



# SADDLEBACK ROOM RENTAL INFORMATION NON-PROFIT 501 (C) (3) ORGANIZATIONS APRIL - NOVEMBER

Tours of the Saddleback Space are offered **BY APPOINTMENT ONLY**.  
Appointments may be arranged by emailing [info@stablecraftbrewing.com](mailto:info@stablecraftbrewing.com)

## EACH RENTAL INCLUDES

- Stable Craft Brewing Beer
- Bartending staff
- Professional audio equipment
- Expansive outdoor terrace with fireplace
- Convenient parking & ADA accessible
- Soft drinks & Regular coffee
- Holding kitchen workspace
- Tables and chairs
- Exclusive Private Restrooms
- SCB Pint glasses (one per customer)

## CAPACITY

- 200 seated
- 200 reception

## BAR

- Stable Craft Brewing Beer
- Serve your wine with appropriate Virginia ABC Banquet Permit
- Can soft drinks and coffee
- Liquor is not permitted; cash bars are not permitted

Stable Craft will provide trained, licensed bartenders, with the number determined by Stable Craft Brewing based on the nature and size of your event. Bar will close at least 30 minutes prior to the scheduled conclusion of your event.

## CATERING / KITCHEN

If food is to be served, you must use a professional caterer from our approved vendor list, no self-catering is permitted. The holding kitchen may be used **ONLY** by caterers. Catering staff must remain on site until the last guest departs, and return the space to a "broom-clean" condition.

## TABLES AND CHAIRS

- 20 tables (72" rounds, will seat up to 10 people each; linens not provided)
- 4 high top barrels (24" rounds)
- 10 buffet tables (two @ 8'; eight @ 6')
- 10 utility tables (48" rounds)
- 200 Chiavari chairs

## AUDIO

The following equipment is available at no additional charge:

- Professional Sound System
- Table Top Podium/wireless microphone



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## HOURS AND RATES\* (April through November only)

TYPE	DAYS	MAX. DURATION	HOURS	FEE
Evening	Wednesday-Sunday	4 hours	5:00 pm - 10:00pm	\$2,500

\*Holidays not included - rates available upon request.

## SET-UP / BREAKDOWN

An event of up to four hours duration may be scheduled within the available hours indicated above. Access for set-up may occur up to one hour prior to the start of the event, except for Saturday, when access may begin at 12:00pm. In all cases, breakdown and clean-up must be completed by the end of the event, but not later than 11:00 pm. Additional access time (up to four hours) may be available at a rate of \$200 per hour, and additional breakdown/clean-up time (up to one hour) may be available at a rate of \$350 per hour.

## PARKING

Up to 100 parking spaces are available.

## ROOM RESERVATIONS / PAYMENTS

Dates are reserved only upon execution of a Facility Use Agreement and payment of 50% of all fees. The balance is due in full 60 days prior to your event. Checks, Discover, Visa and MasterCard are accepted. American Express accepted with service fee of 3%.

(5.3% Virginia Sales Tax and 4% Augusta County Meals Tax is applied to all functions.)

## DAMAGE DEPOSIT

Stable Craft Brewing requires that you authorize charges to a valid credit card in the event of damage.

## POLICIES

- No refunds for canceled events ( a change of date is considered a cancellation).
- Smoking is prohibited inside the building, and permitted only in designated outdoor areas.
- All rentals, catering equipment, etc., must be removed at the conclusion of the event. Large items may be stored in a designated area until 11 am on the next business day.
- Stable Craft Brewing is working to be a Zero Landfill facility. All food and materials brought in must be recyclable or compostable, or arrangements must be made for the removal of non-compliant items at the conclusion of the event.



# SADDLEBACK ROOM RENTAL INFORMATION NON-PROFIT 501 (C) (3) ORGANIZATIONS JANUARY - MARCH

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## HOURS AND RATES\* (January - March)

TYPE	DAYS	MAX. DURATION	HOURS	FEE
Evening	Wednesday-Thursday	4 hours	5:00 pm - 10:00pm	\$2,250
Evening	Friday	4 hours	5:00 pm - 10:00pm	\$3,000
Evening	Saturday	4 hours	5:00 pm - 10:00pm	\$4,500

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