

Minutes of the meeting of Olney Town Council

Held on Monday 13 May 2019 at 7.30 pm

at The Olney Centre

Present: Jeremy Rawlings, Deirdre Bethune, John Boardman, Paul Collins, Desmond Eley, Joanne Eley, Tony Evans, Peter Geary, Graham Harrison, Malcolm Messenger, Dr Sally Pezaro, Colin Rodden, Chris Tennant, Kevin Viney.

Apologies: Stephen Clark

In attendance: Jane Brushwood (Deputy) and 4 members of the public.

Public Forum:

Mrs Houlston wanted to know what authority the secretary had to contact them about the decorations on their relative's grave, they were unaware that they contravened the cemetery rules.

1. Election of the Mayor

Cllrs Jeremy Rawlings and Desmond Eley were proposed as Mayor, after a vote, Cllr Rawlings was elected.

RESOLVED: That Cllr Rawlings be elected as Town Mayor and he duly signed the declaration of acceptance of office.

2. Election of the Deputy Mayor.

RESOLVED: Cllr Sally Pezaro was elected unopposed.

3. Apologies for absence were received from Stephen Clark

4. Declarations of interests on items on the agenda

Deirdre Bethune, Joanne and Desmond Eley declared an interest on item 22.

5. To approve the minutes of the meeting held on 01 April 2019

RESOLVED: To approve the minutes with 2 amendments

6. Annual Business

a. The Scheme of delegation

RESOLVED: to amend the website with the version agreed 14 January 2019

b. Appointment of members to committees

RESOLVED:

Dickens and Finance to remain the same,

OCM to include Cllr Messenger,

ODG to remove Cllr Harrison and include Cllr Messenger,

Planning to remove Cllrs Pezaro and D Eley and include Cllr Messenger,

Recs & Services to include Cllr Harrison and Cllr Messenger.

The HR committee to be dissolved and to include all councillors, matters to be discussed under confidential matters of the Full Council meeting except when a separate meeting is required.

The chairmen of all committees were re-elected.

c. Review of representation on or work with external bodies and arrangements for reporting back

RESOLVED: Clls Collins and Rodden to Cowper & Newton Museum.

Cllr D Eley to join Cllr Clark to Emberton Park Liaison Users Group (PLUG)

Clls Clark and D Eley to Milton Keynes East Expansion

d. Review of Standing Orders and Financial Regulations

RESOLVED: to approve the Financial Regulations. The working group to review items 13-21 in the Standing Orders and recommend at the June meeting.

7. **To receive minutes of committees that have met since the last council meeting:**

RESOLVED: The minutes were noted and it was agreed not to put them on the agenda for future full council meetings, draft versions to be put on the website until the relevant committee have agreed them.

8. **Review of S106 Contributions Tracker - Future Projects CT to lead**

Cllr Tennant presented a breakdown of the S106 categories per development, the 250 house developer would like feedback on the community building. S106

spending needs to be at or near the site it is requested from and expires after 10 years

RESOLVED: To note the report

9. Invert Group request for monitoring 3 August

RESOLVED: To approve the request

10. Emberton Country Park update

The recent meeting, attended by Cllr D Eley, decided the need to reform the PLUG group

RESOLVED: To note the reformed group

11. CAB request to continue service to OTC residents

Cllr Bethune proposed and was seconded by Cllr Pezaro to continue the service

RESOLVED: To continue the service but to review with budget

12. Armed Forces Day update

Report from Cllr Collins advised that the cost is likely to be iro £750 for the lunch and proposed councillors pay for their lunch. Cllr Viney proposed councillors have a specific role for the day in support of the event but not to be charged.

RESOLVED: To approve not to charge councillors for the lunch they officially attend in support of the event.

13. To consider cctv at the tractor shed

RESOLVED: To obtain quotes for alarm and trackers for the tractors. Steel door and steel box for the equipment.

14. To appoint a Designated Premises Supervisor

Cllr Bethune offered to attend the training to become the DPS

RESOLVED: Cllr Bethune to become the DPS

15. To appoint an additional bank Signatory

RESOLVED: Cllr Collins to be added to the list of signatories.

16. List of outstanding actions

- Market Electrics – Cllr Eley to take on the chasing of works
- Defibrillator – Cllr Geary to approach the street lighting team to see if one can be placed on or near a street light.
- Market Place surface – Ringway has been asked to quote although it was noted that they have to do it via MKC. ODG working group are investigating.

17. To approve Exclusive Rights of Burial and Memorials

RESOLVED: None to approve

18. To receive reports from Representatives to Outside Bodies

- Cllr Rawings reported that he met with Lynnette Miles presenting at MKALC for MU University who are building opposite Toys R Us, they are looking at working backwards, asking employers what they need and creating a course to suit.
- Cllr Rawlings also noted the sad loss of Councillor Wilson.
- Cllr Bethune reported that Olney Events have put up the hanging baskets.
- Cllr Collins reported that the official re-launch at the museum was very well attended.
- Cllr Rodden noted the Connie Collander show organised by the library was a success. He also noted that parking outside the Middle School is a problem.
- Cllr D Eley reported that there is to be an all-day food and music event at the Rugby Club 20 July.

