad car depreciation. Motion carried unanimously.

LG216 Worksheet for Lawful Gambling; Month End Remittance Report for May 2014; LMC Liability Insurance Renewal; June 2014 Tax Settlement for review

Presentation of 2013 Financial Statement by Miller McDonald by Ashley Erickson – report was given. Chamber of Commerce Liability Insurance – Mayor Lundberg moved to make an ‘in-kind’ donation of \$400 out of the Liquor Rent Fund to offset the cost for liability Insurance Councilor Loeken seconded it. Motion carried unanimously.

Administrative

- Training Request Councilor Christenson motion for Angel Bublitz to attend clerks training on July 16th in Bemidji seconded by Councilor Stade. Motion carried.
- 2014 U.S. Capital Christmas Tree – Council agreed to support the Forest Service in a city event on Nov. 4th when the Capital Christmas Tree makes its way through the city of Blackduck from the Chippewa National Forest. Council representatives will write a letter in support, sign a banner to accompany the tree, and BHS Elementary Students making ornaments. City will give any other support needed to plan the event.

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- Work Session Request for July 23rd, 2014 @ 6pm to discuss purchase of new squad car, future of Community Facilitator Position, and possibly the Fairway mower purchase for the golf course.
- MN Association of Volunteer Grant Intent letter. – Councilor Loeken motion in support of the grant application seconded by Councilor Christenson. Motion passed unanimously.
- HRDC Contract Letter – contract in support of bike trails planning with Kurt Wayne signed and reviewed by council. No further action required.

Committee Reports

- **Personnel Committee** –Councilor Loeken motioned to approve the wage increases for golf course employees seconded by Councilor Patch. Motion carried unanimously.
- **Planning Commission** – Notice of Vacancy – Briana Frenzel resignation due to relocating to Arizona.

Department Updates

Public Works – Supervisor gave update on No Fault Sewer Back up at the Sanford Clinic; Cameraing lines and findings; Request approval of purchase of new Dehumidifier for the . Councilor Patch motioned to approve purchase of up to \$2500 for the Dehumidifer seconded by Councilor Stade. Motion Passed.

Community Facilitator-Ryan Grow provided a report of programs. No further action is required.

Liquor Store- Shawnda Kisner gave short update. No further action is required.

Police Department- Chief Wilkinson introduced officer Nikle to the council and submit two quotes for purchase of new squad car requesting more time at the work session on the 23rd.

Fire Department-supervisor not present.

Municipal Golf Course-supervisor not present.

“Good Things Happening”

Adjournment

Moved by councilor Loeken and seconded by Councilor Patch to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 6:52pm.

Christina Regas City Administrator

Daryl Lundberg, Mayor