



## Olney Town Council

The Olney Centre, High Street, Olney MK46 4EF  
T: 01234 711679 E: deputy@olneytowncouncil.gov.uk

### Dickens of a Christmas Outdoor Stall Application Sunday 5<sup>th</sup> December 2021

Please read all information below

Contact name: \_\_\_\_\_

Organisation name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Post Code \_\_\_\_\_

Telephone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

If accepted, I would like to sell: \_\_\_\_\_

Please advise of website if applicable \_\_\_\_\_

I will provide my own **gazebo** and **table** for **outside** use as required - The cost for one **3m x 3m** pitch is:

£25.00 for Charity      or      £58.00 for Commercial / Private      (please indicate)

Location preferred, Please note we will endeavor to meet your request but are unable to guarantee your siting :

North End High Street \_\_\_\_\_ South End High Street \_\_\_\_\_ (please indicate)

You will be notified in October **IF** your application has been accepted, **then** you will be required to provide:

- **Copy of Basic Food Hygiene Certificate held for food stalls**
- **Copy of Public Liability Policy**
- **Risk Assessment**
- **Temporary Event Notice (TEN) for all stalls selling alcohol**
- **Payment** (for which there will be no refund)

Failure to provide the above when requested will result in the space being offered to someone on the waiting list.

Date \_\_\_\_\_ Signature \_\_\_\_\_

**We/I agree to dress in Dickensian costume entering into the spirit of the day and will decorate our stall accordingly**

In accordance with the General Data Protection Regulations (GDPR) Olney Town Council are collecting this data to enable us to manage your booking. We will only use it for that purpose and will not pass your information on to third parties. We will only hold the information for as long as it is necessary.

Please return the completed application form to [deputy@olneytowncouncil.gov.uk](mailto:deputy@olneytowncouncil.gov.uk)

**The closing date for receipt of completed applications is 1<sup>st</sup> October 2021**

This event is being held in accordance with Government Covid guidance and as such may be subject to cancellation at short notice.

In the event of cancellation Olney Town Council cannot be held liable.