



BLACKDUCK CITY COUNCIL MEETING

MONDAY JUNE 6TH, 2016 6PM

REGULAR COUNCIL MEETING MINUTES

CALL TO ORDER: The City Council of the City of Blackduck met in Regular Session at Blackduck City Hall at 6:00p.m. on June 6th, 2016.

ROLL CALL:

Councilors present: Councilors Stade, Loeken, Patch, and Mayor Lundberg

Councilors Absent: none

Staff Present: City Administrator Christina Regas, Liquor Store Manager Shawnda Lahr, Golf Course Superintendent Jim Andersen, Public Works Supervisor Bob Klug

Others Present: Audrey Zimmerman Bemidji Pioneer, Curt Meyer City Engineer, Vince Gross, Dawn Jourdan, Conrad Berg, Karen Brylle

APPROVAL OF AGENDA – Councilor Patch moved to approve the agenda seconded by Councilor Loeken. Motion carried unanimously.

CONSENT AGENDA – Moved by Mayor Lundberg and seconded by Councilor Loeken to approve the consent agenda items with changes:

- a. May 9th, 2016 Council Meeting Minutes
- b. May 23rd, 2016 Council Work Session Minutes
- c. May 11th, 2016 Blackduck Development Corp Meeting Minutes
- d. May 18th, 2016 Planning Commission Minutes
- e. March 17th, 2016 Kitchigami Regional Library Board Meeting Minutes
- f. May 13th, 2016 Blackduck Municipal Golf Course member & city staff meeting minutes
- g. May 11th, 2016 Impact 20/20 Housing Action Network Kick-off Meeting Minutes
- h. May 2016 Fund Balance Report
- i. May 2016 Bills
- j. YTD May 2016 Income Statements
- k. May 2016 Month End Remittance Report

Motion carried unanimously.

BLACKDUCK FORUM –

1. Vince Gross was present to introduce himself to the council and declare that he is running for County Commissioner against Sumner.

COMMITTEE REPORTS –

1. Liquor Committee Meeting - Regas requested a Liquor Committee Meeting on June 23rd, 2016 at 7am at City Hall to discuss the parking lot plans and cost estimates for the Pond.

2016 ROAD IMPROVEMENT PROJECTS – Curt Meyer, City Engineer WSN

1. Meyer was present to provide updates on the road projects. Road projects are on hold tentatively until June 20th. The City was awarded money from DEED; PFA is still on hold as the State hasn't approved the bonding bill. The City did receive a letter from the MN Dept. of Health approving the water and sewer project. PFA told Jordan Zeller that there is money left over from 2015 and that they are considering using that money to assist funding Blackduck. Those funds must be



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approved to be awarded to Blackduck. Meyer believes the City might hear something by the end of the week from PFA. Meyer reported that the City Public Works will be maintaining the road until the project starts up again to reduce costs. WSN will still monitor the road.

PUBLIC WORKS REPORT – Bob Klug Jr., Public Works Supervisor

No report submitted.

LIQUOR STORE REPORT – Shawnda Lahr, Liquor Store Manager

1. Mannington Letter -Lahr provided a letter to the council from Mannington in regards to the new carpet tiles that were installed in the Pond in December of 2015 and replaced in April of 2016. The carpet has needed to be replaced for poor quality and pulling carpets fibers off the edges. A discussion was had with the sales representative about having the carpet replaced a third time. The installer is frustrated and the representative was asked to provide a letter to the council stating what the company could do for the City to replace it one more time. The council recommended to Lahr to have Mannington replace the carpet a third time and to pick a different style and pattern.

LAW ENFORCEMENT REPORT – John Wilkinson, Chief of Police

No report submitted.

FIRE DEPARTMENT REPORT – Troy Gabrelcik, Fire Chief

No report submitted.

