

Risk assessment

Company name: Anroach Farm Holiday Accommodation
 Assessment carried out by: Sophia Lucop-Leech & Stephen Wake
 Date assessment was carried out: 29th June 2020 (revised 9th July 2020)
 Date of next review: June 2021 (or before if Government guidance on COVID19 changes)

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?	Done
Contracting COVID19	Guests staying in lets	<ul style="list-style-type: none"> - Advise guests prior to stay of check in procedure and social distancing guidelines - Advise guests that antibacterial cleaner and cloth can be provided on request - Antibacterial hand wash in each room - Antibacterial gel at entrance of holiday lets, with sign requesting that it is used before entering property - Informing guests of social distancing rules while staying at holiday lets (one set of people (guest/owners/cleaners) entering/leaving holidays 	none	n/a	n/a	n/a

		<p>lets at a time, maintaining distance from other guests in garden area)</p> <ul style="list-style-type: none"> - Using self check in (with key boxes) - Enhanced cleaning of holiday lets - Fresh Tea & Coffee provided for each stay - New toilet roll provided for each stay - Removal of all shared literature within the lets and common guest areas - Removal of hair dryers & fans (available on request) - Removal of decorative pillows - Cleaning of common guest areas (banister, lights switches and door handles) each day - Requesting that owners are informed if guests show COVID19 symptoms prior/during/after staying at the holiday lets - Removal of first aid kits 				
--	--	---	--	--	--	--

Contracting COVID19	Owners, cleaning lets	<ul style="list-style-type: none"> - Social distancing contact with guests - Social distancing contact with cleaners - Use of PPE (apron, gloves) when entering holiday lets, undertaking laundry - Cleaning of common guest areas (banister, lights switches and door handles) each day - Set garden benches 2 Metres apart - If owners show COVID19 symptoms to self isolate and inform cleaners (and guests if possibly impacted) - Once cleaners have left, office and Happy Hare (or alternative entrance) will be cleaned with antibacterial spray 	none	n/a	n/a	n/a
Contracting COVID19	Cleaners, cleaning lets	<ul style="list-style-type: none"> - Prior to cleaners arriving Happy Hare key & door & office door (or alternative entrance if HH is occupied) will be cleaned with antibacterial spray 	none	n/a	n/a	n/a

		<ul style="list-style-type: none"> - Office sink will be cleaned and antibacterial handwash and a fresh towel will be provided to cleaners (or alternative facilities made available) - Social distancing contact with guests - Social distancing contact with owners - Hand washing facilities provided - Use of PPE (apron, gloves) when entering holiday lets, undertaking laundry - If cleaners show COVID19 symptoms to self isolate and inform owners 				
Legionella	Infection of Legionella from standing water as property has been lying empty	<p>Flush the whole water system for two minutes or more. For each room:</p> <ul style="list-style-type: none"> - First flush the toilet, then let the kitchen taps and the hand basin taps run for two minutes or more to let both hot and cold water pass through. - Flush the shower through and disinfect the 	none	n/a	n/a	n/a

		showerhead. The showerhead should be removed and the shower run for two minutes. The showerhead should be disinfected before being re-fitted by immersing for at least an hour in any solution designed for cleaning baby feeding bottles (e.g. Milton)				
--	--	---	--	--	--	--