



BLACKDUCK CITY COUNCIL MEETING

MONDAY OCTOBER 9TH, 2017 6PM

REGULAR COUNCIL MEETING MINUTES

CALL TO ORDER: The City Council of the City of Blackduck met in Regular Session at Blackduck City Hall at 6:00p.m. October 9th, 2017. Meeting called to order by Mayor Patch and the Pledge of Allegiance was stated.

ROLL CALL:

Councilors present: Mayor Patch, Councilors Molnar, and Sellon.

Councilors Absent: Kolb

Staff Present: City Administrator Christina Regas, Public Works Supervisor Bob Klug, Chief of Police Jace Grangruth, and Golf Supervisor Jim Andersen, and Liquor Store Manager Shawnda Lahr

Others Present: Brandon Carlson WSN

APPROVAL OF AGENDA –Moved by Councilor Molnar and seconded by Councilor Sellon to approve the agenda as submitted. Motion carried unanimously.

CONSENT AGENDA – Moved by Councilor Sellon and seconded by Councilor Molnar to approve the consent agenda as submitted:

- a. September 5th, 2017 Council Meeting Minutes
- b. September 11th, 2017 Council Work Session Meeting Minutes
- c. September 13th, 2017 Blackduck Development Corporation Meeting Minutes
- d. September 20th, 2017 Planning Commission Minutes
- e. September 19th, 2017 Golf Board Meeting Minutes
- f. July 20th, 2017 Kitchigami Regional Library Board Meeting Minutes
- g. September 25th, 2017 Council Meeting Minutes
- h. September 25th, 2017 Council Special Work Session Meeting Minutes
- i. October 5th, 2017 Personnel Meeting Minutes
- j. September 2017 Fund Balance Report & Scheduled Transfers
- k. September 2017 Bills
- l. YTD September 2017 Income Statements
 - a. Water, Sewer, Pine Tree Park, and Golf Course
 - b. Liquor Store
- m. September 2017 Month End Remittance Report
- n. August 2017 LG216 Lawful Gambling Monthly Rent Report
- o. Revolving Loan Fund Satisfaction of Mortgage – Anderson Fabrics
- p. Final approval of Special Event/Community Festival Liquor License – Lori Lundberg/Gypsy Canvas
- q. 2017 Police State Aid Report
- r. Final approval of Part-time hired employees

Motion carried unanimously.



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BLACKDUCK FORUM –

No one present to speak.

BLACKDUCK ROAD PROJECTS – Curt Meyer, WSN

1. Summit and Main Road Projects – Brandon Carlson was present to update the City on the road projects. Carlson reported that Gladdens found the water leak that was discovered after the pipe work was completed in September. Carlson stated the leak is now fixed and past. Carlson reported that now that the leak is found Marks can start bringing that portion of Main Street up to grade and putting down class 5 and get all the soft spots worked out. Mayor Patch asked how the soft spots are on the north side of 71. Carlson stated that the spots are worse than the spot in front of Bogarts. Carlson stated Beltrami County will not allow the cement crew to install curb and gutter until new material is installed. Carlson further reported that paving could begin as early as Thursday the 12th. Klug stated the cement installers are finished near Bogarts, but will have to come back to do the sidewalks because it is a different mix. Klug stated that the punch list still needs to be worked on too. Klug further reported Marks may only put one level of pavement on before winter and then return in 2018 to finish the second course. Nothing further.
2. Public Facilities Authority (PFA) Water Debt Service Amortization Schedule with new funding – Regas provided to Council the current debt schedule from PFA for the water debt. Nothing further.
3. Minnesota Rural Water Micro Loan Sewer Debt Service Amortization Schedule with reimbursement
 - a. Resolution authorizing the Issuance, Sale, & Delivery of a \$180,000 General Obligation Disposal System Note, Series 2017A – Moved by Mayor Patch and seconded by Councilor Molnar to approve the Resolution authorizing the issuance, sale, and delivery of a \$180,000 general obligation disposal system note, Series 2017A for the remaining sewer debt for the Summit and Main Street projects. Motion passed unanimously.
 - b. Loan Agreement between the City of Blackduck and the Bank of Zumbrota – Moved by Councilor Molnar and seconded by Mayor Patch to approve a loan agreement between the City of Blackduck and the Bank of Zumbrota. Motion carried unanimously.

