



Holly Drive Leadership Academy

4999 Holly Drive ° San Diego, CA 92113 ° (619) 266-7333 ° (619) 266-2540 fax

RE: Prior Written Notice Re: Charter/LEA Closure to Prevent/Contain the Spread of COVID-19 (Coronavirus)

This letter is written prior notice by the Holly Drive Leadership Academy Charter/ LEA (“Charter”), pursuant to 34 CFR § 300.503, of the closure of your student’s school beginning March 16, 2020, and estimated to last through May 8, 2020. Should there be any extension to this closure, this notice is intended to apply to those dates as well.

The Charter has determined that it is necessary to close its school to prevent/contain the spread of COVID-19, in consultation with the Center for Disease Control (“CDC”), California Department of Education (“CDE”), and Department of Public Health (“DPH”).

During the pendency of the school closure, students with an Individual Educational Plan will be receiving modified special education supports via individual and/or group zoom calls. These modified services will be conducted by the teacher, support staff or a member of our special ed team for services listed in the IEP. Your student’s special education supports and services in accordance with his/her IEP will resume when the Charter re-opens.

Please understand that due to these exceptional circumstances, the manner in which particular services required by your child’s IEP are provided may be affected.

In making its determination, the Charter reviewed and considered the following:

- Recommendations from the CDC,
- Recommendations from the CDE,
- Recommendations from the DPH, and
- All other relevant information available to the Charter,

Finally, please be advised that the parents of a child with a disability have protection under the federal parental rights and procedural safeguards set forth in 34 C.F.R. Part 300. Below is a link where you can find a copy of those parental rights and procedural safeguards. <https://www.cde.ca.gov/sp/se/qa/pseng.asp>. The sources which you may contact to obtain assistance in understanding the provisions of the procedural safeguards are:

El Dorado Charter Special Education Local Plan Area (SELPA)
6767 Green Valley Rd.
Placerville, CA 95667

and

California Department of Education
P.O. Box 944272
Sacramento, CA 94244-2720

If you have any questions, please do not hesitate to email me at
principal@hdla.org.

Sincerely,

Alysia Smith, Principal