

Regulations CASE Association

Last revision 2020-01-29



C.A.S.E

Chalmers Autonomous Systems and Electronics

Contents

§1 General information	2
§2 Board	2
2.1 Composition	2
2.2 Obligations	2
§3 Members	2
3.1 General information	2
3.2 Obligations	2
§4 Association premises	3
4.1 Usage	3
4.2 Storage	3
4.3 Order	3
4.4 Damages	3
§5 Economy	3
5.1 Membership fee	3
§6 Symbol	4
§7 Regulatory documents	4
7.1 Regulations	4

§1 General information

This document is only translated for the convenience of the members. If there is any question about the interpretation of these rules the original document shall have precedence.

As a member in the association you are obliged to follow the regulations that have been communicated when you first signed up for membership.

§2 Board

2.1 Composition

The board is to be composed of the following:

- Chairman: CASEFÖRARE
- Treasurer: CASEÖR

and board officers.

2.2 Obligations

- When updating regulatory documents memmbers of the association should be informed in written text. This shall be done at the latest 7 days after the changes have been approved.

§3 Members

3.1 General information

- No tools are to be removed from the premises except with the granted permission from the board.
- External visitors are not allowed except when approved by the board.
- Members are allowed to use machines they don't have permission to operate while supervised by a member of the board.

3.2 Obligations

Member obligations:

- To follow the regulations applicable to association members.
- To always clean and place back used tools in the correct place even if they were not found like that.

§4 Association premises

4.1 Usage

Only members that have completed the safety walktrough are allowed to be present during opening hours. The opening hours are:

- Monday to Friday: 17:00-24:00
- Saturday and Sunday: 07:00-24:00

At 24:00 members should be finished with all work and ready to leave.

4.2 Storage

Members have access to limited storage for their projects in the storage room at assigned shelves. Labels are available and unmarked objects will be removed. Contact the board for storage of large projects that don't fit in the standard boxes.

4.3 Order

It is the responsibility of every member that equipment is kept in good condition and stored in the correct location. Members should behave in a way that do not damage the good standing of the association with the facility owners.

4.4 Damages

Damages to the facility or inventory shall be reported in the log book. To report damages is positive as it's then possible to develop actions that reduce the risk of reoccurring events. To not report damages is forbidden and could lead to further damages to equipment or put other members at risk.

4.4.1 Liabilities

Intentionally causing damages to the facilities or inventory, triggers alarm systems or leaving behind trash will be liable to both the association and Chalmers.

§5 Economy

5.1 Membership fee

The membership fee is decided during the yearly meeting and will be upheld for the upcoming year of operation.

Membership fee 2019/2020:

- 100 sek

§6 Symbol

All member should strive to revere and cherish, heed and admire the symbol of CASE in all its forms and glory.

§7 Regulatory documents

All members are obliged to follow:

- By the association decided charter.
- By the board decided regulations.
- By the facilities decided regulations.

7.1 Regulations

These regulations are subordinate to the Charter and facility regulations. Interpretations of these rules are to be made by the board until the regulations can be updated.