



Jim Smith Jr.
INTERNATIONAL
JIMPACTing lives around the world

Voice: 484-461-7278 • www.drjimsmithjr.com
921 Pleasant Valley Avenue, Mout Laurel, NJ 08054

Client Questionnaire

This questionnaire is provided to help us *customize* the session to meet your goals. Please take a few minutes to answer the questions and return the form within 48-72 hours to Rodney Smith (rsmith@jimsmithjrintl.com). Not all questions may be applicable. You can add additional sheet(s) to expand any answer if necessary.

Thank you for helping us give YOU awesome results and a focused experience!

LOGISTICS

- Company Name or Professional Association:
- Date of Event (MONTH/DAY/YEAR):
- Starting time for the session:
Ending time for the session:
- Name and contact information for the person coordinating event logistics (room setup, equipment, etc.):
- What is the exact location of the event and/or hotel? (exact address, building, room name/number, etc.)

ABOUT YOUR SESSION

- We usually like to get into the training/conference room 60-90 prior to start time, is this possible?
- Who will be the person (Name and Number) to meet Jim 60-90 prior to start and bring him to the room?
- JSJI requires basic AV needs. Does the conference/training room(s) have a projector and screen? JSJI will bring laptop and PowerPoint.
- What are your specific goal(s) for this session? Why?

- Names of any employee organization leader(s) who will be present:
 - a. Name Title:
 - b. Name Title:
 - c. Name Title:
- Approximate number of attendees:

ABOUT YOUR ORGANIZATION

What are you **most proud** of about your organization (department, group or unit)?

- Is there any recent history in the group that JSJI should be aware of (acquisitions, mergers, layoffs, reorganizations, negotiations, strikes or threatened job actions, recent death of a coworker/association member, local controversy, legal battles, sudden stock price changes, attempted corporate takeovers, etc.)?

- Are there any topics to be avoided?

THE PULL-THROUGH SUSTAINABILITY

- What systems are in place to support and further the learner's development after the session? We'd like to assist in this.

- Is there anything else that we need to know in order to understand your situation? Is there anything else you could share that would help us in designing the best possible learning experience your associates have ever had?