Christina Doherty, Privacy Officer Brevin Home Care

52 Grosvenor Gardens Belgravia

London SW1W 0AU

United Kingdom

Date:

Dear Christina Doherty

**Subject Access Request under the General Data Protection Regulation 2016**

I am writing to make a Data Subject Access Request pursuant to the General Data Protection Regulation 2016.

**Scope of Request**

[This is a general request that relates to any personal data processed about me by or on behalf of Brevin Home Care].

**Or**

I only require information in respect of the following:

[Insert any information you think would help us to find what you are seeking, or let us know if there is something in particular, you require]

**[Locating the data]**

[Please only provide documents and emails that were created and/or sent between [Insert date range].] [Please only provide emails that were sent between [Insert names].]

Yours sincerely

[Please enter your full name]