

Community Coordinator:

Basin PBS is seeking a part time community coordinator. This position will support Education, Membership and Community events at Basin PBS. Responsibilities include: answering phones, organizing and managing volunteers, putting together promotional materials, supporting Kid's Club growth and running booths at community events. Day to day the community coordinator will work closely with the Education Director. Hours will be from 1-5PM but flexibility is possible. Basin PBS is an equal opportunity employer who strives to reflect the diversity of the communities it serves in all facets, including programming content, staffing, marketing, media relations and vendor relationships.

Start date: As soon as possible

Availability: Monday- Friday (occasionally Saturdays) 1-5PM

Please send resume and cover letter to Danielle Castle (dcastle@basinpbs.org). No phone calls please.