19. To approve the schedule of payments for April 2019

	Date	Name	Memo/Description	Amount
1	01/04/2019	MKC Rates - Cemetery	rates	-37.90
2	01/04/2019	MKC Rates - The Olney Centre	rates	-561.50
3	01/04/2019	CF Corporate Financial Limited	printer lease	-149.56
4	01/04/2019	MKC Rates Market Place	rates	-107.38
5	01/04/2019	Katara Ltd	Quickbooks subscription	-30.00
6	01/04/2019	MKC Rates - Library	rates	-287.44
7	02/04/2019	Marcus Young Landscapes Ltd	dog bin emptying	-948.00
8	02/04/2019	C T Wilson & Son	various	-63.71
9	02/04/2019	Wards of Olney	caretaking and cleaning	-2,604.00
10	02/04/2019	Napier Parking Ltd	Car parking management	-216.02
11	03/04/2019	Caroline Brown	refund TOC	-47.25

12	04/04/2019	The Stone Barn	hedge cutting & fertiliser application	-911.90
13	04/04/2019	ICCM	membership	-95.00
14	05/04/2019	ESPO	cleaning products	-71.33
15	06/04/2019	HMRC PAYE		-2,318.94
16	08/04/2019	MKC Rates - Football Club	rates	-284.40
17	11/04/2019	Door-Wise Ltd	repair front door	-198.00
18	11/04/2019	J & H Craig	Market Place Christmas Tree	-540.00
19	11/04/2019	RTM Landscapes	Driftway mowing	-216.00
20	11/04/2019	Total Signs & Graphics	signs	-556.80
21	11/04/2019	Hilary Brock Private Hire	Age UK lunch transport	-130.00
22	11/04/2019	Tudor Environmental	various open spaces	-271.32
23	11/04/2019	Garrard & Allen	2016 Youth Club work	-492.00
24	17/04/2019	Ethos (formerly Walters)	Office printer	-154.01
25	17/04/2019	Door-Wise Ltd	TOC front door	-319.66
26	17/04/2019	Andrew Griffin	repairs	-147.00
27	17/04/2019	Dave Boddy Electrical	repairs	-426.00
28	17/04/2019	MKC	Annual Waste Bin to 31/3/2020	-384.00
29	18/04/2019	MKC	TEN	-21.00
30	18/04/2019	Cherry Tree	leaving gift	-200.00
31	22/04/2019	Anglian Water - Rec Gnd	Water charges - Recreation Ground	-4.00
32	22/04/2019	Anglian Water - Allotments	Water charges - Allotments	-161.00
33	22/04/2019	Anglian Water - Cemetery	Water charges - Cemetery	-32.00
34	22/04/2019	Anglian Water - Toilets	Water charges - Market toilets	-54.50
35	22/04/2019	Anglian Water - The Olney Centre	Water charges - Olney Centre	-91.00
36	23/04/2019	Bucks LGPS	LGPS Mth 1	-2,208.62
37	23/04/2019	Wave - Car Park	Water - Car Park	-115.94
38	24/04/2019	Total Gas & Power	electricity	-415.71
39	24/04/2019	Total Gas & Power	electricity	-24.77
40	24/04/2019	Total Gas & Power	electricity	-182.47
41	24/04/2019	Total Gas & Power	electricity	-84.17
42	25/04/2019	Salaries	Salary Mth 1	7,271.27
43	25/04/2019	Prudential AVC	AVC contribution	-500.00
44	26/04/2019	ESPO Energy	Gas - Olney Centre	-455.47
45	30/04/2019	Adept Telecom	Telephone and broadband	-57.26
46	30/04/2019	Cawleys	Waste collection	-170.17
Total for Unity Trust - Current A/C				-£ 24,618.47
Unity Trust - Corporate Card				
02/04/2019		Finance Charge		-3.00
03/04/2019		One Stop Shop	Office supplies	-0.85
04/04/2019		Land Registry	Land registry search	-3.00
05/04/2019		Fasthosts Internet Ltd	Council email accounts	-5.75
Total for Unity Trust - Corporate Card				-£ 12.60
TOTAL				-£ 24,631.07

RESOLVED: To note the schedule of payments

20. Members Matters

21. **To consider exclusion of Public and Press Representatives pursuant to the Public Bodies (admission to meetings) Act 1960 on the basis that publicity would be prejudicial to the public interest by the confidential nature of the business to be transacted**

RESOLVED: To exclude the press and public on the grounds of the confidential business to be transacted.

22. Football Club – Update

The working group reported that the football club and colts have agreed the purchase of the lights, ownership of the dugout and fence reverts to OTC with us insuring it and the colts maintaining it with them having permission to put advertising banners on it.

The lease agreement with Bodyforce is being drafted by solicitors, Full Council will have sight of it before it's signed.

RESOLVED: to note the update