

Job Title: Education Director**Organization:** Basin PBS**Location:** Midland, TX**Closing Date:** Open until filled**Job Description:**

Basin PBS is looking for a full-time Education Director and Community Engagement Specialist to spearhead our efforts in Pre-K learning (birth through 5 years) and early education using PBS Learning Resources.

The person we are looking for will be responsible for providing implementation of services which support the mission of Basin PBS. This support includes overall department activities and support required in hosting events, coordinating educational workshops and professional development funded programs and services.

- Plans and orchestrates Basin PBS's Education and Community Engagement Activities
- Provides workshop leadership for education workshops (i.e., Play and Learn, Curriculum Workshops, any and all educational events). Presents training for teachers, schedules and monitors outcomes.
- Coordinates recruitment efforts and performs community presence activities as it relates to Education
- Identifies and engages community partners about Basin PBS initiatives and serves as point of contact for these relationships.
- Coordinate all Basin PBS Education Programs with Schools, education workshops and conferences.
- Meet with K12 and post-secondary administrators on a regular basis about Basin PBS's Learning Media and all of the education resources we provide.
- Establish and manage database of all Education stakeholders.
- Assist with budget preparations, spreadsheets and other financial and accounting preparations
- Maintain current curriculum standards knowledge.
- Partnering with other organizations serving children from birth through age 5.
- Fundraising for Basin PBS's Education Program with Grants, Business Development and Major Gifts
- Attend functions related to Education in West Texas.
- Other duties as assigned.

This position will report to the General Manager/CEO. Must have reliable transportation and be able to work outside of normal business hours, when required.

Basin PBS is looking for an outgoing individual who has a passion for Education. Bachelor's degree required and teaching or background in education preferred. Basin PBS is an equal opportunity employer.

How To Apply

Please send resume to lwolf@basinpbs.org. No phone call please.