

Job Title: Family Advocate

Organization: Midland Rape Crisis and Children's Advocacy Center

Location: Midland, TX with travel to satellite centers in Andrews and Howard Counties

Closing Date: January 15, 2022

Family Advocate Reports to CAC Program Director.

General Responsibilities: Under the direction of the CAC Program Director, the Family Advocate has primary responsibility for providing victim advocacy, accompaniment, follow-up, information/referral, and support services to primary and secondary victims of sexual abuse, physical abuse, and other crimes against children, as well as to their non-offending family members. Participate in community interactions which promote visibility and awareness of the programs and services of the Midland Rape Crisis and Children's Advocacy Center (MRCCAC). Understand the purpose and function of the Midland Rape Crisis Center and is knowledgeable of all existing policy and procedures. This position will travel between MRCCAC offices in Midland, Andrews, and Howard counties.

Position Responsibilities:

- Victim Services
- Provide emotional support, crisis intervention, and education to non-offending caregivers of child victims and/or witnesses
- Assess the needs of children and families and provide appropriate referrals
- Provide liaison and follow-up services
- Inform clients of the progress of their case through the criminal and civil court system
- Inform clients of their rights, Victim's Compensation Act, Texas VINE, privileges, and rules of confidentiality. Assist clients in completing and submitting Crime Victim's Compensation forms
- Provide crisis intervention, advocacy, and accompaniment at the hospital, law enforcement agencies, and District Attorney's Office
- Work after hours as needed when volunteers are unavailable or request assistance. Child Protection Team
- Attend and participate in multidisciplinary team meetings in Midland, Andrews, and Big Spring
- Make any necessary recommendations regarding needed follow-up for the child and the family
- Participate and/or facilitate child protection team meetings in Midland, Andrews, and Big Spring
- Liaison between Law Enforcement, District Attorney, County Attorney, the Texas Department of Family and Protective Services, Midland Memorial Hospital, MRCCAC Therapists, and other community agencies as needed. Work collaboratively with the multidisciplinary team.
- Input appropriate information into program databases Coordination and Administration • Document thoroughly to maintain case files, statistical reports, etc.
- Attend multidisciplinary team meetings in Midland, Andrews, and Big Spring; Victim's Coalition meetings; agency staffing; CAC Program staffing; and personal supervision meetings
- Attend other meetings and in-services, professional training and conferences as self-directed or requested by CAC Program Director or Executive Director

- Participate in improved collaboration efforts with community agencies
- Work with the CAC Program Director to develop and carry out evaluation procedures
- Assist the CAC Program Director/MRCCAC Board in fundraising efforts as needed
- Perform other duties as directed by the CAC Program Director or Executive Director

Education: A baccalaureate degree is required in social work or a related field which relates to the mission and objectives of the Midland Rape Crisis and Children's Advocacy Center.

Qualifications:

- Understanding of trauma and child sexual abuse
- Understanding of the law and the legal system, and implications related to child abuse investigations
- Excellent written and oral communication skills
- Experience working with diverse professionals from child protection, law enforcement, court systems and related community services
- Experience in needs assessment of victims and families and identification of appropriate referrals
- Ability to effectively organize a variety of tasks and deal with a wide variety of people
- Proven ability to work with all victims of sexual assault, sexual abuse, and child abuse without bias or prejudice regarding prostitution, drug abuse, abortion, use of alcohol, differences in abilities, age, race, color, sexual orientation, creed or religious affiliation

How to Apply: Please email resume to Lori Perales at lfperales@mrccac.org.