



BLACKDUCK CITY COUNCIL MEETING

TUESDAY SEPTEMBER 6TH, 2016 6PM

REGULAR COUNCIL MEETING MINUTES

CALL TO ORDER: The City Council of the City of Blackduck met in Regular Session at Blackduck City Hall at 6:00p.m. on September 6th, 2016.

ROLL CALL:

Councilors present: Councilors Stade, Patch, and Mayor Lundberg

Councilors Absent: none

Staff Present: City Administrator Christina Regas, Liquor Store Manager Shawnda Lahr, Golf Course Superintendent Jim Andersen, and Public Works Supervisor Bob Klug

Others Present: Audrey Zimmerman Bemidji Pioneer, and Brandon Carlson WSN

APPROVAL OF AGENDA – Moved by Councilor Stade and seconded by Councilor Patch to approve the agenda as written. Motion carried unanimously.

CONSENT AGENDA – Moved by Councilor Patch and seconded by Councilor Stade to approve the consent agenda items:

- a. August 8th, 2016 Council Meeting Minutes
- b. August 30th, 2016 Council Work Session Minutes
- c. August 17th, 2016 Blackduck Development Corp Meeting Minutes
- d. August 17th, 2016 Planning Commission Minutes
- e. August 16th, 2016 Blackduck Municipal Golf Board Meeting Minutes
- f. August 11th, 2016 Blackduck Annual Fire Budget Meeting Minutes
- g. August 30th, 2016 Council Work Session Minutes
- h. August 2016 Fund Balance Report & Scheduled Transfers
- i. August 2016 Bills
- j. YTD August 2016 Income Statements
- k. August 2016 Month End Remittance Report
- l. July 2016 LG216 Lawful Gambling Monthly Rent Report
- m. Final Approval of Part time Employee Resignations & Hires

Motion carried unanimously.

BLACKDUCK FORUM –

No one present to speak.

2016 ROAD IMPROVEMENT PROJECTS – Curt Meyer, WSN

1. Construction Update – Brandon Carlson was present to report that construction on Summit Ave. West would restart later in the week or Monday September 12th. Pipe work will be completed up to Hwy 71 and it is planned to complete the jack and bore under 71 this year. That will be all that is completed in 2016 unless all goes well and the sub thinks there is enough time to go further along Summit. The boring could take up to two weeks to finish. When the boring is being done both sides of Summit will be shut down. Carlson added that milling on Frontage Rd. would also begin sometime this week.



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2. Resolution accepting the offer of the MN PFA to purchase \$468,835 General Obligation Water Revenue Note of 2016 – Moved by Councilor Patch and seconded by Mayor Lundberg to approve the resolution to purchase the General Obligation Water Revenue Note. Motion carried unanimously.
3. MN PFA Bond Purchase & Project Loan Agreement – Moved by Councilor Stade and seconded by Councilor Patch to approve the project loan agreement with the MN PFA. Motion carried unanimously.
4. MN Management & Budget State of MN General Obligation Bond Finance Property Certification – Moved by Councilor Patch and seconded by Mayor Lundberg to approve and sign the certification that the property improved by the funding from PFA is State bond financed property and cannot be sold, encumbered or otherwise disposed of without the approval of the Commissioner of MMB. Motion carried unanimously.
5. SCDPG DEED Contract awarded & signed – Regas submitted for review the signed contract from DEED. No further action needed.

PUBLIC WORKS REPORT – Bob Klug Jr., Public Works Supervisor

1. Liquor Store Patio Bid – Klug submitted a quote from Complete Concrete Works Incorporated for \$5030.00 to remove and replace the patio with a 14' x 40' concrete slab. Klug stated that if the City purchases the insulation for underneath the slab then the contractor would install it. Klug suggests having the patio completed this year before the parking lot is redone. Klug stated that the City would help remove the old patio and the City would have to purchase the sand. Moved by Councilor Patch and seconded by Councilor Stade to approve the bid. Motion carried unanimously.
2. Parking lot paving – Klug has not received a quote from Mark's but stated that the contractor does not like doing parking lots. Nothing further at this time.

LIQUOR STORE REPORT – Shawnda Lahr, Liquor Store Manager

1. 2016 Backwoods Bash Pond Party – Lahr was present to report on the sales recap from the Bash. The Pond was about \$1128 down from 2015. Lahr reported that the loss was from the Off-sale and not the Bash Party or On-Sale and the cold weather was a deterrent to the whole day.
2. Liquor Training @ Sanford September 27th, 2016 – Bemidji Police Department is having their free training and all the staff that has not been trained at the Pond will be attending.

LAW ENFORCEMENT REPORT –

1. Chief of Police Vacancy Posted to POST board – Regas reported that the Police Chief position is posted on the POST board website and the application deadline is Oct. 3rd. 2016. Regas requested Council discuss in the next work session the hiring/interviewing process. No further action needed.

FIRE DEPARTMENT REPORT – Brian Larson, Fire Chief

No report submitted.

GOLF COURSE REPORT – Jim Andersen, Golf Course Superintendent

1. End of Season Report – Andersen was present to report that activity is winding down and there are only a few tournaments left in September. Andersen reports that the new mowers are working



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great and many members are very pleased with the results. The new mowers are much more efficient compared to the old ones. Tentatively the closing date of the course would be in early October. The Thursday Night Scrambles will hopefully continue through September depending on attendance.

LIBRARY REPORT – Alayna Nestberg, Head Librarian

No report submitted.

ADMINISTRATOR’S REPORT – Christina Regas, City Administrator

1. Resolution providing for issuance & Sale of \$93,000 General Obligation Equipment Certificate 2016A – Moved by Mayor Lundberg and seconded by Councilor Patch to approve the resolution to issue the sale of a \$93,000 General Obligation Equipment Certificate to pay for the new equipment at the golf course. Motion carried unanimously.
2. Ordinance 2016-02 – Ordinance amending the Blackduck City Code Chapter 15 Section 8 to Opt-Out of MN Statute section 462.3593 regulating Temporary Family Health Care Dwellings – Moved by Councilor Patch and seconded by Councilor Stade to approve Ordinance 2016-02. Motion carried unanimously.
3. 2017 Budget Work Session September 19th, 2016 @ 6pm
4. Special Council Meeting called for September 26th 2016 at 6:00pm – Adoption of proposed 2017 levy
5. October Council Meeting Reminder – October 4th, 2016

COMMUNITY EVENTS/GOOD THINGS HAPPENING –

1. Blackduck Farmer’s Market – Every Saturday – Wayside Rest Park
2. Beltrami County Commissioner Public Meeting Summer & Gross Q&A – September 12th, 2016 6pm City Hall, Blackduck
3. Choice Therapy of Blackduck Open House – September 15th, 2016 4-7pm
4. National Voter Registration Day – September 27th, 2016

ADJOURN – Moved by Councilor Stade and seconded by Councilor Patch to adjourn the meeting at 6:30pm. Motion carried unanimously.

Christina Regas, City Administrator

Daryl Lundberg, Mayor