

Orientation- New Board Members

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Brown Bag

Nonprofit Management Center of the
Permian Basin

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Objectives

- Setting a standard
- Identify and describe orientation tools
- Define committees
- Describe organizational communication



Assumptions

- Recently concluded board recruitment process
 - Strategic
 - Candid & Specific *
 - Formal



Style

- Setting the standard
 - What is your organizational culture?
Is it time for a change?



Tools for Orientation

- Board Policy handbook-
 - Informational
 - Board responsibilities
 - Policy-



Information

- History
- Mission and Vision/Strategic plan
- Organizational Chart
- Financial-
 - Audit
 - Annual Budget
- Hours of operation
- Expectations



Board Responsibilities

- Attendance expectations
- Fundraising expectations
- Committee service
- Attend orientation session

- Scope piece-



Policy

- CEO
- Trustee compensation
- expense reimbursement
- Fundraising
- indemnification
- Ethics
- conflict of interest
- media
- nepotism
- employee grievance policy
- gift acceptance policy



Committee Service

- Requisite committees *
- Fundraising
- Nominating/ Board Development
- Marketing/ Public Relations
- Finance
- Program
- Human Resources
- Ad hoc committees

Communication

- Meeting schedule, times and dates
- Reminder by ...
- Board notes

Q & A

- Questions?