



BLACKDUCK CITY COUNCIL MEETING

MONDAY AUGUST 7TH, 2017 6PM

REGULAR COUNCIL MEETING MINUTES

CALL TO ORDER: The City Council of the City of Blackduck met in Regular Session at Blackduck City Hall at 6:00p.m. August 7th, 2017. Meeting called to order by Mayor Patch and the Pledge of Allegiance was stated.

ROLL CALL:

Councilors present: Mayor Patch, Councilors Kolb, and Molnar, and Sellon.

Councilors Absent: none

Staff Present: City Administrator Christina Regas, Public Works Supervisor Bob Klug, and Brandon Carlson WSN, Liquor Store Manager Shawnda Lahr, and Golf Supervisor Jim Andersen

Others Present: Jeff Oelke and Steve Cochems of Anderson Fabrics, and Anita Merritt

APPROVAL OF AGENDA –Moved by Councilor Molnar and seconded by Councilor Sellon to approve the agenda as submitted. Motion carried unanimously.

CONSENT AGENDA – Moved by Councilor Kolb and seconded by Councilor Molnar to approve the consent agenda as submitted:

- a. July 5th, 2017 Council Meeting Minutes
- b. July 12th, 2017 Blackduck Development Corporation Meeting Minutes
- c. July 11th, 2017 Golf Board Meeting Minutes
- d. July 14th, 2017 Revolving Loan Fund Meeting Minutes
- e. July 17th, 2017 Council Work Session Meeting Minutes
- f. July 19th, 2017 Planning Commission Meeting Minutes
- g. June 15th, 2017 Kitchigami Regional Library Meeting Minutes
- h. July 2017 Fund Balance Report
- i. July 2017 Bills & Scheduled Transfers
- j. YTD July 2017 Income Statements
- k. July 2017 Month End Remittance Report
- l. June 2017 LG216 Lawful Gambling Monthly Rent Report
- m. July 2017 Final Approval of Part time seasonal hire/termination
- n. 2016 Fire Department Volunteer Retention Stipend
- o. Brit's Salon on Main Satisfaction of Mortgage
- p. 2017 Local Government Aid (LGA) first half payment
- q. 2017 PERA aid

Motion carried unanimously.

BLACKDUCK FORUM –

No one present to speak.



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PLANNING COMMISSION RECOMMENDATION TO COUNCIL – Commissioner Klug

1. Application for Variance Permit #2017-02 – Anita & Dennis Merritt – R 81.00154.00 – Moved by Councilor Molnar and seconded by Mayor Patch to accept the recommendation of the Planning Commission and approve Variance Permit #2017-02. Motion carried unanimously.
2. Application for Land Use Permit #2017-15 – Anita & Dennis Merritt – Moved by Mayor Patch and seconded by Councilor Kolb to accept the recommendation of the Planning Commission and approve land use permit #2017-15. Motion carried unanimously.
3. Application for Conditional Use Permit #2017-02 – Deanne & Carl Adams – R 81.00491.00 – Moved by Councilor Molnar and seconded by Councilor Sellon to accept the recommendation of the Planning Commission and approve Conditional Use Permit #2017-02. Motion carried unanimously.
4. Application for Land Use Permit #2017-12 – Deanne & Carl Adams – Moved by Councilor Sellon and seconded by Councilor Molnar to accept the recommendation of the Planning Commission and approve Land Use Permit #2017-12. Motion carried unanimously.
5. Industrial Lane Parking Request from Anderson Fabrics – Moved by Mayor Patch and seconded by Councilor Sellon to accept the recommendation of the Planning Commission and deny the on-street parking request of Anderson Fabrics on Industrial Lane. Discussion by Councilor Kolb confirmed that there would be no parking allowed on either the west or east lane. Mayor Patch confirmed. No further discussion. Roll Call vote taken: Councilor Sellon – aye; Councilor Molnar – aye; Councilor Kolb – nay; Mayor Patch – aye. Motion carried unanimously.
 - a. Letter to Blackduck City Council from Fire Chief Larson – no discussion

BLACKDUCK ROAD PROJECTS – Brandon Carlson, WSN

1. Summit and Main Road Projects – Carlson reported that the jack and bore crew would be in town to bore under State Hwy 71 either late this week or early next week. Carlson reported that pipe work on the southern side of Main Street North should be completed either later today or tomorrow that way the road will be all closed up when the rain comes in later in the week. Carlson further reported that the crew will continue to work on the pipes on the northern side of Main Street North with temporary lines this week, taking out some curb and gutter for the County project, and other sewer items. Carlson reported that Gladens are reporting about two more weeks of pipe work is needed before completion. Carlson stated by the end of August the paving crew would be in pave all the open roads at the same time. Klug reported that Pine Ave. is up to grade and needs the fire hydrant moved and paving. Klug reported that curb and sidewalks on Summit are being worked on now. Klug reported the contractor damaged some of the wires for the City street lights on Summit so new wiring had to be run. Klug further reported that new wires were run to the light on State Hwy 71 west of the nursing home as the wire was bad for some time. Nothing further.

