

Subclass 188 - Business Innovation and Investment (Provisional) Visa Application Significant Investor Visa Stream

Please provide the following **original** documents (**certified copies** of the originals are also acceptable, unless otherwise indicated), which will be used to support your application for a subclass 188 - Business Innovation and Investment (Provisional) - Significant Investor stream visa. Please note that you will need to provide acceptable English translations for any documents that are not in English.

Please tick the boxes on this check sheet to show what documents you have provided. We have stated 'N/A' where you do not need to provide documents for an applicant.

DOCUMENTS REQUIRED: PERSONAL	Primary Applicant	Spouse/ Partner	Dependent Applicants
IDENTITY			
Current passport(s) (certified copies must include the identity details page AND all pages showing visas and stamps)			
Birth certificate (or family register) showing full birth details, including parents' names			
<i>If married, divorced or widowed:</i> Marriage certificate(s), divorce certificate(s), death certificate(s) (as applicable)			
<i>If in a de facto relationship:</i> Evidence that you have been in this relationship for at least 12 months			
<i>If previously changed legal name:</i> Evidence of the legal name change e.g. name change deed			
CHARACTER			
If you have lived in Australia for more than 12 months during the last 10 years: Australian Federal Police (AFP) National Police Certificate dated within the last 12 months. Must be 'Complete Disclosure'. ORIGINAL REQUIRED. We will advise you when this must be provided.			N/A if under 16 years old
Police clearance certificates for ALL countries in which you have lived for more than 12 months during the last 10 years (dated within the last 12 months). ORIGINALS REQUIRED. We will advise you when this must be provided.			N/A if under 16 years old
<i>If previously undertaken military service:</i> Military service discharge Certificate			
ENGLISH LANGUAGE REQUIREMENTS			

Evidence of functional English in the form of a letter/s from a secondary and/or tertiary institution to confirm that you have undertaken at least 5 years of study where the language of instruction was English.			N/A if under 16 years old
OTHER			
<i>If one/both parents of a dependent applicant are not included in this application:</i> custody/guardianship documents and written consent of other parent(s) to child being included in the application	N/A	N/A	
<i>If dependent applicant is 18 years or older:</i> evidence of dependency e.g. studying, living at home, relying on financial support of primary applicant/their spouse	N/A	N/A	

DOCUMENTS REQUIRED: BUSINESS/INVESTMENT DOCUMENTS	
1. Written resume of business/investment career	
2. Statement of Assets and Liabilities (world-wide) for last financial year (as at end of the past Financial Year)	
3. Statement of Assets and Liabilities at the month-end. i.e. within the last 6 weeks	
4. Copies of Income Tax Returns and Income Tax Assessments for past 2 years where applicable	
5. Evidence of your assets as disclosed in the statements referred to in 2 and 3 above, e.g. copies of Bank Statements at effective dates, certificates from Auditors, Copies of Title deeds for fixed property, copies of share certificates for shares, copies of Trust Deeds if assets held through a Trust as applicable.	
6. Statement from applicant regarding source of funds. i.e. assets from which complying investments in Australia will be made.	

WE CAN HELP YOU OBTAIN YOUR DOCUMENTS

Please let us know if you require assistance in obtaining any of these documents, including:

- **English translations of any documents that are not in English:** We can obtain quotes from translators accepted by the Department of Immigration and Border Protection (DIBP).
- **Australian Federal Police (AFP) National Police Certificate (if you have spent more than 12 months cumulatively in Australia in the last 10 years):** We will send you the relevant details in order to apply for an AFP clearance in due course.
- **Police clearance certificates for overseas countries:** The Department of Immigration only accepts very specific police clearances from overseas countries. We will advise you which document to apply for, and provide you with instructions on how to obtain the relevant clearances in due course.
- **Health examinations:** We can complete the relevant health declarations on your behalf, generate the required referral forms, and provide information about where to have your examinations.
- **Certified copies of documents:** We are able to make certified copies of your documents if you send us the originals.

FREQUENTLY ASKED QUESTIONS

What if I cannot provide all of these documents?

We can lodge your application in the standard form even if some documents (e.g. medical reports, police clearances) are not currently available. However, this may delay the DIBP's processing of your application. Where possible, please provide all of the documents listed above that are relevant to your situation.

Can I send photocopies of my documents instead of the originals?

Simple photocopies of your documents are NOT sufficient for the purposes of lodging your visa application. Please make sure that you provide **ORIGINAL** documents or **properly certified copies** (unless the above list specifies that you must provide the original of any particular document).

How do I obtain certified copies of my documents?

We are able to make certified copies of your documents if you post the originals to us.

Alternatively, you will need to take your original documents to a person who is authorised to make certified copies. Please ensure that the front of each page of the document is certified.

- **IN AUSTRALIA:** documents can be certified by anyone before whom a statutory declaration may be made under the Statutory Declarations Act 1959 i.e. a lawyer, Justice of the Peace, police officer, pharmacist or other similarly authorised official.
- **OUTSIDE AUSTRALIA:** documents can be certified by a Notary Public or a person who is the equivalent of a Justice of the Peace or Commissioner for Declarations in that country.

Can I email you scanned copies of my documents?

Where possible, please **email** scanned copies of all of your documents to the agent dealing with your application in the first instance. We can then confirm whether or not the documents are acceptable and sufficient before you provide hard copies.

When emailing scanned copies of your documents, please ensure that:

- they are saved in **PDF format**, rather than JPEG or any other format (if possible);
- they are in **colour**, where the original document is in colour;
- there is a **MAXIMUM of one document per scanned page** (e.g. do not scan two different passports onto one page).

Documents that you email to us in scanned form **MAY** be acceptable in lieu of hard copies. We will confirm whether or not hard copies of any documents are required before we lodge your visa application.