GOLF COURSE REPORT – Jim Andersen, Golf Course Superintendent

1. Course Update – Andersen was present to update the council on the status of the course. Andersen stated that the weather over the Memorial Weekend hurt the course, and having the fairway mower down for almost a week put the course behind in mowing.
2. Approval of Golf Board – Motion by Councilor Loeken and seconded by Councilor Patch to approve the Golf Board to include golf member Dawn Jourdan, Don Houseman, Christina Regas, Jim Andersen, and Kris Stade. Motion approved.
3. Board Member presentation – Dawn Jourdan was present to introduce herself to the council at address the council on a few concerns with the course. Below are points to the council Jourdan has made:
 - a. The fairway mower is on its last legs. There needs to be some discussion on a way to attain a new one. The mower receives 18 hours of use a week and the grass is uneven even after the reels have been sharpened. The mower is from 1988 and even some of the hydraulics is on their last legs. Jourdan is aware of the cost, but the conversation needs to happen if the course is going to have a future. The parts for the mower are difficult to get. As a business the course needs to have some investment to move forward. Average age of the mowers is 15-18 years old.
 - b. Jourdan plays at many courses but primarily plays at Blackduck.
 - c. Mayor Lundberg states that he looks forward to hearing ideas to help.
 - d. Jourdan stated that many course owners she has spoken to she has found that the Blackduck Course is not sitting badly compared to some other municipal courses.
 - e. Nothing has been purchased for several years. The irrigation system and the greens mower were in 2012 and that was the last purchase for the course. Councilor Loeken



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asked what happened in 2015 when Andersen brought in pictures of other mowers and what was determined. Councilor Stade stated he recalled that the cost was too high to take on. Councilor Loeken recalled it being a used mower. Regas stated that it would still be \$7,000 a year on the lease for that mower. Jourdan stated that in August of 2014 she recalled reading in the minutes the council approved a purchase of a \$38,000 fairway mower but did not see anything further after that. Jourdan questioned what happened. Regas stated that she would look into those minutes and report back to the board and the council. Jourdan also read in 2013 comments in a meeting that Andersen shared with council concerns for the current fairway mower. Jourdan would like to work with the City to find out how the golf course can get a new mower.

4. Estimates for repairs – The City is still waiting on the estimates for repairs on the sink and water fountain from Nenson's. No further action taken at this time.

LIBRARY REPORT – Alayna Nestberg, Head Librarian

No report submitted.

ADMINISTRATOR'S REPORT – Christina Regas, City Administrator

1. Resolution 2016-03 Revised - Motion by Councilor Stade and seconded by Councilor Loeken to approve Resolution 2016-03 Revised Resolution of annual appointments & designations for 2016. Further discussion by Councilor Loeken asked if all committee members need to be City residents. Regas stated that depending on the Committee By-Laws some boards can have non-resident members if approved by the Council. Motion carried.
2. Public Expenditures Guideline Policy – Motion by Councilor Patch and seconded by Councilor Stade to approve the Public Expenditures Guideline Policy. Motion passed.
3. Donation Requests – Motion by Councilor Patch and seconded by Councilor Loeken to approve the following donations:
 - a. Summer Baseball for \$856
 - b. Backwoods Bash for \$300
 - c. Targeted Services/Summer Fun for \$100

Discussion by Councilor Loeken asked if the donation to the Backwoods Bash covers their insurance. Regas stated that it would be for the event expense itself. Motion carried.

4. Work Session Request – Regas requested a work session of the City Council on June 21st, 2016 at 6:30pm.

Mayor Lundberg excused himself from the meeting at 6:25pm.

COMMUNITY EVENTS/GOOD THINGS HAPPENING –

1. Take a Kid Fishing – June 15th, 2016
2. Councilor Loeken mentioned that the MN Snap Pet Fixers event at the Fire Hall was very nice and it should be held more often in Blackduck.

OTHER – Audrey Zimmerman asked if there was any additional information about the vandalism at the Baseball Field. Councilor Patch stated he believed it was still under investigation. Regas recommended the paper call the non-emergency number to request more information.



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ADJOURN – Moved by Councilor Stade and seconded by Councilor Loeken to adjourn the meeting at 6:33pm. Motion carried unanimously.

Christina Regas, City Administrator

Daryl Lundberg, Mayor