PUBLIC WORKS REPORT – Bob Klug Jr., Public Works Supervisor

1. Water Tower Cleaning – Klug reported the contractor to clean the exterior of the water tower should be in town to complete that project either this week or next.
2. Police Squad parking at the City Garage – Mayor Patch asked how the progress was going on winterizing part of the City Garage to make room for the Police Squad for winter parking. Klug reported that Polar Insulating has been contacted to move forward with the project later this fall.



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3. Liquor Store Parking Lot – Klug stated that more discussion needs to happen for the future of the parking lot. Regas reported to wait until the road work is completed but would like to see it done in the next year.

LIQUOR STORE REPORT – Shawnda Lahr, Liquor Store Manager

1. Liquor Store Parking lot – Shawnda reported that was the one topic she wished to discuss with council to work on a plan. Klug asked if a quote was ever attained from Northern Paving came in. Klug suggested requesting some bids from Northern Paving just to see what they can do the lot for. Klug stated that the City could do all the removal and the prep work. Mayor Patch asked if crushed granite or just pull off the asphalt for now is worth letting it sit for the winter. Klug stated it would be a mess for spring and the dirt/mud being tracked into the Pond.
2. Sunday Openings – Regas asked Lahr to report on the Sunday business. Lahr reported that it is making the Saturday and Monday business softer. The Pond is not increasing sales by being open on Sunday. Regas stated that it was a good decision for the council to give the Liquor store manager the discretion for hours of operation on Sundays.

LAW ENFORCEMENT REPORT – Jace Grangruth, Police Chief

No report submitted.

FIRE DEPARTMENT REPORT – Brian Larson, Fire Chief

1. Fire Protection Township Meeting — Regas reported that the bi-annual fire protection meeting of the townships will be held on August 17th, 2017 6:00pm. Regas reported that the proposed budget for the fire department is in line with the 2017 numbers. Nothing further at this time.

GOLF COURSE REPORT – Jim Andersen, Golf Course Superintendent

1. Report – Andersen was present to report on the traffic at the golf course. Andersen stated that the irrigation is running day and night but the course is still very dry. Andersen reported that the height of tournament season is starting this month. Andersen further reported that walk on traffic has increased steadily all season due to a reduction in the cart fees and the stay and play deals offered to people staying at local resorts and campgrounds.

LIBRARY REPORT – Alayna Nestberg, Head Librarian

No report submitted

ADMINISTRATOR'S REPORT – Christina Regas, City Administrator

1. Resolution 2017-02 Revision – Resolution of annual appointments and designations for 2017 - Moved by Mayor Patch and seconded by Councilor Kolb to approve Resolution 2017-02 as revised. Motion carried unanimously.
2. Resolution 2017-09 – Resolution approving an off-site gambling license for the Blackduck Fire Relief Association – Moved by Councilor Molnar and seconded by Councilor Sellon to approve Resolution 2017-09 approving an off-site gambling license for the Blackduck Fire Relief Association. Councilor Sellon asked if the Fire Relief had done this in the past and does the money go to the Relief Association. Regas confirmed yes on both questions. Motion carried unanimously.



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3. WSN Invoice #117681 – Summit & Main Utilities engineering fees – Moved by Mayor Patch and seconded by Councilor Molnar to pay the sewer portion of invoice #117681 for \$8,583.87 from the general sewer fund. Discussion from Klug asked for the object code the money would come from. Regas reported it would be coded to engineering services that it would need to be funded from the cash balances of the fund. Regas further stated that past invoices have been paid from the sewer replacement fund reserve account and that fund is now depleted due to past invoices for the project. Councilor Kolb asked what private vehicle on the invoice is being paid for. Mayor Patch stated that the fees get reimbursed by WSN and then it gets passed down to the customer. Mayor Patch confirmed the amount would come out of the sewer fund. Regas stated yes. Hearing no further discussion Mayor Patch called for a vote. Motion passed unanimously.
4. Reminder August 21st, 2017 Council Work Session
5. Reminder September 5th, 2017 Council Meeting

COMMUNITY EVENTS/GOOD THINGS HAPPENING –

1. Blackduck Development Corporation Meeting – August 9th, 2017
2. Blackduck Planning Commission Meeting – August 16th, 2017
3. Blackduck Chamber Meeting – August 16th, 2017 Noon @ Duck In & Eat
4. Blackduck Car Show – August 5th, 2017 – Wayside Rest Park
5. Backwoods Bash – August 19th, 2017 – Wayside Rest Park

OTHER NEW BUSINESS – No new business.

ADJOURN – Moved by Mayor Patch and seconded by Councilor Molnar to adjourn the meeting at 6:50pm. Motion carried unanimously.

Christina Regas, City Administrator

Rudy Patch, Mayor