

Minutes of the Olney Centre Management Committee
Meeting held on Monday 17 June 2019 at 7.00 pm
at the Olney Centre

Present: Councillors Deirdre Bethune (Chairman), Steve Clark, Tony Evans, Malcolm Messenger and Jeremy Rawlings.

In attendance: Andrea Vincent (Town Clerk), Jane Brushwood (Deputy Clerk)

1. To receive apologies for absence

Paul Collins

2. Declarations of interests in items on the agenda

Item 4 Jeremy Rawlings declared an interest as he has worked for the decorator.

3. To approve the minutes of the meeting held on 21 January 2019

RESOLVED: That the minutes of the meeting be approved and signed by the Chairman as a correct record.

4. To consider internal painting quotes of The Olney Centre

RESOLVED: to instruct decorator to start during the school summer holidays.

5. Office reconfiguration update

RESOLVED: to instruct builder to commence works October 2019.

6. Window Replacement

RESOLVED: to obtain renewed quotes with the possibility of starting in the school summer holidays.

- 7.** Although not on the agenda, it was reported to committee that since the agenda was published, a corner of the ceiling has fallen down in the pre-school. Quotes are being obtained.

Next meeting 21 October 2019

DRAFT