



BLACKDUCK CITY COUNCIL MEETING

MONDAY FEBRUARY 6TH, 2017 6PM

REGULAR COUNCIL MEETING MINUTES

CALL TO ORDER: The City Council of the City of Blackduck met in Regular Session at Blackduck City Hall at 6:02p.m. February 6th, 2017. Meeting called to order by Mayor Patch and the Pledge of Allegiance was stated.

ROLL CALL:

Councilors present: Mayor Patch, Councilors Stade, Kolb, and Molnar.

Councilors Absent: none

Staff Present: City Administrator Christina Regas, Police Chief Jace Grangruth, Liquor Store Manager Shawnda Lahr, and Head Librarian Alayna Nestberg

Others Present: Audrey Zimmerman Blackduck American

APPROVAL OF AGENDA – Moved by Councilor Stade and seconded by Councilor Molnar to approve the agenda as written. Motion carried unanimously.

CONSENT AGENDA – Moved by Councilor Molnar and seconded by Councilor Stade to approve the consent agenda items:

- a. January 9th, 2017 Council Meeting Minutes
- b. January 23rd, 2017 Work Session Minutes
- c. January 11th, 2017 Blackduck Development Corp Meeting Minutes
- d. November 17, 2016 Kitchigami Regional Library Board Meeting Minutes
- e. January 26th, 2017 Fire Protection Meeting Minutes
- f. February 2nd, 2017 Golf Board Meeting Minutes
- g. January 2017 Fund Balance Report
- h. January 2017 Bills
- i. YTD January 2017 Income Statements
- j. January 2017 Month End Remittance Report
- k. December 2016 LG216 Lawful Gambling Monthly Rent Report
- l. Beltrami County Assessor's Office Board Review Notice – April 20th, 2017 10am Hornet Town Hall
- m. Blackduck Trap Team Off-Season Practice Waiver & Hold Harmless agreement
- n. January 2017 Short Settlement Property Tax Statement

Motion carried unanimously.

BLACKDUCK FORUM –

No one present to speak.

PUBLIC WORKS REPORT – Bob Klug Jr., Public Works Supervisor

No report submitted



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LIQUOR STORE REPORT – Shawnda Lahr, Liquor Store Manager

1. Super Bowl Party update – Lahr reported a successful Party and would like to do it again. \$634 was made during the party. If held next year the hours to be open would start later than what was done this year. Overall the Sundays the Pond was open for football were successful. Councilor Kolb was present at the Super Bowl Party and had a question regarding the televisions and if they could be synced more for sound. Lahr reported that it could be done if the main t.v. could be hooked up to a surround sound system or hire it out to maybe Jake Lien's system. Lahr reported about 50 people were in attendance. Some attendance came from Hillcrest.

LAW ENFORCEMENT REPORT – Jace Grangruth, Police Chief

1. Trap Club – Chief Grangruth stated that the trap club had their first practice at the LEC and it worked really great. Grangruth invited the council next Monday at 5pm to see how it works.
2. Policy Updates – Grangruth reported that some policies are being revised for the Police Dept. so they are more in line with current regulations.

FIRE DEPARTMENT REPORT – Brian Larson, Fire Chief

No report submitted.

GOLF COURSE REPORT – Jim Andersen, Golf Course Superintendent

1. Golf Board Meeting – Regas reported that the Golf Board met to prepare for the meeting on the 8th with the golf coaches and athletic directors.
Other topics – Regas reported that memberships were sent out in January; the Tee Box Sponsorship program is being worked on; it was asked by Councilor Kolb if the course can be utilized in the winter more. It was asked about sliding parties, or cross country skiing. Regas reported that there is a trail to cross country ski at Pine Tree Park already. Kolb asked if it could be advertised more. Regas stated she would post information on the City Facebook Page.

LIBRARY REPORT – Alayna Nestberg, Head Librarian

1. 2016 Annual Report – Nestberg reported the stats from 2016 since she took over the position. 8781 people used the library, and over 200 kids signed up for the summer reading program and 50 kids signed up for the winter reading program.
2. Updates & Programs – Nestberg reported that the library went through some internet updates recently and some of the challenges of the updates are being worked out. There is an Advocacy Program being launched, so people can write on a postcard about the library and the library will send it to the Kitchigami headquarters and then send it along to the legislators to remind them how important the libraries are to the communities. Dr. Suess day is March 2nd, and there will be story time for the kids.
3. Needs and Wants – Regas asked if there was anything more the City can do to help out the Library. Nestberg reported that the back porch is going to need some repairs as there is an area that is starting to dip. Regas stated she would funnel those requests to Bob Klug and reminded Nestberg that she can send those requests to him as well. Nestberg also reported that Mr. Tim Freeman made mention to her that he was doing something with the building next door and offered it to the City if the Library wanted to expand. Mayor Patch asked if there is a need to



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expand. Nestberg stated that some study rooms would be nice. Kolb asked what the target age is for the Library. Nestberg stated that they receive a lot of elderly and 10 and under patrons. Kolb asked if we can get anymore. Nestberg stated the library offers many programs for all of them. There are programs that are e-books and hard books too.

ADMINISTRATOR'S REPORT – Christina Regas, City Administrator

1. Blackduck Police Department Ride-Along Policy – Moved by Mayor Patch and seconded by Councilor Stade to approve the recommended Ride-Along Policy. Motion passed unanimously.
2. Citizen Observation Policy & Ride-Along Waiver & Hold Harmless Agreement – Moved by Councilor Stade and seconded by Councilor Molnar to approve the recommended Citizen Observation Policy and Ride-Along Waiver & Hold Harmless Agreement to support the Ride-Along Policy. Motion carried unanimously.
3. City of Blackduck Mileage Rate – Moved by Mayor Patch and seconded by Councilor Kolb to approve the City Administrator to change the City of Blackduck mileage rate to the recommended IRS mileage rate every year. Motion carried unanimously.
4. Designation of Minnesota Certified Municipal Clerk – Regas submitted for review of council a letter awarding City Administrator the designation of MN Certified Municipal Clerk in support of the training received during the past three years at the MCFOA Institute and additional experience. Regas will be awarded a plaque at the Annual Convention in March.
5. Reminder February 27th, 2017 Council Work Session
6. Personnel Committee meeting February 27th, 2017 - (following work session)
 - a. New City Employee Policies – Computer Use & Social Media
 - b. Revised Fire Department Personnel Policies
7. City Audit February 13-17th, 2017
8. President's Day February 20th 2017 - City Hall Closed
9. Reminder March 6th, 2017 Council Meeting

COMMUNITY EVENTS/GOOD THINGS HAPPENING –

1. Blackduck Development Meeting – February 8th, 2017
2. Blackduck Planning Commission Meeting – February 22nd, 2017
3. Blackduck Chamber Meeting – February 15th, 2017
4. Winter Fun Fest – February 18th, 2017
 - i. Stumpjumpers Drag Race – 10am Blackduck Lake
 - ii. Frozen Fowl Polar Plunge noon Blackduck Lake
 - iii. Scavenger Hunt 11-2pm PTP
 - iv. Snow Sculptures – all day – Wayside Rest Park

OTHER NEW BUSINESS – No new business.

ADJOURN – Moved by Councilor Stade and seconded by Councilor Kolb to adjourn the meeting at 6:46pm. Motion carried unanimously.

Christina Regas, City Administrator

Rudy Patch, Mayor