PUBLIC WORKS REPORT – Bob Klug Jr., Public Works Supervisor

1. Report – Klug reported that Pine Tree Park is now closed for the season, and Wayside Rest park restrooms will be closed soon. Klug further reported that he and Regas will be working with Beltrami County to hopefully revise the Winter Road Agreement and the Pine Tree Park Agreement. Regas stated that both agreements are up to 9-10 years old. Mayor Patch recommended having an expiration date on the agreements when they are revised. Nothing further.

LIQUOR STORE REPORT – Shawnda Lahr, Liquor Store Manager

1. Report – Lahr reported the beer cooler is complete and the MN Dept. of Health inspector was pleased to hear the work is done. Lahr stated that the inspector would be back to complete the Pond's annual inspection in November. Lahr further reported the Pond will be having the Acoustic Hicks for their Halloween party on October 28th. Lahr further stated that the Pond would be busier this year's Deer Season as another local bar is no longer open for business. Nothing further.



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LAW ENFORCEMENT REPORT – Jace Grangruth, Police Chief

1. Report – Grangruth reported that the City will send out letters to the three candidates that were interviewed for the part time officer position last week and continue on backgrounding the top candidate. Nothing further.

FIRE DEPARTMENT REPORT – Brian Larson, Fire Chief

1. Report – Mayor Patch reported on behalf of Chief Larson that the fire department would be doing fire prevention week at Blackduck School this week. Nothing further.

GOLF COURSE REPORT – Jim Andersen, Golf Course Superintendent

1. Report – Andersen reported that the club house is closed for business and the course is in its final stages of closing for the season. Andersen stated the greens are aerated, and the water lines will be blown on Oct. 23rd as he will need water next week to apply the final round of fungicide for winter. Nothing further.

LIBRARY REPORT – Kelly Hanks, Head Librarian

No report.

ADMINISTRATOR'S REPORT – Christina Regas, City Administrator

1. Resolution 2017-11 – Moved by Mayor Patch and seconded by Councilor Molnar to approve Resolution 2017-11 allowing forgiveness for past due municipal street lighting charges. Motion carried unanimously.
2. Resolution 2017-15 – Moved by Councilor Sellon and seconded by Mayor Patch to approve Resolution 2017-15 approving the elimination of parcels from Tax Increment Financing District 1-6 (scattered site housing district) within the City of Blackduck. Further discussion by Regas informed Council that an additional parcel was added to the resolution since the discussion at the September 25th, 2017 Work Session. Hearing no further discussion Mayor Patch called for a vote on the motion. Motion carried unanimously.
3. Blackduck Area Coalition for Child Care – Regas invited all civic leaders to attend the Town Hall meeting at the Blackduck School Multipurpose Room on October 16th at 7pm. Regas summarized the need for the Town Hall stating that the City and employees from Anderson Fabrics and Northwest MN Foundation formed the Coalition to start identifying the need to strengthen the existing child care in the Blackduck area but also expand on it as there is a shortage in Greater MN and in the community there is a need for up to 28 children. Regas further stated that the Northwest MN Foundation intends to apply for a grant from DEED to fund studies, potential new child care centers, or even needed education for existing child care providers to find solutions to the need in the community and three other cities. Mayor Patch asked if the grant will be income based restricted. Regas stated that grant is not restricted as the funding can go to a many number of needs. Regas stated the Town Hall is a 'think tank' for the community to find new innovative ways to increase the child care in the community and strengthen the existing providers. Regas further asked Council to go to the survey monkey and fill out the survey. Nothing further.
4. Blackduck Chamber Appreciation Dinner - Regas invited Council to the Chamber Dinner on October 30th, 2017.



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5. Thank you cards – Regas shared two thank you cards from the Blackduck History Center and from a German resident for donations and assistance with genealogy services.
6. Reminder of October 23rd, 2017 Work Session
7. Reminder of next Council meeting on November 6th, 2017.

COMMUNITY EVENTS/GOOD THINGS HAPPENING –

1. Blackduck Development Corporation Meeting – October 11th, 2017
2. Blackduck Planning Commission Meeting –October 18th, 2017
3. Blackduck Chamber Meeting – October 18th, 2017 Noon @ The Pond

OTHER NEW BUSINESS – No new business.

ADJOURN – Moved by Mayor Patch and seconded by Councilor Molnar to adjourn the meeting at 6:34pm. Motion carried unanimously.

Christina Regas, City Administrator

Rudy Patch, Mayor